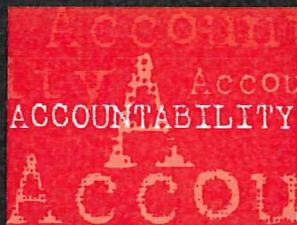
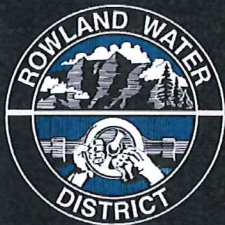


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
October 9, 2018
6:00 p.m.



AGENDA

Regular Meeting of the Board of Directors

October 9, 2018

6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President

Robert W. Lewis, Vice President

Anthony J. Lima

John Bellah

Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

- 2.4 **Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update – No Update**

For information purposes only.
- 2.5 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
 - Three Valleys MWD Leadership Breakfast, October 31, 2018, 7:30 a.m., Sheraton Fairplex Hotel, Pomona, CA
 - ACWA Fall Conference, November 27-30, 2018, San Diego, CA
 - Solar Cup, May 17-19, 2019, Temecula, CA

Tab 3 LEGISLATIVE INFORMATION

- 3.1 **Updates on Legislative Issues**
- Intentionally left blank.*

Tab 4 REVIEW OF CORRESPONDENCE

- S&P Global Bond Rating Letter
 - OPARC Thank You Letter
- For information purposes only.*

Tab 5 COMMITTEE REPORTS

- 5.1 **Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
 - TVMWD – “District News” – Press Release “Three Valleys Municipal Water District General Manager Announces Retirement”

For information purposes only.

 - Agenda Regular Board Meeting held September 19, 2018
 - Action Line Regular Board Meeting held September 19, 2018
- 5.2 **Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
 - JPIA Letter – Workers’ Compensation, Liability and Property Risk Assessment

For information purposes only.

There are no tabs for the remainder of the meeting.

- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee** (Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)

5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)

5.9 Rowland Heights Community Coordinating Council
(Directors Lu-Yang/Bellah)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1 Finance Report (Mr. Henry)

6.2 Operations Report (Mr. Warren)

6.3 Personnel Report (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL—
Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Rowland Water District vs. La Habra Heights County Water District
Case No. KC070088**
- b. Personnel; Public Employee Performance Evaluation; Cross Connection Control
Specialist, Pursuant to Government Code Section 54957**

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 11, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Christopher M. Pisano, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Teri Malkin, resident, thanked the District for allowing Brittne Van De Car to assist the Buckboard Days Committee in preparing for the Buckboard Days event.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

- 1.1
Approval of the Minutes of Regular Board Meeting Held on August 14, 2018**
- 1.2
Approval of the Minutes of Special Board Meeting Held on August 28, 2018**
- 1.3
Demands on General Fund Account for July 2018**
- 1.4
Investment Report for July 2018**
- 1.5
Water Purchases for July 2018**

Next Regular Board Meeting

October 9, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

- 2.1
Review and Approve Directors' Meeting Reimbursements for August 2018**
Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

- 2.2
Review and Approve Hours of Work, Overtime and Compensatory Time Policy**
After discussion, a motion was made by Director Lima and seconded by Director Lewis, to approve the Policy as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

Consider Sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600

After discussion, a motion was made by Director Lewis and seconded by Director Lima, to approve the sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.4

Public Relations (Rose Perea)

Mrs. Perea reported that the EduBucks applications have been distributed to all Rowland Unified School District schools in our service area. We are waiting for approval from the Hacienda-La Puente Unified School District to distribute the applications to the three schools in our service area. The applications are due November 1, 2018. The teachers will be awarded up to \$800.00 for creative water-related projects and there is funding for 20 projects, totaling \$16,000.00. We are waiting until the classrooms get settled to find out when the Girl/Boy Scouts will be meeting since the meetings are usually held at the elementary schools after school. Once we know, Brittne will meet with the Scout leaders and discuss the requirements for earning the "Water Conservation" patch. The Water Scholar applications will be distributed to the senior classes of Wilson and Nogales High Schools and four \$1,500.00 scholarships will be awarded.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that they are working on the draft Strategic Plan document to be presented for discussion at the October 23, 2018, workshop and they will also facilitate and evaluate a survey of District customers in order to assess customer awareness, perceptions and satisfaction. Press releases on the Buckboard Days event and EduBucks program will also be prepared.

Education Update

No comments.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Regional Chamber of Commerce San Gabriel Valley "Legislative Power Luncheon", September 21, 2018, 11:30 a.m., Doubletree By Hilton, Pomona, CA**
Staff was asked to make reservations for the attendance of Directors Lewis and Bellah at the luncheon.
- **FOR US Foundation, Third Annual State of the Schools, October 19, 2018, 7:30 a.m., Rowland Heights Community Center, Rowland Heights, CA**
Directors Lu-Yang, Lewis, and Rios requested staff to make the reservations for their attendance at the breakfast.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that SB998, Dodd – “Discontinuation of Residential Water” is on the Governor’s desk for signature and if not vetoed by the Governor would go into effect in 2020. The Bill would require that public water systems supplying water to more than 200 service connections have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. He advised the Board that the District has joined in a letter opposing the Bill.

Tab 4 REVIEW OF CORRESPONDENCE

- Thank you letter from Superintendent, Rowland Unified School District, for the EduBucks received by Blandford Elementary in the amount of \$700.00.
For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the September 5, 2018 meeting. Kathy Cole from MWD provided the Board with an update of the year-end legislative activities. Kirk Howie, TVMWD, advised that the “Draft” Surplus Property Enabling Resolution was amended and will be brought back for approval at a future meeting. He also advised that five teams submitted an interest form for participation in the Solar Cup event next year and three teams were selected. MWD will be holding a secondary drawing tomorrow, September 12, 2018, to fill openings created by agencies withdrawing from the program.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that there was no meeting held during the month of September; the next meeting will be held on October 4, 2018.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce-Government Affairs Committee

Director Lewis reported on the meeting of the Government Affairs Committee which was held on August 20, 2018.

5.7

PWR Joint Water Line Commission

Director Lima advised that the next quarterly meeting will be held on October 25, 2018.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

President Lu-Yang, reported on her attendance at the September 10, 2018, meeting and advised that Schabarum Park will be expanded to include a dog park, Mt. San Antonio College President, Dr. William Scroggins, reported on the Bond measure to improve infrastructure, and proposed Measure H which would raise sales tax to provide services for the homeless was discussed.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance officer, Sean Henry, made a power point presentation which indicated that potable water revenue was down in July and reserves in July had increased. He also advised the Board that the S&P Global Rating required every three years on outstanding revenue bonds had upgraded the District's rating from "A+" to "AA-".

6.2

Operations Report

Nothing to report.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 7:02 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:37 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

Directors’ and General Manager’s Comments

President Lu-Yang thanked the District for the Family Night event which was held on September 7, 2018 and noted that it appeared that the employees and their families all had an enjoyable evening. General Manager, Tom Coleman, advised the Board that the District’s vision plan had been upgraded to include both glasses and contact lenses and would become effective on January 1, 2019.

Future Agenda Items

- **Three Valleys, MWD Leadership Breakfast, October 31, 2018**

Late Business

None.

A motion was made by Director Lima seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:49 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24818						
08/18	08/07/2018	24818	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	40,279.62
08/18	08/07/2018	24818	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	487.14
08/18	08/07/2018	24818	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	51.70
08/18	08/07/2018	24818	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,788.03
08/18	08/07/2018	24818	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	12,222.13
08/18	08/07/2018	24818	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,230.55
Total 24818:						66,059.17
24819						
08/18	08/07/2018	24819	62475	ALLEN DAVIDSON	TOTAL EXPENSES-MEAL ON OVERTIME	31.86
Total 24819:						31.86
24820						
08/18	08/07/2018	24820	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	68.78
Total 24820:						68.78
24821						
08/18	08/07/2018	24821	62493	CADWAY INC (CAL DOMESTIC WATE	WATER CHARGE	54,633.40
08/18	08/07/2018	24821	62493	CADWAY INC (CAL DOMESTIC WATE	RTC CDWC	619.66
Total 24821:						55,253.06
24822						
08/18	08/07/2018	24822	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,549.67
Total 24822:						3,549.67
24823						
08/18	08/07/2018	24823	2125	DANIELS TIRE SERVICE	TIRES FOR ZIEMAN TRAILER	270.45
Total 24823:						270.45
24824						
08/18	08/07/2018	24824	16	DAVE WARREN	TOTAL EXPENSES-GAS	294.96
Total 24824:						294.96
24825						
08/18	08/07/2018	24825	5600	G M SAGER CONSTRUCTION	RES 7 ASPHALT DRIVEWAY	105,800.00
Total 24825:						105,800.00
24826						
08/18	08/07/2018	24826	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	316.35
Total 24826:						316.35
24827						
08/18	08/07/2018	24827	62531	KEN GRODY FORD	2018 FORD F150-REG CAB	14,204.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24827:						14,204.89
24828						
08/18	08/07/2018	24828	62649	OPARC	PAINTING FIRE HYDRANTS	865.10
Total 24828:						865.10
24829						
08/18	08/07/2018	24829	62708	PHILLIP BACA	BOOT ALLOWANCE	150.00
Total 24829:						150.00
24830						
08/18	08/07/2018	24830	5000	PUENTE BASIN WATER AGENCY	LEGAL-JUNE 2018	487.50
08/18	08/07/2018	24830	5000	PUENTE BASIN WATER AGENCY	CV STRATEGIES-JUNE 2018	25.00
08/18	08/07/2018	24830	5000	PUENTE BASIN WATER AGENCY	ACCT ANALYSIS-JUNE 2018	221.13
Total 24830:						733.63
24831						
08/18	08/07/2018	24831	62562	RMC WATER AND ENVIRONMENT	AS NEEDED PW SRVS	4,301.50
Total 24831:						4,301.50
24832						
08/18	08/07/2018	24832	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	109.00
08/18	08/07/2018	24832	62062	ROBERT LEAMY	TOTAL EXPENSES-MEAL FOR CREW AFTER HRS	53.31
Total 24832:						162.31
24833						
08/18	08/07/2018	24833	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SENTOUS VALVE	2,382.61
08/18	08/07/2018	24833	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	52.04
08/18	08/07/2018	24833	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR BOOSTER STATION VALVE	4,187.28
08/18	08/07/2018	24833	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	951.07
Total 24833:						7,573.00
24834						
08/18	08/07/2018	24834	5900	SOCALGAS	GAS UTILITY BILL	22.47
Total 24834:						22.47
24835						
08/18	08/07/2018	24835	3550	SOUTHERN COUNTIES FUELS	GASOLINE, REGULAR GRADE	4,525.52
08/18	08/07/2018	24835	3550	SOUTHERN COUNTIES FUELS	TAX & FEES	203.67
Total 24835:						4,729.19
24836						
08/18	08/07/2018	24836	323	UPS	POSTAGE	33.55
08/18	08/07/2018	24836	323	UPS	POSTAGE	10.44
Total 24836:						43.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24837						
08/18	08/07/2018	24837	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 24837:						21.39
24838						
08/18	08/07/2018	24838	382	W A RASIC CONSTRUCTION CO INC	EMERGENCY VALVE REPLACEMENT	10,444.98
08/18	08/07/2018	24838	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	83,878.31
08/18	08/07/2018	24838	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX79-FULLERTON RD GRADE SEP	202.86
Total 24838:						94,526.15
24857						
08/18	08/13/2018	24857	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	312.06
Total 24857:						312.06
24858						
08/18	08/13/2018	24858	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	693.13
Total 24858:						693.13
24859						
08/18	08/13/2018	24859	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	202.60
Total 24859:						202.60
24860						
08/18	08/13/2018	24860	2550	FRONTIER	INTERNET ACCESS	803.00
Total 24860:						803.00
24861						
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	84.54
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	193.03
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	211.35
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	197.26
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	131.04
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	112.72
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	154.99
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR WHITTIER BOOSTER	446.65
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	126.81
08/18	08/13/2018	24861	62624	HASA INC	CHEMICALS FOR RCS	146.53
Total 24861:						1,804.92
24862						
08/18	08/13/2018	24862	62676	HENRY WOO ARCHITECTS INC	PROFESSIONAL SERVICES-NEW CANOPY ADDITI	1,921.00
Total 24862:						1,921.00
24863						
08/18	08/13/2018	24863	379	HIGHROAD INFORMATION TECHNOL	RWD BLUEBEAM REVU 2017	3,510.00
08/18	08/13/2018	24863	379	HIGHROAD INFORMATION TECHNOL	RWD GFI MAIL ESSENTIALS-ANTI-SPAM EDITION	1,500.00
08/18	08/13/2018	24863	379	HIGHROAD INFORMATION TECHNOL	RWD STANDARD DOMAIN RENEWAL	250.00
08/18	08/13/2018	24863	379	HIGHROAD INFORMATION TECHNOL	RWD STANDARD SSL RENEWAL FOR MAIL.ROWL	200.00
08/18	08/13/2018	24863	379	HIGHROAD INFORMATION TECHNOL	RWD LOGMEIN ANNUAL SUBSCRIPTION	700.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24863:						6,160.00
24864						
08/18	08/13/2018	24864	244	INFOSEND INC	BILLING SERVICE	43.27
Total 24864:						43.27
24865						
08/18	08/13/2018	24865	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
08/18	08/13/2018	24865	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 24865:						900.00
24866						
08/18	08/13/2018	24866	3300	LAGERLOF SENECA ET AL	EMERGENCY PREPARDNESS	1,596.48
Total 24866:						1,596.48
24867						
08/18	08/13/2018	24867	62691	LYONS CONSTRUCTION	STONE & LIGHTING ORDER	19,000.00
Total 24867:						19,000.00
24868						
08/18	08/13/2018	24868	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 31	540.09
08/18	08/13/2018	24868	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	338.31
08/18	08/13/2018	24868	62573	MANAGED MOBILE INC	MAINTENANCE ZEIMAN TRAILER	177.43
Total 24868:						1,055.83
24869						
08/18	08/13/2018	24869	62525	MORROW-MEADOWS CORPORATION	INSTALL NEW FLEX CONDUITS & WIRE NEW FLO	475.84
08/18	08/13/2018	24869	62525	MORROW-MEADOWS CORPORATION	CO2 FLOW TRASMITTER	1,189.60
08/18	08/13/2018	24869	62525	MORROW-MEADOWS CORPORATION	GRANBY BOOSTER P2-TROUBLESHOOT	237.92
08/18	08/13/2018	24869	62525	MORROW-MEADOWS CORPORATION	CALIBRATE NH3 AND CL2 SENSORS IN CHEM BUI	237.92
Total 24869:						2,141.28
24870						
08/18	08/13/2018	24870	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT RICO/MPC6003	1,356.10
08/18	08/13/2018	24870	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT RICO/MPC3500	355.94
Total 24870:						1,712.04
24871						
08/18	08/13/2018	24871	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR SENTOUS VALVE	11,507.35
08/18	08/13/2018	24871	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR SENTOUS VALVE	2,033.41
08/18	08/13/2018	24871	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR SENTOUS VALVE	554.62
Total 24871:						14,095.38
24872						
08/18	08/13/2018	24872	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 24872:						52.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24873						
08/18	08/13/2018	24873	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	35,194.92
08/18	08/13/2018	24873	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,910.55
Total 24873:						39,105.47
24874						
08/18	08/13/2018	24874	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	1,123.89
Total 24874:						1,123.89
24875						
08/18	08/13/2018	24875	62429	WECK LABORATORIES INC	WATER SAMPLES-NATIVE MAINLINE	1,202.00
Total 24875:						1,202.00
24876						
08/18	08/20/2018	24876	4750	PWR JT WATER LINE COMMISSION	479.2 AC FT-JUNE 2018 WATER	483,992.00
08/18	08/20/2018	24876	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	7,356.17
08/18	08/20/2018	24876	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,073.05
08/18	08/20/2018	24876	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,736.18
08/18	08/20/2018	24876	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT-2ND QUARTER	50,023.08
Total 24876:						544,180.48
24877						
08/18	08/20/2018	24877	4600	AIRGAS USA LLC	TANK RENTAL	81.84
Total 24877:						81.84
24878						
08/18	08/20/2018	24878	62622	AKM CONSULTING ENGINEERS	WAREHOUSE BUILDING NORTH	6,840.00
08/18	08/20/2018	24878	62622	AKM CONSULTING ENGINEERS	ANTENNA TOWERS	4,150.00
08/18	08/20/2018	24878	62622	AKM CONSULTING ENGINEERS	DESIGN OF RETAINING WALL	3,090.00
Total 24878:						14,080.00
24879						
08/18	08/20/2018	24879	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	989.67
Total 24879:						989.67
24880						
08/18	08/20/2018	24880	1476	BUSINESS CARD (VISA)	MEMBERSHIP FEES	50.00
08/18	08/20/2018	24880	1476	BUSINESS CARD (VISA)	MISC EXPENSES	723.76
08/18	08/20/2018	24880	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	45.98
08/18	08/20/2018	24880	1476	BUSINESS CARD (VISA)	TOOLS & SUPPLIES	51.43
08/18	08/20/2018	24880	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	800.40
Total 24880:						1,671.57
24881						
08/18	08/20/2018	24881	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 24881:						430.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24882						
08/18	08/20/2018	24882	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 24882:						1,884.00
24883						
08/18	08/20/2018	24883	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	33,734.50
Total 24883:						33,734.50
24884						
08/18	08/20/2018	24884	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	133.00
Total 24884:						133.00
24885						
08/18	08/20/2018	24885	15	DAVE SHUBIN	TOTAL EXPENSES-D5 RENEWAL	105.00
Total 24885:						105.00
24886						
08/18	08/20/2018	24886	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 24886:						2,100.00
24887						
08/18	08/20/2018	24887	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	174.40
Total 24887:						174.40
24888						
08/18	08/20/2018	24888	2300	FEDERAL EXPRESS	POSTAGE	87.22
Total 24888:						87.22
24889						
08/18	08/20/2018	24889	330	FUEL PRO INC	D/O INSPECTION-JUNE	170.00
08/18	08/20/2018	24889	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 24889:						340.00
24890						
08/18	08/20/2018	24890	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
08/18	08/20/2018	24890	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 24890:						6,973.67
24891						
08/18	08/20/2018	24891	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	794.00
08/18	08/20/2018	24891	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	794.00
08/18	08/20/2018	24891	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	794.00
Total 24891:						2,382.00
24892						
08/18	08/20/2018	24892	244	INFOSEND INC	BILLING SERVICE	2,317.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24892:						2,317.71
24893						
08/18	08/20/2018	24893	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	234.60
Total 24893:						234.60
24894						
08/18	08/20/2018	24894	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	175.54
08/18	08/20/2018	24894	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	10.15
Total 24894:						185.69
24895						
08/18	08/20/2018	24895	62476	NETWORKFLEET INC	MONTHLY SERVICE	374.25
Total 24895:						374.25
24896						
08/18	08/20/2018	24896	62649	OPARC	SPONSORSHIP-TURKEY BOWL	2,500.00
Total 24896:						2,500.00
24897						
08/18	08/20/2018	24897	5000	PUENTE BASIN WATER AGENCY	CB WTRMSTR 18-19 BUDGET	410.12
08/18	08/20/2018	24897	5000	PUENTE BASIN WATER AGENCY	2 WTR SERV 6 BASIN	4,459.00
Total 24897:						4,869.12
24898						
08/18	08/20/2018	24898	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 1, 2, 6 & 9	1,637.65
Total 24898:						1,637.65
24899						
08/18	08/20/2018	24899	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	914.00
Total 24899:						914.00
24900						
08/18	08/20/2018	24900	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	319.45
Total 24900:						319.45
24901						
08/18	08/20/2018	24901	336	SGV NEWSPAPER GROUP	PUBLIC NOTICE	1,526.00
Total 24901:						1,526.00
24902						
08/18	08/20/2018	24902	62534	SHRED IT USA	SHREDDING SERVICE	98.74
Total 24902:						98.74
24903						
08/18	08/20/2018	24903	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	516.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24903:						516.10
24904						
08/18	08/20/2018	24904	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE INSP	394.00
Total 24904:						394.00
24905						
08/18	08/20/2018	24905	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	288.85
Total 24905:						288.85
24906						
08/18	08/27/2018	24906	4600	AIRGAS USA LLC	TOOLS & SUPPLIES	44.34
Total 24906:						44.34
24907						
08/18	08/27/2018	24907	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,446.52
Total 24907:						2,446.52
24908						
08/18	08/27/2018	24908	402	BOOMERANG BLUEPRINT	BOND COPIES	45.99
Total 24908:						45.99
24909						
08/18	08/27/2018	24909	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,366.25
Total 24909:						2,366.25
24910						
08/18	08/27/2018	24910	62439	CVSTRATEGIES	COMMUNICATION SERVICES	11,725.79
Total 24910:						11,725.79
24911						
08/18	08/27/2018	24911	22541	DOTY BROS CONSTRUCTION CO	INSTALL 1-8" LINE VALVE	15,915.00
Total 24911:						15,915.00
24912						
08/18	08/27/2018	24912	2550	FRONTIER	PHONE SERVICE	319.56
Total 24912:						319.56
24913						
08/18	08/27/2018	24913	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,585.64
Total 24913:						1,585.64
24914						
08/18	08/27/2018	24914	62624	HASA INC	CHEMICALS FOR RCS	207.12
08/18	08/27/2018	24914	62624	HASA INC	CHEMICALS FOR RCS	138.08
08/18	08/27/2018	24914	62624	HASA INC	CHEMICALS FOR RCS	315.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
08/18	08/27/2018	24914	62624	HASA INC	CHEMICALS FOR RCS	200.08
Total 24914:						860.89
24915						
08/18	08/27/2018	24915	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	9,057.64
Total 24915:						9,057.64
24916						
08/18	08/27/2018	24916	244	INFOSEND INC	BILLING SERVICE	24.16
08/18	08/27/2018	24916	244	INFOSEND INC	BILLING SERVICE	1,545.04
Total 24916:						1,569.20
24917						
08/18	08/27/2018	24917	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	300.70
08/18	08/27/2018	24917	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	905.35
08/18	08/27/2018	24917	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE	43.65
Total 24917:						1,249.70
24918						
08/18	08/27/2018	24918	62078	MCKINNEY CONSTRUCTION CO INC	NATIVE MAINLINE REPLACEMENT UPGRADE	117,443.75
Total 24918:						117,443.75
24919						
08/18	08/27/2018	24919	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	192.59
Total 24919:						192.59
24920						
08/18	08/27/2018	24920	62649	OPARC	PAINTING FIRE HYDRANTS	574.05
Total 24920:						574.05
24921						
08/18	08/27/2018	24921	62448	PARS	GASBY 45 MANAGEMENT FEE	751.23
Total 24921:						751.23
24922						
08/18	08/27/2018	24922	5000	PUENTE BASIN WATER AGENCY	ECOTECH-JUNE 2018	237.50
08/18	08/27/2018	24922	5000	PUENTE BASIN WATER AGENCY	WWWD ADMIN FY JULY 2017-JUNE 2018	6,641.17
08/18	08/27/2018	24922	5000	PUENTE BASIN WATER AGENCY	RMC JUNE 2018	8,717.40
08/18	08/27/2018	24922	5000	PUENTE BASIN WATER AGENCY	MAINTENANCE RESERVE-CDWC	4,509.89
Total 24922:						20,105.96
24923						
08/18	08/27/2018	24923	5100	PUENTE READY MIX INC	CONCRETE SAND & CRUSH BASE	1,564.46
Total 24923:						1,564.46
24924						
08/18	08/27/2018	24924	62562	RMC WATER AND ENVIRONMENT	AS NEEDED PW SRVS	1,261.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24924:						1,261.25
24925						
08/18	08/27/2018	24925	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,874.86
08/18	08/27/2018	24925	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	84.00
08/18	08/27/2018	24925	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,594.74
08/18	08/27/2018	24925	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	375.00
08/18	08/27/2018	24925	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	865.82
Total 24925:						4,794.42
24926						
08/18	08/27/2018	24926	62641	STANTEC CONSULTING SERVICES IN	SCADA MAINTENANCE	6,075.00
Total 24926:						6,075.00
24927						
08/18	08/27/2018	24927	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	54.52
Total 24927:						54.52
24928						
08/18	08/27/2018	24928	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	268.13
Total 24928:						268.13
24929						
08/18	08/27/2018	24929	62030	STUMP FENCE CO	REPAIR EXISTING IRON DOUBLE SWING GATE	450.00
08/18	08/27/2018	24929	62030	STUMP FENCE CO	REPAIR EXISTING CHAIN LINK FENCE	550.00
Total 24929:						1,000.00
81518						
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	244,622.00
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,330.23
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,794.36
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,509.14
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,122.36
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION	89,339.55
08/18	08/15/2018	81518	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	2,750.00-
Total 81518:						343,967.64
82318						
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	504.32
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	SPECTRUM	762.00
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,486.00
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	DIRECTV	78.66
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	SERVICE CUTS	2,058.00
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	WATER CONSERVATION PROGRAMS	10,766.89
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION EXPENSE	215.10
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSES	930.00
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	1,442.73
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	MISC EXPENSES	1,741.92
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	CONFERENCE EXPENSES	1,615.64
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	759.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
08/18	08/23/2018	82318	1070	AMERICAN EXPRESS	POSTAGE	9.24
Total 82318:						22,369.50
Grand Totals:						1,646,035.05

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11185-0	14,204.89	.00	14,204.89
11505-0	381,068.18	.00	381,068.18
222100	2,750.00	1,648,785.05-	1,646,035.05-
51110-0	54,633.40	.00	54,633.40
51310-0	817,953.55	2,750.00-	815,203.55
51410-1	3,245.32	.00	3,245.32
51410-2	2,403.28	.00	2,403.28
51410-3	1,794.36	.00	1,794.36
51410-5	15,478.53	.00	15,478.53
51510-0	34,858.39	.00	34,858.39
51610-0	619.66	.00	619.66
51810-0	50,023.08	.00	50,023.08
51910-0	11,807.31	.00	11,807.31
52310-0	44,252.56	.00	44,252.56
54209-0	1,665.44	.00	1,665.44
54210-0	1,188.99	.00	1,188.99
54211-0	7,957.88	.00	7,957.88
54212-0	830.49	.00	830.49
54213-0	1,192.59	.00	1,192.59
54214-0	10,444.98	.00	10,444.98
54215-0	1,439.15	.00	1,439.15
54216-0	6,075.00	.00	6,075.00
54217-0	5,047.81	.00	5,047.81
54219-0	13,651.82	.00	13,651.82
56210-0	8,538.38	.00	8,538.38
56211-0	1,444.36	.00	1,444.36
56214-0	838.75	.00	838.75
56215-0	50.00	.00	50.00
56216-0	140.45	.00	140.45
56217-0	352.18	.00	352.18
56218-1	487.50	.00	487.50
56218-2	1,596.48	.00	1,596.48
56219-0	9,452.46	.00	9,452.46
56220-0	13,895.67	.00	13,895.67
56221-0	16,510.79	.00	16,510.79
56223-0	2,416.04	.00	2,416.04
56312-0	15,635.33	.00	15,635.33
56320-0	930.00	.00	930.00
56411-0	40,279.62	.00	40,279.62
56413-0	2,788.03	.00	2,788.03
56415-0	487.14	.00	487.14
56416-0	300.70	.00	300.70
56417-0	13,211.80	.00	13,211.80
56418-0	905.35	.00	905.35
56419-0	51.70	.00	51.70

GL Account	Debit	Credit	Proof
56421-0	10,274.20	.00	10,274.20
56710-0	81.84	.00	81.84
56812-0	2,903.45	.00	2,903.45
57312-0	2,040.54	.00	2,040.54
57314-0	609.10	.00	609.10
57315-0	2,366.25	.00	2,366.25
57316-0	5,562.75	.00	5,562.75
57319-0	10,766.89	.00	10,766.89
57320-0	105.00	.00	105.00
57321-0	1,925.64	.00	1,925.64
Grand Totals:	<u>1,651,535.05</u>	<u>1,651,535.05-</u>	<u>.00</u>

Report Criteria:
Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee				
24839	08/08/2018	JIMMY WU				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	C-PROJECT	PROJECT REFUND-2755 BATSON	24110-0	90.51	90.51
24840	08/08/2018	SHAWN MOOT				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	C-PROJECT	PROJECT REFUND-908 CURL CT	24110-0	79.01	79.01
24841	08/08/2018	ROLAND LIN				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	113737-57	DEPOSIT REFUND-18846 ASHLEY	22810-0	58.31	58.31
24842	08/08/2018	ZIQI ZHANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	220002-13	DEPOSIT REFUND-16432 OLD FOREST	22810-0	36.77	36.77
24843	08/08/2018	LIU YUEMEI				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	263255-11	DEPOSIT REFUND-1457 GREEPOR	22810-0	158.10	158.10
24844	08/08/2018	MAO YING YANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	268795-61	DEPOSIT REFUND-16627 CHARIOT PL	22810-0	51.73	51.73
24845	08/08/2018	YONG CHENG WANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	278609-48	DEPOSIT REFUND-18216 HESPERO	22810-0	60.88	60.88
24846	08/08/2018	JP BOSTICK				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	300290-00	DEPOSIT REFUND-1901 DESIRE AVE	22810-0	1,961.66	1,961.66

Check Number	Date	Payee						
24847	08/08/2018	XIAO BIN JIA						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	336731-52	DEPOSIT REFUND-16520 WAIN PL	22810-0	41.44	41.44
24848	08/08/2018	TINNIE LO JUNG EIKER						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	819321-97	DEPOSIT REFUND-16904 REGAN	22810-0	59.09	59.09
24850	08/08/2018	DESHUANG DU						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	830170-31	DEPOSIT REFUND-1600D GREENPORT	22810-0	146.42	146.42
24851	08/08/2018	ELIZABETH HERNANDEZ						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	878185-22	DEPOSIT REFUND-18303 SORDELLO	22810-0	216.14	216.14
24852	08/08/2018	ARROW REALTY LLC						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	239657-25	CREDIT REFUND-17961 GALE	15210-0	250.16	250.16
24853	08/08/2018	MAO YING YANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	268795-61	CREDIT REFUND-16627 CHARIOT PL	15210-0	53.17	53.17
24854	08/08/2018	ALEJANDRO ALMAGUER						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	106709-52	CREDIT REFUND-1411 HEATHERTON	15210-0	107.48	107.48
24855	08/08/2018	YUPO BOB HUNG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	988743-33	CREDIT REFUND-16556 WEDGEWORTH	15210-0	150.14	150.14
24856	08/08/2018	SYED NAQVI						

<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
1	805955-41	CREDIT REFUND-16985 COLCHESTER	15210-0	66.82	66.82
Grand Totals:					<u>3,587.83</u>

Report Criteria:
Detail Report

Tab

1.3



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: September 10, 2018

Subject: Investment Update – August 2018

Economic Review: The next meeting of the Federal Reserve is scheduled for September 25th. The last meeting was held on July 31st. The Fed Funds rate remained at a target range of 1-3/4 to 2 percent. At the meeting, the Federal Reserve stated “the labor market has continued to strengthen and that economic activity has been rising at a strong rate. Job gains have been strong, on average, in recent months, and the unemployment rate has stayed low. Household spending and business fixed investment have grown strongly. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent. Indicators of longer-term inflation expectations are little changed, on balance.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 3.9 for the month of July. The previous reading was 4.0 in the month of June.

LAIF Update: LAIF ended the month of August with a yield of 2.00%. This represents a .06 basis point increase from the month of July. A comparison with last year shows a 0.98 basis point increase from August 2017 when the yield stood at 1.08%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.88%. This is no change from the month of July and a 0.12 basis point discount to LAIF. The District CD Placement program carries an effective yield of 1.88% and an average maturity of 640 days. The District had no bond purchases or maturities in the month of August.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED AUGUST 31, 2018



CASH	
Citizens Business Bank	1,728,656.77
Comerica Bank MMIA	20,775.69
TOTAL CASH	1,749,432.46

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	1.88%	640	1,227,000.00	7.49%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	1.94%	NA	3,479,466.46	21.24%

**CITIZENS TRUST INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio	
US Treasury Note	5 Year	250,000.00	99.868	99.822	11/30/18	1.38%	NA	249,555.00	1.52%
US Treasury Note	5 Year	250,000.00	100.172	99.695	01/31/19	1.51%	NA	249,237.50	1.52%
US Treasury Note	5 Year	250,000.00	99.359	98.379	01/31/20	1.40%	NA	245,947.50	1.50%
US Treasury Note	5 Year	250,000.00	99.047	97.754	03/31/20	1.15%	NA	244,385.00	1.49%
US Treasury Note	5 Year	250,000.00	99.016	98.016	04/30/20	1.40%	NA	245,040.00	1.50%
US Treasury Note	5 Year	250,000.00	99.633	96.293	02/28/21	1.17%	NA	240,732.50	1.47%
US Treasury Note	5 Year	250,000.00	100.184	95.629	07/31/21	1.18%	NA	239,072.50	1.46%
US Treasury Note	5 Year	250,000.00	99.059	95.496	08/31/21	1.18%	NA	238,740.00	1.46%
US Treasury Note	5 Year	250,000.00	100.375	96.840	07/31/22	1.94%	NA	242,100.00	1.48%
Fedl Home Loan Bank	4 Year	100,000.00	99.529	99.165	03/1/22	2.53%	NA	99,165.00	0.61%
Fed Natl Mtg Assn	5 Year	250,000.00	100.535	96.865	04/05/22	1.93%	NA	242,162.50	1.48%
Fedl Home Loan Bank	5 Year	300,000.00	100.000	99.220	03/28/23	3.10%	NA	297,660.00	1.82%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.000	99.867	05/24/23	3.25%	NA	499,335.00	3.05%
John Deere Capital Corp.	1 Year	350,000.00	100.059	99.742	04/17/19	2.26%	NA	349,097.00	2.13%
Danaher Corp.	2 Year	196,000.00	99.481	98.816	09/15/20	2.43%	NA	193,679.36	3.71%
Paccar Financial Corp.	2 Year	200,000.00	98.996	97.683	11/13/20	2.10%	NA	195,366.00	1.19%
San Diego Gas & Elec. Co.	3 Year	200,000.00	100.324	99.401	08/15/21	3.02%	NA	198,802.00	1.21%
United Parcel Service	4 Year	100,000.00	97.077	97.197	05/16/22	2.42%	NA	97,197.00	0.59%
Bank of New York Mellon Corp	5 Year	250,000.00	99.806	98.292	01/29/23	3.02%	NA	245,730.00	1.50%
Cash Reserve Account						1.60%		95,966.09	0.59%
Total Citizens Trust Investments								4,708,969.95	28.74%

**WELLS FARGO ADVISORS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio	
Fedl Natl Mtg Assn	4 Year	250,000.00	99.590	99.939	09/27/18	1.25%	NA	249,847.50	1.52%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	99.873	11/27/18	1.63%	NA	244,688.85	1.49%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	98.897	08/01/19	1.27%	NA	271,966.75	1.66%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	98.668	10/02/19	1.27%	NA	271,337.00	1.66%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	98.553	10/22/19	1.27%	NA	236,527.20	1.44%
Fedl Home Loan Bank	2 Year	250,000.00	98.910	98.673	11/15/19	1.40%	NA	246,682.50	1.51%
Fedl Natl Mtg Assn	2 Year	250,000.00	99.416	97.898	07/30/20	1.53%	NA	244,745.00	1.49%
Fedl Home Loan Mtg Corp	2 Year	250,000.00	100.182	98.301	11/17/20	1.90%	NA	245,752.50	1.50%
Fedl Home Loan Bank	2 Year	250,000.00	99.786	98.442	12/11/20	2.02%	NA	246,105.00	1.50%
Fedl Home Loan Mtg Corp	3 Year	255,000.00	96.077	95.547	08/12/21	1.18%	NA	243,644.85	1.49%
Fedl Natl Mtg Assn	4 Year	250,000.00	100.141	96.004	10/07/21	1.43%	NA	240,010.00	1.46%
Fedl Home Loan Bank	4 Year	750,000.00	99.444	97.333	11/29/21	1.92%	NA	729,997.50	4.46%
Fedl Natl Mtg Assn	5 Year	300,000.00	101.614	97.410	01/05/22	2.04%	NA	292,230.00	1.78%
Fedl Home Loan Bank	5 Year	375,000.00	101.153	96.865	04/05/22	1.93%	NA	363,243.75	2.22%
Fedl Home Loan Bank	5 Year	200,000.00	99.334	95.663	04/13/22	1.55%	NA	191,326.00	1.17%
Fedl Home Loan Bank	5 Year	125,000.00	101.067	95.986	12/09/22	1.94%	NA	119,982.50	0.73%
Fedl Natl Mtg Assn	5 Year	505,000.00	100.242	98.252	01/19/23	2.42%	NA	496,172.60	3.03%
Fedl Home Loan Bank	5 Year	250,000.00	100.823	99.699	03/10/23	2.75%	NA	249,247.50	1.52%
Cash Reserve Account						1.17%		36,609.72	0.22%
Total Wells Fargo Investments								5,220,116.72	31.86%

TOTAL INVESTMENTS

TOTAL CASH AND INVESTMENTS

<i>Weighted Average Yield of Total Investment Portfolio:</i>	1.76%
--	--------------

14,635,553.13 100%
16,384,985.59

Market values determined by last business day of month values.
All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.

Sean S. Henry

Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JULY 2018

SOURCE / DESCRIPTION	2018			2017		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	598.7	677,218.85	1,131.15	357.3	407,418.15	1,140.27
POMONA-WALNUT-ROWLAND JWLC	253.8	256,338.00	1,010.00	515.3	508,601.10	987.00
CAL. DOMESTIC WATER COMPANY (CDWC)	151.4	54,633.40	360.85	131.1	46,168.19	352.16
LA HABRA HEIGHTS	0.0	-	-	0.0	-	-
	1,003.9	988,190.25		1,003.7	962,187.4	
RECLAIMED WATER	130.3	34,858.39	267.52	143.0	38,245.93	267.45
TOTAL WATER CHARGES	1,134.2	1,023,048.64		1,146.7	1,000,433.37	
FIXED CHARGES:						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		8,122.36			8,209.51	
CONNECTED CAPACITY		1,330.23			1,353.41	
WATER USE CHARGE		1,509.14			1,402.68	
EQUIV. SMALL METER		1,794.36			1,723.73	
SUBTOTAL		12,756.09			12,689.33	
PWR JWLC						
CAPACITY RESERVATION		7,356.17			6,908.79	
CONNECTED CAPACITY		1,073.05			1,091.75	
WATER USE CHARGE		1,736.18			1,648.68	
DEPRECIATION		-			-	
REPLACEMENT		-			-	
BUDGET ASSESSMENT		-			-	
SUBTOTAL		10,165.40			9,649.22	
CDWC / LHH / ODWD						
FIXED CHARGES		309.78			309.78	
SUBTOTAL						
TOTAL FIXED CHARGES		23,231.27			22,648.33	
TOTAL PURCHASED WATER CHARGES		1,046,279.91			1,023,081.70	
AVERAGE WATER CHARGE:		\$ 922.48			\$ 892.20	

Tab

1.4

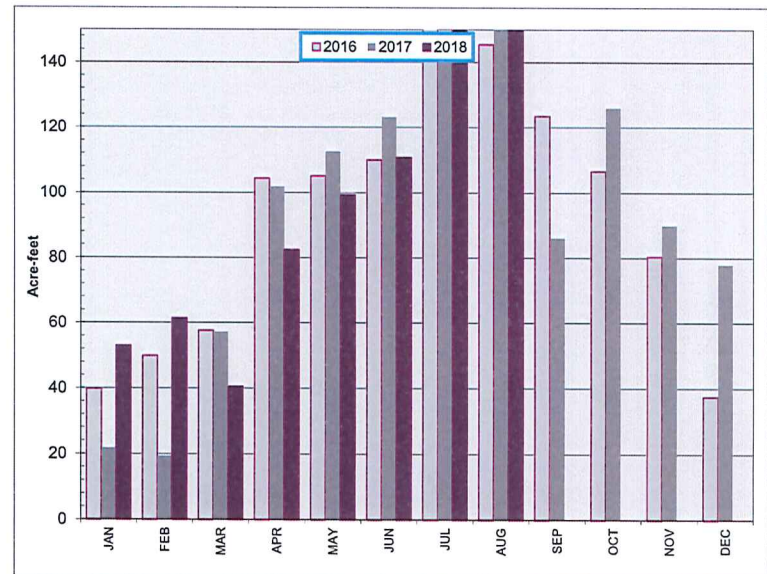
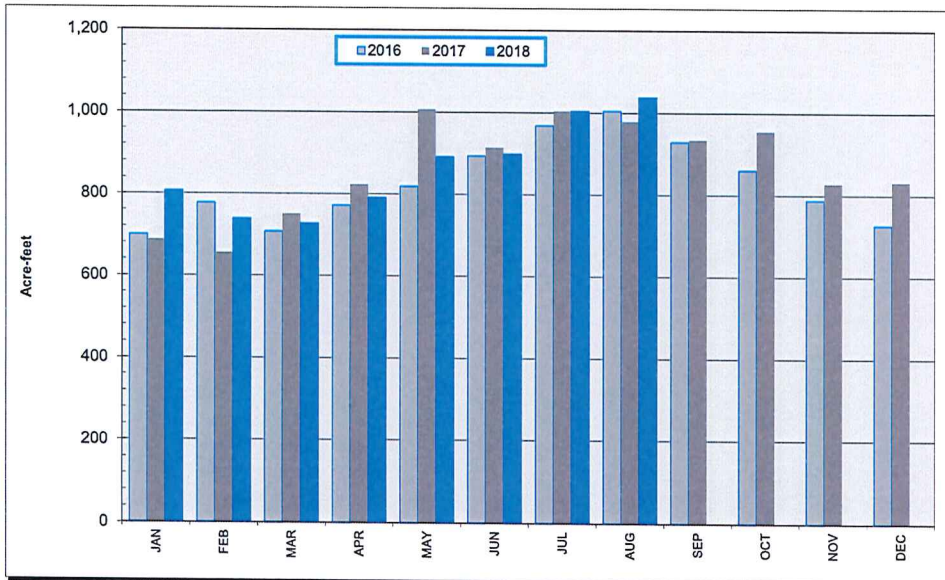


Water Purchases for CY 2018 (Acre-feet)



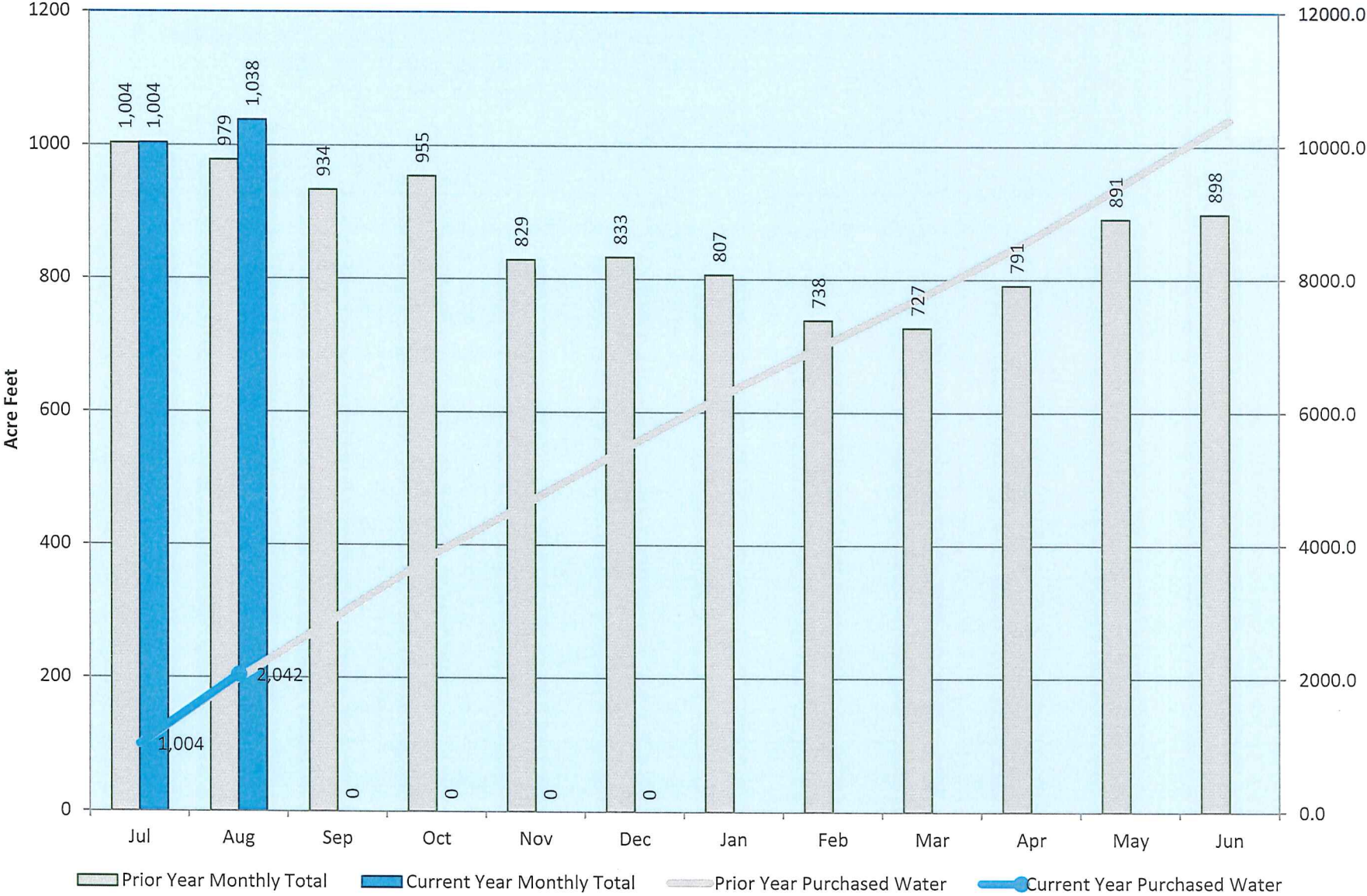
	POTABLE SYSTEM					TOTAL
	WBS	LHH	PM-22	JWL		
				PM-15	Miramar	
JAN	194.6	0.0	127.0	347.1	138.4	807.1
FEB	156.8	0.0	211.9	313.4	56.3	738.4
MAR	125.5	0.0	204.3	242.1	155.4	727.3
APR	160.7	0.0	245.6	298.1	86.7	791.1
MAY	125.0	0.0	251.4	387.6	127.2	891.2
JUN	176.9	0.0	242.2	300.1	179.1	898.3
JUL	151.4	0.0	598.7	170.5	83.3	1,003.9
AUG	42.7	0.0	448.4	407.7	139.2	1,038.0
SEP						0.0
OCT						0.0
NOV						0.0
DEC						0.0
TOTAL	1,133.6	0.0	2,329.5	2,466.6	965.6	6,895.3

RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
21.9	8.6	0.0	22.5	0.0	53.0
35.0	3.5	1.0	22.0	0.0	61.5
20.5	9.9	0.0	10.1	0.0	40.5
17.0	8.2	2.0	55.3	0.0	82.5
24.0	10.5	2.0	62.9	0.0	99.4
28.1	15.0	2.0	65.8	0.0	110.9
34.8	9.4	3.0	127.3	0.0	174.5
38.0	14.4	6.6	103.2	11.2	173.4
					0.0
					0.0
					0.0
					0.0
					0.0
219.3	79.5	16.6	469.1	11.2	795.7



Potable Water Purchases For FY 2018-2019

(Acre-feet)



Tab

2.1



SEPTEMBER 2018-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	9/5/2018	Three Valleys Board Meeting	\$185.00		Mileage
	9/7/2018	RWD Family Night		X	
	9/11/2018	RWD Board Meeting	\$185.00		
	9/19/2018	Three Valleys Board Meeting	\$185.00		Mileage
	9/25/2018	Project Ad-Hoc Meeting	\$185.00		
		TOTAL PAYMENT	\$740.00		
John Bellah					
	9/7/2018	RWD Family Night		X	
	9/10/2018	RHCCC Meeting		X	
	9/10/2018	SGV Chamber Gov Affairs	\$185.00		
	9/11/2018	RWD Board Meeting	\$185.00		
	9/24/18-9/27/18	CSDA Conference	\$740.00		Mileage
		TOTAL PAYMENT	\$1,110.00		
Robert W. Lewis					
	9/7/2018	RWD Family Night		x	
	9/10/2018	SGV Chamber Gov Affairs	\$185.00		
	9/11/2018	RWD Board Meeting	\$185.00		
	9/18/2018	San Gabriel Valley Water Forum		X	
	9/21/2018	Regional Chamber Power Lunch		X	
	9/25/18-9/27/18	CSDA Conference	\$555.00		Car Rental
		TOTAL PAYMENT	\$925.00		
Szu-Pei Lu					
	9/5/2018	Three Valleys Board Meeting	\$185.00		Mileage
	9/7/2018	RWD Family Night		X	
	9/10/2018	RHCCC Meeting	\$185.00		
	9/11/2018	RWD Board Meeting	\$185.00		
	9/25/2018	Project Ad-Hoc Meeting	\$185.00		
		TOTAL PAYMENT	\$740.00		
Teresa Rios					
	9/7/2018	RWD Family Night		x	
	9/11/2018	RWD Board Meeting	\$185.00		
		TOTAL PAYMENT	\$185.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tab

2.2



Resolution No. 10-2018

RESOLUTION OF THE BOARD OF DIRECTORS OF ROWLAND WATER DISTRICT REQUESTING APPOINTMENT IN LIEU OF ELECTION FOR THE OFFICE OF MEMBER, BOARD OF DIRECTORS DIVISIONS 3, 4 AND 5

WHEREAS, the Los Angeles County Registrar-Recorder has advised the Rowland Water District, by letter dated September 14, 2018, that only three candidates have filed a declaration of candidacy for the office of Director for Divisions 3, 4 and 5 respectively, and that no petition has been submitted to the Registrar-Recorder requesting that a general election be held for the office of director for Divisions 3, 4 and 5; and,

WHEREAS, pursuant to Section 10515 of the California Elections Code, the Registrar-Recorder is required to certify these facts to the supervising authority which is the Board of Supervisors of Los Angeles County, and to request that the Board of Supervisors appoint to the office of Director for Divisions 3, 4 and 5, the persons who have filed a declaration of candidacy for those respective offices.

NOW THEREFORE, be it resolved by the Board of Directors of the Rowland Water District, as follows:

1. That the Registrar-Recorder is hereby requested to certify the facts to the Board of Supervisors as required by California Elections Code Section 10515, and to ask the Board of Supervisors to appoint John E. Bellah to the office of Director for Division 3, Robert W. Lewis to the office of Director for Division 4 and Szu Pei Lu-Yang to the office of Director for Division 5 of the Rowland Water District, for a full term ending December 2, 2022.
2. The Board Secretary is directed to submit a certified copy of this Resolution to the Los Angeles County Registrar-Recorder.

ADOPTED at the Regular Meeting of the Board of Directors held October 9, 2018, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

SZU PEI LU-YANG
Board President

ATTEST:

TOM COLEMAN
Board Secretary

I certify that the foregoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on October 9, 2018.

TOM COLEMAN, General Manager/
Board Secretary

Tab

2.3

Mutual Response Agreement
Los Angeles County Water Agency Mutual Assistance Agreement

This AGREEMENT is made and entered into by the signatories to this Agreement, as listed on Exhibit A hereto, which have adopted and signed this agreement to provide mutual assistance in times of emergency in accordance with the California Emergency Services Act and the California Disaster and Civil Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies and personnel made available on an emergency basis as specified herein.

Said water utilities are individually referred to herein as a "Member Utility" and all of said water utilities are referred to herein collectively as "the parties."

In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree to provide mutual assistance to one another in times of emergency as follows:

ARTICLE I.
PURPOSE

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of an emergency's impact, the parties hereby establish an Intrastate Program for Mutual Aid, Response and Assistance. Through this Mutual Aid, Response and Assistance Program (the "Program"), Members coordinate response activities and share resources during emergencies and assist during local emergencies or planned or unplanned outages, as defined herein. This Agreement sets forth the procedures and standards for the administration of the Program among the parties.

ARTICLE II.
DEFINITIONS

- A. **Authorized Official** – An employee or officer of a Member Utility who is authorized to:
1. Request assistance;
 2. Offer assistance;
 3. Refuse to offer assistance or
 4. Withdraw assistance under this agreement.
- B. **Emergency** – A natural or human caused event or circumstance causing, or imminently threatening to cause, impact to the operations of a Member Utility's system, loss of life, injury to person or property, human suffering, or financial loss, and includes, but is not limited to, fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic activity, spills or releases of oil or hazardous materials, contamination, utility or transportation emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or other conditions which is, or is likely to be, beyond the control of the services, personnel, equipment, and facilities of a Member Utility and requires mutual assistance.
- C. **Members or Member Utilities** – Any public or private water utility that manifests intent to participate in the Program by executing this Agreement.

1. **Associate Member** – Any non-utility participant, approved by the Committee defined in Article III below, that provides a support role for the Program.
 2. **Requesting Member** – A Member Utility who requests aid or assistance under the Program.
 3. **Responding Member** – A Member Utility that responds to a request for aid or assistance under the Program.
 4. **Non-Responding Member** - A Member Utility or Associate Member that does not provide aid or assistance during a Period of Assistance under the Program.
- D. **Confidential Information** - Any document shared with any signatory of this Agreement that is marked confidential, including but not limited to any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member Utility or Associate Member.
- E. **Period of Assistance** – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member’s facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an Emergency, as previously defined, or during an Outage, as defined herein.
- F. **National Incident Management System (NIMS)** - A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- G. **Standardized Emergency Management System (SEMS)** - A standardized approach to field command and jurisdictional management and response set forth by State of California Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.
- H. **Outage** – A period of time where a Member’s water supply is interrupted to the extent that the interruption jeopardizes the health and safety of the Member’s customers. An Outage is “planned” when the Member is given at least three (3) days prior notice of the interruption in supply. An Outage is “unplanned” when the Outage occurs without at least three (3) days prior notice of the interruption in supply, including when the Outage occurs unexpectedly.

ARTICLE III. ADMINISTRATION

The Program shall be administered through the Public Water Agencies Group Emergency Preparedness Coordinator (the “Coordinator”) and the Emergency Preparedness Coordinator Administrative Committee (the “Committee”).

The purpose of the Committee is to provide local coordination of the Program before, during, and after an Emergency or Outage. The Committee shall meet as frequently as necessary, but at least quarterly, to address Program issues and review emergency preparedness and response procedures. The Committee will be made up of at least five (5) representatives selected from among the Member Utilities. The Committee members shall work with the

Coordinator to plan and coordinate emergency planning and response activities for the Program, and shall ensure that all Member Utilities are informed of such activities and have the opportunity to participate in all related planning and training activities.

ARTICLE IV. PROCEDURES

- A. In coordination with the Committee, emergency management and public health systems of the state, the Committee and Coordinator shall develop operational and planning procedures for the Program. These procedures shall be consistent with the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and this Agreement. These procedures shall be reviewed at least annually and updated as needed by the Committee and Coordinator.
- B. Requests for emergency assistance or assistance with any Outage under this Agreement shall be directed to the appropriate Authorized Official(s) from the list of Members.

ARTICLE V. REQUESTS FOR ASSISTANCE

In general, assistance will be in the form of resources, such as equipment, supplemental water supplies, other supplies, and personnel. Assistance shall be given only when a Responding Member determines that its own needs can be met while rendering assistance. The execution of this Agreement shall not create any duty to respond on the part of any party hereto. A potential Responding Member shall not be held liable for failing to provide assistance. A potential Responding Member has the absolute discretion to decline to provide any requested assistance.

- A. **Responsibility-** Members shall identify an Authorized Official and alternates; provide contact information including 24-hour access and maintain resource information that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur, and be promptly provided to the Coordinator.
- B. **Member Request-** In the event of an Emergency or Outage (planned or unplanned), a Member's Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, supplemental water supplies and other supplies shall be prepared in writing as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. Specific protocols for requesting aid shall be provided in the required procedures to be established by the Committee pursuant to Article IV hereof.
- C. **Response to a Request for Assistance** – Members are not obligated to respond to a Requesting Member's request. After a Member receives a request for assistance, that Member's Authorized Official evaluates whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, that Member's Authorized Representative shall inform, as soon as possible, the Requesting Member whether that Member will respond. If the Member is willing and able to

provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance. If a Member determines it cannot respond to a request for assistance, that Member shall not be responsible for any consequences associated with its failure to respond.

- D. Discretion of Responding Member's Authorized Official** – Execution of this Agreement does not create any duty for a Member to respond to a request for assistance. When a Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI. **RESPONSE COORDINATION**

When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the Standard Emergency Management System and National Incident Management System protocols and procedures.

- A. **Personnel**- Responding Member retains the right to identify the specific employees to be provided to a Requesting Member and the resources that are available.
- B. **Control** – While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor of the Responding Member(s). Whenever practical, Responding Member personnel must be self-sufficient for up to 72 hours. The Responding Member's designated supervisor(s) must keep accurate records of work performed by Responding Member's personnel during the specified Period of Assistance.
- C. **Food and Shelter** – When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the state per diem rates for that area. To the extent food and shelter costs exceed the state per diem rates for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.
- D. **Communication** – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communications with local responders and utility personnel.
- E. **Status** - Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in

their respective jurisdictions; and shall remain officers and employees, as applicable, of the Responding Member.

- F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. **Right to Withdraw Resources** - The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII.

COST- REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

- A. **Personnel** – Responding Member(s) will make such employees as are willing to participate available to Requesting Member at Requesting Member's expense equal to any Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly wage, plus fringe benefits and overhead, and consistent with Responding Member's collective bargaining agreements, if applicable, or other conditions of employment. All costs incurred for work performed during the specified Period of Assistance will be included. The Requesting Member shall be responsible for all direct and indirect labor costs.
- B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps and generators, shall be at a Responding Member's current equipment rate and subject to the following conditions: The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances.
 - (a) At the option of Responding Member, equipment may be provided with an operator.
 - (b) Equipment shall be returned to Responding Member within 24 hours after receipt of an oral or written request for return.
 - (c) During the Period of Assistance, Requesting Member shall, at its own expense, supply all fuel, lubrication and maintenance for furnished equipment; provided that Requesting Member shall obtain Responding Member's consent before performing any such maintenance.
 - (d) Responding Member's cost related to the transportation, handling and loading/unloading of equipment shall be chargeable to Requesting Member.

(e) In the event equipment is damaged while being dispatched to Requesting Member, or while in the custody and use of Requesting Member, Requesting Member shall reimburse Responding Member for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired, then Requesting Member shall reimburse Responding Member for the cost of replacing such equipment with equipment that is of at least equal capability as determined by the Responding Member. If Responding Member must lease a piece of equipment while Requesting Member equipment is being repaired or replaced, Requesting Member shall reimburse Responding Member for such lease costs.

C. *Materials and Supplies* – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage must be treated as expendable supplies for purposes of cost reimbursement.

D. *Supplemental Water Supplies* – The Responding Member will provide the Requesting Member with a bill showing the amount of water delivered to the Requesting Member. Water will be billed at the highest rate incurred for imported water by the Responding Member, or as the Responding Member may otherwise agree.

E. *Payment Period* – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Responding Member must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill within 60 days following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.

E. *Records* - Each Requesting Member and its duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. To the extent it deems necessary, each Responding Member and its duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement. Such records shall be maintained for at least three (3) years or longer where required by law and as needed for federal reimbursement practices.

ARTICLE VIII. ARBITRATION

If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in

accordance with the Rules of the American Arbitration Association. Judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, officers, employees and agents, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from the Requesting Member's work hereunder, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member or faulty workmanship or other negligent acts, errors or omissions by a Responding Member, or by personnel provided to Requesting Member, from the time assistance is requested and rendered until the assistance is returned to Responding Member's control, portal to portal.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through this Agreement, the parties involved in rendering or receiving assistance agree to indemnify and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding. Such indemnification shall include indemnity for all claims, demands, liability, damages and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and workers compensation.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the same, as it considers necessary to protect its own interests.

ARTICLE XIII.
INSURANCE

Members of this Agreement shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the Program, including, but not limited to, worker's compensation and commercial general liability insurance, and insurance on property, vehicles and equipment.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the extent allowed by law, any Member or Associate Member shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member pursuant to this Agreement. If any Member, Associate Member, or third party requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information provided to it under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

ARTICLE XV.
EFFECTIVE DATE

This Agreement shall take effect for a new party immediately upon its execution by said party.

ARTICLE XVI.
WITHDRAWAL

Any party may terminate its participation in this Agreement by written notice to the Coordinator. Withdrawal takes effect 60 days after the appropriate official receives notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

ARTICLE XVII.
MODIFICATION

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Members then participating under this Agreement. The Committee will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days' written notice to the parties.

ARTICLE XVIII.
SEVERABILITY

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be

affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

ARTICLE XIX.
PRIOR AGREEMENTS

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and any such attempted assignment or delegation shall have no effect.

ARTICLE XXI.
TORT CLAIMS

This Agreement in no way abrogates or waives any immunity or defense available under California law.

ARTICLE XXII.
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Members retain the right to participate in mutual aid and assistance activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar programs.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water Utility listed here manifests its intent to be a Member Utility in the Program by executing this Agreement on this _____ day of _____ 2018.

Member: _____

By: _____

Title: _____

Please Print Name

By: _____

Title _____

Please Print Name

Approved as to form and legality

By: _____
Attorney for Public or Private Utility

Please Print Name

Tab

2.4

**Rowland Water District
Communication Strategies Update
October 9, 2018**

• **Comprehensive Customer Survey**

- Questionnaire developed
- Comparison to 2012 baseline & recent lobby, online survey
- In-field early October
- Results and analysis by early November

• **2018 Strategic Plan Update**

- Draft complete October 1
- Under review by staff
- Board workshop 10/23

• **District Coverage**



- ACWA Monthly Newsletter
- Coverage of Employee Building Dedication

NEW BUILDING NAMED IN HONOR OF BELOVED RWD DISTRICT EMPLOYEE

Rowland Heights, CA – The Rowland Water District Board of Directors unanimously voted to name the new Reservoir Control System (RCS) building in memory of the late Marcos Aspeitia IV. Aspeitia died in September 2017, and had spent a quarter century with the District as a Water Systems Operator.

"The dedication Marcos had for his family, his community, and his work at Rowland Water District was unparalleled," explains Tom Coleman, General Manager for Rowland Water District. "We wanted to find a way to honor Marcos' remarkable years of service to the District, and to remember this kind and giving man who is missed by so many of us who worked with him and considered him part of our Rowland family."

- **Buckboard Days**

- Press release 9/27



- **For Us Ad/Sponsorship**

- Created 9/20

- **Additional Press Releases**

- S&P ratings improvement
- Additional sponsorships

- **Miscellaneous**

- Bill Redesign
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

Date	News Story	In Process	Completed	Distributed
1/5/18	GM Evaluation	*****	*****	*****
1/5/18	Annual Audit Completion	*****	*****	*****
2/27/18	Fix-A-Leak Week	*****	*****	*****
2/27/18	Wonderful World of Water	*****	*****	*****
3/10/18	AMI Consideration	*****		
3/29/18	EduBucks	*****	*****	*****
4/3/18	ADDY Awards	*****	*****	*****
5/1/18	CCR Availability	*****	*****	*****
5/1/18	Educational Campaign/SB 623	*****	*****	*****
5/18/18	Poster Contest Winners	*****	*****	*****
5/21/18	Water Tax Legislation	*****	*****	*****
5/30/18	Transparency Award	*****	*****	*****
6/18/18	Annual Budget Approval	*****	*****	*****
7/22/18	Conservation Ordinance	*****	*****	*****
8/23/18	Patch Program	*****	*****	*****
9/1/18	Employee Bldg Dedication	*****	*****	*****
9/24/18	S&P Ratings	*****	*****	*****
9/27/18	Buckboard Days	*****	*****	*****

Tab

2.5

MICKEY CHAUDHURI

Assistant Group Manager (interim), Water System Operations Metropolitan Water District of Southern California

Mickey Chaudhuri has over 22 years of experience in the water industry with the past 12 years at the Metropolitan Water District of Southern California.

Mickey is currently serving as Metropolitan's interim Assistant Group Manager of Water System Operations. Water System Operations consists of over 950 employees responsible for operating and maintaining Metropolitan's conveyance, treatment, and distribution facilities; planning and scheduling water deliveries and power operations; and ensuring compliance with water quality, safety and environmental regulations. Mickey also oversees operational activities associated with Metropolitan's planned Regional Recycled Water Advanced Purification Center.

In the past year, Mickey served as interim manager of Operations Planning at Metropolitan. Prior to that, he managed a Water Quality team for seven years with responsibilities for protecting Metropolitan's source waters, optimizing treatment and distribution processes, and developing future treatment options through applied research. Mickey joined Metropolitan in 2006, serving as its source water protection engineer.

Prior to Metropolitan, Mickey spent over eight years with the Los Angeles County Flood Control District within its Watershed Management and Water Resources divisions. He began his professional career in the environmental consulting field.

Mickey received a B.S degree from the University of Illinois and an M.S. degree from UCLA, both in Civil Engineering. He is a registered Civil Engineer and a member of the American Water Works Association.



WEDNESDAY, October 31, 2018
7:30am - 9:00am
Sheraton Fairplex Suites,
601 W. McKinley Ave., Pomona, CA 91768
RSVP to: (909) 621-5568

Cost is \$20 and it covers the breakfast buffet*

*Please, no payment at the door. Pre-payment preferred, or we will be happy to bill you after the event.



ACWA 2018 Fall Conference & Exhibition

PRELIMINARY AGENDA

November 27-30, 2018 • San Diego

ACWA JPIA - MONDAY, NOV. 26

- 8:30 - 10:00 AM
 - ACWA JPIA Program Committee
- 10:15 - 11:15 AM
 - ACWA JPIA Executive Committee
- 1:30 - 4:00 PM
 - ACWA JPIA Board of Directors
- 4:00 - 5:00 PM
 - ACWA JPIA Town Hall
- 5:00 - 6:00 PM
 - ACWA JPIA Reception

TUESDAY, NOV. 27

- 8:00 AM - 9:45 AM
 - Agriculture Committee
- 8:00 AM - 6:00 PM
 - Registration
- 8:30 AM - Noon
 - ACWA JPIA Seminars
- 9:00 AM - 4:00 PM
 - Legal Affairs Committee CLE Spring Workshop
- 10:00 - 11:45 AM
 - Groundwater Committee
 - Local Government Committee
- 11:00 AM - Noon
 - Outreach Task Force
- Noon - 2:00 PM
 - ACWA 101 & Luncheon
 - Committee Lunch Break
- 1:00 - 2:45 PM
 - Energy Committee
 - Finance Committee
 - Scholarship & Awards Subcommittee
 - Water Management Committee
- 1:30 - 3:30 PM
 - ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
- 3:00 - 4:45 PM
 - Communications Committee
 - Federal Affairs Committee
 - Membership Committee
 - Water Quality Committee
- 5:00 - 6:30 PM
 - Welcome Reception in the Exhibit Hall

WEDNESDAY, NOV. 28

- 7:30 AM - 5 PM
 - Registration
 - 8:00 - 9:45 AM
 - Opening Breakfast (*Ticket Required*)
 - 8:30 AM - Noon & 1:30 - 5:00 PM
 - Exhibit Hall
 - 10:00 - 11:30 AM
 - Attorneys Program
 - Energy Committee Program
 - Exhibitor Demos
 - Finance Program
 - Region Issue Forum
 - Statewide Issue Forum
 - Water Industry Trends Program
 - 11:30 - 11:45 AM
 - Networking in the Exhibit Hall
 - 11:45 AM - 1:45 PM
 - General Session Luncheon (*Ticket Required*)
 - 2:00 - 3:15 PM
 - Attorneys Program
 - Communications Committee Program
 - Energy Committee Program
 - Exhibitor Case Study
 - Region Program
 - Statewide Issue Forum
 - Water Industry Trends Program
 - 3:30 - 4:45 PM
 - Aquatic Resources Subcommittee
 - Exhibitor Case Study
 - Finance Program
 - Local Government Committee
 - Statewide Issue Forums
 - Water Industry Trends Program
 - 3:30 - 5:30 PM
 - Legal Affairs Committee
 - 5:00 - 6:00 PM
 - Prize Drawing Fiesta Night in the Exhibit Hall
 - 5:30 - 7:00 PM
 - CalDesal Hosted Mixer
 - CH2M Hosted Reception
- ### THURSDAY, NOV. 29
- 7:30 AM - 4 PM
 - Registration
 - 7:45 - 9:15 AM
 - Regions 1-5 Membership Meetings

- 8:00 AM - Noon
 - Exhibit Hall
- 8:00 - 9:15 AM
 - Networking Continental Breakfast, Exhibit Hall (*Ticket Required*)
- 9:30 - 11:00 AM
 - Attorneys Program
 - Exhibitor Demos
 - Finance Program
 - Region Issue Forum
 - Statewide Issue Forum
- 9:30 - 11:45 AM
 - Ethics Training (AB 1234) - *Limited Seating*
- 11:00 - 11:30 AM
 - Prize Drawings in the Exhibit Hall
- 11:45 AM - 1:45 PM
 - General Session Luncheon (*Ticket Required*)
- 2:00 - 3:15 PM
 - Attorneys Program
 - Exhibitor Case Studies
 - Federal Issues Forum
 - Town Hall
 - Water Industry Trends Program
- 3:30 - 5 PM
 - Regions 6-10 Membership Meetings
- 6:00 - 7:00 PM
 - Outreach Reception
- 7:00 - 10:00 PM
 - Dinner & Entertainment (*Ticket Required*)

FRIDAY, NOV. 30

- 8:00 - 9:30 AM
 - Registration
- 8:30 - 10:00 AM
 - ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA JPIA (*Ticket Required*)

OTHER EVENTS

TUESDAY, NOV. 27

- 7:00 AM - 4 PM
 - ACWA Fall Conference Golf Tournament

THURSDAY, NOV. 29

- 6:45 - 8:30 AM
 - San Joaquin Valley Agricultural Water Committee

All conference programs are subject to change.

Last modified: June 5, 2018



SOLAR CUP 2019 TIMELINE

August 2018

Teams selected by MWD member agencies

September 2018

Schools select team members and communicate with MWD

October 2018

10/27 New Teacher ½ day Workshop—Solar Cup Basics

November 2018

11/3 The Only Boat Building Workshop session

December 2018

12/1 First Technical Workshop – Mandatory for Rookie Teams

January 2019

1/7 First Technical Report due – Drive Train/Steering

1/26 Second Technical Workshop – Mandatory for all teams

February 2019

2/7 Second Technical Report due – Electrical/Solar Array

2/28 Draft Public Service Message due

March 2019

3/1 Boat expenditure submission

3/11 School Site Visits begin (progress check and troubleshooting)

3/21 Liability forms for entire team due

April 2019

4/12 Final Public Service Message due

4/19 School Site Visits end

4/26 Boat expenditure submission

May 2019 – Solar Cup Event

5/4 Technical Inspection Workshop – Mandatory for all teams

5/17 Solar Cup: Qualifying events

5/18 Solar Cup: Endurance races

5/19 Solar Cup: Sprint races and awards ceremony

Tab

3.1

**Intentionally
Left Blank**

Tab

4

September 7, 2018

Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748
Attention: Sean Henry, Chief Finance Officer

Re: *Rowland Water District, California, Outstanding Revenue Bonds, Various Series*

Dear Mr. Henry:

S&P Global Ratings has reviewed the rating on the above-listed obligations. Based on our review, we have raised our credit rating from "A+" to "AA-" while affirming the stable outlook. A copy of the rationale supporting the rating and outlook is enclosed.

This letter constitutes S&P Global Ratings' permission for you to disseminate the above rating to interested parties in accordance with applicable laws and regulations. However, permission for such dissemination (other than to professional advisors bound by appropriate confidentiality arrangements) will become effective only after we have released the rating on standardandpoors.com. Any dissemination on any Website by you or your agents shall include the full analysis for the rating, including any updates, where applicable.

To maintain the rating, S&P Global Ratings must receive all relevant financial and other information, including notice of material changes to financial and other information provided to us and in relevant documents, as soon as such information is available. Relevant financial and other information includes, but is not limited to, information about direct bank loans and debt and debt-like instruments issued to, or entered into with, financial institutions, insurance companies and/or other entities, whether or not disclosure of such information would be required under S.E.C. Rule 15c2-12. You understand that S&P Global Ratings relies on you and your agents and advisors for the accuracy, timeliness and completeness of the information submitted in connection with the rating and the continued flow of material information as part of the surveillance process. Please send all information via electronic delivery to pubfin_statelocalgovt@spglobal.com. If SEC rule 17g-5 is applicable, you may post such information on the appropriate website. For any information not available in electronic format or posted on the applicable website,

Please send hard copies to:
S&P Global Ratings
Public Finance Department
55 Water Street
New York, NY 10041-0003

The rating is subject to the Terms and Conditions, if any, attached to the Engagement Letter applicable to the rating. In the absence of such Engagement Letter and Terms and Conditions, the rating is subject to the attached Terms and Conditions. The applicable Terms and

Conditions are incorporated herein by reference.

S&P Global Ratings is pleased to have the opportunity to provide its rating opinion. For more information please visit our website at www.standardandpoors.com. If you have any questions, please contact us. Thank you for choosing S&P Global Ratings.

Sincerely yours,

S&P Global Ratings
a division of Standard & Poor's Financial Services LLC

cm
enclosure

S&P Global Ratings
Terms and Conditions Applicable To Public Finance Credit Ratings

General. The credit ratings and other views of S&P Global Ratings are statements of opinion and not statements of fact. Credit ratings and other views of S&P Global Ratings are not recommendations to purchase, hold, or sell any securities and do not comment on market price, marketability, investor preference or suitability of any security. While S&P Global Ratings bases its credit ratings and other views on information provided by issuers and their agents and advisors, and other information from sources it believes to be reliable, S&P Global Ratings does not perform an audit, and undertakes no duty of due diligence or independent verification, of any information it receives. Such information and S&P Global Ratings' opinions should not be relied upon in making any investment decision. S&P Global Ratings does not act as a "fiduciary" or an investment advisor. S&P Global Ratings neither recommends nor will recommend how an issuer can or should achieve a particular credit rating outcome nor provides or will provide consulting, advisory, financial or structuring advice. Unless otherwise indicated, the term "issuer" means both the issuer and the obligor if the obligor is not the issuer.

All Credit Rating Actions in S&P Global Ratings' Sole Discretion. S&P Global Ratings may assign, raise, lower, suspend, place on CreditWatch, or withdraw a credit rating, and assign or revise an Outlook, at any time, in S&P Global Ratings' sole discretion. S&P Global Ratings may take any of the foregoing actions notwithstanding any request for a confidential or private credit rating or a withdrawal of a credit rating, or termination of a credit rating engagement. S&P Global Ratings will not convert a public credit rating to a confidential or private credit rating, or a private credit rating to a confidential credit rating.

Publication. S&P Global Ratings reserves the right to use, publish, disseminate, or license others to use, publish or disseminate a credit rating and any related analytical reports, including the rationale for the credit rating, unless the issuer specifically requests in connection with the initial credit rating that the credit rating be assigned and maintained on a confidential or private basis. If, however, a confidential or private credit rating or the existence of a confidential or private credit rating subsequently becomes public through disclosure other than by an act of S&P Global Ratings or its affiliates, S&P Global Ratings reserves the right to treat the credit rating as a public credit rating, including, without limitation, publishing the credit rating and any related analytical reports. Any analytical reports published by S&P Global Ratings are not issued by or on behalf of the issuer or at the issuer's request. S&P Global Ratings reserves the right to use, publish, disseminate or license others to use, publish or disseminate analytical reports with respect to public credit ratings that have been withdrawn, regardless of the reason for such withdrawal. S&P Global Ratings may publish explanations of S&P Global Ratings' credit ratings criteria from time to time and S&P Global Ratings may modify or refine its credit ratings criteria at any time as S&P Global Ratings deems appropriate.

Reliance on Information. S&P Global Ratings relies on issuers and their agents and advisors for the accuracy and completeness of the information submitted in connection with credit ratings and the surveillance of credit ratings including, without limitation, information on material changes to information previously provided by issuers, their agents or advisors. Credit ratings, and the maintenance of credit ratings, may be affected by S&P Global Ratings' opinion of the information received from issuers, their agents or advisors.

Confidential Information. S&P Global Ratings has established policies and procedures to maintain the confidentiality of certain non-public information received from issuers, their agents or advisors. For these purposes, "Confidential Information" shall mean verbal or written information that the issuer or its agents or advisors have provided to S&P Global Ratings and, in a specific and particularized manner, have marked or otherwise indicated in writing (either prior to or promptly following such disclosure) that such information is "Confidential."

S&P Global Ratings Not an Expert, Underwriter or Seller under Securities Laws. S&P Global Ratings has not consented to and will not consent to being named an "expert" or any similar designation under any applicable securities laws or other regulatory guidance, rules or recommendations, including without limitation, Section 7 of the U.S. Securities Act of 1933. S&P Global Ratings has not performed and will not perform the role or tasks associated with an "underwriter" or "seller" under the United States federal securities laws or other regulatory guidance, rules or recommendations in connection with a credit rating engagement.

Disclaimer of Liability. S&P Global Ratings does not and cannot guarantee the accuracy, completeness, or timeliness of the information relied on in connection with a credit rating or the results obtained from the use of such information. S&P GLOBAL RATINGS GIVES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. S&P Global Ratings, its affiliates or third party providers, or any of their officers, directors, shareholders, employees or agents shall not be liable to any person for any inaccuracies, errors, or omissions, in each case regardless of cause, actions, damages (consequential, special, indirect, incidental, punitive, compensatory, exemplary or otherwise), claims, liabilities, costs, expenses, legal fees or losses (including, without limitation, lost income or lost profits and opportunity costs) in any way arising out of or relating to a credit rating or the related analytic services even if advised of the possibility of such damages or other amounts.

No Third Party Beneficiaries. Nothing in any credit rating engagement, or a credit rating when issued, is intended or should be construed as creating any rights on behalf of any third parties, including, without limitation, any recipient of a credit rating. No person is intended as a third party beneficiary of any credit rating engagement or of a credit rating when issued.



9029 Vernon Avenue
Montclair, CA 91763

P: 909-985-3116
F: 909-985-8579

www.oparc.org

August 28, 2018

Tom Coleman
Rowland Water District
3021 Fullerton Rd.
Rowland Heights, CA 91748

Dear Mr. Coleman

I would like to express my deep appreciation for your donation in the amount of \$2500.00 on 8/20/18 for a 2018 Turkey Bowl Striiiiike! Sponsorship to once again support OPARC's Annual Turkey Bowl. Your ongoing commitment to OPARC provides programs that enable our participants to lead more productive and independent lives – truly a gift without measure.

OPARC is committed to achieving its mission to *support, employ, and transform the lives of people with disabilities*. The Turkey Bowl is one of OPARC's signature events to raise the funds needed to support the 900 developmentally disabled adults that we serve. It is because of your support that OPARC has the ability to bring together members of the community and their families for a fun afternoon to support our cause!

Again, thank you for supporting OPARC and investing in our community of disabled adults.

Sincerely,

Andrea Erickson
President/CEO

Look forward to seeing you!

OPARC is a non-profit, 501 (c)(3) corporation under IRS code. Tax ID 95-1943396. Donations are tax deductible to the extent permitted by law. No goods or services were provided in exchange for this donation.

Tab

5.1



District News

For further information, please contact:

Name: Kirk Howie

For Immediate Release: 09/19/18

Title: Chief Administrative Officer

Telephone: (909) 621-5568 (Day)

Three Valleys Municipal Water District General Manager Announced Retirement

Claremont, California – It was announced this morning at a board meeting of the Three Valleys Municipal Water District (TVMWD) that General Manager Rick Hansen will be retiring at the end of the year, effective December 28, 2018.

Mr. Hansen has served as the General Manager for nearly 38 years, beginning in February of 1981. He originally commenced his career with the district in May of 1977 as a district Engineer, later advancing to his current role as the youngest municipal water district manager at the time.

“On behalf of the Three Valleys board, I want to thank Rick for all of his tremendous accomplishments during his many years as our general manager,” expressed Bob Kuhn, Board President. “The number of contributions he has made during the course of a remarkable career are too numerous to be counted.”

Mr. Hansen shared that “it’s been a tremendous career here at Three Valleys and we have accomplished a great deal to secure a more reliable water future. The exciting, but unfortunate truth is the job will never be totally done, so it’s time for me to pass the baton to the next generation of bright, hard-working individuals; the District is in great hands.”

During his career, Rick has worked to diversify local supplies for the district’s thirteen-member agencies, two of which are 100% reliant on imported water. He was also the lead engineer in the construction of the Miramar Treatment Plant and Transmission Pipeline which was completed in 1987. Today, the Miramar Treatment Plant provides up to 25 million-gallons-per-day (MGD) of treated State Water Project water.

TVMWD Vice President and MWD director David DeJesus noted, “We’ve been blessed to enjoy the many ways Rick has brought a high level of skill, excellence, consistency and stability that is rarely experienced by public agencies in this day and age. He will be missed.”

Assistant General Manager Matt Litchfield will succeed Rick as the Interim General Manager.

#

In 1950, Pomona Valley Municipal Water District (PVMWD) was formed under State law for the purpose of annexing to the Metropolitan Water District (MWD), thereby entitling the area to receive water imported to the region. The district changed its name to Three Valleys Municipal Water District in 1981.

TVMWD, a water resources management agency is governed by an elected Board of seven officials and covers approximately 133 square miles. The present population is about 525,000. Since its formation the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 150 billion gallons of water.

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711
Wednesday, September 19, 2018 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order **Kuhn**

Item 2 – Pledge of Allegiance **Kuhn**

Item 3 – Roll Call **Kuhn**

Item 4 – Additions to Agenda *(Government Code Section 54954.2(b)(2))* **Kuhn**

Additions to the agenda may be considered when two-thirds of the Board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the Board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda **Kuhn**

Item 6 – Public Comment *(Government Code Section 54954.3)* **Kuhn**

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 7 – Consent Calendar **Kuhn**

The Board is being asked to consider consent calendar items 7.A – 7.K listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

7.A – Receive, Approve and File Minutes – June 2018 [enc]

- June 6, 2018 – Regular Board Meeting
- June 20, 2018 – Regular Board Meeting

7.B – Ratify financial reports for June/July 2018 [enc]

- Warrant Summary Disbursements – June 2018
- Warrant Summary Disbursements – July 2018

7.C – Receive, Approve and File Financial Reports and Investment Update – August 2018 [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

7.D – Amendments to Three Valleys MWD Conflict of Interest Code [enc]

The Board will consider and approve the proposed amendments to TVMWD's Conflict of Interest Code and direct staff to return to the Los Angeles County Board of Supervisors by the prescribed date of October 1, 2018. This will complete the preliminary action associated with the amendments to the TVMWD Conflict of Interest Code. Upon approval by the Board of Supervisors the Board will consider adoption of the conformed copy by resolution.

7.E – Employee Health Care Costs for CY 2019 [enc]

The Board will consider approval of employee health care costs for CY 2019 as reviewed during the September 5, 2018 meeting. A copy of the rate sheet is available upon request.

7.F – California Asset Management Program [enc]

The Board will consider approval of this additional investment vehicle and direct staff to proceed with the application process.

7.G – Filter Aid System Replacement [enc]

The Board will consider approval to enter into a single source agreement with D & H Water Systems for the purchase of one (1) USGI PolyBlend DP2000 Polymer Feed System at a cost of \$121,900.

7.H – Resolution No. 18-09-832 Participation in the Great California Shakeout [enc]

The Board will consider approval of Resolution No. 18-09-832 to participate in the Great California Shakeout on October 18, 2018.

7.I - Resolution 18-09-833 Tax Sharing Exchange County Sanitation District, Annexation 21-758 [enc]

Approval of this resolution signifies acceptance of the tax sharing exchange by the County Sanitation District.

7.J - Resolution 18-09-834 Tax Sharing Exchange County Sanitation District, Annexation 22-432 [enc]

Approval of this resolution signifies acceptance of the tax sharing exchange by the County Sanitation District.

7.K – Resolution 18-09-835 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation L-032-2016 [enc]

Approval of this resolution signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District.

Items 7.A – 7.K: Board Action Required – Motion No. 18-09-5189

Staff Recommendation: Approve as presented

Item 8 – General Manager’s Report

Hansen

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Legislative Update, September 2018 [enc]

Howie

The Board will be provided a legislative update of current activities that will include the outcome of the recent nomination cycle for the November 6, 2018 election.

8.B – Resolution No. 18-09-836 Surplus Property – Enabling Resolution Update [enc]

Howie

The Board will consider approval of the updated TVMWD surplus property enabling guidelines. These guidelines were last reviewed in 2004. Approval of this resolution will supersede any previously approved guidelines.

Item 8.B: Board Action Required – Motion No. 18-09-5190

Staff Recommendation: Approve as presented

8.C – Ratify and Approve Director Expense Reports, June-August 2018 [enc]

Kuhn

The Board will ratify expenses for June and July 2018 and consider approval of the August 2018 Director expense reports that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by TVMWD.

Item 8.C: Board Action Required – Motion No. 18-09-5191

Staff Recommendation: None

8.D – Calendar Year Imported Water Sales and Peak Flow Reports – August 2018 [enc]

Garcia

The Board will review a summary of the calendar year imported water sales for August 2018 and Peak Flow Reports to date.

8.E – Miramar Operations Report – August 2018 [enc]

Garcia

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

Item 9 – Directors’ / GM / AGM Oral Reports

All

The following reports are provided by Directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the District.

9.A – Local Agency Formation Commission *(August 8, 2018)*

Ruzicka

9.B – Main San Gabriel Basin Watermaster *(August 1, 2018)*

Bowcock

9.C – Six Basins Watermaster *(August 22, 2018)*

Bowcock

9.D – San Gabriel Valley Water Quality Authority *(August 15, 2018)*

Kuhn

9.E – Chino Basin Watermaster *(August 23, 2018)*

Kuhn

9.F – Pomona City Council *(September 10 and September 17, 2018)*

Mendoza

9.G – San Gabriel Valley Council of Governments *(August 16, 2018)*

Goytia

9.H – Metropolitan Water District *(September 11, 2018)*

De Jesus

9.I – Additional Board Member or Staff Reports / Comments

All

Item 10 – Closed Session

Kuhn

The Board will be briefed and report on seven closed-session items as shown below.

10.A – Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court, Case No. CPF-10-510830

10.B – Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court, Case No. CPF-12-512466

10.C – Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., Los Angeles County Superior Court, Case No. BS173868

10.D – Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

Chino Basin Municipal Water District v. City of Chino, et al., State of California Court of Appeal, Fourth Appellate District, Division Two, Case No. E068640 (San Bernardino County Superior Court Case No. RCVRS51010)

10.E – Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
Two potential cases.

10.F – Public Employee Performance Evaluation pursuant to Government Code 54957

- Title: General Manager

10.G – Conference with Labor Negotiators pursuant to Government Code 54957.6

- District designated representative: Steven M. Kennedy, Esq. Law Offices of Brunick, McElhaney and Kennedy
- Unrepresented employee: General Manager

Item 11 – Closed Session Report

Kuhn

The Board will provide a report of any relevant action taken pursuant to the Ralph M. Brown Act.

Item 12 – Future Agenda Items

Kuhn

Item 13 – Adjournment

Kuhn

The Board will adjourn to its next meeting scheduled for Wednesday, October 3, 2018 at 8:00 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled board meeting.



Action Line

Regular Board Meeting

September 19, 2018

FOR ADDITIONAL INFORMATION: 909-621-5568

BOARD MEMBERS

CARLOS GOYTIA
DIVISION I

DAVID DE JESUS
DIVISION II

BRIAN BOWCOCK
DIVISION III

BOB KUHN
DIVISION IV

JOSEPH RUZICKA
DIVISION V

JOHN MENDOZA
DIVISION VI

DAN HORAN
DIVISION VII

THREE VALLEYS MWD

1021 E. Miramar Avenue
Claremont, CA 91711
909-621-5568 — Phone
909-625-5470 — Fax
www.threevalleys.com

Board meetings
are scheduled for
8:00 a.m. the first
and third
Wednesday of
each month at
1021 E. Miramar
Claremont, CA

Items 1-6 were proforma and included: call to order, pledge of allegiance, roll call, additions to agenda, reorder agenda and public comments.

Item 7 — The Board considered approval of the consent calendar, Items 7.A-7.K as follows: (A) receive, approve and file June 2018 board meeting minutes for June 6, 2018 and June 20, 2018; (B) ratify financial reports for June/July 2018 (warrant summary/disbursements); (C) receive, approve and file August 2018 financial reports and investment updates; (D) approve amendments to TVMWD Conflict of Interest Code; (E) approve employee health care costs for CY 2019; (F) approve California Asset Management Program; (G) approve Filter Aid System Replacement; (H) **Resolution No. 18-09-832** Participation in the Great California Shakeout; (I) **Resolution No. 18-09-833** Tax Sharing Exchange County Sanitation District, Annexation 21-758; (J) **Resolution No. 18-09-834** Tax Sharing Exchange County Sanitation District, Annexation 22-432; (K) **Resolution No. 18-09-835** Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation L-032 -2016. **Board Action: Motion No. 18-09-5189 — moved by Ruzicka, seconded by De Jesus, and passed by a 6-0 vote. Director Horan was absent from the vote.**

Item 8.A — The Board was provided a legislative update with emphasis on the legislative activity TVMWD has supported and opposed during the 2017-18 legislative year.

Item 8.B — The Board considered and approved **Resolution No. 18-09-836** updating TVMWD's Surplus Property Enabling Resolution. Approval of Resolution No. 18-09-836 supersedes the existing Resolution No. 11-04-488 that lays out the procedures for surplus property. **Board Action: Motion No. 18-09-5190 — moved by Bowcock, seconded by Ruzicka, and passed by a 6-0 vote. Director Horan was absent from the vote.**

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



Action Line

Regular Board Meeting

September 19, 2018 ~ Page 2

Item 8.C — The Board considered and ratified or approved the director expense reports for June-August 2018. **Board Action: Motion No. 18-09-5191 — moved by Ruzicka, seconded by Goytia, and passed by a 6-0 vote. Director Horan was absent from the vote.**

Item 8.D — The Board was provided an update on the calendar year imported water sales for the month of August 2018 and the current peak flow reports through September 12, 2018.

Item 8.E — The Board was provided with an update of the Miramar Treatment Plant operations for the month of August 2018.

Item 10 — The Board convened a closed session and were updated on seven matters:

A-D: Conference with Legal Counsel—Existing Litigation pursuant to Government Code 54956.9(d)
(1)

A) San Diego County Water Authority v. MWD, Case No. CPF-10-510830

B) San Diego County Water Authority v. MWD, Case No. CPF-12-512466

C) San Diego County Water Authority v. MWD, Case No. BS173868

D) Chino Basin Municipal Water District v. City of Chino, State of California County of Appeal
Case No. E068640 (reference San Bernardino County Superior Court Case No.
RCVRS51010)

E: Conference with Legal Counsel — Anticipated Litigation; Initiation of litigation pursuant to Government Code No. 54956.9(d)(4) Two potential cases.

F: Public Employee Performance Evaluation pursuant to Government Code Section 54957; Title: General Manager.

G: Conference with Labor Negotiators pursuant to Government Code Section 54957.6; District designated representative, Steven M. Kennedy, Law Office of Brunick, McElhaney and Kennedy; Unrepresented employee: General Manager.

Upon returning to regular session the following closed session report was provided. On items A-E there was no reportable action pursuant to the Brown Act.



Action Line

Regular Board Meeting

September 19, 2018 ~ Page 3

Regarding Item 10.F and 10.G — The Board accepted the General Manager's request for early retirement. Board President Kuhn read the following statement:

The Board has accepted the early retirement of its long-time General Manager, Rick Hansen, effective December 28, 2018, and will promote its Assistant General Manager, Matt Litchfield, to serve as the District's Interim General Manager from that date through June 30, 2019, at his current salary. These dual actions will result in a savings to the District of approximately \$100,000 in employee compensation and benefits.

The Board wishes to thank Rick for all his tremendous accomplishments during his current employment agreement; but more importantly, we wish to express our deep appreciation for all the contributions that Rick has made to the District during the course of his remarkable career. Rick has served as the District's General Manager since February 1981, and during that nearly 38-year period has brought a high-level of skill, excellence, consistency and stability that is rarely experienced by public agencies in this day and age. We would like to offer our most sincere thanks to Rick for his commitment to the District and to our constituents, and we wish him well as he moves forward to this new phase in his life.

The next meeting is scheduled for Wednesday, October 3, 2018 at 8:00 a.m.

REGISTRATION NOW OPEN! — TVMWD LEADERSHIP BREAKFAST - WEDNESDAY, OCTOBER 31, 2018. **Speaker:** Mickey Chaudhuri, Assistant Group Manager (interim), Water System Operations, Metropolitan Water District of Southern California

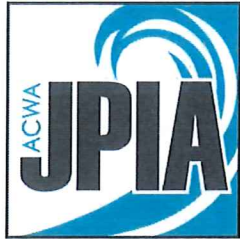
Topic: Developing a New Source of Water for Southern California: Progress on the Regional Recycled Water Program

Venue: Sheraton Fairplex Hotel: 601 W. McKinley Avenue, Pomona, CA

RSVP: Cindy DeChaine, cdechaine@tvmwd.com or call, 909-621-5568.

Tab

5.2



YOUR BEST PROTECTION

September 19, 2018

Mr. Tom Coleman, General Manager
Rowland Water District
3021 S. Fullerton Road
Rowland Heights, California 91748

Re: Workers' Compensation, Liability, and Property Risk Assessment

Dear Mr. Coleman:

Thank you for your personal welcome during my visit to Rowland Water District on September 10, 2018. Please extend my thanks to Eric Hall, Operations Superintendent, and Dusty Moisio, Water Systems Supervisor, for their time during my visit. Also, please thank Dave Warren, Director of Operations, for his warm welcome.

The purpose of my visit was to introduce myself as your JPIA Risk Management Advisor; and to review opportunities to reduce the potential for liability, property, and workers' compensation loss exposures. I appreciated the opportunity to visit several sites within Rowland Water District.

Loss Review

When we reviewed the District's loss history, the Experience Modification Rates (E-Mod) in the Workers' Compensation (WC) and Liability Programs are currently better than average (less than 1.0) in both Programs. Rowland Water District has done a great job in preventing property losses in the last several policy years. The last three of four property claims involved District vehicles being stuck by non-District vehicles. We discussed how increasing the visibility of a District vehicle would increase the safety of employees while driving District vehicles. We discussed implementing a best practice of adding high-visibility safety tape to the back of District trucks, to create a higher awareness while they are in operation. We also discussed the most recent liability claim, and the importance of conducting periodic inspections on equipment. Please thank your staff for their continuing efforts in risk management and loss reduction.

Health and Safety Programs

The IIPP was reviewed and the following items were discussed:

- **Annual IIPP Review** - During our meeting, we discussed the importance of reviewing the District's IIPP to ensure that all sections and programs are always up-to-date with any Cal/OSHA standard updates, and/or District policy or procedure updates.
- **Hazard Communication** – We reviewed and discussed the most recent Workers' Compensation claim. Both Eric and Dusty have done a great job ensuring that employees understand the importance of always wearing the proper PPE, and the dangers of working with chemicals.

Mr. Tom Coleman, General Manager
Rowland Water District
September 19, 2018
Page 2

- **Confined Space Rescue Training** – Eric informed me that the District is in the process of updating their confined space entry program to include rescue. We also discussed the recommended training, and I provided several options for Confined Space Rescue training. Eric also requested options on forklift trainers, and I provided a couple of trainers that other local districts have used.

Vehicle Program

We discussed the importance of implementing a District-wide cell phone policy while driving. We reviewed the Best Practices Menu (JPIA C2E Program) for Cell/Texting/Electronic Devices.

Site Visits

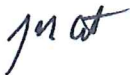
We visited the following sites during my visit:

- Reservoir 6
- Reservoir 7
- Reservoir 8
- Well #1

All sites visited were well maintained and secure. Eric and Dusty shared with me that the District is exploring installing automatic gates for entry into some of their sites, which would eliminate the employee getting out of their vehicle to manually open a gate to gain access to a site. We also discussed periodic inspections on fall protection systems, and discussed various options for fall protection for working at heights.

It was a pleasure meeting the Rowland Water District team and to learn more about District operations. I look forward to providing risk management services to the District. We appreciate the District's participation in the JPIA. If you have any questions, please contact me at (949) 433-0471, or jcotta@acwajpia.com.

Sincerely,



Jesse Cota
Senior Risk Management Advisor

919:11

c: Eric Hall, Operations Superintendent
Dusty Moiso, Water Systems Supervisor
JPIA Member Services
JPIA Risk Management Committee
Robert W. Lewis, JPIA Board Member