



**AGENDA**  
Regular Meeting of the Board of Directors  
January 8, 2019  
6:00 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Robert W. Lewis, President  
Teresa P. Rios, Vice President  
Anthony J. Lima  
Szu Pei Lu-Yang  
John Bellah

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

**1.1 Approval of the Minutes of Regular Board Meeting held on December 11, 2018**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.2 Demands on General Fund Account for November 2018**

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

**1.3 Investment Report for November 2018**

*Recommendation: The Board of Directors approve the Investment Report as presented.*

**1.4 Water Purchases for November 2018**

*For information purposes only.*

**Next Special Board Meeting:**

**January 22, 2019, 6:00 p.m.**

**Next Regular Board Meeting:**

**February 12, 2019, 6:00 p.m.**

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

**2.1 Review and Approve Directors' Meeting Reimbursements for December 2018**

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

**2.2 Approve Change in IRS Mileage Rate from \$.545 to \$.58 effective January 1, 2019**

*Recommendation: The Board of Directors approve the IRS rate as presented.*

**2.3 Approve "Draft" RWD Financial Audit Report for Fiscal Year 2017-2018 Prepared by White Nelson Diehl Evans LLP**

*Recommendation: The Board of Directors approve the Draft Financial Audit as presented.*

**2.4 Receive and File Final Puente Basin Water Agency Financial Audit for Fiscal Year Ended June 30, 2018 prepared by Davis Farr Certified Public Accountants**

*Recommendation: The Board of Directors Receive and File the Financial Audit As presented.*

- 2.5** Review and approved “Quitclaim Deed” from Rowland Water District, Grantor, to Successor Agency to the Industry Urban Development Agency, Grantee, and “Relinquishment of Easement Rights” for real property located at 17647 Gale Avenue, City of Industry, CA  
(APN: Portions of 8264-012-923, 8264-013-913 and 914)  
*Recommendation: The Board of Directors approve the Quitclaim Deed and Relinquishment of Easement Rights As presented.*
- 2.6** Review and approved “Quitclaim Deed” from Rowland Water District, Grantor, to Industry Capital Partners, LLC, Grantee, and “Relinquishment of Easement Rights” for real property located at 17723 Gale Avenue, City of Industry, CA (APN: Portions of 8264-013-024)  
*Recommendation: The Board of Directors approve the Quitclaim Deed and Relinquishment of Easement Rights As presented.*
- 2.7** Review and Approve Resolution No. 1-2019 Educational Reimbursement Policy  
*Recommendation: The Board of Directors approve the Resolution as presented.*
- 2.8** Review and Approve Education Reimbursement Agreement  
*Recommendation: The Board of Directors approve the Agreement as presented.*
- 2.9** Consider Approval of Server Replication System for District Servers  
*Recommendation: The Board of Directors approve the recommended replication.*
- 2.10** Public Relations (Rose Perea)
- Communications Outreach (CV Strategies)
  - Education Update
- For information purposes only.*
- 2.11** Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)
- None
- Intentionally left blank.*

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1** Updates on Legislative Issues  
*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

- “Thank You” Letter from OPARC
- “Thank You” Letter from Water Education Foundation

**Tab 5 COMMITTEE REPORTS**

*There are no tabs for the remainder of the meeting.*

- 5.1 **Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.2 **Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 **Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 **Finance Report** (Mr. Henry)
- 6.2 **Operations Report** (Mr. Warren)
- 6.3 **Personnel Report** (Mr. Coleman)

**Tab 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)

**Tab 8 CLOSED SESSION**

- a. **CONFERENCE WITH LEGAL COUNSEL—**  
**Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9**  
**Name of Case: Rowland Water District vs. La Habra Heights County Water District**  
**Case No. KC070088**
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms

**Directors' and General Manager's Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding