



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 11, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Christopher M. Pisano, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Teri Malkin, resident, thanked the District for allowing Brittne Van De Car to assist the Buckboard Days Committee in preparing for the Buckboard Days event.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on August 14, 2018

1.2

Approval of the Minutes of Special Board Meeting Held on August 28, 2018

1.3

Demands on General Fund Account for July 2018

1.4

Investment Report for July 2018

1.5

Water Purchases for July 2018

Next Regular Board Meeting

October 9, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for August 2018

Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Hours of Work, Overtime and Compensatory Time Policy

After discussion, a motion was made by Director Lima and seconded by Director Lewis, to approve the Policy as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

Consider Sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600

After discussion, a motion was made by Director Lewis and seconded by Director Lima, to approve the sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.4

Public Relations (Rose Perea)

Mrs. Perea reported that the EduBucks applications have been distributed to all Rowland Unified School District schools in our service area. We are waiting for approval from the Hacienda-La Puente Unified School District to distribute the applications to the three schools in our service area. The applications are due November 1, 2018. The teachers will be awarded up to \$800.00 for creative water-related projects and there is funding for 20 projects, totaling \$16,000.00. We are waiting until the classrooms get settled to find out when the Girl/Boy Scouts will be meeting since the meetings are usually held at the elementary schools after school. Once we know, Brittne will meet with the Scout leaders and discuss the requirements for earning the "Water Conservation" patch. The Water Scholar applications will be distributed to the senior classes of Wilson and Nogales High Schools and four \$1,500.00 scholarships will be awarded.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that they are working on the draft Strategic Plan document to be presented for discussion at the October 23, 2018, workshop and they will also facilitate and evaluate a survey of District customers in order to assess customer awareness, perceptions and satisfaction. Press releases on the Buckboard Days event and EduBucks program will also be prepared.

Education Update

No comments.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Regional Chamber of Commerce San Gabriel Valley "Legislative Power Luncheon", September 21, 2018, 11:30 a.m., Doubletree By Hilton, Pomona, CA**
Staff was asked to make reservations for the attendance of Directors Lewis and Bellah at the luncheon.
- **FOR US Foundation, Third Annual State of the Schools, October 19, 2018, 7:30 a.m., Rowland Heights Community Center, Rowland Heights, CA**
Directors Lu-Yang, Lewis, and Rios requested staff to make the reservations for their attendance at the breakfast.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that SB998, Dodd – “Discontinuation of Residential Water” is on the Governor’s desk for signature and if not vetoed by the Governor would go into effect in 2020. The Bill would require that public water systems supplying water to more than 200 service connections have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. He advised the Board that the District has joined in a letter opposing the Bill.

Tab 4 REVIEW OF CORRESPONDENCE

- Thank you letter from Superintendent, Rowland Unified School District, for the EduBucks received by Blandford Elementary in the amount of \$700.00.

For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the September 5, 2018 meeting. Kathy Cole from MWD provided the Board with an update of the year-end legislative activities. Kirk Howie, TVMWD, advised that the “Draft” Surplus Property Enabling Resolution was amended and will be brought back for approval at a future meeting. He also advised that five teams submitted an interest form for participation in the Solar Cup event next year and three teams were selected. MWD will be holding a secondary drawing tomorrow, September 12, 2018, to fill openings created by agencies withdrawing from the program.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that there was no meeting held during the month of September; the next meeting will be held on October 4, 2018.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce-Government Affairs Committee

Director Lewis reported on the meeting of the Government Affairs Committee which was held on August 20, 2018.

5.7

PWR Joint Water Line Commission

Director Lima advised that the next quarterly meeting will be held on October 25, 2018.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

President Lu-Yang, reported on her attendance at the September 10, 2018, meeting and advised that Schabarum Park will be expanded to include a dog park, Mt. San Antonio College President, Dr. William Scroggins, reported on the Bond measure to improve infrastructure, and proposed Measure H which would raise sales tax to provide services for the homeless was discussed.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance officer, Sean Henry, made a power point presentation which indicated that potable water revenue was down in July and reserves in July had increased. He also advised the Board that the S&P Global Rating required every three years on outstanding revenue bonds had upgraded the District's rating from "A+" to "AA-".

6.2

Operations Report

Nothing to report.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 7:02 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:37 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

Directors’ and General Manager’s Comments

President Lu-Yang thanked the District for the Family Night event which was held on September 7, 2018 and noted that it appeared that the employees and their families all had an enjoyable evening. General Manager, Tom Coleman, advised the Board that the District’s vision plan had been upgraded to include both glasses and contact lenses and would become effective on January 1, 2019.

Future Agenda Items

- **Three Valleys, MWD Leadership Breakfast, October 31, 2018**

Late Business

None.

A motion was made by Director Lima seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:49 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary