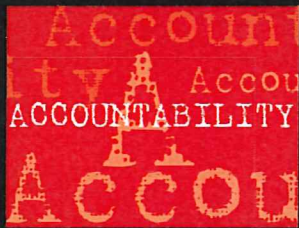


ROWLAND WATER DISTRICT

3021 South Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
February 14, 2017
6:00 p.m.



AGENDA

Regular Meeting of the Board of Directors
February 14, 2017
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on January 10, 2017**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on January 24, 2017**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for December 2016**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for December 2016**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.5 Water Purchases for December 2016**
For information purposes only.

Next Special Board Meeting: February 21, 2017, 5:00 p.m.
Next Regular Board Meeting: March 14, 2017, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for January 2017**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Public Hearing to Review Proposed Adjustments in Water Rates and Service Charges**
Intentionally left blank.
No recommendation.
- 2.3 Approve Resolution No. 2-2017 Adopting Rates and Service Charges for Potable and Recycled Water**
Recommendation: The Board of Directors approve Resolution No. 2-2017 as presented.

2.4 Review and Approve White Nelson Diehl Evans LLP Proposal for Audit Services for Three Years Ending June 30, 2019

Recommendation: The Board of Directors approve the Proposal as presented

2.5 Review and Approve White Nelson Diehl Evans LLP Proposal for Preparation of the Annual Report to the State Controller's Office for Three Years Ending June 30, 2019

Recommendation: The Board of Directors approve the Proposal as presented

2.6 Public Relations (Rose Perea)

- **Communications Outreach (CV Strategies)**
- **Education Update**

For information purposes only.

2.7 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys MWD Leadership Breakfast, February 16, 2017, 7:30 a.m., Sheraton Fairplex, Pomona, CA
- Regional Chamber of Commerce "Salute to Heroes Prayer Breakfast", February 23, 2017, 9:30 a.m., Diamond Bar Center, 1600 Grand Avenue, Diamond Bar, CA
- MWD Inspection Tour of Diamond Valley Lake, Friday, March 10, 2017, one-day trip departing from Three Valleys MWD
- ACWA 2017 Spring Conference, May 9-12, 2017, Monterey, CA
- California Special Districts Association, "Special Legislative Days", May 16-17, 2017, Sacramento, CA

Tab 3 LEGISLATIVE INFORMATION

3.1 Updates on Legislative Issues

Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

Tab 5 COMMITTEE REPORTS

5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)

- Agenda Regular Board Meeting held January 18, 2017
- Action Line Regular Board Meeting held January 18, 2017

There are no tabs for the remainder of the meeting.

5.2 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)

5.3 Association of California Water Agencies (Directors Lewis/Bellah)

5.4 Puente Basin Water Agency (Directors Lima/Lewis)

- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee**
(Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 **Rowland Heights Community Coordinating Council**
(Directors Lu-Yang/Bellah)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 **Finance Report** (Mr. Henry)
- 6.2 **Operations Report** (Mr. Warren)
- 6.3 **Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
January 10, 2017 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah

ABSENT:

Director Teresa P. Rios – Excused Absence

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Teri Malkin, thanked General Manager, Tom Coleman, for the clarification he provided in connection with the proposed new rates.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Rios

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on December 13, 2016

1.2

Demands on General Fund Account for November 2016

1.3

Investment Report for November 2016

1.4

Water Purchases for November 2016

Next Special Board Meeting January 24, 2017, 5:00 p.m.
Next Regular Board Meeting February 14, 2017, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for December 2016

Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Rios

2.2

Review and Approve Resolution 1-2017 of the Board of Directors Requesting the Los Angeles County Board of Supervisors Consolidate Elections for District Board Members with Statewide Elections

A motion was made by Director Lima, seconded by Director Lewis, to approve Resolution No. 1-2017 Requesting the Los Angeles County Board of Supervisors Consolidate Elections for District Board Members with Statewide Elections. Staff was instructed to send the approved Resolution to the Board of Supervisors for approval. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis and Bellah
Noes: None
Abstain: None
Absent: Rios

Motion was passed by a vote of 4-0.

2.3

Approve Change in IRS Mileage Rate from \$.54 to \$.535 effective January 1, 2017

The motion by Director Lewis, seconded by Director Bellah, to change the District's mileage reimbursement amount from \$.54 to the new IRS Mileage Rate of \$.535, effective January 1, 2017, was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Rios

2.4

Approve the Surplus of non-operational 2007 Ford F-150 Truck, VIN 1FTRF12207KB61702

Mr. Coleman advised the Board that the truck was inoperable and in need of a transmission and that he was requesting that the Board approve the surplus of the 2007 Ford F-150 truck.

After discussion a motion was made by Director Lima, seconded by Director Bellah, to approve the surplus of the truck. The motion was approved with a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Rios

2.5

Public Relations (Rose Perea)

Mrs. Perea reported that the Rowland Unified School District and the Hacienda-La Puente Unified School District winter break took place from December 19, 2016 through January 9, 2017. Rowland will be hosting a landscape class on January 11, 2017 here at the District office, 5:00-8:00 p.m. To date, there are 29 people registered for the class.

The Solar Cup first technical report, Drive Train/Steering, was due January 5, 2017.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that CV Strategies conducted an information session with customer service and field staff in anticipation of calls or questions they may receive in connection with the Proposition 218 Notice that was mailed out to all customers and residents on December 29, 2016. CV Strategies will be conducting another refresher session with staff on February 7, 2017, prior to the public hearing, to go over the messaging to ensure consistency. Press Releases on the JPIA recognition and the Edu Bucks awards made to three schools in the District service area have been prepared. They are continuing to work on the "History of the District" video.

Education Update

No comments.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **ACWA 2017 Legislative Symposium, March 8, 2017, Sacramento Convention Center**
Staff was asked to make reservations for Director Lewis' attendance at the conference.
- **CSDA Special Districts Legislative Days, May 16-17, 2017**
No action taken. Staff was asked to include this item in next month's agenda.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

- **Final Environmental Documents for WaterFix Released**

General Manager, Tom Coleman, discussed the Press Release generated by the Department of Water Resources on December 22, 2016. The WaterFix is the State's plan to upgrade infrastructure in the estuary where two major rivers—the Sacramento and San Joaquin—meet before flowing to San Francisco Bay. The WaterFix aims to stabilize water supplies and reduce harmful reverse flows. The project consists of three new intakes in the northern Delta and two 35-mile-long tunnels to transport water to the existing pumping plants in the south Delta. New intakes and tunnels would also help guard water supplies against saltwater intrusion as sea levels rise and in the event of an earthquake or storm powerful enough to destroy levees in the low-lying Delta.

Mr. Coleman advised the Board that the State Water Resources Control Board will be holding a workshop on January 18, 2017, in Sacramento, to receive input on extension and potential modification of the current Emergency Regulation for Statewide Urban Water Conservation.

He also discussed the MWD Press Release issued on January 9, 2017, stating that a new study had confirmed the feasibility of a proposed large-scale project in Carson to treat and purify wastewater and distribute it to groundwater basins across the region through a collaboration between MWD and the Sanitation Districts of Los Angeles County.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

President Lu-Yang and Director Lima reported on their attendance at the January 4, 2017 Board meeting and advised that an update was provided on TVMWD's risk standings with ACWA-JPIA. The Board reviewed a staff report regarding the upcoming biennial review of all TVMWD Manuals – Policy, Personnel and Benefits.

Mr. Coleman advised the Board that in December TVMWD was able to spread the 6,000 a.f. of water that the District purchased.

5.2

Joint Powers Insurance Authority

Mr. Coleman advised the Board that the JPIA Property Committee will meet on February 6, 2017.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that the next meeting is scheduled for February 7, 2017 at Rowland Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Directors Lewis and Bellah reported on their attendance at the Government Affairs Committee which was held on January 9, 2017. County, State and Federal Political Issues in 2017 were discussed.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting will be held in February 16, 2017.

5.8

Sheriff's Community Advisory Council

Nothing to report. The next meeting will be held in February.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Nothing to report.

6.2

Operations Report

Director of Operations, Dave Warren, advised that the District had received the Amended Permit for the Cal Domestic Whittier Booster Station.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Directors' and General Manager's Comments

Director Bellah reported on his attendance at the Rowland Heights Community Coordinating Council meeting which was held on January 9, 2017 and advised that a presentation by the Los Angeles Homeless Services Agency was given on the basic facts regarding the homeless and they provided details on a survey that the Agency will be conducting in Rowland Heights and Hacienda Heights. The East San Gabriel Valley Coalition for the Homeless also gave a presentation on the organization's winter shelter program.

General Manager, Tom Coleman, reported on the progress of the refurbishing of the District Monument sign.

Future Agenda Items

- Regional Chamber of Commerce "Salute to Heroes Prayer Breakfast", February 23, 2017, 9:30 a.m. Diamond Bar Center, Diamond Bar, CA

Late Business

None.

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:07 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

January 24, 2017 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Cara Van Dijk, CV Strategies
Alex Altman, CV Strategies
Lutfi Kharuf, Legal Counsel, Best Best & Krieger

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Proposition 218 Workshop: Presentation and Procedural Review by CV Strategies.

Cara Van Dijk and Alex Altman from CV Strategies presented a Power Point presentation on the Proposition 218 process and held an open discussion with the Board during which they answered specific questions from the Board members. General Manager, Tom Coleman, reviewed and discussed the Water Rate Study prepared by NBS and answered questions posed by members of the Board.

Directors' and General Manager's Comments

None.

Future Agenda Items

None.

Late Business

None

Next Regular Board Meeting

February 14, 2017, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
22202						
12/16	12/06/2016	22202	62622	AKM CONSULTING ENGINEERS	RCS STRUCTURE DESIGN	450.00
12/16	12/06/2016	22202	62622	AKM CONSULTING ENGINEERS	RCS STRUCTURE DESIGN	3,430.00
Total 22202:						3,880.00
22203						
12/16	12/06/2016	22203	62475	ALLEN DAVIDSON	TOTAL EXPENSES-AWWA FALL CONFERENCE	67.00
Total 22203:						67.00
22204						
12/16	12/06/2016	22204	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	7,770.00
12/16	12/06/2016	22204	62597	BEST BEST & KRIEGER	LEGAL FEES-ENVIRONMENTAL LAW	1,009.80
Total 22204:						8,779.80
22205						
12/16	12/06/2016	22205	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	22.14
Total 22205:						22.14
22206						
12/16	12/06/2016	22206	62647	COMMLINE, INC.	REAR TRAFFIC ADVISOR, PROGRAM BAR TO TRA	1,312.51
Total 22206:						1,312.51
22207						
12/16	12/06/2016	22207	2057	COUNTY OF LA-PUBLIC WORKS	PERMIT CONSTRUCTION INSPECTION	495.07
Total 22207:						495.07
22208						
12/16	12/06/2016	22208	16	DAVE WARREN	TOTAL EXPENSES-GAS	164.17
Total 22208:						164.17
22209						
12/16	12/06/2016	22209	22541	DOTY BROS CONSTRUCTION CO	12" WATER MAIN RELOCATIONS-PHASE 1	113,897.00
Total 22209:						113,897.00
22210						
12/16	12/06/2016	22210	2550	FRONTIER	PHONE SERVICE	314.33
Total 22210:						314.33
22211						
12/16	12/06/2016	22211	62645	HD SUPPLY WATERWORKS LTD	AMI SYSTEM	101,250.01
Total 22211:						101,250.01
22212						
12/16	12/06/2016	22212	244	INFOSEND INC	BILLING SERVICE	3,065.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/16	12/06/2016	22212	244	INFOSEND INC	BILLING SERVICE	1,796.48
12/16	12/06/2016	22212	244	INFOSEND INC	BILLING SERVICE	15.38
Total 22212:						4,877.15
22213						
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	317.37
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	196.25
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	262.18
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	303.57
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	162.52
12/16	12/06/2016	22213	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	229.98
Total 22213:						1,471.87
22214						
12/16	12/06/2016	22214	62015	INTERSTATE BATTERIES	SUPPLIES FOR TELEMETRY	2,143.87
Total 22214:						2,143.87
22215						
12/16	12/06/2016	22215	62501	LEVEL 3 COMMUNICATIONS LLC	INTERNET & DATA	1,508.73
Total 22215:						1,508.73
22216						
12/16	12/06/2016	22216	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	33.48
Total 22216:						33.48
22217						
12/16	12/06/2016	22217	62649	OPARC	PAINTING FIRE HYDRANTS	4,317.45
Total 22217:						4,317.45
22218						
12/16	12/06/2016	22218	62448	PARS	GASBY 45 MANAGEMENT FEE	520.19
Total 22218:						520.19
22219						
12/16	12/06/2016	22219	62630	PEP BOYS	AUTO SUPPLIES	44.64
Total 22219:						44.64
22220						
12/16	12/06/2016	22220	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL SERVICES	2,762.10
12/16	12/06/2016	22220	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	120.00
12/16	12/06/2016	22220	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	12,989.22
12/16	12/06/2016	22220	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	1,762.96
Total 22220:						17,634.28
22221						
12/16	12/06/2016	22221	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON GRADE	6,442.92
12/16	12/06/2016	22221	62562	RMC WATER AND ENVIRONMENT	TOMICH BOOSTER STATION	2,176.00
12/16	12/06/2016	22221	62562	RMC WATER AND ENVIRONMENT	RECYCLED ON CALL SERVICE	702.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/16	12/06/2016	22221	62562	RMC WATER AND ENVIRONMENT	POTABLE ON CALL SERVICES	4,051.25
Total 22221:						13,372.67
22222						
12/16	12/06/2016	22222	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	124.20
Total 22222:						124.20
22223						
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	CREDIT MEMO	553.61-
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	3/4" BRS CPLG NO LEAD IMP	15.40
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	3/4" BRS 90 NO LEAD IMP	17.44
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	3/4" BRS 45 NO LEAD IMP	21.25
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	1" BRS 45 NO LEAD IMP	34.60
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	2" X 1" BRS HEX BUSH NO LEAD IMP	69.80
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	2" X 3/4" BRS HEX BUSH NO LEAD IMP	69.80
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	6" X 1/8" 150# RED RBR RING GSKT	25.00
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	CLOW 865 FIRE HYD DC 8H	2,694.10
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	AERVOE MARKING PAINT 20 OZ BULE	204.00
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	AERVOE MARKING PAINT 20 OZ BLACK	153.00
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	AERVOE MARKING CHALK 20 OZ BLUE	51.00
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	14" X 1" ABRASIVE BLADE DI SAW BLADE	36.00
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	14" X .125 X 1"-22MM COLONEL CONCRETE BLADE	625.68
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	CLOW 865 FIRE HYD DC 8H	6,356.62
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	AERVOE MARKING PAINT 20 OZ PURPLE	166.78
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	431.64
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	MATERIAL-FULLERTON RD GRADE SEP	3,975.80
12/16	12/06/2016	22223	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR VALVE REPLACEMENTS	3,065.17
Total 22223:						17,459.47
22224						
12/16	12/06/2016	22224	339	S C W U A	RESERVATION (10)	300.00
12/16	12/07/2016	22224	339	S C W U A	RESERVATION (10)	300.00-
Total 22224:						.00
22225						
12/16	12/06/2016	22225	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	115.70
Total 22225:						115.70
22226						
12/16	12/06/2016	22226	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE FEE	300.00
Total 22226:						300.00
22227						
12/16	12/06/2016	22227	62625	ULINE SHIPPING SUPPLIES	TOOLS & SUPPLIES	358.97
Total 22227:						358.97
22228						
12/16	12/06/2016	22228	205	WARREN GRAPHICS	BC FOR DIRECTORS	194.40
12/16	12/06/2016	22228	205	WARREN GRAPHICS	WINDOW ENVELOPES	398.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22228:						592.92
22229						
12/16	12/06/2016	22229	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	568.40
Total 22229:						568.40
22230						
12/16	12/06/2016	22230	321	WIENHOFF DRUG TESTING INC	CONSORTIUM FEE	280.00
Total 22230:						280.00
22231						
12/16	12/07/2016	22231	339	S C W U A	RESERVATION (9)	270.00
Total 22231:						270.00
22234						
12/16	12/13/2016	22234	910	ACWA	REGISTRATION-ROBERT LEWIS	50.00
Total 22234:						50.00
22235						
12/16	12/13/2016	22235	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	37,865.30
12/16	12/13/2016	22235	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	465.96
12/16	12/13/2016	22235	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	51.70
12/16	12/13/2016	22235	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,929.80
12/16	12/13/2016	22235	1000	ACWA JPIA	RETIRES HEALTH BENEFITS	12,567.76
12/16	12/13/2016	22235	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,665.45
Total 22235:						63,545.97
22236						
12/16	12/13/2016	22236	4600	AIRGAS USA LLC	ACETYLENE FOR TANK	384.87
Total 22236:						384.87
22237						
12/16	12/13/2016	22237	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	43.20
Total 22237:						43.20
22238						
12/16	12/13/2016	22238	402	BOOMERANG BLUEPRINT	ENLARGEMENT ON BOND-AJAX LLC	46.43
Total 22238:						46.43
22239						
12/16	12/13/2016	22239	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,138.48
Total 22239:						3,138.48
22240						
12/16	12/13/2016	22240	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	7,651.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22240:						7,651.07
22241						
12/16	12/13/2016	22241	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 22241:						100.00
22242						
12/16	12/13/2016	22242	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	2,004.00
Total 22242:						2,004.00
22243						
12/16	12/13/2016	22243	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 22243:						2,100.00
22244						
12/16	12/13/2016	22244	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	513.58
12/16	12/13/2016	22244	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	633.69
12/16	12/13/2016	22244	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	384.08
12/16	12/13/2016	22244	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	305.04
Total 22244:						1,836.39
22245						
12/16	12/13/2016	22245	244	INFOSEND INC	BILLING SERVICE	2,088.41
Total 22245:						2,088.41
22246						
12/16	12/13/2016	22246	3105	JACK'S LOCK & KEY	KEYS	61.80
Total 22246:						61.80
22247						
12/16	12/13/2016	22247	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
12/16	12/13/2016	22247	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 22247:						900.00
22248						
12/16	12/13/2016	22248	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	47.33
Total 22248:						47.33
22249						
12/16	12/13/2016	22249	62525	MORROW-MEADOWS CORPORATION	REPLACE (3) FLAG POLE INGRADE LIGHTS	6,850.00
Total 22249:						6,850.00
22250						
12/16	12/13/2016	22250	46201	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER-LEASING CHARGE	263.28
Total 22250:						263.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
22251						
12/16	12/13/2016	22251	62196	PRAXAIR DISTRIBUTION INC	CO2 FILL AT WELL #1, \$.289 PER LBS ORDER 20,0	5,709.01
Total 22251:						5,709.01
22252						
12/16	12/13/2016	22252	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	788.43
Total 22252:						788.43
22253						
12/16	12/13/2016	22253	62562	RMC WATER AND ENVIRONMENT	POTABLE WATER ON CALL SERVICES	698.50
12/16	12/13/2016	22253	62562	RMC WATER AND ENVIRONMENT	RECYCLED WATER ON CALL SERVICES	174.50
Total 22253:						873.00
22254						
12/16	12/13/2016	22254	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	51.52
12/16	12/13/2016	22254	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA CONFERENCE	91.00
Total 22254:						142.52
22255						
12/16	12/13/2016	22255	62249	SECURE SITE SOLUTIONS INC	PANIC BUTTON SYSTEM	6,822.94
Total 22255:						6,822.94
22256						
12/16	12/13/2016	22256	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	16,420.50
12/16	12/13/2016	22256	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	1,824.50
Total 22256:						18,245.00
22257						
12/16	12/13/2016	22257	143	ST JOSEPH HERITAGE HEALTHCARE	PHYSICAL EXAM-M ULLOA	55.00
Total 22257:						55.00
22258						
12/16	12/13/2016	22258	1165	TERMINIX PROCESSING CENTER	PEST CONTROL SERVICE-1 YEAR	1,222.20
Total 22258:						1,222.20
22259						
12/16	12/13/2016	22259	5900	THE GAS COMPANY	GAS UTILITY BILL	106.56
Total 22259:						106.56
22260						
12/16	12/13/2016	22260	62626	TRI COUNTY PUMP COMPANY	BOOSTER 1	3,000.00
12/16	12/13/2016	22260	62626	TRI COUNTY PUMP COMPANY	BOOSTER 3	3,000.00
Total 22260:						6,000.00
22261						
12/16	12/13/2016	22261	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22261:						150.00
22262						
12/16	12/13/2016	22262	62353	VERIZON	CONFERENCE CALLS	72.85
Total 22262:						72.85
22263						
12/16	12/13/2016	22263	382	W A RASIC CONSTRUCTION CO INC	JOB 16TC37-18312 SENTENO ST	4,231.00
Total 22263:						4,231.00
22264						
12/16	12/13/2016	22264	62568	XCEPTIONAL NETWORKS, INC	MONTHLY OVERAGE SERVICE TICKETS	570.00
Total 22264:						570.00
22270						
12/16	12/16/2016	22270	4750	PWR JT WATER LINE COMMISSION	496.4 AC FT-OCT 2016 WATER	455,695.20
12/16	12/16/2016	22270	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	11,239.86
12/16	12/16/2016	22270	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,149.69
12/16	12/16/2016	22270	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,745.83
Total 22270:						469,830.58
22271						
12/16	12/20/2016	22271	117	ACE PELIZON PLUMBING INC	CHECK CLOGGED SINK	278.00
Total 22271:						278.00
22272						
12/16	12/20/2016	22272	4600	AIRGAS USA LLC	TANK RENTAL	72.70
Total 22272:						72.70
22273						
12/16	12/20/2016	22273	62622	AKM CONSULTING ENGINEERS	RCS BUILDING DESIGN	17,240.00
Total 22273:						17,240.00
22274						
12/16	12/20/2016	22274	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	882.31
Total 22274:						882.31
22275						
12/16	12/20/2016	22275	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,152.17
Total 22275:						2,152.17
22276						
12/16	12/20/2016	22276	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	490.46
Total 22276:						490.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
22277						
12/16	12/20/2016	22277	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	4,148.14
12/16	12/20/2016	22277	62597	BEST BEST & KRIEGER	LEGAL FEES-ENVIRONMENTAL LAW	831.60
12/16	12/20/2016	22277	62597	BEST BEST & KRIEGER	LEGAL FEES-WATER RATES	6,072.94
Total 22277:						11,052.68
22278						
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	85.00
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	629.63
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	MISC EXPENSES	599.00
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	TOOLS & SUPPLIES	124.57
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	MAINTENANCE & OPERATIONS	95.92
12/16	12/20/2016	22278	1476	BUSINESS CARD (VISA)	POSTAGE	20.05
Total 22278:						1,554.17
22279						
12/16	12/20/2016	22279	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 22279:						430.00
22280						
12/16	12/20/2016	22280	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 22280:						1,884.00
22281						
12/16	12/20/2016	22281	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,178.75
Total 22281:						1,178.75
22282						
12/16	12/20/2016	22282	62439	CVSTRATEGIES	COMMUNICATION SERVICES	4,035.19
Total 22282:						4,035.19
22283						
12/16	12/20/2016	22283	62445	EXCEL DOOR & GATE COMPANY	PERFORM BI-ANNUAL PM	575.00
Total 22283:						575.00
22284						
12/16	12/20/2016	22284	2300	FEDERAL EXPRESS	POSTAGE	21.75
Total 22284:						21.75
22285						
12/16	12/20/2016	22285	2550	FRONTIER	PHONE SERVICE	311.85
Total 22285:						311.85
22286						
12/16	12/20/2016	22286	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	7,108.75
12/16	12/20/2016	22286	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	1,399.00
12/16	12/20/2016	22286	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	778.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22286:						9,285.75
22287						
12/16	12/20/2016	22287	62427	GOVERNMENT FINANCE OFFICERS A	MEMBERSHIP DUES-SEAN HENRY	160.00
Total 22287:						160.00
22288						
12/16	12/20/2016	22288	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	634.06
12/16	12/20/2016	22288	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,064.82
Total 22288:						1,698.88
22289						
12/16	12/20/2016	22289	2630	HADDICK'S TOWING INC	TOWING CHARGE-TRUCK #27	312.50
Total 22289:						312.50
22290						
12/16	12/20/2016	22290	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	3,157.00
12/16	12/20/2016	22290	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
Total 22290:						7,573.67
22291						
12/16	12/20/2016	22291	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,148.09
Total 22291:						1,148.09
22292						
12/16	12/20/2016	22292	3000	INDUSTRY MFG COUNCIL	MEMBERSHIP DUES	275.00
Total 22292:						275.00
22293						
12/16	12/20/2016	22293	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	1,309.40
Total 22293:						1,309.40
22294						
12/16	12/20/2016	22294	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	278.50
Total 22294:						278.50
22295						
12/16	12/20/2016	22295	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	202.38
12/16	12/20/2016	22295	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	223.84
12/16	12/20/2016	22295	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	157.91
Total 22295:						584.13
22296						
12/16	12/20/2016	22296	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	249.84
12/16	12/20/2016	22296	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	724.67
12/16	12/20/2016	22296	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE	41.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22296:						1,016.36
22297						
12/16	12/20/2016	22297	62495	LOS ANGELES FREIGHTLINER	REPAIRS TRUCK #28 - DUMP TRUCK	1,511.93
Total 22297:						1,511.93
22298						
12/16	12/20/2016	22298	62573	MANAGED MOBILE INC	TRUCK #28	169.88
Total 22298:						169.88
22299						
12/16	12/20/2016	22299	62078	MCKINNEY CONSTRUCTION CO INC	FURNISHED AND INSTALLED 4" X 3" SHORT SIDE	13,990.00
12/16	12/20/2016	22299	62078	MCKINNEY CONSTRUCTION CO INC	FURNISHED AND INSTALLED 1" LONG SIDE WATE	8,385.00
12/16	12/20/2016	22299	62078	MCKINNEY CONSTRUCTION CO INC	REPLACED 8" FIRE SERVICE VAULT	4,441.14
12/16	12/20/2016	22299	62078	MCKINNEY CONSTRUCTION CO INC	ABANDONED EXISTING VAULT	3,800.00
Total 22299:						30,616.14
22300						
12/16	12/20/2016	22300	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	94.29
12/16	12/20/2016	22300	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR COI	10.41
Total 22300:						104.70
22301						
12/16	12/20/2016	22301	62596	NATIONAL METER & AUTOMATION, IN	E-SERIES METER	886.61
Total 22301:						886.61
22302						
12/16	12/20/2016	22302	62646	NBS	RATE STUDY	5,224.25
Total 22302:						5,224.25
22303						
12/16	12/20/2016	22303	62476	NETWORKFLEET INC	MONTHLY SERVICE	449.10
Total 22303:						449.10
22304						
12/16	12/20/2016	22304	189	NOBEL SYSTEMS	MIGRATE CITYWORKS SERVER	6,000.00
12/16	12/20/2016	22304	189	NOBEL SYSTEMS	UPDATES TO DISTRICT GIS	4,400.00
12/16	12/20/2016	22304	189	NOBEL SYSTEMS	GIS SUBSCRIPTION	5,000.00
Total 22304:						15,400.00
22305						
12/16	12/20/2016	22305	62630	PEP BOYS	AUTO SUPPLIES	39.20
Total 22305:						39.20
22306						
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR MAP PRINTING	33.75
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CAL DOMESTIC	399.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CAL DOMESTIC	27.73
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL SERVICES	350.00
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES	202.50
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL SERVICES	527.22
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	2,154.86
12/16	12/20/2016	22306	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROJECT PB 13-0003 LABOR	40,021.60
Total 22306:						43,717.64
22307						
12/16	12/20/2016	22307	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	2,134.25
Total 22307:						2,134.25
22308						
12/16	12/20/2016	22308	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	484.92
12/16	12/20/2016	22308	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	16,936.25
Total 22308:						17,421.17
22309						
12/16	12/20/2016	22309	5691	SECRETARY OF STATE	FILED FORM 635-LIABILITY INCURRED	80.00
Total 22309:						80.00
22310						
12/16	12/20/2016	22310	62534	SHRED IT USA	SHREDDING SERVICE	122.40
Total 22310:						122.40
22311						
12/16	12/20/2016	22311	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 22311:						52.25
22312						
12/16	12/20/2016	22312	3550	SOUTHERN COUNTIES FUELS	GASOLINE, REGULAR GRADE	4,016.42
Total 22312:						4,016.42
22313						
12/16	12/20/2016	22313	62662	SPIN IMAGING, INC	WRAP RCS TRAILER - ANTI GRAFITTI LAMINATE	5,774.20
Total 22313:						5,774.20
22314						
12/16	12/20/2016	22314	143	ST JOSEPH HERITAGE HEALTHCARE	DMV EXAM-J JACOBSEN	100.00
Total 22314:						100.00
22315						
12/16	12/20/2016	22315	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	402.93
Total 22315:						402.93
22316						
12/16	12/20/2016	22316	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	1,218.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22316:						1,218.54
22317						
12/16	12/20/2016	22317	62595	SWRCB ACCOUNTING OFFICE	ANNUAL PERMIT FEE	1,375.00
Total 22317:						1,375.00
22318						
12/16	12/20/2016	22318	62325	THE BANK OF NEW YORK MELLON	TRUSTEE FEES	650.00
Total 22318:						650.00
22319						
12/16	12/20/2016	22319	6500	THERMALAIR INC	REPLACED FILTERS	28.25
Total 22319:						28.25
22320						
12/16	12/20/2016	22320	7100	U S POSTAL SERVICE	POSTAGE-PERMIT 5030 (218 MAILERS)	6,200.00
Total 22320:						6,200.00
22321						
12/16	12/20/2016	22321	2360	USC FCCCHR	MEMBERSHIP RENEWAL	562.25
Total 22321:						562.25
22322						
12/16	12/20/2016	22322	62353	VERIZON	PHONE SYSTEM-VOIP/VOICE LINE	917.92
Total 22322:						917.92
22323						
12/16	12/20/2016	22323	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	733.91
Total 22323:						733.91
22324						
12/16	12/20/2016	22324	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	123.44
Total 22324:						123.44
22325						
12/16	12/20/2016	22325	7800	WATER EDUCATION FOUNDATION	MEMBERSHIP 2017	4,644.00
Total 22325:						4,644.00
22326						
12/16	12/20/2016	22326	62084	WESTIN ENGINEERING INC	ENGINEERING-CMMS IMPLEMENTATION	4,165.00
Total 22326:						4,165.00
22327						
12/16	12/20/2016	22327	2212	WHITE NELSON DIEHL EVANS LLP	THIRD INTERIM BILLING FISCAL YR 6/30/16	5,500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 22327:						5,500.00
22328						
12/16	12/20/2016	22328	62568	XCEPTIONAL NETWORKS, INC	MONTHLY AGREEMENT	300.00
Total 22328:						300.00
121516						
12/16	12/15/2016	121516	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	333,325.80
12/16	12/15/2016	121516	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,425.23
12/16	12/15/2016	121516	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,828.86
12/16	12/15/2016	121516	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,457.58
12/16	12/15/2016	121516	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	11,203.21
Total 121516:						349,240.68
121616						
12/16	12/16/2016	121616	1070	AMERICAN EXPRESS	VEHICLE EXPENSES	243.66
12/16	12/16/2016	121616	1070	AMERICAN EXPRESS	MISC EXPENSES	775.98
12/16	12/16/2016	121616	1070	AMERICAN EXPRESS	DIRECT TV SERVICE & FREEDOM VOICE SERVICE	11,664.76
12/16	12/16/2016	121616	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	562.00
12/16	12/16/2016	121616	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	225.00
Total 121616:						13,471.40
Grand Totals:						1,485,261.11

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11185-0	5,774.20	.00	5,774.20
11505-0	319,749.62	.00	319,749.62
222100	853.61	1,486,114.72-	1,485,261.11-
51310-0	789,021.00	.00	789,021.00
51410-1	3,203.41	.00	3,203.41
51410-2	2,574.92	.00	2,574.92
51410-3	1,828.86	.00	1,828.86
51410-5	22,443.07	.00	22,443.07
51510-0	8,384.98	.00	8,384.98
51910-0	4,274.07	.00	4,274.07
52310-0	17,729.90	.00	17,729.90
54209-0	5,709.01	.00	5,709.01
54211-0	11,164.26	553.61-	10,610.65
54212-0	975.30	.00	975.30
54213-0	305.04	.00	305.04
54214-0	1,399.00	.00	1,399.00
54215-0	15,040.17	.00	15,040.17
54216-0	2,143.87	.00	2,143.87
54217-0	3,204.09	.00	3,204.09
54218-0	10.41	.00	10.41
54219-0	57,077.85	.00	57,077.85
56210-0	6,932.61	.00	6,932.61
56211-0	520.19	.00	520.19

GL Account	Debit	Credit	Proof
56214-0	1,737.17	.00	1,737.17
56215-0	5,866.25	.00	5,866.25
56216-0	6,834.72	.00	6,834.72
56217-0	274.54	.00	274.54
56218-0	20,482.48	.00	20,482.48
56219-0	18,030.05	.00	18,030.05
56220-0	13,547.40	.00	13,547.40
56221-0	4,035.19	.00	4,035.19
56223-0	293.00	.00	293.00
56312-0	39,375.37	.00	39,375.37
56320-0	570.00	300.00-	270.00
56411-0	37,865.30	.00	37,865.30
56413-0	2,929.80	.00	2,929.80
56415-0	465.96	.00	465.96
56416-0	249.84	.00	249.84
56417-0	13,450.07	.00	13,450.07
56418-0	724.67	.00	724.67
56419-0	51.70	.00	51.70
56421-0	9,707.30	.00	9,707.30
56710-0	2,531.50	.00	2,531.50
56811-0	5,500.00	.00	5,500.00
56812-0	1,454.98	.00	1,454.98
57312-0	2,495.31	.00	2,495.31
57314-0	7,861.91	.00	7,861.91
57315-0	1,178.75	.00	1,178.75
57316-0	5,626.75	.00	5,626.75
57321-0	3,508.88	.00	3,508.88
Grand Totals:	<u>1,486,968.33</u>	<u>1,486,968.33-</u>	<u>.00</u>

Report Criteria:
 Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee				
22069	12/12/2016	BRIAN HUANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	15-16N	Void - PROJECT REFUND	24110-0	535.70-	535.70-
22232	12/07/2016	NAILAH HADDADIN				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	565596-11	CREDIT REFUND-1864 VIA ENTRADA	15210-0	5,000.00	5,000.00
22265	12/13/2016	NING HUA				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	15-16N	PROJECT REFUND-2128 TOMICH RD	24110-0	535.70	535.70
22266	12/13/2016	4G DEVELOPMENT AND CONSULTING INC				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	14-15G	PROJECT REFUND-CHICK FIL A	24110-0	4,200.00	4,200.00
22267	12/13/2016	CHICK-FIL-A INC				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	14-15G	PROJECT REFUND-1548 S AZUSA AVE	24110-0	2,167.35	2,167.35
22268	12/13/2016	SAMUEL KHODARI				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	16-17I	PROJECT REFUND-1315 S JOHNSON DR	24110-0	813.58	813.58
22269	12/13/2016	PRINCE RH PROPERTY LLC				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	15-16K	PROJECT REFUND-18156-18230 COLIMA	24110-0	1,513.00	1,513.00
22329	12/20/2016	YUNG YING YANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	259427-50	CREDIT REFUND-18138 VIA CALMA	15210-0	296.10	296.10

Check Number	Date	Payee						
22330	12/20/2016	SABRINA TATE						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	14312-12	CREDIT REFUND-1811 CAMBERLEY LANE	15210-0	54.26	54.26
22331	12/20/2016	JUDY WANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	384013-18	CREDIT REFUND-19235 WINDROSE DR	15210-0	41.23	41.23
22332	12/20/2016	USA GOLDEN LAND INVESTMENT LLC						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	2300-01	CREDIT REFUND-18071 ARENTH (RC)	15210-0	296.99	
			2	478111-25	CREDIT REFUND-18051 ARENTH (FS)	15210-0	102.73	399.72
22333	12/20/2016	ZHENLONG LIU						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	649899-24	CREDIT REFUND-18658 MESCALERO ST	15210-0	243.84	243.84
22334	12/20/2016	CHICK FIL A C/O BETH WITT						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	161-00	CREDIT REFUND-1542 AZUSA AVE	15210-0	36.75	36.75
22335	12/20/2016	LEON LEE						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	231701-53	CREDIT REFUND-18635 LA GUARDIA	15210-0	109.12	109.12
22336	12/20/2016	JINSHENG WANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	484655-25	DEPOSIT REFUND-2930 BLANDFORD DR	22810-0	172.42	172.42
22337	12/20/2016	YIJUN HU						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	566956-16	DEPOSIT REFUND-18318 VILLA CLARA	22810-0	158.16	158.16
22338	12/20/2016	JIANGUO YANG						

Sequence	Source	Description	GL Account	Amount	Check Amount
1	172538-12	DEPOSIT REFUND-1616 BATSON	22810-0	132.53	132.53

22339 12/20/2016 ADVANTAGE UNLIMITED PAVING

Sequence	Source	Description	GL Account	Amount	Check Amount
1	164-00	DEPOSIT REFUND-17188 COLIMA RD	22810-0	904.63	904.63

22340 12/20/2016 FEIFEI LI

Sequence	Source	Description	GL Account	Amount	Check Amount
1	231218-45	DEPOSIT REFUND-18337 RENAULT ST	22810-0	90.17	90.17

22341 12/20/2016 GORDON TON

Sequence	Source	Description	GL Account	Amount	Check Amount
1	449515-45	DEPOSIT REFUND-2223 FALLEN DR	22810-0	141.57	141.57

22342 12/20/2016 JUAN CARLOS RAMIREZ

Sequence	Source	Description	GL Account	Amount	Check Amount
1	152671-78	DEPOSIT REFUND-18076 GALATINA	22810-0	325.26	325.26

22343 12/20/2016 RICHARD TORRES

Sequence	Source	Description	GL Account	Amount	Check Amount
1	676069-69	DEPOSIT REFUND-1616 SUMMER LAWN WAY	22810-0	95.16	95.16

Grand Totals:

16,894.85

Tab

1.4



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: January 4, 2017

Subject: Investment Update – December 2016

Economic Review: The next meeting of the Federal Reserve is scheduled for January 31st. The last meeting was held on December 13th. The Fed Funds rate was raised to a target range of $\frac{1}{2}$ to $\frac{3}{4}$ percent. At the meeting, the Federal Reserve stated “the labor market has continued to strengthen and economic activity has been expanding at a moderate pace since mid-year. Job gains have been solid in recent months and the unemployment rate has declined. Household spending has been rising moderately but business fixed investment has remained soft. Inflation has increased since earlier this year but is still below the Committee’s two percent longer-run objective, partly reflecting earlier declines in energy prices and in prices of non-energy imports.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 1.8 for the month of November. The previous reading was 2.2 in the month of October.

LAIF Update: LAIF ended the month of November with a yield of 0.68%. This represents a .03 basis point increase from the month of October. A comparison with last year shows a .31 basis point increase from November 2015 when the yield stood at 0.37%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.18%. This represents a .01 basis point increase from the month of November and a 0.50 basis point premium to LAIF. The District had one bond purchase in the month of December. A five-year \$250,000 US Treasury with three years remaining yielding 1.38%. The District CD Placement program carries an effective yield of 0.97% and an average maturity of 616 days.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED DECEMBER 31, 2016



CASH	
Citizens Business Bank	763,231.51
Comerica Bank MMIA	<u>32,598.53</u>
TOTAL CASH	795,830.04

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	0.97%	616	2,190,000.00	12.60%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	0.68%	NA	1,931,858.06	11.11%

BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	100.047	01/30/17	1.25%	200,094.00	1.15%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	100.069	08/28/17	0.88%	250,172.50	1.44%
US Treasury Note	5 Year	250,000.00	99.559	99.859	09/30/17	0.63%	249,647.50	1.44%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	99.945	12/20/17	0.88%	249,862.50	1.44%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	99.796	01/12/18	0.75%	199,592.00	1.15%
US Treasury Note	5 Year	200,000.00	99.742	99.766	02/28/18	0.75%	199,532.00	1.15%
US Treasury Note	4 Year	250,000.00	99.539	100.469	06/30/18	1.38%	251,172.50	1.45%
Fed Natl Mtg Assn	5 Year	500,000.00	100.300	99.720	05/21/18	0.88%	498,600.00	2.87%
US Treasury Note	5 Year	250,000.00	99.727	100.375	09/30/18	1.38%	250,937.50	1.44%
US Treasury Note	5 Year	250,000.00	99.868	100.363	11/30/18	1.38%	250,907.50	1.44%
US Treasury Note	5 Year	250,000.00	99.137	100.582	12/31/18	1.50%	251,455.00	1.44%
US Treasury Note	5 Year	250,000.00	100.172	100.543	01/31/19	1.50%	251,357.50	1.44%
US Treasury Note	5 Year	250,000.00	99.140	100.547	02/28/19	1.50%	251,367.50	1.45%
US Treasury Note	5 Year	250,000.00	99.617	100.793	03/31/19	1.63%	251,982.50	1.45%
US Treasury Note	5 Year	250,000.00	98.719	99.941	04/30/19	1.26%	249,852.50	1.45%
US Treasury Note	5 Year	100,000.00	98.532	99.574	10/31/19	1.27%	99,574.00	1.45%
US Treasury Note	5 Year	250,000.00	99.359	99.621	01/31/20	1.38%	249,052.50	1.44%
US Treasury Note	5 Year	250,000.00	99.047	98.707	03/31/20	1.14%	246,767.50	0.57%
US Treasury Note	5 Year	250,000.00	99.016	99.356	04/30/20	1.38%	248,390.00	1.43%
Fed Natl Mtg Assn	5 Year	250,000.00	98.867	99.534	06/22/20	1.50%	248,835.00	1.42%
US Treasury Note	3 Year	250,000.00	99.027	98.961	08/31/20	1.38%	247,402.50	1.43%
US Treasury Note	5 Year	250,000.00	100.426	100.199	10/31/20	1.75%	250,497.50	1.43%
US Treasury Note	5 Year	250,000.00	99.633	97.301	02/28/21	1.13%	243,252.50	1.43%
US Treasury Note	5 Year	250,000.00	100.184	96.664	07/31/21	1.13%	241,660.00	1.43%
US Treasury Note	5 Year	250,000.00	99.059	96.621	08/31/21	1.13%	241,552.50	1.44%
Cash Reserve Account						0.19%	78,471.85	0.45%
Total BNY Mellon Investments							6,251,988.85	35.97%

MERRILL LYNCH INVESTMENTS
(UNION BANK CUSTODIAN)

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Home Loan Mtg Corp	5 Year	465,000.00	100.427	100.080	03/08/17	1.00%	465,372.00	2.68%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	100.219	05/12/17	1.25%	250,547.50	1.44%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	100.154	06/29/17	1.00%	250,385.00	1.44%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	100.069	08/28/17	0.88%	485,334.65	2.79%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	99.945	12/20/17	0.88%	494,727.75	2.85%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	99.796	01/12/18	0.75%	493,990.20	2.84%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	99.932	02/08/18	0.88%	494,663.40	2.85%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	99.870	03/07/18	0.88%	494,356.50	2.84%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.530	99.720	05/21/18	0.88%	498,600.00	2.87%
Fedl Natl Mtg Assn	4 Year	250,000.00	98.671	100.045	09/27/18	1.27%	250,112.50	1.44%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	100.754	11/27/18	1.63%	246,847.30	1.42%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	99.588	08/01/19	1.25%	273,867.00	1.58%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	99.415	10/02/19	1.25%	273,391.25	1.57%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	99.069	10/22/19	1.29%	237,765.60	1.37%
ML Bank Deposit (Cash Account)						0.19%	1,002,005.08	5.76%
Total Merrill Lynch Investments							6,211,965.73	35.74%

TOTAL INVESTMENTS
TOTAL CASH AND INVESTMENTS

	16,585,812.64	100%
	17,381,642.68	
Weighted Average Yield of Total Investment Portfolio:	0.94%	

Market values determined by last business day of month values.
All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.

Sean S. Henry

Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF NOVEMBER 2016

SOURCE / DESCRIPTION	2016			2015		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	356.1	325,139.80	913.06	309.3	278,069.69	899.03
POMONA-WALNUT-ROWLAND JWLC	429.6	394,372.80	918.00	474.4	426,485.60	899.00
LA HABRA HEIGHTS	0.0	-	-	65.4	22,805.66	348.71
WATER REPLENISHMENT DISTRICT (WRD)	0.0	-	-	65.4	18,513.86	283.09
CYCLIC STORAGE	994.5	590,703.30	594.00	434.2	252,704.40	582.00
	1,780.2	1,310,215.90		1,348.7	998,579.21	
RECLAIMED WATER	36.1	8,384.98	232.27	60.5	13,961.14	230.76
TOTAL WATER CHARGES	1,816.3	1,318,600.88		1,409.2	1,012,540.35	
FIXED CHARGES:						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		11,203.21			9,993.79	
CONNECTED CAPACITY		1,425.23			1,409.90	
WATER USE CHARGE		1,457.58			1,360.71	
EQUIV. SMALL METER		1,828.86			1,665.02	
SUBTOTAL		15,914.88			14,429.42	
PWR JWLC						
CAPACITY RESERVATION		10,906.08			11,348.45	
CONNECTED CAPACITY		1,149.69			1,137.31	
WATER USE CHARGE		1,910.45			2,208.05	
DEPRECIATION						
REPLACEMENT						
BUDGET ASSESSMENT						
SUBTOTAL		13,966.22			14,693.81	
LHH / OCWD						
WHEELING CHARGE	0.0	-	-	65.4	3,271.00	50.00
SUBTOTAL						
TOTAL FIXED CHARGES		29,881.10			29,123.23	
TOTAL PURCHASED WATER CHARGES		1,348,481.98			1,041,663.58	
AVERAGE WATER CHARGE:		\$ 742.45			\$ 739.19	

Tab

1.5

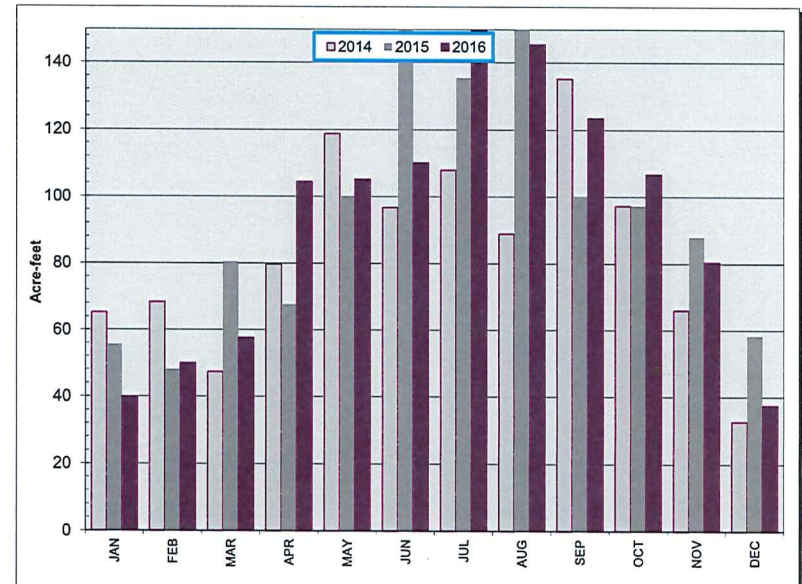
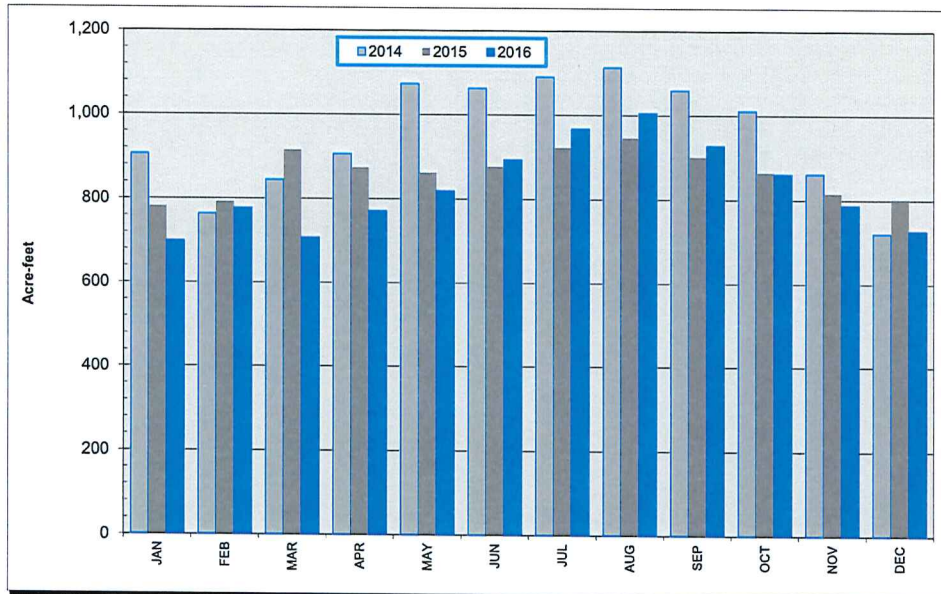


Water Purchases for CY 2016 (Acre-feet)



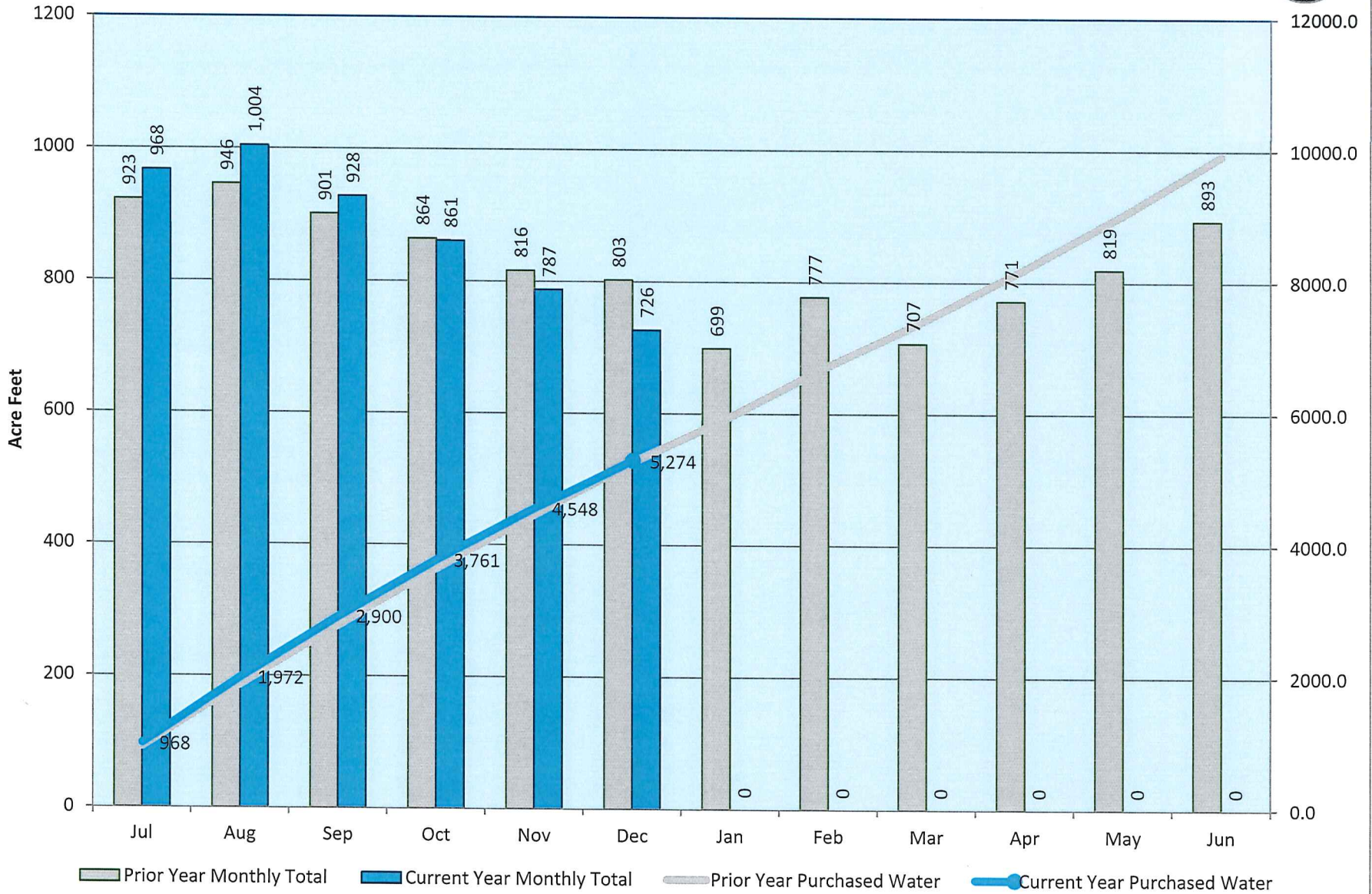
	POTABLE SYSTEM					TOTAL
	WBS	LHH	PM-22	JWL		
				PM-15	Miramar	
JAN		72.2	306.6	150.0	170.3	699.1
FEB		99.4	284.9	179.4	213.3	777.0
MAR		85.0	193.1	157.5	271.4	707.0
APR		0.0	295.1	297.5	178.5	771.1
MAY		0.0	345.4	308.1	165.7	819.2
JUN		0.0	455.0	351.7	86.5	893.2
JUL		0.0	431.3	457.2	79.0	967.5
AUG		0.0	395.5	531.5	77.4	1,004.4
SEP		0.0	334.4	489.6	104.0	928.0
OCT	1.3	0.0	363.1	386.1	110.3	860.8
NOV	1.6	0.0	356.1	380.6	49.0	787.3
DEC	3.6	0.0	292.3	331.3	99.1	726.3
TOTAL	6.5	256.6	4,052.8	4,020.5	1,604.5	9,940.9

RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
0.0	3.5	0.0	36.3	0.0	39.8
0.0	9.4	1.0	39.5	0.0	49.9
0.0	6.9	2.0	48.8	0.0	57.7
5.7	3.9	3.0	91.9	0.0	104.5
26.8	8.2	3.0	67.2	0.0	105.2
23.7	8.3	1.0	77.1	0.0	110.1
33.5	8.0	3.0	130.0	0.0	174.5
12.2	29.8	2.0	101.5	0.0	145.5
35.4	10.9	3.0	74.2	0.0	123.5
30.4	11.8	2.0	61.2	1.3	106.7
35.0	8.7	2.0	33.1	1.6	80.4
8.4	8.6	1.0	15.9	3.6	37.5
211.1	118.0	23.0	776.7	6.5	1,135.3



Potable Water Purchases For FY 2016-2017

(Acre-feet)



Tab

2.1



JANUARY 2017-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	1/4/2017	Three Valleys Board Meeting	\$110.00		Mileage
	1/10/2017	RWD Board Meeting	\$110.00		
	1/18/2017	Three Valleys Board Meeting	\$110.00		Mileage
	1/24/2017	RWD Special Board Meeting	\$110.00		
	1/27/2017	RWD Team Building Event		X	
		TOTAL PAYMENT	\$440.00		
John Bellah					
		TOTAL PAYMENT	\$0.00		
Robert W. Lewis					
	1/9/2017	SGV Chamber Gov. Affairs	\$110.00		
	1/10/2017	RWD Board Meeting	\$110.00		
	1/24/2017	RWD Special Board Meeting	\$110.00		
	1/27/2017	RWD Team Building Event		X	
		TOTAL PAYMENT	\$330.00		
Szu-Pei Lu					
	1/10/2017	RWD Board Meeting	\$110.00		
	1/18/2017	Three Valleys Board Meeting	\$110.00		Mileage
	1/24/2017	RWD Special Board Meeting	\$110.00		
	1/27/2017	RWD Team Building Event		X	
		TOTAL PAYMENT	\$330.00		
Teresa Rios					
	1/24/2017	RWD Special Board Meeting	\$110.00		
	1/27/2017	RWD Team Building Event		X	
		TOTAL PAYMENT	\$110.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tom Coleman

Tab

2.2

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Tab

2.3



RESOLUTION NO. 2-2017

**ROWLAND WATER DISTRICT
RESOLUTION OF THE BOARD OF DIRECTORS
ADOPTING RATES AND SERVICE CHARGES FOR
POTABLE AND RECYCLED WATER**

WHEREAS, the Rowland Water District (“District”) is a county water district, organized and operating pursuant to Division 12 of the California Water Code; and

WHEREAS, the District imports potable water from the Metropolitan Water District of Southern California through its member agency the Three Valleys Municipal Water District, and also owns, operates, and maintains a recycled water system that distributes recycled water to customers within the District; and

WHEREAS, the District is authorized to fix and collect charges for the provision of services and facilities, including potable and recycled water; and

WHEREAS, the District has determined that it is necessary to adopt new rates for its potable and recycled water service charges (a copy of the rates are attached hereto as Exhibit “A” and by this reference incorporated herein) (collectively herein, the “Charges”) to: (1) meet revenue requirements; (2) ensure revenue stability; and (3) provide adequate funding for capital improvements; and

WHEREAS, the District has conducted a water rate study, a copy of which is on file with the Secretary of the District and available for inspection, and incorporated herein by this reference, to determine the rates and Charges necessary to meet these requirements in conformance with Article XIID, section 6 of the California Constitution (commonly referred to as “Proposition 218”); and

WHEREAS, the proposed rate structure for the potable and recycled water service charges has two customer classes: single-family residential customers (“Single-Family Residential Customers”), and all other customers (“All Other Customers”). The rate structure is comprised of the following four components: (1) fixed monthly service charges (the “Service Charges”); (2) volumetric potable water commodity charges (“Potable Water Commodity Charges”); (3) volumetric recycled water commodity charges (“Recycled Water Commodity Charges”); (4) and volumetric zonal surcharges (“Zonal Surcharges”); and

WHEREAS, the rates for the Service Charges are fixed monthly charges established on the basis of the size of the meter serving a property (in inches). The rates for the Potable and Recycled Water Commodity Charges are established as variable charges imposed per unit of water delivered during a billing period, with one unit equal to one hundred cubic feet (“HCF”), or 748 gallons. For Single-

Family Residential Customers the rate structure for the Potable Water Commodity Charges consists of three tiers which impose higher rates as the level of consumption increases. For All Other Customers the rates for Potable Water Commodity Charges are established as uniform charges imposed per HCF of water delivered during a billing period. The rates for Recycled Water Commodity Charges are established as uniform charges imposed per HCF of water delivered during a billing period for both Single-Family Residential Customers and for All Other Customers; and

WHEREAS, the District has potable water customers located in higher elevations with six different pressure zones, and the cost to maintain and pump water to customers in pressure zones 2-6 is greater than the cost of pumping water to customers located in pressure zone 1; and

WHEREAS, in order to account for such varying costs, the proposed rate structure includes Zonal Surcharges, imposed on properties located in pressure zones 2-6 per HCF of delivered water during a billing period; and

WHEREAS, the District also imposes a fire service charge (“Fire Service Charge”) on certain potable water customers who have private fire suppression systems/hydrants. The rate structure for the Fire Service Charge is determined on the basis of the size of the meter for fire service serving the property; and

WHEREAS, on April 1, 2015, the Governor of the State of California issued Executive Order B-29-15 mandating statewide water conservation of 25%, with a specific mandate of 20% for the District, leading to significant losses of revenues due to reductions of purchased water; and

WHEREAS, the proposed rate structure includes drought rates (“Drought Rates”) for the Potable Water Commodity Charges to ensure there is sufficient revenue for the operation of the District in the event of increased or new conservation requirements; and

WHEREAS, the proposed Drought Rates may be implemented during declared drought levels—Level 1 (up to 10% conservation target), Level 2 (up to 20% conservation target), Level 3 (up to 30% conservation target), Level 4 (up to 40% conservation target), Level 5 (up to 50% conservation target), Level 6 (up to 60% conservation target); and

WHEREAS, the proposed Charges will be in effect beginning March 1, 2017, and will be adjusted each January 1 thereafter, through and including January 1, 2021; and

WHEREAS, the Charges are subject to Article XIII D, section 6 of the California Constitution (“Article XIII D”), which creates certain procedural and substantive requirements for the imposition of any new or increase in any existing property-related fees and charges, and meets these requirements as set forth below; and

WHEREAS, the revenues derived from the proposed Charges will not exceed the funds required to provide the services and shall be used exclusively for the operation and maintenance of the potable and recycled water systems; and

WHEREAS, the amount of the proposed Charges will not exceed the proportional cost of the services attributable to each parcel upon which they are proposed for imposition; and

WHEREAS, the proposed Charges will not be imposed on a parcel unless the water services are actually used by, or immediately available to, the owner of the parcel; and

WHEREAS, Article XIII D requires that prior to imposing any new Charges, the District shall provide written notice (the "Notice") by mail of the proposed Charges to the record owner of each parcel upon which the Charges are proposed for imposition and any tenant directly liable for payment of the Charges, the amount of the Charges proposed to be imposed on each parcel, the basis upon which the Charges were calculated, the reason for the Charges, and the date time and location of a public hearing (the "Hearing") on the proposed Charges; and

WHEREAS, pursuant to Article XIII D such Notice is required to be provided to the affected property owners and any tenant directly liable for the payment of the Charges not less than forty-five days prior to the Hearing on the proposed Charges; and

WHEREAS, the District did provide such Notice to the affected property owners and tenants in compliance with Article XIII D; and

WHEREAS, the Hearing was held on February 14, 2017; and

WHEREAS, at the Hearing, the Board of Directors of the District ("Board") considered all written materials and written protests to the proposed Charges received prior to the close of the Hearing, and heard oral testimony concerning the establishment and imposition of the proposed Charges, and at the close of the Hearing the District determined that it did not receive written protests against the establishment and imposition of the proposed Charges from a majority of the affected property owners or tenants directly liable for the payment of such Charges.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District:

1. Incorporation of Recitals. The Recitals set forth above are made findings of this Board and are incorporated herein and made an operative part of this Resolution.
2. Inconsistency with other Fees and Charges. To the extent any Charges established by this Resolution are inconsistent with water service fees and charges previously adopted; it is the explicit intention of the Board that the Charges adopted pursuant to this Resolution shall prevail.
3. Potable Water Charges. The Board hereby adopts the potable water service charges for a five-year period in the amounts, at the maximum rates, and on the effective dates (including associated tier widths, Zonal Surcharges, and Fire Service Charges) set forth in Exhibit "A."
4. Recycled Water Charges. The Board hereby adopts the recycled water service charges for a five-year period in the amounts, at the maximum, and on the effective dates rates set forth in Exhibit "A."
5. Potable Water Commodity Charge Drought Rates. The Board hereby adopts the Drought Rates for the Potable Water Commodity Charges for a five-year period in the amounts, at the maximum rates, and on the effective dates set forth in Exhibit "A." The Drought Rates may be

activated as a result of a drought, a statewide order mandating water use reductions, or other natural disaster or event that results in a water shortage and an unforeseen drop in water demand.

6. Authorization. The Board of Directors hereby authorizes and directs the General Manager of the District to collect the potable and recycled water service charges at the rates, in the amounts, and on the effective dates set forth in Exhibit "A," and to take all actions necessary to effectuate and implement the rates for such Charges.

7. CEQA Compliance. The Board finds that the administration, operation, maintenance, and improvements of the District potable water and recycled water systems, which are to be funded by the Charges, are necessary to maintain service within the District's existing potable water and recycled water service areas as described herein. The Board further finds that the administration, operation, maintenance and improvements of the District's potable water and recycled water systems, to be funded by the Charges, will not expand the District's potable water and recycled water systems. The Board further finds that the adoption of the Charges is necessary and reasonable to fund the administration, operation, maintenance and improvements of the District's potable water and recycled water systems. Based on these findings, the Board determines that the adoption of the Charges are exempt from the requirements of the California Environmental Quality Act pursuant to section 21080(b)(8) of the Public Resources Code and section 15273(a) of the State CEQA Guidelines.

8. Severability. If any section, subsection, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.

9. Effective Date. This Resolution shall become effective immediately upon its adoption.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD
FEBRUARY 14, 2017 by the following roll call vote:**

AYES:

NOES:

ABSTAIN:

ABSENT:

Szu Pei Lu-Yang, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on February 14, 2017.

TOM COLEMAN
General Manager/Board Secretary

EXHIBIT “A” TO RESOLUTION NO. 2-2017

POTABLE AND RECYCLED WATER RATES

Table 1 - Rates for Monthly Potable and Recycled Water Service Charges (\$/Meter Size) and Effective Dates					
<i>Meter Size</i>	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
5/8 inch	\$27.13	\$33.44	\$40.55	\$42.58	\$44.71
3/4 inch	\$27.13	\$33.44	\$40.55	\$42.58	\$44.71
1 inch	\$27.13	\$33.44	\$40.55	\$42.58	\$44.71
1.5 inch	\$126.41	\$157.28	\$192.06	\$201.67	\$211.75
2 inch	\$200.87	\$250.16	\$305.70	\$320.99	\$337.03
3 inch	\$399.43	\$497.82	\$608.73	\$639.16	\$671.12
4 inch	\$622.81	\$776.45	\$949.63	\$997.12	\$1,046.97
6 inch	\$1,243.31	\$1,550.42	\$1,896.60	\$1,991.43	\$2,091.00
8 inch	\$1,987.91	\$2,479.18	\$3,032.95	\$3,184.60	\$3,343.83
10 inch	\$5,214.51	\$6,503.80	\$7,957.16	\$8,355.02	\$8,772.77
12 inch	\$6,579.61	\$8,206.53	\$10,040.48	\$10,542.50	\$11,069.62

Table 2 - Rates for Monthly Potable Water Fire Service Charges (\$/Meter Size) and Effective Dates					
<i>Meter Size</i>	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
1 inch	\$2.95	\$3.18	\$3.41	\$3.58	\$3.76
2 inch	\$7.45	\$8.01	\$8.61	\$9.04	\$9.49
3 inch	\$13.55	\$14.56	\$15.65	\$16.44	\$17.26
4 inch	\$24.78	\$26.64	\$28.64	\$30.07	\$31.57
6 inch	\$53.67	\$57.69	\$62.02	\$65.12	\$68.38
8 inch	\$92.18	\$99.10	\$106.53	\$111.85	\$117.45
10 inch	\$143.54	\$154.30	\$165.87	\$174.17	\$182.88
12 inch	\$172.42	\$185.36	\$199.26	\$209.22	\$219.68

Table 3 - Rates for Potable Water Commodity Charges and Effective Dates ⁽¹⁾⁽²⁾					
Customer Class	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
<i>Single-Family Residential</i>					
Zone 1					
Tier 1: 1-8 HCF	\$2.43	\$2.62	\$2.82	\$2.96	\$3.11
Tier 2: 9-15 HCF	\$3.57	\$3.34	\$3.06	\$3.22	\$3.38
Tier 3: 16+ HCF	\$4.98	\$4.62	\$4.19	\$4.40	\$4.62
Zone 2					
Tier 1: 1-8 HCF	\$2.59	\$2.78	\$2.98	\$3.13	\$3.29
Tier 2: 9-15 HCF	\$3.72	\$3.50	\$3.23	\$3.39	\$3.56
Tier 3: 16+ HCF	\$5.13	\$4.78	\$4.35	\$4.57	\$4.80
Zone 3					
Tier 1: 1-8 HCF	\$2.75	\$2.95	\$3.16	\$3.32	\$3.48
Tier 2: 9-15 HCF	\$3.88	\$3.67	\$3.41	\$3.58	\$3.75
Tier 3: 16+ HCF	\$5.29	\$4.95	\$4.53	\$4.75	\$4.99
Zone 4					
Tier 1: 1-8 HCF	\$3.19	\$3.41	\$3.64	\$3.82	\$4.01
Tier 2: 9-15 HCF	\$4.33	\$4.14	\$3.89	\$4.08	\$4.28
Tier 3: 16+ HCF	\$5.74	\$5.42	\$5.01	\$5.26	\$5.51
Zone 5					
Tier 1: 1-8 HCF	\$3.49	\$3.72	\$3.97	\$4.16	\$4.36
Tier 2: 9-15 HCF	\$4.63	\$4.45	\$4.22	\$4.42	\$4.63
Tier 3: 16+ HCF	\$6.04	\$5.73	\$5.34	\$5.60	\$5.87
Zone 6					
Tier 1: 1-8 HCF	\$3.94	\$4.19	\$4.46	\$4.67	\$4.89
Tier 2: 9-15 HCF	\$5.08	\$4.92	\$4.70	\$4.93	\$5.16
Tier 3: 16+ HCF	\$6.49	\$6.20	\$5.83	\$6.10	\$6.40
<i>All Other Customers:⁽³⁾</i>					
Zone 1 Uniform Rate	\$3.24	\$3.20	\$3.15	\$3.31	\$3.47
Zone 2 Uniform Rate	\$3.39	\$3.36	\$3.31	\$3.48	\$3.65
Zone 3 Uniform Rate	\$3.55	\$3.53	\$3.49	\$3.66	\$3.84
Zone 4 Uniform Rate	\$4.00	\$4.00	\$3.97	\$4.17	\$4.37
Zone 5 Uniform Rate	\$4.30	\$4.31	\$4.30	\$4.51	\$4.72
Zone 6 Uniform Rate	\$4.74	\$4.78	\$4.79	\$5.01	\$5.25

⁽¹⁾ The rates in Table 3 are equal to the sum of the Potable Water Commodity Charges for each tier in each year, and the applicable Zonal Surcharges.

⁽²⁾ Rates above are adjusted for rounding. Therefore, the sum of applicable Commodity Charges and Zonal Surcharges may be off by +/- \$0.01.

⁽³⁾ "All Other Customers" includes, without limitation, commercial and multi-family residential customers.

Table 4 - Rates for Recycled Water Commodity Charges and Effective Dates					
	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
Uniform Rate	\$1.71	\$1.79	\$1.83	\$2.08	\$2.33

Table 5 - Drought Rates for Potable Water Commodity Charges (\$/HCF) and Effective Dates⁽¹⁾					
Drought Rates – Level 1	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.45	\$2.64	\$2.84	\$3.00	\$3.16
Tier 2 9-15 hcf	\$3.76	\$3.48	\$3.13	\$3.30	\$3.47
Tier 3 16+ hcf	\$5.89	\$5.35	\$4.69	\$4.95	\$5.20
<i>All Other Customers:</i>					
Uniform Rate	\$3.34	\$3.29	\$3.21	\$3.39	\$3.56
Drought Rates – Level 2					
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.46	\$2.67	\$2.88	\$3.06	\$3.22
Tier 2 9-15 hcf	\$4.05	\$3.69	\$3.22	\$3.42	\$3.60
Tier 3 16+ hcf	\$7.38	\$6.54	\$5.52	\$5.83	\$6.13
<i>All Other Customers:</i>					
Uniform Rate	\$3.46	\$3.40	\$3.29	\$3.49	\$3.67
Drought Rates – Level 3					
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.48	\$2.71	\$2.92	\$3.12	\$3.30
Tier 2 9-15 hcf	\$4.53	\$4.02	\$3.36	\$3.59	\$3.79
Tier 3 16+ hcf	\$9.99	\$8.62	\$6.95	\$7.36	\$7.75
<i>All Other Customers:</i>					
Uniform Rate	\$3.63	\$3.55	\$3.39	\$3.62	\$3.82
Drought Rates – Level 4					
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.51	\$2.76	\$2.97	\$3.22	\$3.40
Tier 2 9+ hcf	\$8.04	\$6.81	\$5.29	\$5.64	\$5.95
<i>All Other Customers:</i>					
Uniform Rate	\$3.84	\$3.74	\$3.52	\$3.79	\$4.01
Drought Rates – Level 5					
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.55	\$2.84	\$3.05	\$3.35	\$3.55
Tier 2 9+ hcf	\$11.70	\$9.54	\$6.88	\$7.36	\$7.77
<i>All Other Customers:</i>					
Uniform Rate	\$4.15	\$4.00	\$3.71	\$4.04	\$4.28
Drought Rates – Level 6					
<i>Single-Family Residential:</i>					
Tier 1 1-8 hcf	\$2.60	\$2.94	\$3.17	\$3.54	\$3.78
Tier 2 9+ hcf	\$20.63	\$16.14	\$10.70	\$11.45	\$12.09
<i>All Other Customers:</i>					
Uniform Rate	\$4.60	\$4.40	\$3.99	\$4.40	\$4.68

⁽¹⁾ The Drought Rates replace the standard tiered or uniform Potable Water Commodity Charge rates set forth in Table 3, during the applicable water shortage level declared by the Board. The Drought Rates set forth in this Table 5 do not include the Zonal Surcharges set forth in Table 6, which will be added to the Drought Rates as applicable.

Table 6 - Zonal Surcharges (\$/HCF) and Effective Dates					
Applicable Pressure Zone	3/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
Zone 2	\$0.15	\$0.16	\$0.16	\$0.17	\$0.18
Zone 3	\$0.32	\$0.33	\$0.34	\$0.36	\$0.37
Zone 4	\$0.76	\$0.79	\$0.83	\$0.86	\$0.90
Zone 5	\$1.06	\$1.10	\$1.15	\$1.20	\$1.25
Zone 6	\$1.51	\$1.57	\$1.64	\$1.71	\$1.78

Tab

2.4

January 4, 2017

General Manager and
Board of Directors
Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748

We are pleased to confirm our understanding of the services we are to provide for Rowland Water District (the District) for the three years ending June 30, 2019.

We will audit the basic financial statements, including the related notes to the basic financial statements, of the District as of and for the year then ended. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Funding Progress for Other Postemployment Healthcare Benefits.
- 3) Defined Benefit Plan Schedules Required by GASB Statement No. 68, "*Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27*".

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the schedules of other operating expenses and general and administrative expenses to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements taken as a whole.

Audit Objectives

The objective of our audit is the expression of opinions as to whether the District's basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's minimum audit requirements for California special districts, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon our completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements.

Audit Procedures - Internal Control (Continued)

Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management Responsibilities (Continued)

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees and Other

Noted below is a listing of some work required by District staff to assist in the audit:

1. Preparation of trial balances for all funds, after posting of all year-end journal entries.
2. Preparation of supporting schedules for all material balance sheet accounts, and selected revenue and expenditure accounts.
3. Typing of all confirmation requests.
4. Pulling and refileing of all supporting documents required for audit verification.
5. Assistance with the preparation of the financial statements and notes to the financial statements.
6. Preparation of the management's discussion and analysis.

Mr. Robert J. Callanan is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these aforementioned services for the three years ending June 30 will be as follows:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Audit	\$ 22,200	\$ 23,000	\$ 23,800

The annual fees stipulated herein contemplate that conditions satisfactory to the normal progress and completion of the examination will be encountered and that District accounting personnel will furnish the agreed-upon assistance in connection with the audit. However, if unusual circumstances are encountered that make it necessary for us to do additional work, we shall report such conditions to the responsible District officials and provide the District with an estimate of the additional accounting fees involved.

The maximum annual fee stipulated herein contemplates that conditions satisfactory to the normal progress and completion of the examination will be encountered and the District's accounting personnel will furnish the agreed-upon assistance in connection with the audit. However, if unusual circumstances are encountered that make it necessary for us to do additional work, we shall report such conditions to the responsible District officials and provide the District with an estimate of the additional accounting fees involved.

General Manager and Board of Directors
Rowland Water District
January 4, 2017
Page 7

Engagement Administration, Fees and Other (Continued)

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of White Nelson Diehl Evans LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to grantor agencies or their designees, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit to resolve audit findings or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of White Nelson Diehl Evans LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

In accordance with our firm's current record retention policy, all of your original records will be returned to you at the conclusion of this engagement. Our audit documentation files will be kept for a period of seven years after the issuance of the audit report. All other files will be kept for as long as you retain us as your auditors. However, upon termination of our service, all records will be destroyed after a period of seven years. Physical deterioration or catastrophic events may further shorten the life of these records. The audit documentation files of our firm are not a substitute for your original records.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and date a copy of this letter and return it to us.

Very truly yours,

WHITE NELSON DIEHL EVANS LLP



Robert J. Callanan, CPA
Engagement Partner

General Manager and Board of Directors
Rowland Water District
January 4, 2017
Page 8

ACCEPTED: Rowland Water District

By _____

Print Name _____

Title _____

Date _____

System Review Report

July 22, 2015

To the Owners of
White Nelson Diehl Evans LLP
and the Peer Review Committee of the CA Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP (the firm) in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. White Nelson Diehl Evans LLP has received a peer review rating of *pass*.

Heidenreich & Heidenreich CPAs PLLC

Heidenreich & Heidenreich, CPAs, PLLC

Tab

2.5

January 4, 2017

General Manager and
Board of Directors
Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748

We are pleased to confirm our understanding of the services we are to provide the Rowland Water District (the District) for the three years ending June 30, 2019. We will prepare the Special Districts Financial Transactions Report and Supplement to the Annual Report for each fiscal year and perform a compilation engagement with respect to these reports.

Our Responsibilities

The objective of our engagement is to -

1. prepare the Special Districts Financial Transactions Report and Supplement to the Annual Report in accordance with the format prescribed by the California State Controller's Office based on information provided by you, and
2. apply accounting and financial reporting expertise to assist you in the presentation of the Special Districts Financial Transactions Report and Supplement to the Annual Report without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Special Districts Financial Transactions Report and Supplement to the Annual Report in order for them to be in accordance with the format prescribed the California State Controller's Office.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services ("SSARS") promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants ("AICPA") and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct* and its ethical principles of integrity, objectivity, professional competence, and due care, when performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the Special Districts Financial Transactions Report and Supplement to the Annual Report.

Our Responsibilities (Continued)

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the District or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare the Special Districts Financial Transactions Report and Supplement to the Annual Report in accordance with the format prescribed by the California State Controller's Office and assist you in the presentation of the Special Districts Financial Transactions Report and Supplement to the Annual Report in accordance with the format prescribed by the California State Controller's Office.

You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The selection of the format prescribed by the California State Controller's Office as the financial reporting framework to be applied in the preparation of the Special Districts Financial Transactions Report and Supplement to the Annual Report.
2. The preparation and fair presentation of the Special Districts Financial Transactions Report and Supplement to the Annual Report in accordance with the format prescribed by the California State Controller's Office.
3. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Special Districts Financial Transactions Report and Supplement to the Annual Report.
4. The prevention and detection of fraud.
5. To ensure that the District complies with the laws and regulations applicable to its activities.
6. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.

Your Responsibilities (Continued)

7. To provide us with -

- access to all information of which you are aware that is relevant to the fair presentation of the Special Districts Financial Transactions Report and Supplement to the Annual Report, such as records, documentation, and other matters.
- additional information that we may request from you for the purpose of the compilation engagement.
- unrestricted access to persons within the District of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your Special Districts Financial Transactions Report and Supplement to the Annual Report. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the Special Districts Financial Transactions Report and Supplement to the Annual Report and that, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them. If, for any reason, we are unable to complete the compilation of your Special Districts Financial Transactions Report and Supplement to the Annual Report, we will not issue a report on such annual reports as a result of this engagement.

Our report will disclose that the Special Districts Financial Transactions Report and Supplement to the Annual Report are presented in a prescribed form in accordance with the requirements of the California State Controller's Office and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

You agree to include our accountants' compilation report in any document containing the Special Districts Financial Transactions Report and Supplement to the Annual Report that indicates we have performed a compilation engagement on such annual reports and, prior to inclusion of the report, to ask our permission to do so.

Other Relevant Information

Robert J. Callanan is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these aforementioned services for the three years ending June 30 will be as follows:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Compilation of State Controller's Reports	\$ 850	\$ 875	\$ 900

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

WHITE NELSON DIEHL EVANS LLP



Robert J. Callanan
Engagement Partner

RESPONSE:

This letter correctly sets forth the understanding of the Rowland Water District.

By _____

Name _____

Title _____

Date _____

Tab

2.6

**Rowland Water District
Communication Strategies Update
February 14, 2017**

• **Public Hearing Preparation**

- Notice prepared, printed and mailed to ratepayers 12/29/16
- Web slider and electronic version of 218 notice online
- Two training sessions conducted with Customer Service team (12/21 & 2/7)
- Board of Directors workshop 1/24/17
- Holding Statement drafted

• **Conservation/State Mandates Update**

- Updates attached from 1/18 and 2/7 meetings
- Additional customer and media outreach

• **Additional Releases**

- ACWA/JPIA Award, issued 12/28/16 (ACWA coverage attached)
- EduBucks/Scholarships 1/10/17
- Landscape Class 1/31/17
- Conservation Mandates Update (in process)
- Fix-A-Leak Week (in process)

• **District Video Update**

- Landscape Class/Customer Video captured 1/11/17
- B-roll and additional interview TBA

• **Awards Submission Opportunities**

- CAPIO
- CSDA

• **Miscellaneous**

- Potential Bill Redesign
- Educational brochure (final complete)
- Additional conservation outreach planning
- Website (sliders and text updated as needed)
- On-Hold Messages

• Press Releases

Date	News Story	In Process	Completed	Distributed
1/21/16	El Nino Preparations	*****	*****	*****
2/29/16	OPARC Program	*****	*****	*****
3/1/16	Learning Center MOU/Interns	*****	*****	
3/1/16	Audit Review and Completion	*****	*****	*****
3/31/16	ACWA/JPIA Refund	*****	*****	*****
6/1/16	Certificate of Excellence	*****	*****	*****
6/1/16	Solar Cup	*****	*****	*****
6/27/16	CCR Availability	*****	*****	*****
7/6/16	Urban Water Management	*****	*****	*****
7/9/16	Poster Contest	*****	*****	*****
7/27/16	Level 1 Water Supply	*****	*****	*****
7/31/16	Annual Budget	*****	*****	*****
8/2/16	Conflict of Interest	*****	*****	*****
9/30/16	Customer Appreciation Week	*****	*****	*****
10/31/16	OPARC Event	*****	*****	*****
11/7/16	Santana/Solar Cup	*****	*****	*****
12/28/16	ACWA/JPIA Recognition	*****	*****	*****
1/10/17	EduBucks/Scholarships	*****	*****	*****
1/31/17	Landscape Class	*****	*****	*****
1/31/17	Rates Holding Statement	*****	*****	
2/7/17	Conservation Mandates	*****		
2/16/17	Fix-A-Leak Week	*****		

January 18, 2017

Water Districts to State Water Board: Let Drought Regulations Lapse

As another strong storm pushed into Northern California, water providers across the state overwhelmingly urged the State Water Resources Control Board to allow emergency drought regulations to expire.

SWRCB staff presented an informal proposal at Wednesday's workshop that would extend the existing regulations built around self-certification and stress testing. Staff and board members highlighted the monthly reporting that has improved transparency and data collection. Staff feared that if regulations lapsed, a data gap would occur between now and when the Governor's Executive Order with a long-term framework takes effect. Staff and board members also urged caution in declaring the drought emergency over at this point.

However, retail water suppliers, wholesalers and other organizations, including ACWA, collectively argued that the statewide drought emergency is all but over, given current snowpack and reservoir conditions. Many retail agencies worried about losing credibility with customers, should the regulations continue when there's no actual emergency. District representatives argued the SWRCB is causing public confusion by continuing to classify the water outlook as a drought. They cautioned the Board that extending emergency regulations could lessen the public's enthusiasm to take action next time around.

Suppliers told Board that they have invested significantly in storage and conservation programs that have yielded results, and promised to continue to do so, whether there is a declared drought or not. Districts recommended reframing the discussion and outreach around sustainability and efficiency. They repeatedly asked the Board to let the regulations expire and refocus efforts toward the coming long-term framework, that take into account local supplies and demand. Representatives also expressed a willingness to continue monthly reporting, even if the regulations lapse.

At the workshop's close, State Water Board member Steve Moore said the Board had much to review, and said from his perspective, everything – including letting the regulations expire – is “on the table”. Throughout the meeting, however, his comments seemed to indicate he was in favor of continuing the regulations. Board Chair Felicia Marcus said prior to public comment that despite the winter's promising start, conditions could still take a turn for the worse: “We've seen the skies dry up, and we've seen heat waves melt snow.”

Board staff indicated at the outset they would review feedback and release draft regulatory language as early as next week. The State Water Board will tentatively hold an adoption hearing on February 7th.



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Enter keywords here

Rowland Water Receives Statewide Recognition for Loss Prevention

Submitted by Erin Gilhuly on Wed, 01/11/2017 - 4:39pm

ROWLAND HEIGHTS, CA – Rowland Water District received special recognition during the Association of California Water Agencies (ACWA)/ Joint Powers Insurance Authority (JPIA) Fall Conference held earlier this month in Anaheim. Each year, the association commends water districts that have a prevention loss of twenty percent or less in three separate categories.

Rowland Water District was awarded in all three award categories including Liability, Property and Workers' Compensation. The recognition is a result of the District's historic approach to reducing insurance claims and keeping premiums as low as possible. In March of 2016, Rowland received a refund check for \$34,939.85 from the JPIA, demonstrating the effectiveness of the overall operation and successful risk management.

"These awards truly underscore the District's longstanding commitment to the protection of financial resources on behalf of our customers," says Rowland Water District's General Manager Tom Coleman. "We are extremely pleased to be recognized by ACWA/JPIA."

Adopted in 2015, Rowland's strategic plan "*Effective Action For Sustainable Progress*", highlights the District's core values and provides staff with a actionable blueprint. Financial stewardship, prioritization on workplace safety and sound operational efficiencies each contribute to the District's ability to achieve this special recognition from ACWA/JPIA.

To view more on what the District's strategic plan outlines visit www.rowlandwater.com.



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: February 14, 2017

Re: Public Affairs & Education Update

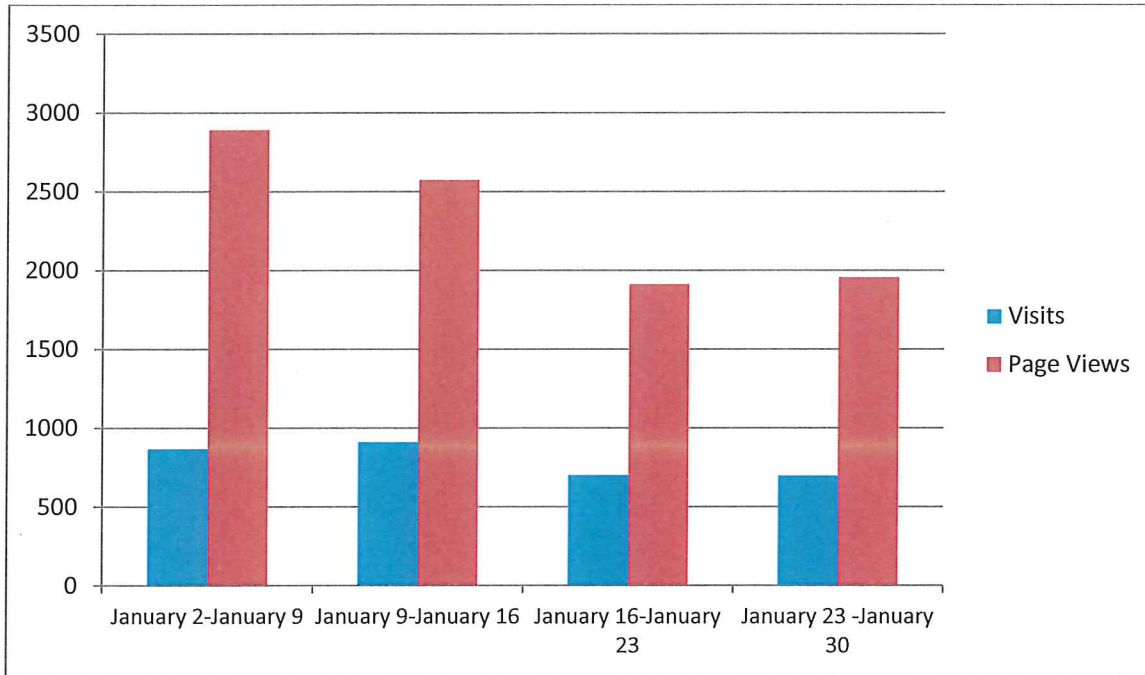
- Classroom Presentations:
 - Blandford Elementary School
 - **February 9**
 - 2 presentations
 - 1st Grade
 - Water Cycle Bracelet
 - 42 Students
 - Telesis Academy
 - **February 15**
 - 3 presentations
 - 2nd Grade
 - Water Cycle Bracelet
 - 79 Students
 - Blandford Elementary School
 - **February 21**
 - 1st Grade
 - 2 presentations
 - Water Cycle Bracelet
 - 42 Students
 - Rorimer Elementary School
 - **February 22**
 - 3 presentations
 - 3rd Grade
 - Water Cycle Bracelet
 - 60 Students
 - **March 1**
 - 2 Presentations
 - 3rd grade
 - Water Cycle Bracelet
 - 40 Students
 - **263 Total Students**
 - Working with Erin on press releases
 - Poster paper for the poster contest is getting distributed to the schools
 - Preparing for the Cherry Blossom Festival on March 4th at Schabarum Park



- Preparing for Fix a Leak Week
 - Free giveaways for customers during the week of March 20-24
 - Marketing on the bill message
 - Marketing on social media, lobby counter and lobby TV
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
 - The Teacher Evaluations are anonymous and provide valuable feedback
 - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
 - The “Website Visits and Pageviews” allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
- The “Pageviews” allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
- Creating content, ideas and layout for quarterly e-newsletter
- Checking the District’s FaceBook and Twitter page Daily
 - Have created a daily “theme” for FaceBook and Twitter
 - Have a Rowland Hashtag that is on all of our posts
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Tuesday, January 24, 2017
- Attended MWD Education meeting on February 2, 2017

January 2017 Website/Google Analytics

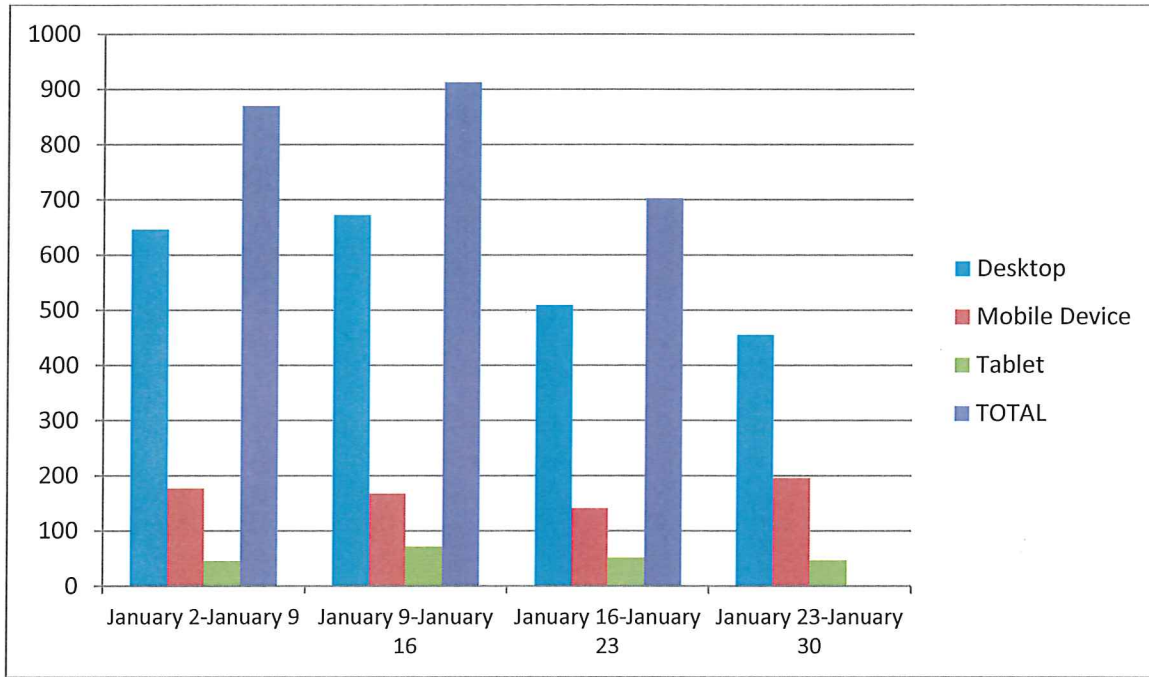
Website Visits and Pageviews



New vs. Returning Visitors



Source of Viewing



Tab

2.7

Kelly Hubbard, Emergency Services Manager

Kelly Hubbard works for the Municipal Water District of Orange County (MWDOC) and is the Water Emergency Response Organization of Orange County (WEROC) Program Manager. WEROC is a water mutual assistance group for water and wastewater utilities within Orange County. Ms. Hubbard provides coordination and support for 34 agencies' in their emergency preparedness, planning, response and recovery efforts. She works with government agencies of all disciplines to increase awareness of water utilities' role in emergency response and to build partnerships for response. She is a California Water/Wastewater Agency Response Network mutual aid coordinator. Kelly has responded to 12 Presidentially Declared Disasters. Her response roles have included, but are not limited to, Utility Liaison, Water Coordinator, Public Works Branch Coordinator, EOC Manager, Local Assistance Center Manager, Logistics Chief, and Evacuation Center Manager. Ms. Hubbard has a Master's of Science in Emergency Services Administration from California State University, Long Beach and is a Certified Emergency Manager (CEM) through the International Association of Emergency Managers (IAEM).



Emergency preparedness is a component of good business and government that is often overlooked until an agency is regretting their lack of investment into it.

Emergency plans, policies and trainings all take time and investment that can pay dividends when a disaster actually strikes. Kelly will share some of the hard earned lessons of others, critical areas of planning and staff time that should be invested into, and why some of these steps can make a difference in worker safety, community responsiveness and fiscal recovery.



Having What it Takes to be "Water Prepared"

THURSDAY, February 16, 2017

7:30am - 9:00am

Sheraton Fairplex Suites, 601 W. McKinley Ave., Pomona, CA 91768

RSVP to: (909) 621-5568

Cost is \$20 and it covers the breakfast buffet*

*Please, no payment at the door. Pre-payment preferred, or we will be happy to bill you after the event.





Regional Chamber of Commerce - San Gabriel Valley
Salute to Heroes Prayer Breakfast

Thursday, February 23, 2017

7:30 a.m. - 9:30 a.m.

**Diamond Bar Center
1600 Grand Ave.
Diamond Bar, CA 91765**

**\$50 Chamber Members
\$65 Prospective Members
Sponsorships Available**

Title Sponsor



**KAISER
PERMANENTE®**

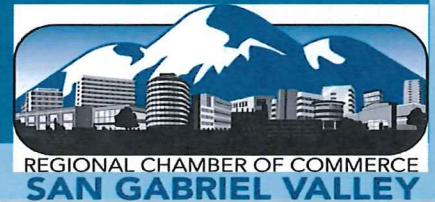
RSVP at Info@RegionalChamberSGV.com

Regional Chamber of Commerce-San Gabriel Valley

1722 Desire Ave., Suite 207, Rowland Heights, CA 91748

Phone: 626.810.8476 Fax: 626.810.8475

Website: www.RegionalChamberSGV.com







BOARD OF DIRECTORS

Brian Bowcock
David D. De Jesus
Carlos Goytia
Dan Horan
Bob Kuhn
John Mendoza
Joseph T. Ruzicka

GENERAL MANAGER/CHIEF ENGINEER
Richard W. Hansen, P.E.

January 16, 2017

INVITATION LETTER
MWD Inspection Tour of Diamond Valley Lake
Friday, March 10, 2017

The Metropolitan Water District of Southern California (MWD) and its member agency Three Valleys Municipal Water District Board of Directors are pleased to extend this invitation for you to be our guest on a one-day tour of its *Diamond Valley Lake* facilities. This trip is to familiarize interested parties with the facilities and operations of the area and to provide you firsthand knowledge of California's current water situation. The trip is offered at no cost to you. All meals and transportation are provided and prearranged.

I encourage you to join us on this highly educational inspection trip. Space is limited for this trip and reservations are accepted on a first come, first served basis. If you find that you cannot attend after having confirmed your participation, please contact Maria Contreras at 909-621-5568 immediately so that we may assign your seat to another interested individual on our waiting list

The one-day trip (March 10th) will depart from Three Valleys District Office, a map has been attached, along with a SAMPLE copy of the itinerary. The final itinerary will be emailed to you along with your confirmation letter on or about Tuesday, February 28th.

MWD is requiring all participants to self register by clicking on the following link:
<https://www.surveygizmo.com/s3/3263415/Director-David-De-Jesus-br-Three-Valleys-Municipal-Water-District-br-DVL-Inspection-Trip-Registration-br-March-10-2017>.

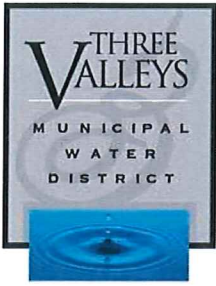
This security clearance is necessary for access onto the DVL facility, so please fill in all of the information as it pertains to you.

If you have any questions regarding this trip, please contact Maria Contreras, Administrative Assistant, at 909-621-5568 or via email at mcontreras@tvmwd.com.

I look forward to seeing you.

Sincerely,

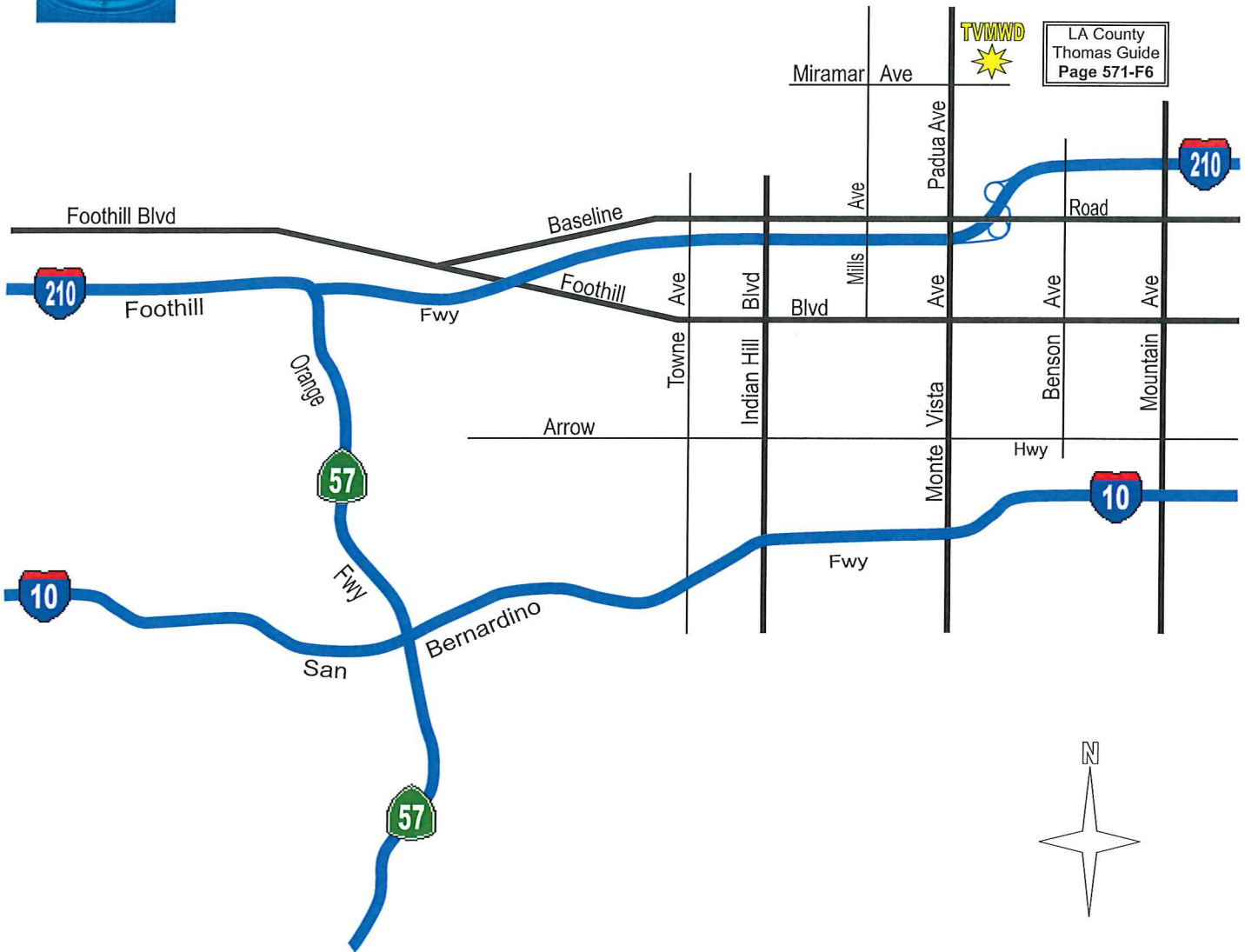
David D. De Jesus
Director



~ HOW TO FIND US ~

Three Valleys Municipal Water District

1021 Miramar Avenue
 Claremont, California 91711
 (909) 621-5568



LA County
 Thomas Guide
 Page 571-F6

From downtown LA	From San Fernando Valley/Ventura Co.	From Orange County	From San Bernardino & Riverside Counties
San Bernardino Fwy (I-10) east to SR-57 interchange. North onto Orange Fwy (SR-57). East onto Foothill Fwy (I-210). Exit Base Line Rd. Turn west (L) onto Base Line Road. Immediately turn north (R) onto Padua Ave. Continue on Padua Ave for about ½ mile. Turn east (R) onto Miramar Ave, private road, then left at iron gate.	Ventura Fwy (SR-134) east, continue on Foothill Fwy (I-210). Exit Base Line Rd. Turn west (L) onto Base Line Road. Immediately turn north (R) onto Padua Ave. Continue on Padua Ave for about ½ mile. Turn east (R) onto Miramar Ave, private road, then left at iron gate.	Orange Fwy (SR-57) north. East onto Foothill Fwy (I-210). Exit Base Line Rd. Turn west (L) onto Base Line Road. Immediately turn north (R) onto Padua Ave. Continue on Padua Ave for about ½ mile. Turn east (R) onto Miramar Ave, private road, then left at iron gate.	Foothill Fwy (I-210) west. Exit Base Line Rd. Turn west (R) onto Baseline Road. Immediately turn north (R) onto Padua Ave. Continue on Padua Ave for about ½ mile. Turn east (R) onto Miramar Ave, private road, then left at iron gate.

INSPECTION TRIP OF DIAMOND VALLEY LAKE



**Sponsored by
The Metropolitan Water District of Southern
California**

**Director David De Jesus
Representing the Three Valleys Municipal Water
District**

Friday, June 10

* * * * *

7:30 a.m. - Meet at Three Valleys Municipal Water District (TVMWD)
1021 Miramar Avenue, Claremont, CA 91711
Light continental breakfast and welcome presentation

TVMWD Contact: Maria Contreras (909) 621-5568
MWD Contact: Russ Patras (951) 294-4438

8:30 a.m. - Depart for Diamond Valley lake

10:00 a.m. - Arrive Diamond Valley Lake



Diamond Valley Lake, located near Hemet was designed to be filled from two sources: the Colorado River Aqueduct and the California River Aqueduct. Colorado River water is delivered by the CRA via the San Diego Canal and water from the California Aqueduct comes from the east branch of the SWP via Lake Silverwood, by gravity, through a 12-foot diameter, 45-mile pipeline called the Inland Feeder. Diamond Valley capacity of about 810,000 acre-feet, which secures six months emergency storage south of the San Andreas Fault.

Drive across West Dam, stop at the overlook for photos, tour of Wadsworth Pumping Plant, drive by East Dam and through East Marina

12:00 p.m. - Lunch at DVL Eastside facilities, followed by tour of DVL Visitor Center and Western Center

- 1:30 p.m. - Depart for Santa Rosa Plateau
- 2:00 p.m. - Meet Ranger Rob Hicks for tour of Santa Rosa Plateau Ecological Reserve
- 3:30 p.m. Depart for Claremont
- 5:00 p.m. - Arrive at Three Valleys Municipal Water District.

Emergency Contact

In case of emergency during this trip, telephone contact to our group may be made through MWD's 24-hour Security Watch Center, (800) 555-5911. Inform the operator that you are calling for an inspection trip guest with Director De Jesus and Inspection Trip Manager Russ Patras. You may also reach the group by calling (951) 294-4438 or emailing at rpatras@mwdh2o.com.

Regarding FPPC Reporting and Gifts

Travel expenses paid by Metropolitan for this inspection trip may be reportable under California's Fair Political Practices Act. Participants that are required to file a California Statement of Economic Interests, Form 700 may need to report their pro rata share of the travel costs, although the costs are usually not subject to the statutory annual gift limit of \$460. With limited exceptions, the travel costs for a companion traveling with the participant are reportable as a gift to the participant and subject to the annual gift limit. Participants should check with their legal advisor or the Fair Political Practices Commission for guidance on how to report this gift of travel. For planning purposes, the average value of this type of trip is \$150. Upon request, Metropolitan will provide the actual pro rata cost for participants within 30 days of the first day of travel.

Guidelines for Photography & Audio/Video Recording

To help ensure the security of Metropolitan's operations and facilities, taking photographs, making audio recordings and/or videotaping are strictly prohibited except where indicated by Metropolitan staff. For the privacy and comfort of all participants, guests are requested to seek permission before taking photos or recordings of other participants.

All photographs and audio/video recordings are assumed to be for a participant's personal use. The release or presentation of any photos or audio/videotapes for public viewing (e.g. on Facebook, YouTube, agency website or at a public meeting) requires Metropolitan's prior approval and the written permission of any identifiable persons in the photo or videotape. All such photos and presentations must clearly indicate the party or parties that have made or produced them, that Metropolitan is NOT responsible for their content or display, and that Metropolitan is not endorsing any party or parties that have taken or produced the photos or videos. Use of photographs, audio or video recordings taken during an inspection trip for commercial purposes is strictly prohibited.



DIAMOND VALLEY LAKE

Office of the Board - Inspection Trips

Purpose:

- Almost doubles Southern California's surface storage capacity
- Helps secure six month's emergency storage southwest of San Andreas Fault
- Reduces the threat of water shortages during droughts and periods of peak summer use

Location:

- Diamond and Domenigoni valleys, southwest of the city of Hemet in southwest Riverside County
- 90 miles southeast of Los Angeles

Water Sources:

- Colorado River Aqueduct delivered through San Diego Canal
- California State Water Project from Lake Silverwood is gravity fed or pumped through the Inland Feeder and Eastside pipeline

Facts & Features:

- 810,000 acre-feet* or 264 billion gallons capacity
- Area: 4,500 surface acres; 4.5 miles long, more than 2 miles wide; 150 to 250 feet deep
- Dam construction began September 1995, completed December 1999
- West Dam: Earth/rock fill construction, 280 feet high, 1.9 miles long
- East Dam: Earth/rock fill construction, 180 feet high, 2.2 miles long
- Began pumping water into Diamond Valley Lake, Nov. 8, 1999
- Dedication held on March 18, 2000
- Marina opened on October 3, 2003

* An acre-foot equals 325,851 gallons; serves the annual needs of five to eight people



Mission Statement

The mission of The Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

About Metropolitan

The Metropolitan Water District of Southern California is a consortium of 26 cities and water districts that provides drinking water to nearly 19 million people in parts of Los Angeles, Orange, San Diego, Riverside, San Bernardino and Ventura counties.

Metropolitan currently delivers an average of 17 billion gallons of water per day to a 5,200-square-mile service area.



The Metropolitan Water District of Southern California
Post Office Box 54153
Los Angeles, CA 90054-0153
Toll-free phone number
(800) 273-3430
www.mwdh2o.com
www.bewaterwise.com

Resource Management:

- Six-month emergency supply affords protection against water shortages caused by earthquakes or drought
- Operational flexibility, provides water by gravity flow to most of Metropolitan's service area
- Provides water quality benefits by allowing MWD to blend State Water Project (SWP) and Colorado River supplies
- Provides storage of wet-year surplus water when source water quality is higher
- Can take water from the SWP when supplies are available and environmental effects are minimal
- Allows water, stored when plentiful, to be slowly released, helping improve the region's groundwater recharge programs
- Provides up to 26 megawatts of hydroelectric generation

Environmental:

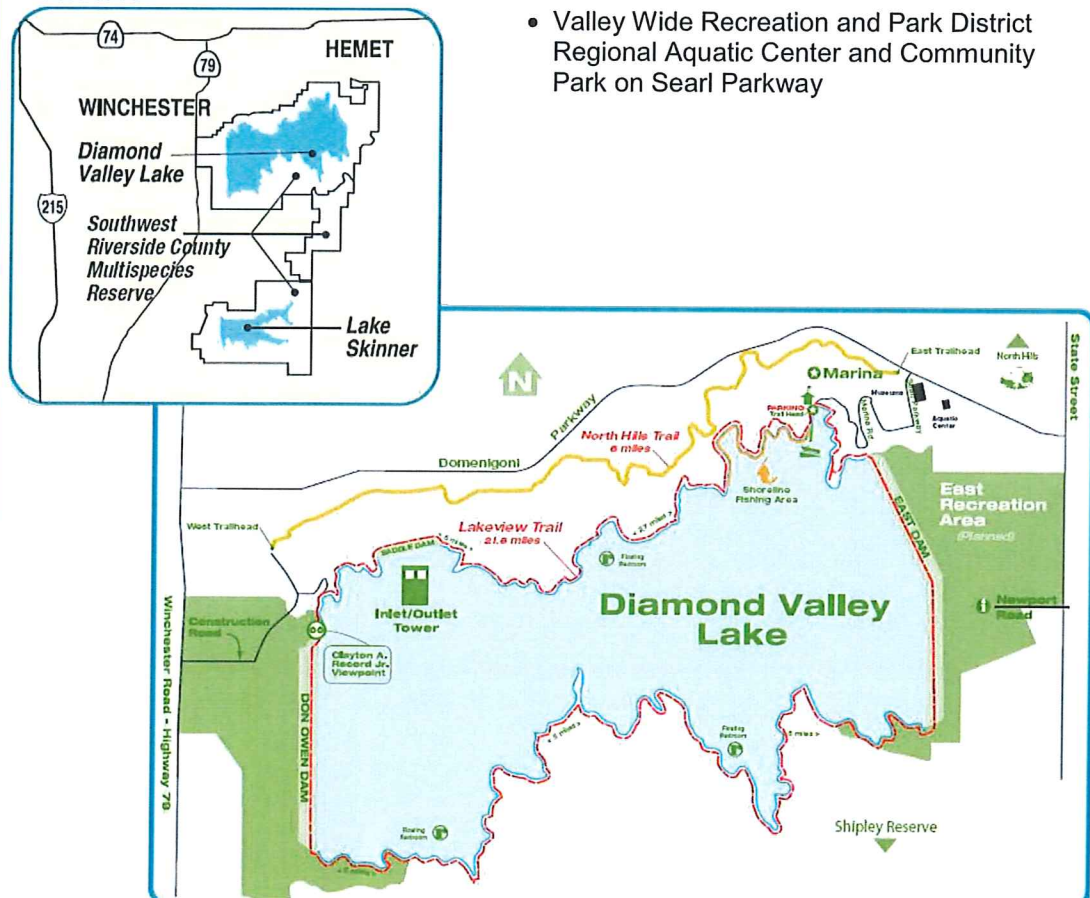
- Creates the 13,000-acre Southwest Riverside County Multispecies Reserve that includes land around the reservoir, Lake Skinner and the 2,500-acre Dr. Roy E. Shipley Reserve

Marina:

- Opened to the public October 3, 2003
- 250 parking spaces for vehicles with boats
- Marina store, bait, fishing supplies and light refreshments
- 50-boat rental fleet—reservations recommended:
 - ▶ Bass boats
 - ▶ Pontoon boats
 - ▶ Basic fishing boats
- Total of 6.5 miles of shoreline fishing
- World-class fishery
- Information, entry and boat rental fees: (877) DVL-LAKE (385-5253) or www.dvlake.com
- Reservations: (800) 590-LAKE (590-5253) or (951) 926-7201 (Marina) or www.dvmarina.com

Recreation:

- Multi-use trails—North Hills hiking and equestrian segment opened 2004 (6 miles)
- Trailheads at east and west side of lake
- Lakeview Trail, offering 21.8 miles of hiking and bicycling – enter at Searl Parkway
- The Diamond Valley Lake Visitor Center located on Searl Parkway
- Western Center for Archaeology and Paleontology located on Searl Parkway
- Valley Wide Recreation and Park District Regional Aquatic Center and Community Park on Searl Parkway







REGISTRATION TERMS & CONDITIONS

ACWA 2017 Spring Conference & Exhibition

May 9 - 12, 2017 | Monterey Marriott & Portola Hotel

Register online @ acwa.com

Regular registration and cancellation deadline is April 14, 2017 • 4:30 p.m. (PST)

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. This does not include independent contractors, service providers, or third-party vendors.
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

MEMBERSHIP INFORMATION - *Become a Member & Save on ACWA Events*

If you are interested in learning more about becoming an Associate Friend of ACWA, contact Paula Currie at PaulaC@acwa.com. For public agency membership, please contact Tiffany Giammona at TiffanyG@acwa.com.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$75 processing charge. For payments originally made by credit card, refunds can be issued back onto the credit card within 60 days. Otherwise, a refund will be issued by check. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Teresa Taylor at TeresaT@acwa.com.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Teresa Taylor at TeresaT@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. After the registration deadline, substitutions will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

SPECIAL REQUESTS & ACCOMMODATIONS

Special requests must be submitted in writing to Teresa Taylor at TeresaT@acwa.com. Participants are encouraged to submit changes and special requests as soon as possible. If you have a disability that requires an accommodation, please contact Teresa Taylor at TeresaT@acwa.com or call toll free at (888) 666-2292 to discuss your needs.

REFUNDS

Except as otherwise provided in this document, all payments and fees are nonrefundable after the registration deadline.

MEAL TICKETS

After the registration deadline, meal tickets are not eligible for exchange, refund or credit after the event registration deadline.

NONATTENDANCE

Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.

GUEST REGISTRATION

Guest registration is available to a spouse, companion or guest of an ACWA event registrant. Guest registration is not available to any employees of a public agency, associate or affiliate/mutual water company. Guest registration is also not available to anyone with a professional reason to attend for purposes of learning or business. The guest registration includes admission to the receptions and the ability to purchase meal tickets and attend meal functions.

CONSENT TO USE OF PHOTOGRAPHIC IMAGES

Registration and attendance at, or participation in, this event constitutes an agreement by the registrant to ACWA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes.

Questions? Contact us at 916.441.4545, toll free 888.666.2292.



(<http://www.csda.net>)

+ NAV

2017 Special Districts Legislative Days

Gain the edge on policy changes impacting your agency at the 2017 Special Districts Legislative Days, an interactive and informative two-day legislative conference in our State's Capitol. Representatives from all types of districts attend Legislative Days to exchange ideas with California's top decision-makers and discuss priority legislative issues at pre-arranged Capitol office visits and a private reception. Hear directly from state leadership on hot topics affecting local services and infrastructure. Get your questions on key policy issues answered during expert panels. Explore how decisions are really made in the Capitol and help shape their outcome.

Room reservations are available at the Sheraton Grand Sacramento Hotel, 1230 J Street, Sacramento, CA 95814 at the rate of \$189 plus tax, single or double occupancy by calling 1-800-325-3535 and asking for the CSDA rate. The CSDA rate includes high speed guest room internet access. The room reservation cut-off is Friday, April 14, 2017, however, space is limited and may sellout before that date.

Click here (<https://www.starwoodmeeting.com/Book/CSDA2017>) to make your hotel reservation.

When 5/16/2017 - 5/17/2017

Where

The Grand Events Center
1215 J Street
(J and 12th streets - across from Sheraton)
Sacramento, CA 95814 United States

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Username

Password

Remember me on this computer

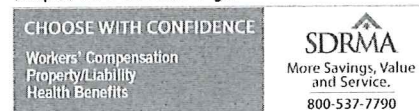
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(<http://www.csda.net/csda-membership/join-csda/>)

(<http://www.sdrma.org/>)



(<http://www.sdlf.org>)

California Special Districts Alliance



(<http://www.csda.net>)



(<http://sdrma.org>)



(<http://csdafinance.net/>)

Special District Leadership Foundation

(<http://www.sdlf.org/>)

CSDA Office

1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887



(<https://www.facebook.com/specialdistrict>)



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(<http://www.linkedin.com/company/california-special-districts-association>)

Putting Special Districts on the Map

 (</special-districts/map/>) The California Special Districts Association provides legislative advocacy,

education and member services for all special districts. To find out more click here (</special-districts/map/>).

Featured Sections

Grassroots Action Center (<http://www.csdanet.net/advocacy-2/grassroots-action-center/>)

Education Calendar (http://members.csdanet.net/IMIS15/CSDA/Events/Calendar/CSDA/Events_Calendar.aspx?hkey=2051da45-1bbc-424d-87cf-fe08bc70189d)

Membership Directory (<http://www.csdanet.net/login/membership-directory/>)

Helpful Links (<http://www.csdanet.net/special-districts/resource-links/>)

Bookstore (http://members.csdanet.net/IMIS15/CSDA/Bookstore/CSDA/CSDA_Store.aspx?hkey=1f423dda-eb1f-459a-bd33-e9591ac60dbf)

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As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. Also, to prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
Wednesday, January 18, 2017 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

- Bob Kuhn, Division IV – President
- David De Jesus, Division II – Vice President
- Brian Bowcock, Division III – Secretary
- Joe Ruzicka, Division V – Treasurer
- Dan Horan, Division VII – Director
- Carlos Goytia, Division I – Director
- John Mendoza, Division VI - Director

Item 4 – Additions to Agenda *(Government Code Section 54954.2(b)(2))*

Kuhn

Upon a determination by a two-thirds vote of the members of the Board present at the meeting, or if less than two-thirds of the members of the Board are present, a unanimous vote of the Board members present, that there is a need to take immediate action, and that the need for action came to the attention of TVMWD subsequent to the agenda being posted. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment *(Government Code Section 54954.3)*

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less

Item 7 – Consent Calendar

Kuhn

The Board is being asked to consider the Consent Calendar items 7.1-7.4 listed below. Consent Calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the Consent Calendar for further discussion.

7.1 – Receive, Approve and File Minutes – December 2016 [enc]

- December 7, 2016 – Regular Board Meeting

7.2 – Receive, Approve, Ratify and File Financial Reports and Investment Update – November/December 2016 [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

7.3 – TVMWD Site Tours [enc]

The Board will be provided with a summary of tours conducted at the Miramar Treatment Plant for the past two years, and those planned thus far for CY 2017.

7.4 – CY 2017 Board Member Appointments [enc]

During the December 7, 2016 Board Meeting, the Board adopted the attached listing of Board Appointments for CY 2017, with the exception of the alternate for Six Basins Watermaster that was vacated by the former Director. Approval of this action will serve to appoint, Director John Mendoza, Division 6, as the alternate to Six Basins Watermaster Board.

Item 7: Board Action Required – Motion No. 17-01-5117

Staff Recommendation: Approve as presented

Item 8 – General Manager’s Report

Hansen

Item 8.A – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A.1– Legislative Update, January 2017 [enc]

The Board will be provided with an update of legislative activities occurring at state and federal levels.

8.A.2 – Ratify Director Expense Reports for November 2016 and Approve Director Expense Forms, December 2016 [enc]

The Board will ratify the November 2016 Director expense reports, and consider approval of the December 2016 Director expense reports that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by TVMWD.

Item 8.A.2: Board Action Required – Motion No. 17-01-5118

Staff Recommendation: None

8.A.3 – Approve Ordinance No. 17-01-21 – Adopting TVMWD Manuals [enc]

The Board will consider approval of Ordinance No. 17-01-21 to adopt the updated TVMWD Manuals (Policy, Personnel and Benefits). Approval of this Ordinance will supercede Ordinance No. 12-01-10 (adopted December 19, 2001).

Item 8.A.3: Board Action Required – Motion No. 17-01-5119

Staff Recommendation: Approve as presented

Item 8.B – Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.B.1 – TVMWD Baseline Road Well Project Update (Project No. 58458) [enc]

The Board will be provided with an update on the status of the proposed project.

8.B.2 – Calendar Year Imported Water Purchases – December, 2016 [enc]

The Board will review the imported water purchases for the month ending December 2016.

8.B.3 – Miramar Operations Report – December 2016 [enc]

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

Item 9 – Directors’ / General Manager Oral Reports

The following reports are provided by Directors as it concerns activities at the most recent meeting of the agency of which they are assigned to serve as the representative or alternate of TVMWD (*To assist you, the most recent meeting date is shown in parenthesis*).

- | | |
|--|----------|
| 9.A – Local Agency Formation Commission (January 11, 2017) | Ruzicka |
| 9.B – Six Basins Watermaster (December 14, 2016, next meeting January 25, 2017) | Bowcock |
| 9.C – Main San Gabriel Basin Watermaster (January 4, 2017) | Bowcock |
| 9.D – Chino Basin Watermaster (December meeting cancelled, next meeting January 26, 2017) | Kuhn |
| 9.E – San Gabriel Basin Water Quality Authority (December 21, 2016, next meeting January 18, 2017) | Kuhn |
| 9.F – San Gabriel Valley Council of Governments (December meeting cancelled; effective January 1, 2017 TVMWD is on its off year cycle; Upper SGV MWD will be the delegate and SGV MWD is the alternate) | Goytia |
| 9.G – Metropolitan Water District (December 13, 2016 and January 10, 2017) | De Jesus |
| 9.H – Additional Board Member or Staff Reports / Comments | All |

Item 10 – Future Agenda Items

Kuhn

Item 11 – Adjournment

Kuhn

Board adjourned to February 1, 2017 Regular Board Meeting at 8:00 AM.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agendized public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

The Three Valleys MWD Board Meeting packets and agendas are available for review on the TVMWD website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled Board Meeting.



Action Line

Regular Board Meeting

January 18, 2017

This summary may not include all agenda items and should not be construed as minutes of the meeting.

FOR ADDITIONAL INFORMATION: 909-621-5568

BOARD MEMBERS

CARLOS GOYTIA
DIVISION I

DAVID DE JESUS
DIVISION II

BRIAN BOWCOCK
DIVISION III

BOB KUHN
DIVISION IV

JOSEPH RUZICKA
DIVISION V

JOHN MENDOZA
DIVISION VI

DAN HORAN
DIVISION VII

THREE VALLEYS MWD

1021 E. Miramar Avenue
Claremont, CA 91711
909-621-5568 — Phone
909-625-5470 — Fax
www.threevalleys.com

**Board meetings
are scheduled for
8:00 a.m. the first
and third
Wednesday of
each month at
1021 E. Miramar
Claremont, CA**

Approved: *Motion No. 17-01-5117* approving Consent Calendar items 7.1-7.4 as follows: (7.1) Receive, approve and file, December 2016 Board Meeting Minutes for December 7, 2016; (7.2) Receive, approve, ratify and file, November/December 2016 Financial Reports (7.3) TVMWD Site Tours; (7.4) Approve CY 2017 Board Member Appointments. The motion passed on a 6-0 vote with Director Horan absent.

Report: The Board was provided an information report on current legislative activities for January 2017.

Approved: *Motion No. 17-01-5118* ratifying and approving Director Expense Forms for November/December 2016. The motion passed on a 6-0 vote with Director Horan absent.

Approved: *Motion No. 17-01-5119* approving **Ordinance No. 17-01-21** Adopting TVMWD Manuals (Policy, Personnel and Benefits). Approval supersedes Ordinance No. 12-01-10 (adopted December 19, 2001). A minor modification was made to the copy included in the agenda packet to change the statement in Article 2 regarding review and revise from no less than every ten years, to at least every ten years. The motion passed on a 6-0 vote with Director Horan absent.

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



Action Line

Regular Board Meeting

January 18, 2017 ~ Page 2 ~

Approved: *Motion No. 17-01-5120* approving update to item 7.4 from Consent Calendar. This item was recalled to consider a new alternate to SGV-COG effective January 1, 2017 from Bob Kuhn to Joe Ruzicka. The motion passed on a 6-0 vote with Director Horan absent.

Upcoming Meeting Notices:

- **Thursday, January 19, 2017 — CSDA Workshop — *Board Member Best Practices* (more information to follow)**
- **Wednesday, February 1, 2017 — Regular Board Meeting @ 8:00 a.m.**
- **Wednesday, February 15, 2017 — Regular Board Meeting @ 8:00 a.m.**
- **Thursday, February 16, 2017 — Leadership Breakfast @ 7:30 a.m., Sheraton Fairplex. RSVP: cdechaine@tvmwd.com**

Speaker: Kelly Hubbard, ESM @ Municipal Water District of Orange County — *“Having What it Takes to be “Water Prepared”*