



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
February 12, 2019 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Matt Litchfield, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Denise Jackman, Three Valleys Municipal Water District
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, David Malkin, congratulated Denise Jackman on her appointment to the Three Valleys Municipal Water District Board. She will be representing Division VII which covers the Rowland Heights area.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on January 8, 2019

1.2

Approval of the Minutes of Special Board Meeting Held on January 22, 2019

1.3

Demands on General Fund Account for December 2018

1.4

Investment Report for December 2018

1.5

Water Purchases for December 2018

Next Special Board Meeting February 26, 2019, 6:00 p.m.
Next Regular Board Meeting March 12, 2019, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for January 2019

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Approve RWD Financial Audit Report for Fiscal Year 2017-2018 Prepared by White Nelson Diehl Evans LLP

Finance Officer, Sean Henry, noted that no changes were made to the “Draft” previously presented for approval. After Discussion by the Board a motion was made by Director Lu-Yang, seconded by Director Bellah, to approve the Audit as presented. The motion was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.3

Receive and File Rowland Water District’s Statement of Operations for Period Covering October 1, 2018 through December 31, 2018

After discussion by the Board, a motion was made by Director Lima, seconded by Director Lu-Yang, and unanimously carried, to receive and file the District’s Statement of Operations for the period covering October 1, 2018 through December 31, 2018, as presented.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.4

Receive and File Rowland Water District’s Quarterly Investment Review as of December 31, 2018

After discussion by the Board, a motion was made by Director Lu-Yang, seconded by Director Lima, and unanimously carried, to receive and file the District’s Quarterly Investment Review as of December 31, 2018, as presented.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.5

Approve the Surplus of 2009 Ford F-150 Truck, Vin 1FTRF12W89KB91049, License No. 1327498

General Manager, Tom Coleman, advised he Board that it is the intention of the District to trade this truck in for a new one. After discussion by the Board, a motion was made by Director Lu-Yang, seconded by Director Lima, and unanimously carried, to approve the surplus of the 2009 Ford F-150.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.6

Public Relations (Rose Perea)

Mrs. Perea reported that thirty-one (31) Water Scholar Essays were received. Nogales High School was the only submission from our service area. The \$1,500.00 scholarships will be awarded in March 2019 to the college or university the student will be attending. The MWD “Water is Life” K-12, Student Art Calendar Contest for 2020 Rules, Guidelines and Forms were received by the District. The Participation Form is due by February 15, 2019 and the deadline for the artwork is June 12, 2019.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, advised that CV Strategies is in the process of going through the Customer Service Survey in order to formulate a customer outreach and messaging strategy. Ms. Gilhuly will provide information on several of the areas of the customer survey which will assist them with the outreach. She has completed the drafts of the speeches for the building dedication in memory of Marcos Aspeitia to be held on February 23, 2019. They are continuing to work on the development of a customer messaging plan related to SB606 and AB1668. They have prepared press releases on the audit and the article in the “Municipal Sewer and Water” magazine. They have the theme for this year’s Buckboard Days Parade – “Fall In Love With Rowland Heights” and will start working on the outreach for the parade.

Education Update

No comments.

2.7

Review and Approve Resolution No. 2-2019 Making Findings that the Radio Tower Project is Exempt from the California Environmental Quality Act and Approving the Project

General Manager, Tom Coleman, provided information on the Radio Tower Project. After discussion, a motion was made by Director Lima, seconded by Director Rios, to approve Resolution No. 2-2019. The motion was approved by the following roll-call vote:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.8

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys MWD Leadership Breakfast, February 28, 2019, 7:30-9:00 a.m., Sheraton Fairplex Hotel, Pomona, CA
Staff was asked to make reservations for the following Directors: Directors Lima and Lewis.
- 2019 ACWA Legislative Symposium, March 6, 2019, 9:00 am-1:00pm, Sacramento Convention Center
Staff was asked to make reservations for Director Lewis’ attendance at the Legislative Symposium. Upon motion by Director Lima, seconded by Director Lewis, the Board approved Mr. Lewis’ attendance at the Symposium and authorized the payment of *per diem* compensation.
- JPIA Spring Conference, May 6-7, 2019, Portola Hotel, Monterey, CA
Staff was asked to make reservations for Director Lewis’ and Director Bellah’s attendance at the JPIA Spring Conference.

- ACWA Spring Conference, May 7-10, 2019, Portola Hotel, Monterey, CA
Staff was asked to make reservations for the following Directors: Directors Lewis and Bellah.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, provided updates on the water tax and the low-income rate subsidy legislation as well as the Community Water System Alliance's (CWSA) participation at the February 7, 2019 public hearing held in Sacramento at which a number of agencies were present to voice their opposition.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lu-Yang advised that the January 23, 2019 Special Board Meeting was held for the purpose of interviewing the prospective candidates to fill the Division 7 vacancy and to conduct a vote to determine the new Division 7 Director. Denise Jackman was appointed Director to represent Division 7. Director Lu-Yang also reported on her attendance at the February 6, 2019 Board meeting. Staff requested direction from the Board regarding the Solar Cup Program. The Board discussed the challenges experienced by Three Valleys MWD in connection with the annual Solar Cup event and the need for a commitment from MWD to provide more staff and invest more time in connection with the program.

5.2

Joint Powers Insurance Authority

General Manager, Tom Coleman, referred to the "President's Special Recognition Awards" certificates received by the District in connection with the Property Program and the Workers' Compensation Program included in the Board packet.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported on his attendance at the February 7, 2019 meeting. He reported that the annual selection of Commission Officers and Staff was held. Commissioner Lee was appointed Chairman and Commissioner Lewis was appointed Vice Chairman. The Staff appointments remained the same for 2019 as they were in 2018. An update on the Pathfinder Pipeline was provided. The engagement of a lobbyist group as well as membership in the Community Water System Alliance (CWSA) were discussed.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the Government Affairs meeting held on February 11, 2019 and advised that the new laws which are going into effect were discussed.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting will be held on February 14, 2019.

5.8

Sheriff's Community Advisory Council

Director Lu-Yang reported on her attendance at the January 30, 2019 meeting.

5.9

Rowland Heights Community Coordinating Council

Director Lu-Yang reported on her attendance at the February 11, 2019 meeting and advised that *Megan's Law*, a federal law requiring law enforcement authorities to make information available to the public regarding registered sex offenders, and *Jessica's Law*, designed to protect potential victims and reduce a sexual offender's ability to re-offend were discussed

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Nothing to report.

6.2

Operations Report

Nothing to report.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:55 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

The closed session was adjourned and the Board resumed the meeting in open session at 8:03 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

Directors' and General Manager's Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary