



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
March 6, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah

ABSENT:

Director Teresa P. Rios

OTHERS PRESENT:

Christopher Pisano, Legal Counsel, Best Best & Krieger
Tara Bravo, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on February 13, 2018

1.2

Approval of the Minutes of Special Board Meeting Held on February 27, 2018

1.3

Demands on General Fund Account for January 2018

1.4

Investment Report for January 2018

1.5

Water Purchases for January 2018

Next Special Board Meeting
Next Regular Board Meeting

March 20, 2018, 6:00 p.m.
April 10, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for February 2018

Upon motion by Director Lewis, seconded by Director Lima, the Directors’ Meeting Reimbursement Report was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.2

Approve RWD Financial Audit Report for Fiscal Year 2016-2017 Prepared by White Nelson Diehl Evans LLP

Finance Officer, Sean Henry, noted that no changes were made to the “Draft” previously presented for approval. After Discussion by the Board a motion was made by Director Bellah, seconded by Director Lima to approve the Audit as presented. The motion was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.3

Receive and File Puente Basin Water Agency Financial Audit for Fiscal Year Ended June 30, 2017 prepared by Davis Farr Certified Public Accountants

After Discussion, a motion was made by Director Bellah, seconded by Director Lewis, to receive and file the Puente Basin Water Agency Financial Audit as presented. The motion was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.4

Review and Approve Puente Basin Water Agency Project Amendment No. 4 Pathfinder Road Pipeline and Interties Project

General Manager, Tom Coleman, described the project and answered questions posed by members of the Board. After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima to approve Project Amendment No. 4 as presented. The motion was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.5

Review and Approve Resolution No. 3-2018 Approving and Accepting the Negotiated Exchange of Property Tax Revenues Resulting from Annexation of L 070-2009 to County Lighting Maintenance District 1687

General Manager, Tom Coleman, noted that the property was located at Jellick and Colima and that the County is requesting the annexation. He further described the annexation process. After discussion by the Board, a motion was made by Director Lima, seconded by Director Lewis, to approve Resolution No. 3-2018, as presented. The Resolution was approved by the following roll-call vote:

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

The motion was passed by a vote of 4-0.

2.6

Review and Approve License Agreement Between Industry Chestnut St, LLC (Licensee) and Rowland Water District (Licensor)

General Manager, Tom Coleman, provided background information on the Agreement to the Board. After discussion by the Board, a motion was made by Director Lima, seconded by Director Lewis, to approve the License Agreement as presented. The motion was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.7

Public Relations (Rose Perea)

Mrs. Perea reported that the “Water Scholar Program” Essays were due January 26, 2018. Twenty-two (22) essays were submitted. Two were from the Rowland Water District area – Nogales High School and Wilson High School.

The Broadcast Media Contest (formerly Video Contest) closed February 15, 2018.

The “Principal for a Day” was held on Thursday, March 1, 2018. Brittnie represented the District at Rowland Elementary and was provided a tour of the campus and a summary of the programs they provide to students. She provided the principal with information on the programs the District offers and he is very interested in having Rowland Elementary actively participate.

Brittnie continues to monitor the social media postings daily.

Communications Outreach (CV Strategies)

Tara Bravo, CV Strategies, reported that they are working with staff on the Consumer Confidence Report. They have prepared a press release on the book co-authored by Brittnie Van De Car, “The Wonderful World of Water”. Erin is working on a social media strategy and CV Strategies is also working with staff on a Strategic Plan update.

Education Update

No comments.

2.8

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- None.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, answered question posed by the Board on the Groundwater Sustainability Act and also discussed 1914 Water Rights.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Directors Lima and Lu-Yang reported on their attendance at the February 21, 2018 Board meeting and advised that they discussed the water outage in the Claremont Area caused by Golden State Water Company. SB778 which would give the State Water Resources Control Board the authority to force consolidations mainly affecting the Central Valley was also discussed. The MWD 2019 Budget was discussed noting a 4.6% increase in water rates in 2019, with a 3.2% increase thereafter. Three Valleys' Grand Avenue well project has gone out to bid; the Main Basin is down to 182.8 acre feet.

5.2

Joint Powers Insurance Authority

Nothing to report

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that the next meeting will be held on April 5, 2018 at Walnut Valley Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported that the next meeting will be held on March 12, 2018.

5.7

PWR Joint Water Line Commission

Director Lima reported on the meeting held on February 15, 2018, and advised that the Budget was presented and approved. Director Lima was voted in as Chairman for the upcoming year.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

President Lu Yang reported that the next meeting will be held on March 12, 2018. General Manager, Tom Coleman, advised the Board that he will be making a presentation at that meeting.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, advised that staff has been working on the Budget for next year.

6.2

Operations Report

Director of Operations, Dave Warren, reported that the work at the intersection of Pathfinder and Harbor Boulevard has been completed. The Pathfinder Pipeline Project has been awarded to Doty Bros. Construction. General Manager, Tom Coleman, advised the Board of a significant mainline break which took place on Chestnut Street.

6.3

Personnel Report

General Manager, Tom Coleman, advised the Board that the District has made an offer to an individual to fill the Water Systems Operator I position, pending receipt of a favorable background check.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Christopher Pisano, adjourned the meeting to closed session at 6:55 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One Case)

The closed session was adjourned and the Board resumed the meeting in open session at 7:34 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with this matter.

Directors' and General Manager's Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:34 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary