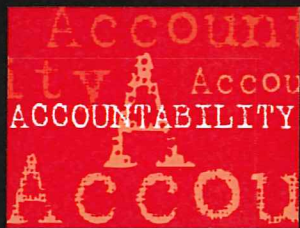


# ROWLAND WATER DISTRICT

3021 South Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*

**DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"**

## Board of Directors Regular Meeting

### April 12, 2016

### 6:00 p.m.



**AGENDA**  
Regular Meeting of the Board of Directors  
April 12, 2016  
6:00 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President  
Robert W. Lewis, Vice President  
Anthony J. Lima  
John Bellah  
Teresa P. Rios

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.*

## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on March 8, 2016**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on March 21, 2016**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Approval of the Minutes of Special Board Meeting held on March 23, 2016**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.4 Demands on General Fund Account for February 2016**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.5 Investment Report for February 2016**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.6 Water Purchases for February 2016**  
*For information purposes only.*

**Next Special Board Meeting:** April 26, 2016, 5:00 p.m.  
**Next Regular Board Meeting:** May 10, 2016, 6:00 p.m.

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for March 2016**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Review and Approve Gift Rules and Ticket Distribution Policy**  
*Recommendation: The Board of Directors approve the Policy as presented.*
- 2.3 Review and Approve Joint Use Agreement and Agreement for Relocation of Waterlines; Alameda Corridor-East Project Fullerton Road Grade Separation**  
*Recommendation: The Board of Directors approve the Agreement as presented.*

- 2.4 **Public Relations (Rose Perea)**
  - **Communications Outreach (CV Strategies)**
  - **Education Update**

*For information purposes only.*
- 2.5 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
  - California Special Districts Association, Legislative Days, May 17-18, 2016, Sacramento, CA

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 **Updates on Legislative Issues**

*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 **Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
  - Agenda Regular Board Meeting held March 16, 2016
  - Action Line Regular Board Meeting held March 16, 2016

*There are no tabs for the remainder of the meeting.*

- 5.2 **Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee** (Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Finance Report** (Mr. Henry)
- 6.2 Operations Report** (Mr. Warren)
- 6.3 Personnel Report** (Mr. Coleman)

## **Tab 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)

## **Tab 8 CLOSED SESSION**

- **Conference with Legal Counsel – Anticipated Litigation Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) Section 54956.9**  
(Two Potential Cases including one case under Los Angeles County Superior Court Case No. 786,656)

## **Directors' and General Manager's Comments**

## **Future Agenda Items**

## **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

## **ADJOURNMENT**

President SZU PEI LU-YANG, Presiding

# **Tab**

## **1.1**



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
March 8, 2016 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Erin La Combe Gilhuly, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
Teri Malkin, Resident  
Deputy Louis Denver, Los Angeles County Sheriff  
Jerry Gladbach, ACWA/JPIA

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lewis, seconded by Director Lima, an additional Special Meeting of the Board on March 21, 2016, at 6:00 p.m., was approved. Consent Calendar was unanimously approved with the addition of the Special Board Meeting.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on February 9, 2016**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on February 23, 2016**

**1.3**

**Demands on General Fund Account for January 2016**

**1.4**

**Investment Report for January 2016**

**1.5**

**Water Purchases for January 2016**

Special Board Meeting	March 21, 2016, 6:00 p.m.
Special Board Meeting	March 23, 2016, 5:00 p.m.
Next Regular Board Meeting	April 12, 2016, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors' Meeting Reimbursements for February 2016**

Upon motion by Director Lewis, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved as presented providing that President Lu-Yang's reimbursements for the month of February be included in the March Reimbursement Report.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.2**

**Presentation to Rowland Water District by Jerry Gladbach, ACWA/JPIA**

Mr. Gladbach presented the District with an ACWA/JPIA refund check in the amount of \$34,940.00 and commended the District for its continued good safety practices.



### 2.3

#### **Review and Approval of Second Amendment to Employment Agreement for General Manager**

After discussion and upon motion by Director Lewis, seconded by Director Lima, the Second Amendment to Employment Agreement for General Manager was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

### 2.4

#### **Public Relations**

Mrs. Perea reported that The National Theatre for Children will be performing at eight District elementary schools during the 2016-2017 school year. Previously only six schools were contracted for the performances.

The high school Water Scholar Program Essays have been judged and Deon Hong from Wilson High School was one of the three recipients receiving a \$500 scholarship -- 25 essays were submitted. The check will be made payable to University of California at San Diego, which is the college he will be attending.

Staff manned a booth at the Cherry Blossom Festival held at Schabarum Park, approximately 6,000 people in attendance – twice as many as last year.

The Broadcast Media and Digital Art Contest application due date is March 10, 2016. First place is \$300, second place is \$200 and third place is \$100.

Safe Communities Festival will be held on April 9, 2016, 10:00-2:00 p.m. at the Rowland Heights County Park. Staff will set up a booth and distribute conservation information and give-a-ways.

#### **Communications Outreach**

Erin La Combe Gilhuly, CV Strategies, reported that the San Gabriel Valley Tribune has voiced an interest in running a feature story on the OPARC program. CV Strategies has prepared a press release on the successful completion of the District Audit. Erin Gilhuly and Brittne Van De Car will be attending the California Public Information Officer (CAPIO) conference on April 13, 2016 and CV Strategies has submitted the District's Strategic Plan for an award.

#### **Education Update.**

No comments.

## 2.5

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **2016 Solar Cup, May 13-15, 2016, Temecula, CA**

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the attendance at the Solar Cup Competition by any member of the Board wishing to attend.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

### **Tab 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

None.

### **Tab 4 REVIEW OF CORRESPONDENCE**

None.

### **Tab 5 COMMITTEE REPORTS**

#### **5.1**

#### **Three Valleys Municipal Water District**

Mr. Coleman reported on the March 2, 2016 Board meeting and advised that the Three Valleys' Budget was presented for the next fiscal year. They reported that MWD's rates will increase by approximately four percent (4%) based upon reduced sales and Three Valleys' staff is recommending that they no longer provide the \$24.00 per acre foot discount to their member agencies and add a \$15.00 surcharge. The net effect will be that their rates will be increasing from \$918.00 to \$994.00 effective January 1, 2017.

#### **5.2**

#### **Joint Powers Insurance Authority**

Director Lewis thanked Mr. Gladbach for his attendance at the Board meeting and for personally making the check presentation to the District.

#### **5.3**

#### **Association of California Water Agencies**

Director Lewis advised that he will be attending the ACWA Legislative Symposium in Sacramento tomorrow, March 9, 2016.

#### **5.4**

#### **Puente Basin Water Agency**

Director Lewis reported on the March 3, 2016 meeting held at Walnut Valley Water District and advised that the Cal Domestic pipeline project is moving along on schedule.

## 5.5

### **Project Ad-Hoc Committee**

Nothing to report.

## 5.6

### **Regional Chamber of Commerce**

Nothing to report.

## 5.7

### **PWR Joint Water Line Commission**

Director Lima reported on the February 18, 2016 meeting and advised that on-going business matters were discussed and that he is now the acting Chair of the Commission. The next meeting is scheduled for March 14, 2016.

## 5.8

### **Sheriff's Community Advisory Council**

President Lu-Yang introduced Deputy Denver who was in attendance at the meeting. General Manager, Tom Coleman, thanked Deputy Denver for his involvement with the District and staff and noted that he has been a great resource for the District. Deputy Denver advised that the next Council meeting will be held on May 25, 2016, at 6:30 p.m. at the Walnut-Diamond Bar Sheriff's Station.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### 6.1

#### **Finance Report**

Finance Officer, Sean Henry, provided a Power Point presentation on the status of the Water Supply Allocation for January which reflected a ten percent (10.2%) reduction, with a cumulative total reduction of fourteen percent (14.7%). Revenue charts indicated a twelve percent (12%) reduction in revenue compared to last year, however, reserves have increased by seven percent (7%) compared to last year.

### 6.2

#### **Operations Report**

Director of Operations, Dave Warren, provided information on a two-inch (2") service line relocation within the District's driveway which was completed entirely by District staff. He also reported on the MWD 10-day shutdown of the F.E. Weymouth Plant which was required for the new ozone connection tie-in. The shutdown started on February 29, 2016 and will end at 8:00 a.m. on March 10, 2016. District staff was in communication daily with all parties involved and everything went smoothly. It is the last planned major renovation for this facility.

### 6.3

#### **Personnel Report**

Nothing to report.

**Tab 7 ATTORNEY’S REPORT**

Legal counsel, Joseph Byrne, advised that there is a court case concerning the Public Records Act in connection with the turf rebate program providing that the names and addresses of those individuals taking advantage of the program can be disclosed. Mr. Gladbach, noted that there is a Federal Bi-Partisan Bill pending maintaining that money received in connection with the rebate program is not subject to taxation.

**Directors’ and General Manager’s Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:40 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

**Tab**

**1.2**



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

March 21, 2016 – 6:00 p.m.

Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President John Bellah  
Director Anthony J. Lima  
Director Robert W. Lewis  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Ortiz, Legal Counsel  
Karina Gutierrez  
Brian Soto

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Crystal Rodriguez, Accounting/Customer Service Manager

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

Karina Gutierrez addressed the Board and read from a prepared statement setting forth her appeal on the determination to terminate her employment with the District.

**Tab 1 ACTION ITEMS**

**1.1**

**Personnel; Public Employee Discipline/Dismissal/Release; Government Code 54957;  
Customer Service Rep. I**

Legal counsel, Joseph Ortiz, explained the appeal process in detail to the members of the Board and advised the Board that this was not a new hearing but rather Karina's appeal to the Board which would allow them to review the record and the General Manager's final decision to terminate. After the review, the Board would issue a final decision.

Board President, Szu Pei Lu-Yang, called for a recess from 6:20 p.m. to 7:20 p.m. to allow the members of the Board to review the packet of information provided to them.

The meeting was reconvened at 7:20 p.m. After an in depth discussion, a motion was made by Director Lima and seconded by Director Lewis, to uphold the General Manager's decision to terminate Karina Gutierrez' employment with the District. The motion was passed by the following roll call vote:

Ayes: Directors Lu-Yang, Lima, Lewis and Rios  
Noes: Director Bellah  
Abstain: None  
Absent: None

**Directors' and General Manager's Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

***Next Regular Board Meeting***

***April 12, 2016, 6:00 p.m.***

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:42 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

**Tab**

**1.3**





Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

March 23, 2016 – 5:00 p.m.

Location: District Office

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**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang

Vice President John Bellah

Director Anthony J. Lima

Director Robert W. Lewis

Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Dr. Rita Giacalone, Dew Point Consulting

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

**Tab 1 ACTION ITEMS**

**1.1**

**Board Development Workshop Facilitated by Dr. Rita Giacalone, Dew Point Consulting.**

Dr. Giacalone provided a Power Point Presentation and discussed Board engagement, leadership and organizational issues/interest areas. The presentation also included a discussion on staff development and the workplace culture revealed as a result of individual staff interviews, one-on-one coaching and management staff meetings.

**1.2**

***CLOSED SESSION***

**Public Employee Performance Evaluation Pursuant to Government Code Section 54957**

President, Szu Pei Lu-Yang, adjourned the meeting to closed session at 5:15 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the Agenda.

The closed session was adjourned and the Board resumed the meeting in open session at 7:00 p.m. President, Szu Pei Lu-Yang, reported in open session that no reportable action was taken.

**Directors' and General Manager's Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

***Next Regular Board Meeting***

***April 12, 2016, 6:00 p.m.***

A motion was made by Director Lewis, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:46 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

**Tab**

**1.4**

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>20850</b>						
02/16	02/09/2016	20850	1000	ACWA/JPIA	EMPLOYEE HEALTH BENEFITS	34,319.02
02/16	02/09/2016	20850	1000	ACWA/JPIA	EMPLOYEE VISION BENEFITS	508.32
02/16	02/09/2016	20850	1000	ACWA/JPIA	EMPLOYEE ASSISTANCE PROGRAM	56.40
02/16	02/09/2016	20850	1000	ACWA/JPIA	EMPLOYEE DENTAL BENEFITS	3,070.14
02/16	02/09/2016	20850	1000	ACWA/JPIA	RETIREES HEALTH BENEFITS	11,331.91
02/16	02/09/2016	20850	1000	ACWA/JPIA	DIRECTORS HEALTH BENEFITS	7,402.61
Total 20850:						56,688.40
<b>20851</b>						
02/16	02/09/2016	20851	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	43.20
Total 20851:						43.20
<b>20852</b>						
02/16	02/09/2016	20852	1165	ANTIMITE TERMITE & PEST	MONTHLY PEST CONTROL SERVICE	105.00
Total 20852:						105.00
<b>20853</b>						
02/16	02/09/2016	20853	226	BERG-NELSON CO INC	GARLOCK PACKING	133.09
Total 20853:						133.09
<b>20854</b>						
02/16	02/09/2016	20854	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	2,435.56
02/16	02/09/2016	20854	62597	BEST BEST & KRIEGER	LEGAL FEES-WATER LAW	147.00
Total 20854:						2,582.56
<b>20855</b>						
02/16	02/09/2016	20855	402	BOOMERANG BLUEPRINT	BOND COPIES	108.07
Total 20855:						108.07
<b>20856</b>						
02/16	02/09/2016	20856	62524	BRITTNIE VAN DE CAR	TOTAL EXPENSES-METROLINK TO MWD	19.50
Total 20856:						19.50
<b>20857</b>						
02/16	02/09/2016	20857	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	82.77
02/16	02/09/2016	20857	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	808.80
02/16	02/09/2016	20857	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	943.98
Total 20857:						1,835.55
<b>20858</b>						
02/16	02/09/2016	20858	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 20858:						430.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20859						
02/16	02/09/2016	20859	62552	CINTAS CORP-FIRST AID & SAFETY	FIRST AID SUPPLIES	407.64
Total 20859:						407.64
20860						
02/16	02/09/2016	20860	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,180.00
Total 20860:						2,180.00
20861						
02/16	02/09/2016	20861	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	249.00
Total 20861:						249.00
20862						
02/16	02/09/2016	20862	2075	CROCKER SIGNS & SCREEN PRINTIN	RECYCLED WATER SIGNS	920.50
Total 20862:						920.50
20863						
02/16	02/09/2016	20863	62439	CVSTRATEGIES	COMMUNICATION SERVICES	1,671.98
Total 20863:						1,671.98
20864						
02/16	02/09/2016	20864	2125	DANIELS TIRE SERVICE	TIRE TRUCK 17	750.49
02/16	02/09/2016	20864	2125	DANIELS TIRE SERVICE	TIRE TRUCK 5	1,026.53
Total 20864:						1,777.02
20865						
02/16	02/09/2016	20865	15	DAVE SHUBIN	TOTAL EXPENSES-D5 CERTIFICATE	105.00
Total 20865:						105.00
20866						
02/16	02/09/2016	20866	16	DAVE WARREN	TOTAL EXPENSES-GAS	184.49
Total 20866:						184.49
20867						
02/16	02/09/2016	20867	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	43.20
Total 20867:						43.20
20868						
02/16	02/09/2016	20868	62351	ELITE EQUIPMENT INC.	REPAIR AIR COMPRESSOR	1,090.82
Total 20868:						1,090.82
20869						
02/16	02/09/2016	20869	24	ERIC S HALL	TOTAL EXPENSES-D5 CERTIFICATE	105.00
Total 20869:						105.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>20870</b>						
02/16	02/09/2016	20870	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 20870:						170.00
<b>20871</b>						
02/16	02/09/2016	20871	62302	GEXPRO	GLOBALCARE PROGRAM - 1 YEAR (11/09/2015 TO	8,507.28
Total 20871:						8,507.28
<b>20872</b>						
02/16	02/09/2016	20872	24701	GRAINGER	TOOLS & SUPPLIES	189.38
Total 20872:						189.38
<b>20873</b>						
02/16	02/09/2016	20873	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	1,678.00
Total 20873:						1,678.00
<b>20874</b>						
02/16	02/09/2016	20874	244	INFOSEND INC	BILLING SERVICE	3,141.72
02/16	02/09/2016	20874	244	INFOSEND INC	BILLING SERVICE	1,780.75
02/16	02/09/2016	20874	244	INFOSEND INC	BILLING SERVICE	23.11
02/16	02/09/2016	20874	244	INFOSEND INC	PROGRAMMING-MOVE PREVIOUS BALANCE MES	150.00
Total 20874:						5,095.58
<b>20875</b>						
02/16	02/09/2016	20875	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	490.70
Total 20875:						490.70
<b>20876</b>						
02/16	02/09/2016	20876	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	170.19
02/16	02/09/2016	20876	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	210.05
02/16	02/09/2016	20876	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	91.16
02/16	02/09/2016	20876	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	254.51
Total 20876:						725.91
<b>20877</b>						
02/16	02/09/2016	20877	62602	JONATHAN VASQUEZ	TOTAL EXPENSES-BOOTS	139.56
Total 20877:						139.56
<b>20878</b>						
02/16	02/09/2016	20878	62627	KND SOLUTIONS	CONSULTING SERVICES	1,750.00
Total 20878:						1,750.00
<b>20879</b>						
02/16	02/09/2016	20879	3625	MAINTENANCE SHACK INC	TOOLS & SUPPLIES	207.23
02/16	02/09/2016	20879	3625	MAINTENANCE SHACK INC	TOOLS & SUPPLIES	4.94
Total 20879:						212.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>20880</b>						
02/16	02/09/2016	20880	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	181.14
02/16	02/09/2016	20880	257	MCMaster-CARR SUPPLY CO	MATERIAL FOR RCS	90.24
Total 20880:						271.38
<b>20881</b>						
02/16	02/09/2016	20881	62525	MORROW-MEADOWS CORPORATION	WORK ON SCADA SYSTEM	1,050.00
02/16	02/09/2016	20881	62525	MORROW-MEADOWS CORPORATION	ADDED BIT TO LHH INTERCONNECTION LOGIC	600.00
Total 20881:						1,650.00
<b>20882</b>						
02/16	02/09/2016	20882	62601	ORCHARD DALE WATER DISTRICT	WHEELING AGREEMENT	1,103.64
Total 20882:						1,103.64
<b>20883</b>						
02/16	02/09/2016	20883	62448	PARS	GASBY 45 MANAGEMENT FEE	425.80
Total 20883:						425.80
<b>20884</b>						
02/16	02/09/2016	20884	62243	POLLARD WATER	LPD DCHLR TABLETS	642.22
Total 20884:						642.22
<b>20885</b>						
02/16	02/09/2016	20885	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR COUSULTING FEES FOR SIX B	3,204.18
02/16	02/09/2016	20885	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	690.00
Total 20885:						3,894.18
<b>20886</b>						
02/16	02/09/2016	20886	5100	PUENTE READY MIX INC	SAND	781.67
02/16	02/09/2016	20886	5100	PUENTE READY MIX INC	SAND	758.40
Total 20886:						1,540.07
<b>20887</b>						
02/16	02/09/2016	20887	62562	RMC WATER AND ENVIRONMENT	RECYCLED WATER ON CALL SERVICES	1,784.00
02/16	02/09/2016	20887	62562	RMC WATER AND ENVIRONMENT	POTABLE WATER ON CALL SERVICES	4,591.00
02/16	02/09/2016	20887	62562	RMC WATER AND ENVIRONMENT	RWD 2015 URBAN WATER MANAGMENT PLAN	6,169.50
Total 20887:						12,544.50
<b>20888</b>						
02/16	02/09/2016	20888	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	13.50
02/16	02/09/2016	20888	62460	RYAN WHITE	TOTAL EXPENSES-CROSS CONNECTION EXAM	135.00
Total 20888:						148.50
<b>20889</b>						
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR METERS	1,139.53
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR MAINS	860.36
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR MAINS	529.34
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR METERS	1,481.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR COI	462.16
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR METERS	1,435.65
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR PUMPS	1,396.30
02/16	02/09/2016	20889	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR SERVICES	1,062.80
Total 20889:						8,368.07
<b>20890</b>						
02/16	02/09/2016	20890	5692	SECURITY FIRE PROTECTION	MAINT-FIRE EXTINGUISHERS	617.75
Total 20890:						617.75
<b>20891</b>						
02/16	02/09/2016	20891	62534	SHRED IT USA	SHREDDING SERVICE	81.60
Total 20891:						81.60
<b>20892</b>						
02/16	02/09/2016	20892	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	11,364.97
02/16	02/09/2016	20892	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	1,262.77
Total 20892:						12,627.74
<b>20893</b>						
02/16	02/09/2016	20893	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	561.93
Total 20893:						561.93
<b>20894</b>						
02/16	02/09/2016	20894	5900	THE GAS COMPANY	GAS UTILITY BILL	350.88
Total 20894:						350.88
<b>20895</b>						
02/16	02/09/2016	20895	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	300.00
02/16	02/09/2016	20895	62521	TRIEPEI SMITH & ASSOCIATES	ANNUAL CONSTANT CONTRACT SUBSCRIPTION	663.00
Total 20895:						963.00
<b>20896</b>						
02/16	02/09/2016	20896	62501	TW TELECOM	INTERNET & DATA	1,460.61
Total 20896:						1,460.61
<b>20897</b>						
02/16	02/09/2016	20897	62434	UNION BANK NA	CUSTODY FEES	2,013.00
02/16	02/09/2016	20897	62434	UNION BANK NA	CUSTODY FEES	1,966.00
Total 20897:						3,979.00
<b>20898</b>						
02/16	02/09/2016	20898	323	UPS	POSTAGE	14.35
02/16	02/09/2016	20898	323	UPS	POSTAGE	30.63
Total 20898:						44.98



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>20899</b>						
02/16	02/09/2016	20899	205	WARREN GRAPHICS	WINDOW ENVELOPES	398.63
02/16	02/09/2016	20899	205	WARREN GRAPHICS	DISTRICT RULES & REGS	434.59
Total 20899:						833.22
<b>20911</b>						
02/16	02/10/2016	20911	4600	AIRGAS USA LLC	TANK RENTAL & TOOLS/SUPPLIES	1,020.14
Total 20911:						1,020.14
<b>20912</b>						
02/16	02/10/2016	20912	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	61.03
02/16	02/10/2016	20912	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	214.63
02/16	02/10/2016	20912	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	22.97
02/16	02/10/2016	20912	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	414.93
Total 20912:						713.56
<b>20913</b>						
02/16	02/10/2016	20913	4500	PETTY CASH	MISC EXPENSES	140.29
Total 20913:						140.29
<b>20914</b>						
02/16	02/10/2016	20914	6600	THREE VALLEYS MUN WATER DIST	LEADERSHIP BREAKFAST (7)	140.00
Total 20914:						140.00
<b>20915</b>						
02/16	02/16/2016	20915	4750	PWR JT WATER LINE COMMISSION	435.6 AC FT-DEC 2015 WATER	391,604.40
02/16	02/16/2016	20915	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	11,348.45
02/16	02/16/2016	20915	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.31
02/16	02/16/2016	20915	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	2,208.05
02/16	02/16/2016	20915	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT-4TH QUARTER	12,080.96
Total 20915:						418,379.17
<b>20917</b>						
02/16	02/25/2016	20917	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,764.62
Total 20917:						1,764.62
<b>20918</b>						
02/16	02/25/2016	20918	1165	ANTIMITE TERMITE & PEST	MONTHLY PEST CONTROL SERVICE	105.00
Total 20918:						105.00
<b>20919</b>						
02/16	02/25/2016	20919	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,802.25
Total 20919:						1,802.25
<b>20920</b>						
02/16	02/25/2016	20920	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	234.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20920:						234.44
<b>20921</b>						
02/16	02/25/2016	20921	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	355.44
02/16	02/25/2016	20921	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	126.83
02/16	02/25/2016	20921	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	61.92
02/16	02/25/2016	20921	1476	BUSINESS CARD (VISA)	MEETINGS & MISC EXPENSES	28.21
Total 20921:						572.40
<b>20922</b>						
02/16	02/25/2016	20922	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,214.00
Total 20922:						1,214.00
<b>20923</b>						
02/16	02/25/2016	20923	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	2,475.00
Total 20923:						2,475.00
<b>20924</b>						
02/16	02/25/2016	20924	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	8,383.17
Total 20924:						8,383.17
<b>20925</b>						
02/16	02/25/2016	20925	229	COASTAL CHLOR & BACKFLOW	CHLORINATION SPRAY DOWN OF FIVE MILLION G	600.00
Total 20925:						600.00
<b>20926</b>						
02/16	02/25/2016	20926	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 20926:						100.00
<b>20927</b>						
02/16	02/25/2016	20927	62505	D & H WATER SYSTEMS	PWM400 MIXER	37,048.75
Total 20927:						37,048.75
<b>20928</b>						
02/16	02/25/2016	20928	2125	DANIELS TIRE SERVICE	FLAT REPAIR #17	40.00
Total 20928:						40.00
<b>20929</b>						
02/16	02/25/2016	20929	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 20929:						2,100.00
<b>20930</b>						
02/16	02/25/2016	20930	1754	ED BUTTS FORD	MAINTENANCE TRUCK 3, 5	79.80
Total 20930:						79.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>20931</b>						
02/16	02/25/2016	20931	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	303.70
Total 20931:						303.70
<b>20932</b>						
02/16	02/25/2016	20932	2690	HARPER & ASSOCIATES ENG.	Engineering services and inspection for Res. 16 rehab.	600.00
Total 20932:						600.00
<b>20933</b>						
02/16	02/25/2016	20933	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
02/16	02/25/2016	20933	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 20933:						6,973.67
<b>20934</b>						
02/16	02/25/2016	20934	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	1,716.96
Total 20934:						1,716.96
<b>20935</b>						
02/16	02/25/2016	20935	244	INFOSEND INC	BILLING SERVICE	2,132.72
Total 20935:						2,132.72
<b>20936</b>						
02/16	02/25/2016	20936	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	457.50
Total 20936:						457.50
<b>20937</b>						
02/16	02/25/2016	20937	2110	INLAND VALLEY DAILY BULLETIN	SUBSCRIPTION (52 WEEKS)	443.99
Total 20937:						443.99
<b>20938</b>						
02/16	02/25/2016	20938	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	162.52
02/16	02/25/2016	20938	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	205.11
02/16	02/25/2016	20938	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	145.65
Total 20938:						513.28
<b>20939</b>						
02/16	02/25/2016	20939	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
02/16	02/25/2016	20939	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 20939:						900.00
<b>20940</b>						
02/16	02/25/2016	20940	62581	KELLER AMERICA, INC	SHIPPING FEES	14.07
Total 20940:						14.07
<b>20941</b>						
02/16	02/25/2016	20941	62610	LA HABRA HEIGHTS COUNTY WATER	WHEELING CHARGE-LHH	3,609.50
02/16	02/25/2016	20941	62610	LA HABRA HEIGHTS COUNTY WATER	WATER PURCHASES	24,868.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20941:						28,477.84
<b>20942</b>						
02/16	02/25/2016	20942	3300	LAGERLOF SENEAL ET AL	MAIN BASIN ANALYSIS	2,100.00
Total 20942:						2,100.00
<b>20943</b>						
02/16	02/25/2016	20943	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	255.96
02/16	02/25/2016	20943	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	776.74
02/16	02/25/2016	20943	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE BENEFITS	34.40
Total 20943:						1,067.10
<b>20944</b>						
02/16	02/25/2016	20944	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	210.34
02/16	02/25/2016	20944	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	216.87
02/16	02/25/2016	20944	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	805.77
02/16	02/25/2016	20944	257	MCMASTER-CARR SUPPLY CO	MATERIAL FOR RCS	170.12
02/16	02/25/2016	20944	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	107.47
Total 20944:						1,510.57
<b>20945</b>						
02/16	02/25/2016	20945	62596	NATIONAL METER & AUTOMATION, IN	NS-6" FSAA FIRE SERIES ASSEMBLY INCL 2" TURB	10,163.96
02/16	02/25/2016	20945	62596	NATIONAL METER & AUTOMATION, IN	1" E55 SS ULTRASONIC E-SERIES W/HR-E LCD EN	1,476.97
Total 20945:						11,640.93
<b>20946</b>						
02/16	02/25/2016	20946	62476	NETWORKFLEET INC	MONTHLY SERVICE	399.20
Total 20946:						399.20
<b>20947</b>						
02/16	02/25/2016	20947	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RIOCH/MPC6003	1,093.13
02/16	02/25/2016	20947	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC3500	453.05
Total 20947:						1,546.18
<b>20948</b>						
02/16	02/25/2016	20948	62643	PAUL A CAPPITELLI	WORKPLACE VIOLENCE WORKSHOP	750.00
Total 20948:						750.00
<b>20949</b>						
02/16	02/25/2016	20949	62630	PEP BOYS	AUTO SUPPLIES	39.24
Total 20949:						39.24
<b>20950</b>						
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES	105.00
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR COUSULTING FEES FOR SIX B	602.00
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR LA HABRA OPERATING EXPEN	590.50
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PUMP STATION 1 PROJECT	2,839.31
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES	300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	773.13
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	1,932.94
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR SIX BASINS GROUNDWATER	2,240.77
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	911.50
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR JOINT EFFORT REGIONAL WA	14,836.43
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROJECT #PB13-0003 LABOR	146,805.21
02/16	02/25/2016	20950	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR LA HABRA OPERATING EXPEN	579.33
Total 20950:						<u>172,516.12</u>
<b>20951</b>						
02/16	02/25/2016	20951	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	765.38
Total 20951:						<u>765.38</u>
<b>20952</b>						
02/16	02/25/2016	20952	5740	QUINN COMPANY	MAINTENANCE-CAT	344.40
Total 20952:						<u>344.40</u>
<b>20953</b>						
02/16	02/25/2016	20953	62611	RITA GIACALONE Ph.D.	CONSULTING SERVICES	14,373.07
Total 20953:						<u>14,373.07</u>
<b>20954</b>						
02/16	02/25/2016	20954	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR VALVES	1,141.84
02/16	02/25/2016	20954	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	2,283.96
Total 20954:						<u>3,425.80</u>
<b>20955</b>						
02/16	02/25/2016	20955	339	S C W U A	RESERVATION (7)	175.00
Total 20955:						<u>175.00</u>
<b>20956</b>						
02/16	02/25/2016	20956	62534	SHRED IT USA	SHREDDING SERVICE	81.60
Total 20956:						<u>81.60</u>
<b>20957</b>						
02/16	02/25/2016	20957	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 20957:						<u>52.25</u>
<b>20958</b>						
02/16	02/25/2016	20958	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	179.24
Total 20958:						<u>179.24</u>
<b>20959</b>						
02/16	02/25/2016	20959	2180	SWRCB-DWOCP	D4 RENEWAL-JOHN JACOBSEN	105.00
Total 20959:						<u>105.00</u>

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20960						
02/16	02/25/2016	20960	62626	TRI COUNTY PUMP COMPANY	PULL & INSPECT PUMP 4 AT INDUSTRY PS1	2,400.00
Total 20960:						2,400.00
20961						
02/16	02/25/2016	20961	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	181.50
Total 20961:						181.50
20962						
02/16	02/25/2016	20962	62353	VERIZON BUSINESS	PHONE SYSTEM-VOIP/VOICE LINE	925.76
Total 20962:						925.76
20963						
02/16	02/25/2016	20963	2550	VERIZON CALIFORNIA	PHONE SERVICE	417.15
Total 20963:						417.15
20964						
02/16	02/25/2016	20964	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	236.63
Total 20964:						236.63
20965						
02/16	02/25/2016	20965	205	WARREN GRAPHICS	EL NINO BILL STUFFERS	987.12
Total 20965:						987.12
20966						
02/16	02/25/2016	20966	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	250.00
Total 20966:						250.00
20967						
02/16	02/25/2016	20967	321	WIENHOFF DRUG TESTING INC	PRE-EMPLOYMENT TEST	130.00
Total 20967:						130.00
20968						
02/16	02/25/2016	20968	62642	WILLIAM P WORKMAN	WORKPLACE VIOLENCE WORKSHOP	950.00
Total 20968:						950.00
20969						
02/16	02/25/2016	20969	62568	XCEPTIONAL NETWORKS, INC	CISCO SMARTNET RENEWAL 1 YR	3,095.00
Total 20969:						3,095.00
21616						
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	238,145.10
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,409.90
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,665.02
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,360.71
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	9,993.79
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR LA HABRA PRODUCTION	45,849.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
02/16	02/16/2016	21616	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	3,000.00-
Total 21616:						295,423.52
<b>21816</b>						
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	2,072.94
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	280.00
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	820.00
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	134.59
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	329.34
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	196.59
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	750.00
02/16	02/18/2016	21816	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	551.31
Total 21816:						5,134.77
Grand Totals:						1,182,396.52

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11141-0	37,720.33	.00	37,720.33
11505-0	957.07	.00	957.07
222100	3,000.00	1,185,396.52-	1,182,396.52-
51210-0	24,868.34	.00	24,868.34
51310-0	675,598.50	3,000.00-	672,598.50
51410-1	3,568.76	.00	3,568.76
51410-2	2,547.21	.00	2,547.21
51410-3	1,665.02	.00	1,665.02
51410-5	21,342.24	.00	21,342.24
51510-0	8,619.80	.00	8,619.80
51610-0	4,713.14	.00	4,713.14
51810-0	12,080.96	.00	12,080.96
51910-0	4,119.27	.00	4,119.27
52210-0	1,529.39	.00	1,529.39
52310-0	14,759.93	.00	14,759.93
54209-0	943.47	.00	943.47
54210-0	5,979.11	.00	5,979.11
54211-0	1,312.80	.00	1,312.80
54212-0	15,759.07	.00	15,759.07
54213-0	3,468.32	.00	3,468.32
54214-0	1,471.18	.00	1,471.18
54216-0	10,157.28	.00	10,157.28
54218-0	2,862.16	.00	2,862.16
54219-0	170,827.90	.00	170,827.90
56210-0	2,317.06	.00	2,317.06
56211-0	4,404.80	.00	4,404.80
56212-0	443.99	.00	443.99
56214-0	741.17	.00	741.17
56216-0	443.61	.00	443.61
56217-0	99.90	.00	99.90
56218-0	2,582.56	.00	2,582.56
56218-1	3,563.13	.00	3,563.13
56219-0	5,208.70	.00	5,208.70

GL Account	Debit	Credit	Proof
56220-0	9,397.28	.00	9,397.28
56221-0	3,093.69	.00	3,093.69
56223-0	2,072.94	.00	2,072.94
56312-0	20,827.38	.00	20,827.38
56320-0	19,117.17	.00	19,117.17
56411-0	34,319.02	.00	34,319.02
56413-0	3,070.14	.00	3,070.14
56415-0	508.32	.00	508.32
56416-0	255.96	.00	255.96
56417-0	13,096.53	.00	13,096.53
56418-0	776.74	.00	776.74
56419-0	56.40	.00	56.40
56421-0	7,437.01	.00	7,437.01
56710-0	2,455.36	.00	2,455.36
56812-0	2,720.81	.00	2,720.81
57312-0	2,323.35	.00	2,323.35
57314-0	897.75	.00	897.75
57315-0	2,180.00	.00	2,180.00
57316-0	12,544.50	.00	12,544.50
57320-0	450.00	.00	450.00
57321-0	1,120.00	.00	1,120.00
Grand Totals:	<u>1,188,396.52</u>	<u>1,188,396.52-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail



Report Criteria:  
Detail Report

Check Number	Date	Payee					
20900	02/09/2016	SULAN HONG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	591766-93	CREDIT REFUND-2433 RECINTO	15210-0	106.12	106.12
20901	02/09/2016	NICHOLAS MERRELL					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	564875-16	CREDIT REFUND-3040 NORSEWOOD	15210-0	119.76	119.76
20902	02/09/2016	SHENFEN YEH					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	233114-14	CREDIT REFUND-19329 WINDROSE	15210-0	50.51	50.51
20903	02/09/2016	CHALMERS CORPORATION					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	230-00	CREDIT REFUND-17651 #B RAILROAD	15210-0	132.19	
		2	240-00	CREDIT REFUND-17651 #C RAILROAD	15210-0	381.59	513.78
20904	02/09/2016	TORO ENTERPRISES INC					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	128-00	CREDIT REFUND	15210-0	1,595.83	
		2	128-00	DEPOSIT REFUND	22810-0	1,000.00	2,595.83
20905	02/09/2016	PAN PACIFIC MANAGEMENT LLC					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	289167-88	DEPOSIT REFUND-2325 FELICIA AVE	22810-0	87.19	87.19
20906	02/09/2016	FRANK JOHN SERGI					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	7988-82	DEPOSIT REFUND-18214 MESCALERO	22810-0	173.89	173.89
20907	02/09/2016	JIPING WANG					

Sequence	Source	Description	GL Account	Amount	Check Amount
1	102631-01	DEPOSIT REFUND-18840 ANDRADA	22810-0	89.45	89.45

20908 02/09/2016 CLOTILDE IBARRA

Sequence	Source	Description	GL Account	Amount	Check Amount
1	572738-74	DEPOSIT REFUND-568 WHITEFORD	22810-0	92.15	92.15

20909 02/09/2016 YI LIN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	525109-37	DEPOSIT REFUND-19335 BALAN RD	22810-0	199.19	199.19

20910 02/09/2016 SHENFEN YEH

Sequence	Source	Description	GL Account	Amount	Check Amount
1	233114-14	DEPOSIT REFUND-19329 WINDROSE	22810-0	179.49	179.49

Grand Totals:

4,207.36

Report Criteria:  
 Detail Report

**Tab**

**1.5**



# Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: March 1, 2016

**Subject: Investment Update – February 2016**

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**Economic Review:** The next meeting of the Federal Reserve is scheduled for March 15th. The last meeting was held on January 27th. The Fed Funds rate was maintained at a target range of  $\frac{1}{4}$  to  $\frac{1}{2}$  percent. At the meeting, the Federal Reserve stated “labor market conditions improved further even as economic growth slowed late last year. Household spending and business fixed investment have been increasing at moderate rates in recent months, and the housing sector has improved further; however, net exports have been soft and inventory investment slowed. A range of recent labor market indicators, including strong job gains, points to some additional decline in underutilization of labor resources. Inflation has continued to run below the Committee’s 2 percent longer-run objective, partly reflecting declines in energy prices and in prices of non-energy imports.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 3.1 for the month of January. The previous reading was 2.0 in December.

**LAIF Update:** LAIF ended the month of January with a yield of 0.45%. This represents a .05 basis point increase from the month of December. A comparison with last year shows a .19 basis point increase from January 2015 when the yield stood at 0.26%.

**RWD Investments:** Rowland Water District’s bond portfolio carries an average yield of 1.19%. This represents no change from the month of January and a 0.74 basis point premium to LAIF. The District had no bond purchases or maturities in the month of December. The District CD Placement program carries an effective yield of 0.90% and an average maturity of 648 days.

Rowland Water District  
3021 South Fullerton Road  
Rowland Heights, CA 91748  
Tel (562) 697-1726



## COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JANUARY 2016

SOURCE / DESCRIPTION	2016			2015		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
<b>WATER CHARGES:</b>						
<b>POTABLE WATER</b>						
PUENTE BASIN WATER AGENCY / TVMWD	342.7	314,594.01	917.99	318.9	280,331.55	879.06
POMONA-WALNUT-ROWLAND JWLC	320.3	294,035.40	918.00	424.1	381,265.90	899.00
LA HABRA HEIGHTS	72.2	24,868.34	344.48	14.7	4,788.89	326.44
WATER REPLENISHMENT DISTRICT (WRD)	65.4	18,513.86	283.00	25.5	7,048.00	276.39
	800.6	652,011.61		783.2	673,434.3	
RECLAIMED WATER	37.3	8,619.80	231.09	48.4	11,254.14	232.52
<b>TOTAL WATER CHARGES</b>	<b>837.9</b>	<b>660,631.41</b>		<b>831.6</b>	<b>684,688.48</b>	
<b>FIXED CHARGES:</b>						
<b>PUENTE BASIN WATER AGENCY / TVMWD</b>						
CAPACITY RESERVATION		11,203.21			9,993.79	
CONNECTED CAPACITY		1,425.23			1,409.90	
WATER USE CHARGE		1,457.58			1,360.71	
EQUIV. SMALL METER		1,828.87			1,665.02	
SUBTOTAL		15,914.89			14,429.42	
<b>PWR JWLC</b>						
CAPACITY RESERVATION		10,739.20			11,348.45	
CONNECTED CAPACITY		1,149.69			1,137.31	
WATER USE CHARGE		1,992.76			2,332.56	
DEPRECIATION		-			-	
REPLACEMENT		-			-	
BUDGET ASSESSMENT		-			-	
SUBTOTAL		13,881.65			14,818.32	
<b>LHH / OCWD</b>						
WHEELING CHARGE	72.2	3,609.50	50.00	81.7	4,084.50	50.00
SUBTOTAL						
<b>TOTAL FIXED CHARGES</b>		<b>33,406.04</b>			<b>29,247.74</b>	
<b>TOTAL PURCHASED WATER CHARGES</b>		<b>694,037.45</b>			<b>713,936.22</b>	
<b>AVERAGE WATER CHARGE:</b>		<b>\$ 828.30</b>			<b>\$ 858.54</b>	

**ROWLAND WATER DISTRICT**  
**SUMMARY OF CASH AND INVESTMENTS**  
**FOR MONTH ENDED FEBRUAR 28, 2016**



<b>CASH</b>	
Citizens Business Bank	1,064,402.50
Comerica Bank MMIA	<u>16,016.26</u>
<b>TOTAL CASH</b>	<b>1,080,418.76</b>

<b>COMERICA SECURITIES CD PLACEMENT</b>	NA	1mth - 2 Years	NA	NA	NA	0.90%	648	<b>2,190,000.00</b>	11.82%
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>	NA	NA	NA	NA	NA	0.45%	NA	<b>2,725,986.39</b>	14.71%

**BNY MELLON INVESTMENTS**  
**(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	250,000.00	100.266	100.160	03/31/16	2.25%	NA	250,400.00	1.35%
US Treasury Note	250,000.00	101.219	100.420	07/31/16	1.50%	NA	251,050.00	1.35%
US Treasury Note	250,000.00	101.231	100.262	10/31/16	1.00%	NA	250,655.00	1.35%
Fedl Natl Mtg Assn	250,000.00	100.639	100.476	11/15/16	1.38%	NA	251,190.00	1.36%
US Treasury Note	250,000.00	99.942	100.176	11/30/16	0.88%	NA	250,440.00	1.35%
Fed Natl Mtg Assn	200,000.00	101.194	100.536	01/30/17	1.25%	NA	201,072.00	1.09%
Fed Natl Mtg Assn	250,000.00	100.083	100.138	08/28/17	0.88%	NA	250,345.00	1.35%
US Treasury Note	250,000.00	99.559	99.758	09/30/17	0.63%	NA	249,395.00	1.35%
Fed Natl Mtg Assn	250,000.00	100.019	100.050	12/20/17	0.88%	NA	250,125.00	1.35%
Fed Home Loan Mtg Corp	200,000.00	99.289	99.808	01/12/18	0.75%	NA	199,616.00	1.08%
US Treasury Note	200,000.00	99.742	99.914	02/28/18	0.75%	NA	199,828.00	1.08%
US Treasury Note	250,000.00	99.539	101.277	06/30/18	1.38%	NA	253,192.50	1.37%
Fed Natl Mtg Assn	500,000.00	100.300	99.912	05/21/18	0.88%	NA	499,560.00	2.70%
US Treasury Note	250,000.00	99.727	101.359	09/30/18	1.38%	NA	253,397.50	1.37%
US Treasury Note	250,000.00	99.868	101.352	11/30/18	1.38%	NA	253,380.00	1.37%
US Treasury Note	250,000.00	99.137	101.680	12/31/18	1.50%	NA	254,200.00	1.37%
US Treasury Note	250,000.00	100.172	101.676	01/31/19	1.50%	NA	254,190.00	1.37%
US Treasury Note	250,000.00	99.140	101.680	02/28/19	1.50%	NA	254,200.00	1.37%
US Treasury Note	250,000.00	99.617	102.055	03/31/19	1.63%	NA	255,137.50	1.37%
US Treasury Note	250,000.00	98.719	100.891	04/30/19	1.26%	NA	252,227.50	1.37%
US Treasury Note	100,000.00	98.532	100.652	10/31/19	1.27%	NA	100,652.00	1.38%
US Treasury Note	250,000.00	99.359	100.961	01/31/20	1.38%	NA	252,402.50	1.36%
US Treasury Note	250,000.00	99.047	99.898	03/31/20	1.14%	NA	249,745.00	0.54%
US Treasury Note	250,000.00	99.016	100.844	04/30/20	1.38%	NA	252,110.00	1.36%
Fed Natl Mtg Assn	500,000.00	98.867	100.901	06/22/20	1.50%	NA	252,252.50	1.35%
Cash Reserve Account					0.01%		69,698.61	0.38%
<b>Total BNY Mellon Investments</b>							<b>6,310,461.61</b>	<b>34.05%</b>

**MERRILL LYNCH INVESTMENTS**  
**(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	480,000.00	100.625	100.366	09/28/16	1.25%	NA	481,756.80	2.60%
Fedl Natl Mtg Assn	500,000.00	100.898	100.476	11/15/16	1.38%	NA	502,380.00	2.71%
Fedl Home Loan Mtg Corp	465,000.00	100.427	100.258	03/08/17	1.00%	NA	466,199.70	2.52%
Fedl Home Loan Mtg Corp	250,000.00	102.124	100.572	05/12/17	1.25%	NA	251,430.00	1.36%
Fedl Home Loan Mtg Corp	250,000.00	100.793	100.268	06/29/17	1.00%	NA	250,670.00	1.35%
Fedl Natl Mtg Assn	485,000.00	101.342	100.138	08/28/17	0.88%	NA	485,669.30	2.62%
Fedl Natl Mtg Assn	495,000.00	100.650	100.050	12/20/17	0.88%	NA	495,247.50	2.67%
Fedl Home Loan Mtg Corp	495,000.00	100.066	99.808	01/12/18	0.75%	NA	494,049.60	2.67%
Fedl Natl Mtg Assn	495,000.00	100.448	100.057	02/08/18	0.88%	NA	495,282.15	2.67%
Fedl Home Loan Mtg Corp	495,000.00	100.392	99.961	03/07/18	0.88%	NA	494,806.95	2.67%
Fedl Natl Mtg Assn	500,000.00	100.530	99.912	05/21/18	0.88%	NA	499,560.00	2.70%
Fedl Natl Mtg Assn	250,000.00	98.671	100.724	09/27/18	1.27%	NA	251,810.00	1.36%
Fedl Natl Mtg Assn	245,000.00	100.061	101.727	11/27/18	1.63%	NA	249,231.15	1.34%
Fedl Home Loan Mtg Corp	275,000.00	99.581	100.494	08/01/19	1.25%	NA	276,358.50	1.49%
Fedl Home Loan Mtg Corp	275,000.00	99.344	100.216	10/02/19	1.25%	NA	275,594.00	1.49%
Fedl Farm Credit Bank	240,000.00	98.229	100.258	10/22/19	1.29%	NA	240,619.20	1.30%
ML Bank Deposit (Cash Account)					0.01%		14,022.03	0.08%
<b>Total Merrill Lynch Investments</b>							<b>6,224,686.88</b>	<b>33.59%</b>

**TOTAL INVESTMENTS**

**TOTAL CASH AND INVESTMENTS**

<b>Weighted Average Yield of Total Investment Portfolio:</b>	<b>0.95%</b>
--	--------------

**17,451,134.88**  
**18,531,553.64**

Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.

*S. S. Henry*

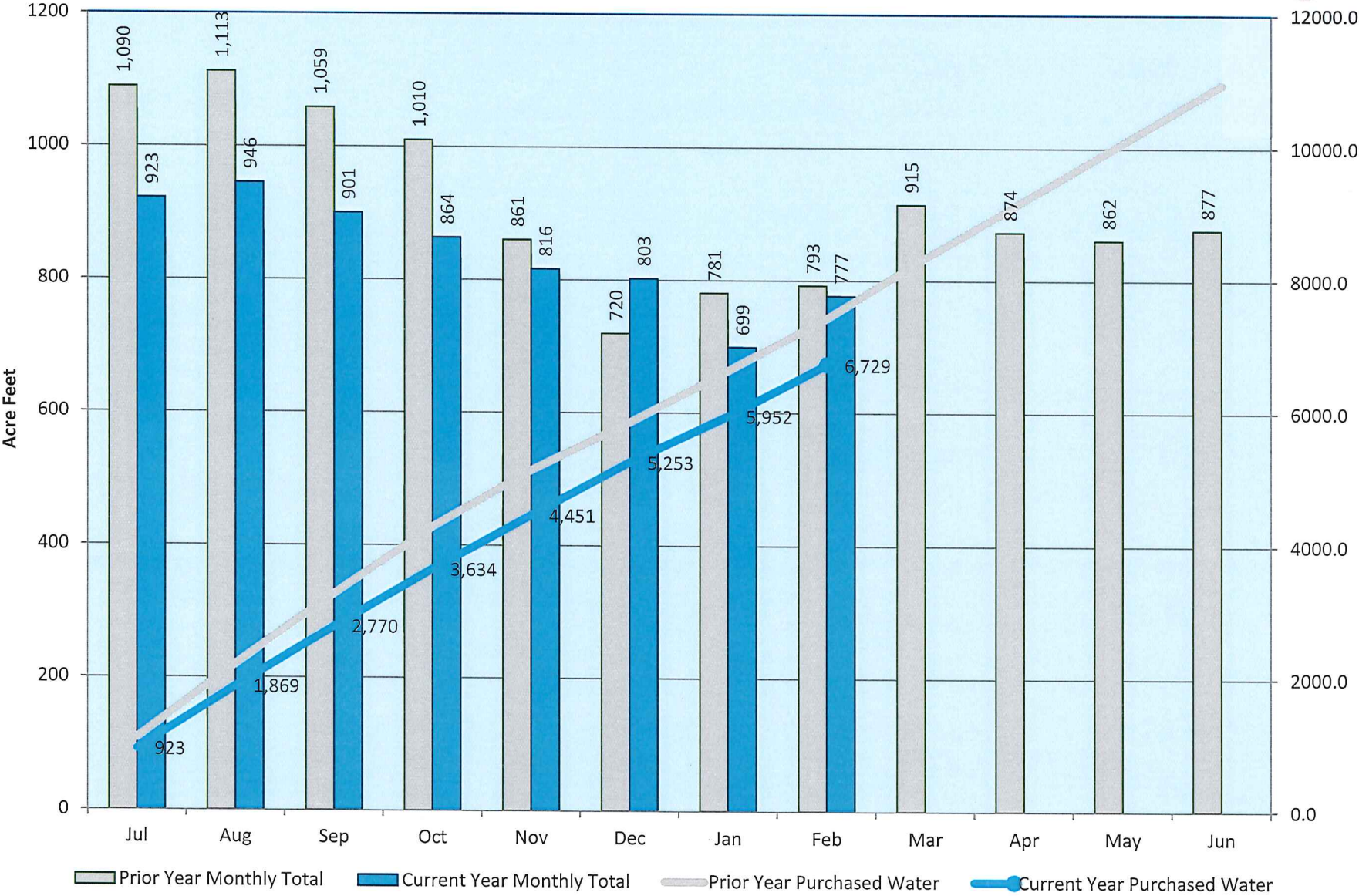
Sean S. Henry, Finance Officer

**Tab**

**1.6**

# Potable Water Purchases For FY 2015-2016

(Acre-feet)





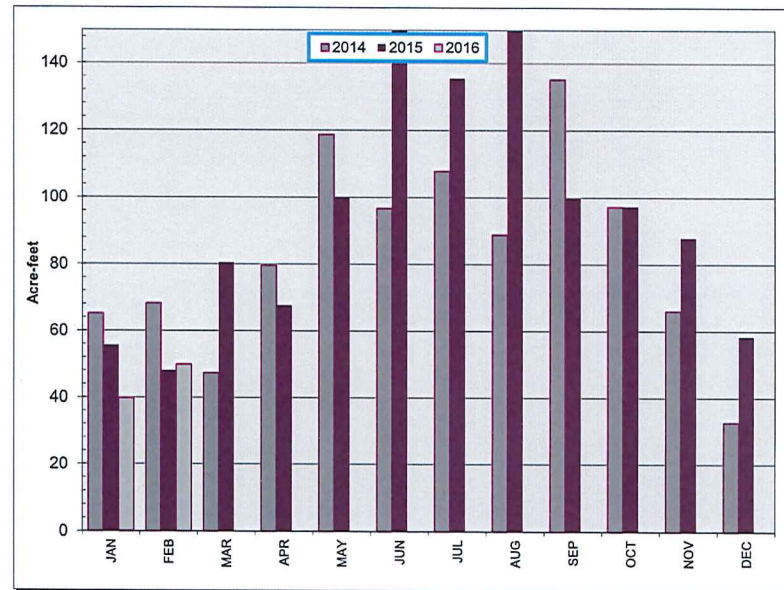
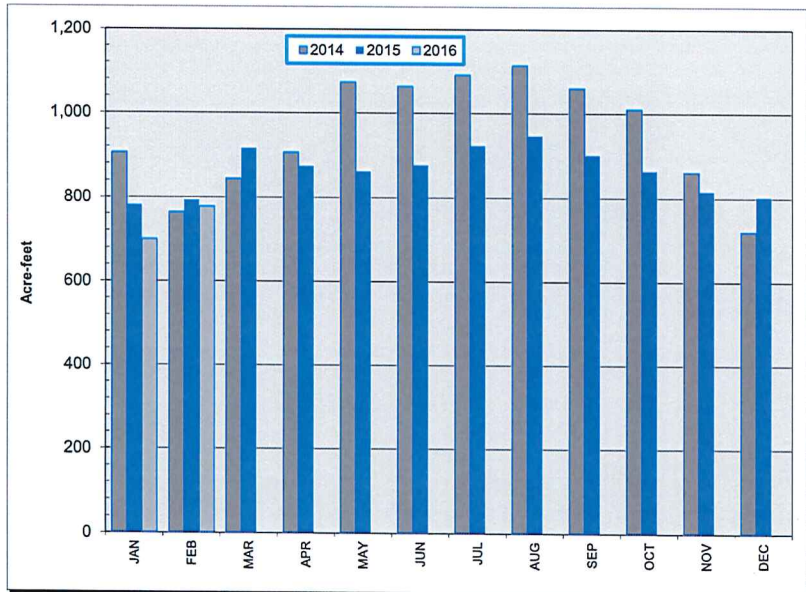


## Water Purchases for CY 2016 (Acre-feet)



	POTABLE SYSTEM				TOTAL
	LHH	PM-22	JWL		
			PM-15	Miramar	
JAN	72.2	306.6	150.0	170.3	699.1
FEB	99.4	284.9	179.4	213.3	777.0
MAR					0.0
APR					0.0
MAY					0.0
JUN					0.0
JUL					0.0
AUG					0.0
SEP					0.0
OCT					0.0
NOV					0.0
DEC					0.0
<b>TOTAL</b>	<b>171.6</b>	<b>591.5</b>	<b>329.4</b>	<b>383.6</b>	<b>1,476.1</b>

RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
0.0	3.5	0.0	36.3	0.0	39.8
0.0	9.4	1.0	39.5	0.0	49.9
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
<b>0.0</b>	<b>12.9</b>	<b>1.0</b>	<b>75.8</b>	<b>0.0</b>	<b>89.7</b>



# Tab

## 2.1



## MARCH 2016-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
<b>Anthony J. Lima</b>					
	3/3/2016	PBWA Meeting at RWD	\$110.00		
	3/8/2016	RWD Board Meeting	\$110.00		
	3/16/2016	Three Valleys Board Meeting	\$110.00		Mileage
	3/21/2016	RWD Special Board Meeting	\$110.00		
	3/23/2016	RWD President's Dinner	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$550.00</b>		
<b>John Bellah</b>					
	3/8/2016	RWD Board Meeting	\$80.00		
	3/14/2016	SGV Chamber Gov Affairs	\$80.00		
	3/21/2016	RWD Special Board Meeting	\$80.00		
	3/23/2016	RWD President's Dinner	\$80.00		
		<b>TOTAL PAYMENT</b>	<b>\$320.00</b>		
<b>Robert W. Lewis</b>					
	3/3/2016	PBWA Meeting at RWD	\$110.00		
	3/8/2016	RWD Board Meeting	\$110.00		
	3/9/2016	ACWA Legislative Day	\$110.00		Mileage, Parking, Shuttle
	3/14/2016	SGV Chamber Gov Affairs	\$110.00		
	3/21/2016	RWD Special Board Meeting	\$110.00		
	3/23/2016	RWD President's Dinner	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$660.00</b>		
<b>Szu-Pei Lu</b>					
	<b>February</b>				
	2/9/2016	RWD Board Meeting	\$110.00		
	2/17/2016	Three Valleys Board Meeting	\$110.00		Mileage
	2/23/2016	RWD Special Board Meeting	\$110.00		
	<b>March</b>				
	3/8/2016	RWD Board Meeting	\$110.00		
	3/16/2016	Three Valleys Board Meeting	\$110.00		Mileage
	3/21/2016	RWD Special Board Meeting	\$110.00		
	3/23/2016	RWD President's Dinner	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$770.00</b>		
<b>Teresa Rios</b>					
	3/8/2016	RWD Board Meeting	\$110.00		
	3/21/2016	RWD Special Board Meeting	\$110.00		
	3/23/2016	RWD President's Dinner	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$330.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

**Tab**

**2.2**



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	<b>GIFT RULES AND TICKET DISTRIBUTION POLICY</b>	April 12, 2016
		Page 1 of 8

### ROWLAND WATER DISTRICT

#### PART I. BASIC GIFT RULES

##### A. Purpose

The purpose of this policy is to adopt uniform rules relating to the acceptance of gifts, including rebates or discounts. This policy applies to all elected and appointed officials that make up the Board of Directors, as well as all Rowland Water District ("RWD") employees that are designated in the RWD's Conflict of Interest Code.

##### B. Gift Definition

A "gift" is defined in the Political Reform Act as any payment that confers a personal benefit on the recipient to the extent that consideration of equal or greater value is not received and includes a rebate or discount in the price of anything of value unless the rebate or discount is made in the regular course of business to members of the public without regard to official status.

##### C. Policy

No official or designated employee may accept any gift in violation of the Political Reform Act.

##### D. Gift Limit

No official or designated employee shall receive gifts per calendar year that exceed the current gift limit as set forth in the related FPPC gift regulations.

##### E. Receipt and Reporting Requirements

All officials and designated employees shall report all gifts from a single reportable source during a calendar year worth \$50 or more on his or her Statement of Economic Interests. Gifts from a single reportable source must be added up over the course of a calendar year. Once the \$50 threshold is reached, an official and



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	<b>GIFT RULES AND TICKET DISTRIBUTION POLICY</b>	April 12, 2016
		Page 2 of 8

designated employee's reporting obligation for that single reportable source is triggered unless an exception under the Political Reform Act and/or FPPC Regulations apply.

### F. Donated, Returned or Declined Gifts

All officials and designated employees are permitted to refuse or return any gift unused within 30 days. An official or designated employee may also donate the gift to a 501 (c)(3) charitable organization within 30 days as permitted under FPPC Regulation 18941(c)(2).

## PART II. TICKET DISTRIBUTION POLICY

### A. Purpose

1. The purpose of this Ticket Distribution Policy ("Policy") is to ensure that all Tickets the Rowland Water District (RWD) receives from public and private entities and individuals are distributed in furtherance of governmental and/or public purposes.
2. This Policy applies to Tickets which provide admission to a facility, event, show, or performance for an entertainment, amusement, recreational, or similar purpose, and are either:
  - a) gratuitously provided to the RWD by an outside source;
  - b) acquired by the RWD by purchase;
  - c) acquired by the RWD as consideration pursuant to the terms of a contract for the use of RWD property; or
  - d) acquired and distributed by the RWD in any other manner.
3. This Policy shall only apply to the RWD's distribution of Tickets to, or at the behest of, a RWD Official.
4. This Policy, together with the procedures established pursuant to Section D (4) below, shall supersede and replace any prior RWD policy governing Tickets to which this Policy applies.



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	<b>GIFT RULES AND TICKET DISTRIBUTION POLICY</b>	April 12, 2016
		Page 3 of 8

### **B. Scope**

This Policy applies to all elected and appointed officials, as well as all designated RWD employees.

### **C. Definitions**

Unless otherwise expressly provided herein, words and terms used in this Policy shall have the same meaning as that ascribed to such words and terms in the California Political Reform Act of 1974 (Government Code Sections 81000, et seq., as the same may from time to time be amended) and the Fair Political Practices Commission ("FPPC") Regulations (Title 2, Division 6 of the California Code of Regulations, Sections 18110 et seq., as the same may from time to time be amended).

1. "RWD" shall mean and include the Rowland Water District and any other affiliated agency created or activated by the Board of Directors, and any departments, boards and commissions thereof.
2. "RWD Official" shall mean and refer to the RWD's "public officials," as that term is defined by Government Code Section 82048 and FPPC Regulation 18701. Such term shall include, without limitation, any RWD board or committee member or other appointed official or designated employee required to file a Statement of Economic Interests (FPPC Form 700).
3. "Immediate family" shall mean and refer to the spouse and dependent children.
4. "Policy" shall mean and refer to this Ticket Distribution Policy.
5. "Ticket" shall mean and refer to a "ticket" or "pass" as those terms are defined in FPPC Regulation 18946 and referenced in FPPC Regulation 18944.1, both Regulations as being amended from time to time, but which currently define a "ticket" or "pass" as anything that provides access to a facility, event, show, or performance for an entertainment, amusement, recreational, or similar purpose.



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### **D. General Provisions.**

1. The use of complimentary Tickets is a privilege extended by RWD and not the right of any person to which the privilege may from time to time be extended.
2. Tickets distributed to a RWD Official pursuant to this Policy shall not be transferred to any other person, except to members of such RWD Official's immediate family solely for their personal use or to no more than one guest solely for their attendance at the event.
3. No person who receives a Ticket pursuant to this Policy shall resell or receive compensation for the value of such Ticket.
4. The RWD General Manager shall have the authority, in his or her sole discretion, to establish procedures for the distribution of Tickets in accordance with this Policy. All requests for Tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the RWD General Manager.
5. The RWD General Manager or his/her designee shall be the "Head" for purposes of implementing the provisions of this Policy and completing and posting the FPPC California Form 802. In such case, where the RWD General Manager desires to obtain a Ticket, the Board of Directors authorizes the RWD General Manager to exercise the RWD's sole discretion in determining whether the RWD's General Manager use or behest of Tickets is in accordance with the terms of this Policy.
6. No Ticket gratuitously provided to the RWD by an outside source and distributed to, or at the behest of, a RWD Official pursuant to this Policy shall be earmarked by the original source for provision to a particular RWD Official.
7. A Ticket provided to a RWD Official and one guest of the official at which the official performs a ceremonial role, as defined in FPPC Regulation 18942.3, on behalf of the RWD must be disclosed on Form 802 as set forth below. Any additional effort by the RWD to either limit or expand





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permissible ceremonial roles will require that the revised policy be forwarded to the FPPC.

8. The value of any Ticket shall be the face value of the Ticket.

### **E. Conditions Under Which Tickets May be Distributed.**

Subject to the provisions of this Policy, complimentary Tickets may be distributed under the following separate conditions:

1. If the distribution is to a RWD Official, the RWD Official reimburses the RWD for the face value of the Ticket(s).
2. If the distribution is to a RWD Official, the RWD Official treats the Ticket(s) as income consistent with applicable federal and state income tax laws and the RWD complies with the reporting requirements of Section F below.
3. If the distribution is to a RWD Official or is at the behest of a RWD Official, such distribution accomplishes a governmental and/or public purpose. The following is a list of governmental and/or public purposes the RWD may accomplish through the distribution of Tickets. The list is illustrative rather than exhaustive:
  - a) Facilitating the performance of a ceremonial role or function by a RWD Official on behalf of the RWD at an event.
  - b) Facilitating the attendance of a RWD Official at an event where the job duties of the RWD Official require his or her attendance at the event.
  - c) Promotion of intergovernmental relations and/or cooperation and coordination of resources with other governmental agencies, including, but not limited to, attendance at an event with or by elected or appointed public officials from other jurisdictions, their staff members and their guests.



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- d) Promotion of RWD resources and/or facilities available to RWD service area residents.
- e) Promotion of RWD-run, sponsored or supported community programs or events.
- f) Promoting, supporting and/or showing appreciation for programs or services rendered by charitable and non-profit organizations benefiting RWD service area residents.
- g) Promotion of business activity and development within the RWD.
- h) Promotion of RWD services on a local, state, national or worldwide scale.
- i) Promotion of RWD recognition, visibility, and/or profile on a local, state, national or worldwide scale.
- j) Promotion of open government by RWD official appearances, participation and/or availability at business and/or community events.
- k) Increasing public exposure to, and awareness of, the various recreational, cultural, and educational venues and facilities available to the public within the RWD.
- l) Attracting or rewarding volunteer public service.
- m) Encouraging or rewarding significant academic, athletic, or public service achievements by residents or businesses of the RWD service area.
- n) Attracting and retaining highly qualified employees in the RWD service.
- o) Recognizing or rewarding meritorious service by a RWD employee.
- p) Promoting enhanced RWD employee performance or morale.



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- q) Recognizing contributions made to the RWD by former Board of Directors Members or RWD employees.
  
- 4. If the distribution is to an organization outside of the RWD, such distribution is done pursuant to a public purpose outlined in Section E (3).
- 5. Subject to the provisions of this Policy, Tickets obtained by the RWD pursuant to terms of a contract for use of public property because the RWD controls the event, or, by purchase at fair market value, may be distributed to RWD Officials. Any distribution must accomplish a governmental and/or public purpose in accordance with Section E (3) above.
- 6. Any Ticket obtained pursuant to Section E (5) which is distributed to a RWD official, other than an elected official or member of the governing body of the RWD, for the official's personal use, to support general employee morale, retention, or to reward public service is also deemed to serve a public purpose. Such Ticket distribution shall be disclosed pursuant to Section F. For purposes of this subsection, "personal use" is defined as use by the official, his or her family, or no more than one guest.
- 7. Any RWD Official, any member of the public official's immediate family, or guest of the public official may return any unused ticket to the RWD for redistribution pursuant to this Policy.
- 8. The FPPC recognizes the discretion of the Board of Directors to determine whether the distribution of a Ticket serves a legitimate public purpose of the District, provided the determination is consistent with state law.
- 9. The provisions of this Policy apply only to benefits the RWD Official receives that are provided to all members of the public with the same class of Ticket.

### **F. Disclosure Requirements**

- 1. This Policy shall be posted on the RWD's website in a prominent fashion. RWD shall, within 30 days of adoption or amendment, send to the FPPC by email, a website link that displays the policy.



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2. Tickets distributed by the RWD to any RWD Official which the RWD Official treats as income pursuant to Section E (2) above, or, which are distributed for one or more public purposes described in Section E (3) above, must be recorded on FPPC California Form 802 or, on such alternative form(s) as may from time to time be designated by the FPPC. This form must be maintained as a public record, be subject to inspection and copying as required under Government Code section 81008 (a). Within 45 days RWD must post these forms on its website and email a website link to the FPPC that displays the Form.
3. Tickets distributed by the RWD for which the RWD receives reimbursement from the RWD Official as provided under Section E (1) above shall not be subject to the disclosure provisions of Section F (2).
4. Tickets distributed by the RWD to any RWD official other than an elected official or member of the governing body of the RWD, for the official's personal use, defined as use by the official, his or her family, or no more than one guest, to support general employee morale, retention, or to reward public service is also deemed to serve a public purpose, as described in Section E (5), shall be disclosed in accordance with Section F (2).
5. For Tickets distributed pursuant to this Policy, the District may post the name of the department or other unit of the RWD and the number of Tickets provided to the department or other unit in lieu of posting the name of the individual employee(s) as otherwise required.
6. Tickets distributed to an organization outside of the RWD pursuant to Section E (4), shall be disclosed in accordance with Section F (2) above, but, may be done by posting the name, address, description of the organization, and the number of tickets or passes provided to the organization in lieu of posting the names of each individual from the organization as otherwise required.

**Tab**

**2.3**

**JOINT USE AGREEMENT  
AND AGREEMENT FOR RELOCATION OF WATERLINES**

**ALAMEDA CORRIDOR-EAST PROJECT  
FULLERTON ROAD GRADE SEPARATION  
(REFERENCE NO. 207.15-07)**

**THIS AGREEMENT** is entered into on \_\_\_\_\_, 2016 by and between the **ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**, a joint powers agency ("ACE"), and **ROWLAND WATER DISTRICT**, a county water district ("ROWLAND"), hereafter each identified as "Party" or jointly as "Parties".

**ROWLAND WATER DISTRICT** is a local government agency, providing potable and recycled water service to residential, commercial, industrial and institutional customers within its boundaries, which encompass portions of the Cities of Industry, West Covina and Hacienda Heights and the Rowland Heights area of unincorporated Los Angeles County. The Alameda Corridor East Project being constructed by ACE includes the elimination of the railroad grade crossing at the intersections of Fullerton Road and Gale Avenue and Fullerton Road and Railroad Street by creating a below-grade underpass for Fullerton Road (which underpass is referred to herein as the "Project"). ROWLAND maintains 12-inch potable water Distribution lines within the public right of way of Fullerton Road, Gale Avenue and Railroad Street, referred to herein as the "potable waterlines") and a 24-inch recycled water transmission line within Fullerton Road (referred to herein as the "recycled waterline"), all of which must be relocated in order to permit construction of the Project. The 12-inch potable waterlines and 24-inch recycled waterline that will be relocated in connection with the Project are collectively referred to as the "affected waterlines". In connection with the relocation of the potable and recycled waterlines, existing Rowland customer service lines (referred to herein as "service lines") must be relocated in order to maintain water service.

In connection with the relocation of the service lines, onsite customer houselines (referred to herein as "houeline(s)"), will require relocation as well. As a part of the houseline relocation, ROWLAND requires that each service be brought in line with current standards, including the installation of backflow devices. Rowland's contractor will do all houseline relocations. ACE will reimburse ROWLAND for all costs, plus ten percent (10%) for project administration on all work associated with the relocation of the houselines.

At no cost to ROWLAND, ACE'S Contractor will physically remove the interfering portions of the potable and recycled waterlines that are abandoned by ROWLAND as part of the relocation of affected waterlines (referred to herein as "abandoned waterlines").

The Parties desire to enter into this Joint Use Agreement and Agreement for Relocation of Waterlines (hereinafter "Agreement"), in order to (1) provide for the continued use of a portion of the existing public right-of-way within the Project area for the water system as a compatible public

use; (2) identify the licenses, access rights and easements that must be obtained by or provided to ROWLAND in connection with the relocation of the affected waterlines; (3) identify responsibility for all costs associated with this Agreement; and (4) coordinate the relocation of the affected waterlines with the construction of the Project and the relocation of the other utilities in order to minimize any interruption in water service, and ensure compliance with public health and safety requirements.

The Parties agree as follows:

**1. RELOCATION WORK:**

1.1 Description of Work: ROWLAND shall cause to be performed, through its Contractor, W.A. Rasic Construction, (hereinafter "RASIC") the following work (including both design and construction activities), as generally depicted on the sixteen page set of plans, prepared by RMC Water and Environment, ROWLAND'S design engineer (hereinafter "RMC") on behalf of ROWLAND, a copy of which is attached hereto as Exhibit "A", and incorporated herein.

**Phase I**

1.1.1 At Station 10+35, extend 12-inch main south across Gale Avenue, then East to station 11+50 at a depth to avoid conflict with new road elevation. Pressure test and disinfect new potable waterline. Cut and plug existing potable waterline.

1.1.2 Install 1½" -inch domestic water service for 18261 East Gale Avenue, (IHOP Restaurant), at station 10+74. Install 1½" domestic water services for 18271 East Gale Avenue (Jack in the Box), at station 10+74. Install two, 1½" domestic water services for irrigation purposes at station 10+74. Pothole and locate existing houselines and irrigation lines. Install Reduce Pressure (RP) backflow device and protective cage on each service. Install new houselines. Pressure test and disinfect new houselines. Connect to existing houselines as close as practical to the new meter locations. Install irrigation lines. Pressure test irrigation lines. Connect to the existing irrigation lines as close as practical to the new meter locations. Restore hardscape, irrigation and landscaping.

1.1.3 Install 2-inch domestic water service for 18252 Gale Avenue (Baskin Robbins), at station 11+02. Pothole and locate existing houseline. Install RP backflow device and protective cage. Install new houseline. Pressure test and disinfect houseline. Connect the existing houseline as close as practical to the new meter location. Restore hardscape, irrigation and landscaping.

1.1.4 At station 22+49.68, connect new 12-inch potable waterline to existing potable waterline, extend potable waterline south across Gale Avenue to station 22+02.22, then West on Gale Avenue to station 18+22 at a depth to avoid conflict with new road elevation. Pressure test and disinfect new potable waterline. At station 22+49+68, cut and plug existing potable waterline.

1.1.5 At station 21+47, 18333 and 18343 Gale Avenue, install 2-inch domestic water service. At Station 21+10, install 8-inch fire line. Pothole and locate existing houseline. Install RP backflow device and protective cage. Connect to existing houseline. Install above ground Double Detector Check backflow device for fire system. Pothole and locate existing fire line. Install fire line. Pressure test fire line. Install electrical for fire system to new PIV location. Connect to existing fire line approximately 8-feet from building. Remove all abandoned existing appurtenances and cap associated piping below ground. Reconnect landscaping supply. Restore hardscape, irrigation and landscaping.

1.1.6 At station 19+89, 18400 East Gale Avenue (TWG), install 2-inch domestic water service. Install 8-inch fire line. Pothole and locate existing houseline. Install RP backflow device and protective cage. Install houseline. Pressure test and disinfect houseline. Connect to the existing houseline as close as practical to the new meter location. Install above ground Double Detector Check backflow device for fire system. Pothole and locate existing fire line. Install new fire line. Pressure test fire line. Connect to existing fire line as close as practical to the new backflow location. Install electrical for fire system to new PIV location. Reconnect landscaping supply. Remove all abandoned appurtenances and cap all associated piping below ground. Modify and restore existing fencing to accommodate relocated appurtenances. Restore existing hard surfaces and landscaping.

1.1.7 At station 18+44.39, install a cross on the new potable waterline to accommodate the installation of a fire hydrant to the South, fire line to the North and installation of new 12-inch potable waterline to the West.

1.1.8 At station 18+44.39, install fire hydrant assembly on the South side of Gale behind curb. Install 8-inch potable waterline North to provide water service to 1210 South Fullerton Road. Pothole to locate existing domestic houseline and fire line. Install 2-inch domestic water service off of 8-inch waterline. Install RP backflow device and protective cage. Install houseline. Pressure test and disinfect houseline. Connect to existing houseline as close as practical to the new meter location. Install fire hydrant assembly off of 8-inch waterline. At the end of the 8-inch waterline, install above ground Double Detector Check backflow device for fire system. Install fire line. Pressure test fire line. Connect to the existing fire line as close as practical to the new backflow assembly. Install electrical for fire system to new PIV location. Reconnect landscaping supply. Remove all abandoned appurtenances and cap all associated piping below ground. Restore existing hard surfaces and landscaping.

1.1.9 At station 12+61.37, connect new 8-inch potable waterline to existing potable waterline, extend potable waterline East on Fullerton Road to Station 12+34.23, then North on Fullerton Road to station 12+00 at a depth to avoid conflict with new road elevation. Pressure test and disinfect new potable waterline.

1.1.10 At station 12+18, 18268 Gale Avenue (Pancheros Mexican Grill), install two (2) 1-1/2-inch potable water services. Install 1-1/2-inch RP backflow device and protective cage. Install houseline to a connection point located in a concrete patio area. Pressure test and



disinfect new houseline. Install 1-1/2-inch irrigation line. Pressure test irrigation line. Connect to existing irrigation line as close as practical to the new meter location. Remove existing fire detector check valve and vault. Install above ground Double Detector Check backflow assembly. Restore existing hard surfaces and landscaping.

1.1.11 At station 12+15, 1250 Fullerton Road (Cathay Bank), install 8-inch potable waterline to East side of Fullerton Road. Install fire hydrant assembly. Pothole to locate existing domestic houseline and fire line. Install 2-inch potable water service. Install 2-inch RP backflow device and protective cage. Install houseline to existing houseline location at the Northeast corner of the building. Pressure test and disinfect houseline. Connect to existing houseline. Install 4-inch Double Detector Check backflow assembly. Install and connect fire line to the existing fire line located at the Northeast corner of the building. Pressure test fire line. Connect fire line. Install electrical for fire system to new PIV location. Reconnect landscaping supply. Remove all abandoned appurtenances and cap all associated piping below ground. Restore existing hard surfaces and landscaping.

1.1.12 At station 9+97.46, connect 12-inch potable waterline to existing potable waterline, extend potable waterline East to station 11+95. Pressure test and disinfect new potable waterline.

1.1.13 At station 10+23.43, 18217-18233 Railroad, install 8-inch fire line. Install 8-inch Double Detector Check backflow assembly. Pressure test fire line. Install electrical to new PIV location. Connect to existing fire line. Remove all abandoned appurtenances and cap all associated piping below ground. Restore existing hard surfaces, irrigation and landscaping.

1.1.14 At station 10+46.64, install new fire hydrant assembly.

1.1.15 At station 10+76, install 2-inch potable water service. Install 2-inch RP backflow device and protective cage. Install houseline. Pressure test and disinfect houseline. Connect houseline to existing houseline as close as practical to the new meter location. Remove all abandoned appurtenances and cap all associated piping below ground. Restore existing hard surfaces, irrigation and landscaping.

1.1.16 At station 10+86, install 2-inch potable service. Install 1-1/2-inch RP backflow device. Install irrigation line. Pressure test irrigation line. Connect to existing irrigation line as close as practical to the new meter location. Remove all abandoned appurtenances and cap all associated piping below ground. Restore existing hard surfaces and landscaping.

1.1.17 At station 11+82, 1199 South Fullerton Road (Lee & Ro), install 2-inch potable water service. Install 2-inch RP backflow device and protective cage. Install houseline to East side of building. Pressure test and disinfect houseline. Connect to existing houseline. Remove all abandoned appurtenances and cap associated piping below ground. Restore existing hard surfaces, irrigation and landscaping.

1.1.18 At station 18+89.11, cut and plug existing 12-inch potable waterline.

1.1.19 At station 10+00, cut and plug existing 24-inch recycled waterline.

1.1.20 ACE has indicated that in conjunction with the grade separation project, Fullerton Road will be reconstructed from the centerline of Rowland Street, South approximately 600 feet. The reconstruction will require the abandonment of a 12-inch potable waterline and a 24-inch recycled waterline. In order for Rowland to maintain potable water service and fire service to 1081 Fullerton Road (Fedex), 1101 Fullerton Road and 1110 Fullerton Road (Actek), at no cost to Rowland, a 12-inch potable waterline will be installed within the public right of way behind curb on the West side of Fullerton Road to 1101 Fullerton Road and a 12-inch potable waterline will be installed in public right of way on the East side of Fullerton Road connecting to the existing potable waterline servicing Actek.

1.1.21 ACE has informed Rowland that the City of Industry is requiring roadway improvements at the intersection of Lawson and Rowland as part of the Fullerton Grade Separation Project. The roadway improvements at this location will include over excavation that could possibly impact Rowland's existing potable waterlines. ACE has agreed to have their general contractor or subcontractor ensure that the existing potable waterlines of Rowland's in the intersection of Lawson and Rowland be protected in place. If any of such existing potable waterlines of Rowland are impacted by the improvements described in this section 1.1.21, ACE shall be responsible for the cost of any required repair and replacement.

1.1.22 ROWLAND shall make best efforts to perform the work in Phase 1 within fourteen weeks of the date the last party executes this Agreement.

## **Phase II**

1.2 Phase II primarily consists of replacing the affected waterlines that were abandoned in order to construct the Project. Installation of the replacement potable and recycled waterlines will follow closely with ACE'S construction schedule as areas become available. ACE will provide RASIC with windows, prior to the construction of the street section (Subgrade), within the project in order to construct the potable and recycled waterlines. The following is a list of the affected waterlines to be constructed, not necessarily in the order listed.

1.2.1 Construct 12-inch potable waterline in Gale Avenue from station 11+50 to station 19+75.57. Pressure test and disinfect potable waterline.

1.2.2 Construct 8-inch potable waterline in Fullerton Road from station 12+00 to 10+00. Pressure test and disinfect potable waterline.

1.2.3 Construct 12-inch potable waterline in Fullerton Road from station 13+63.50 to North side of Rowland Street, connecting to the existing potable waterline. Pressure test and disinfect potable waterline.

1.2.4 Construct 24-inch recycled waterline in Fullerton Road from station 10+00 to South side of Rowland Street, connecting to the existing 24-inch recycled waterline. Pressure test recycled waterline.

1.2.5 Construct 12-inch potable waterline within Railroad Street bridge from station 11+38 to station 16+92.88. Pressure test and disinfect potable waterline.

1.2.6 Construct 8-inch recycled waterline within Railroad Street bridge from station 10+08.68 to station 18+89.11. Pressure test recycled waterline.

1.2.7 Construct 12-inch potable waterline on the East side of Fullerton Road within public right of way, behind curb from station 10+00 to station 16+92.88 of Railroad Street.

1.2.8 Construct 8-inch recycled waterline on the East side of Fullerton Road within public right of way, behind curb from station 10+37.42 to station 16+82 of Railroad Street.

**2. PREPARATION OF PLANS:**

2.1 Plan Preparation: ROWLAND will cause detailed plans and specifications to be prepared for the relocation of the waterlines based upon ROWLAND'S draft drawings and plans set forth in Exhibit "A". ROWLAND will submit the plans to ACE for review and comment, at ACE'S cost, on the consistency of the plans with ACE's own plans and specifications for the Project; provided, however, that ROWLAND will have final approval over all plans for the relocated waterlines consistent with the terms of this Agreement. ROWLAND will bear the cost for preparation and revision of plans and specifications for the relocation of affected waterlines. After review of and comment on the plans and construction schedule, ACE will coordinate with its contractor, and the other utilities, at no cost to ROWLAND to allow ROWLAND to perform the work as set forth in the plans and schedule, to the extent reasonably possible, with respect to ACE'S construction schedule.

2.2 Review of Plans: ACE shall have the right to review and comment on the ROWLAND plans during the design and construction process, and, in order to permit such review, ROWLAND will submit copies of the plans to ACE. ACE shall expeditiously review the plans and submit any comments to ROWLAND.

**3. LICENSES AND PERMITS:**

3.1 ACE Responsibilities: ACE agrees to provide ROWLAND, at no cost to ROWLAND, with a nonexclusive license for ingress, egress, storage, and construction activities required by

this Agreement. ACE shall assist ROWLAND in acquiring any required local permits within any public rights of way for the construction activities identified in Exhibit "B", but ROWLAND shall bear all financial cost (if any) for any such local permits. The license will provide ROWLAND with all rights necessary to complete the construction activities identified in Exhibit "A".

3.2 Storage of Pipe and Equipment: During the time of ROWLAND'S construction activities as identified in Exhibit "A" and "B", ACE, at no cost to ROWLAND, shall provide ROWLAND with access to and the temporary use of a designated storage area of 150 feet by 200 feet for the storage of pipe, non-hazardous construction materials, construction equipment, including vehicles during Phase I and 50 feet by 50 feet during all other remaining phases of work to be completed.

#### 4. CONSTRUCTION:

4.1 Construction Contracts: All work for the relocation of the waterlines as called for in Phases I and II of this Agreement, shall be performed by qualified contractors under contract to ROWLAND. ROWLAND shall select the contracts for the construction of the relocated waterlines in accordance with ROWLAND'S procedures and policies. ROWLAND shall provide all necessary contract administration and supervision for the relocation work. ROWLAND shall require, as a term in its construction contract, that ROWLAND'S contractor or subcontractors provide ACE with a certificate demonstrating that during the period of construction activities the contractor will carry workers' compensation and liability insurance with minimum policy limits of \$5 million per occurrence and \$10 million aggregate. ROWLAND shall also require, as a term of its construction contract, that the insurance policies of its contractor identify ACE, the San Gabriel Valley Council of Governments, their respective Boards, members, employees, consultants and contractors and all municipalities within which ROWLAND'S construction activities will be performed as named additional insured's. Further, Rowland shall require that ACE will be notified in the event of any cancellation or modification of the insurance policies of ROWLAND'S contractor prior to the completion of and acceptance of ROWLAND'S construction activities as described in this Agreement.

4.2 Bilateral Indemnification: Each Party shall indemnify and hold the other Party, its agents and employees, harmless from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from all responsibilities and duties of the Party under this Agreement and/or arising out of or resulting from the performance of construction work by the Party, its agents, employees or contractors, provided that any such claim, damage, loss or expense is attributable to acts of the indemnifying party, its agents, employees, and contractors, or anyone directly or indirectly employed by them and is not attributable to the sole negligence or willful misconduct of the Party seeking indemnification.

**5. OBLIGATION FOR COSTS:**

5.1 Cost Obligations of ACE and ROWLAND: ACE shall reimburse ROWLAND for all costs and expenses for all work associated with Phase I of this Agreement. Unless otherwise specifically identified herein, all other costs for other work described in this Agreement shall be the responsibility of ROWLAND except that ACE shall be responsible for those costs and financial obligations specifically assigned to ACE by this Agreement.

5.2 Reimbursement Procedure: Reimbursement of costs from ACE to ROWLAND shall follow those procedures described in the CAL TRANS Local Assistance Procedures Manual ("LAPM"). ACE and ROWLAND shall use their best efforts to expedite cost reimbursements and to comply with the terms of the LAPM.

5.3 Payment of Relocation Work: Rowland shall invoice ACE on a monthly basis for all Phase I Relocation Work completed per the terms of this Agreement. All invoices from Rowland to ACE are due and payable within 30 days. Any payments received after 30 days are subject to a five (5) percent late fee.

**6. EASEMENT TERMS:**

6.1 No easements are required by Rowland at the time of executing this Agreement.

**7. SCHEDULING:**

7.1 Scheduling Meetings: The Parties recognize that the construction and tie-over of the relocated waterlines will necessarily involve an interruption in use of the ROWLAND system to permit the actual connection and disinfection of the lines. The Parties also recognize that any delay in restoring flows after shut down of the existing line and in putting the relocated lines into service would adversely affect ROWLAND and its customers. The Parties agree to conduct scheduling meetings between representatives of ROWLAND, ACE and their contractors no less frequently than monthly for the purpose of coordinating the waterline and other utility relocations with the Project. In addition, ROWLAND will be given notice of, and its representatives will be permitted to attend, job coordination meetings with ACE'S contractor(s).

7.2 Phasing Schedule: ACE and ROWLAND agree to use their best efforts to develop and comply with construction schedules that will enable the Project to proceed without delay and without any unscheduled disruption of water service to ROWLAND'S customers.

7.3 Sequencing of Utility Construction: The Project will involve the relocation of the facilities of several utilities including gas, sewers, storm drains, telephone, electrical and cable in addition to ROWLAND'S waterlines. In order to facilitate construction of the Project, ACE will coordinate the sequencing of the various utilities. If the construction schedule and utility coordination by ACE requires that ROWLAND construct any of its

facilities before other utilities construct theirs, ACE shall require its contractors and/or the other utilities to protect ROWLAND'S facilities in place and to indemnify and hold ROWLAND harmless from any damage to or destruction of its facilities that is not the result of ROWLAND'S sole negligence or willful misconduct. To the extent reasonably possible, ROWLAND will be afforded exclusive access to the non-exclusive easement areas to perform its construction activities during ROWLAND'S construction schedule. To the extent feasible ROWLAND shall coordinate construction with other utilities to perform construction within the same time period.

7.4 Tie-Over Window: ACE agrees to work with ROWLAND to schedule a time window to permit a shut down and tie over of water service by ROWLAND. The Parties agree to use their best efforts to each complete all work necessary before the time window for the tie-over so that said time window does not have to be delayed or extended.

7.5 Storm Drains: ACE agrees to maintain existing storm drains in place in operational condition until the tie over of the relocated waterlines to the existing waterlines is accomplished by ROWLAND so that said storm drains can be used to dispose of the water drained from the waterlines during the disinfection and dewatering of the waterlines.

8. **EXCUSABLE DELAYS**: Notwithstanding any other provision of this Agreement, neither Party shall be liable for damages of any type, including liquidated damages, if any, caused by a delay in the performance or a failure to timely perform any duty, responsibility or work activity due to causes beyond the control of said Party. Such causes could include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local government, court orders, delays in securing easements despite best efforts, fires, floods, epidemics, strikes, embargoes, and unusually severe weather, materials shortages, unforeseen conditions affecting construction or other causes beyond the control of said Party. All scheduled dates under this Agreement shall be equitably adjusted for any delays due to such causes.

9. **NOTICE**: Any notice or notices to be given pursuant to this Agreement may be personally served on the other Party by the Party giving the notice or may be served by certified mail or express delivery service, return receipt requested, to the following addresses:

For ACE: Mark Christoffels, Chief Executive Officer  
Alameda Corridor-East Construction Authority  
4900 Rivergrade Road, Suite A120  
Irwindale, California 91706  
Telephone: 626-962-9292; Facsimile: 626-962-9393

Copy to: Gregory M. Murphy, General Counsel for  
Alameda Corridor-East Construction Authority  
c/o Burke, Williams & Sorensen, LLP  
444 South Flower Street, Suite 2400  
Los Angeles, CA 90071-2953  
Telephone: 213-236-2835

For ROWLAND: Tom Coleman, General Manager  
Rowland Water District  
3021 South Fullerton Road  
Rowland Heights, CA 91748

Telephone: 562-697-1726  
Facsimile: 562-697-6149

Copy to: Joseph P. Byrne, General Counsel  
Best Best & Krieger  
300 South Grand Avenue, Suite 2500  
Los Angeles, CA 90071

Telephone: (213) 617-7496  
Facsimile: (213) 617-7480

**10. ENTIRE AGREEMENT:** This Agreement, including the attached exhibits hereto, constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior contemporaneous agreements, whether oral or written, with respect thereto.

**11. SEVERABILITY:** If any term, provision, condition, or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

**12. NO THIRD PARTY BENEFICIARIES:** There are no third party beneficiaries to this Agreement. This Agreement does not confer any rights or remedies upon any person other than the Parties.

**13. SUCCESSORS AND ASSIGNS:** This Agreement shall inure to the benefit of and be binding upon the successors, assigns and transferees of both Parties.

14. **AUTHORIZATION**: The Parties hereto represent and acknowledge that this Agreement has been duly authorized by the governing body of each Party and that the execution hereof by the agent or officer signing on behalf of each Party will be binding upon that Party, and upon any agency which is a constituent, affiliated entity or controlling entity of that Party.

ALAMEDA CORRIDOR-EAST  
CONSTRUCTION AUTHORITY

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Gregory M. Murphy  
Legal Counsel

By: \_\_\_\_\_  
Mark Christoffels  
Chief Executive Officer

APPROVED AS TO FORM:

ROWLAND WATER DISTRICT

By: \_\_\_\_\_  
Joseph P. Byrne  
Legal Counsel

By: \_\_\_\_\_  
Tom Coleman  
General Manager



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**Rowland Water District  
Communication Strategies Update  
April 12, 2016**

- **Consumer Confidence Report**
  - General Manager's letter drafted
  - Tables and layout in design
  - To be finalized and printed in May; postcards to all customers
  
- **CAPIO Awards (see attached)**
  - Rowland Water is finalist in statewide Strategic Planning Award
  - Awards Ceremony April 13, 2016; Erin and Brittnie will attend
  
- **ACWA/JPIA Refund (see attached)**
  - Mini-story produced for website highlighting financial stewardship
  
- **Web Training**
  - Brittnie trained on wordpress
  
- **Conservation Messaging**
  - Preparing to respond to SWRCB drought mandates
  
- **Internship Program**
  - Release drafted
  - To be distributed in April
  
- **Miscellaneous**
  - Shut off communications complete
  - Educational brochure underway
  - Website (sliders and text updated as needed)
  - On-Hold Messages

• Press Releases

Date	News Story	In Process	Completed	Distributed
1/27/15	Strategic Planning Process	*****		
2/3/15	Capital Improvement Projects	*****		
3/9/15	Ethics Training		*****	*****
3/24/15	New Water Restrictions		*****	*****
3/26/15	Women Leaders Conference		*****	*****
4/2/15	Statement on Governor's Announcement		*****	*****
4/15/15	Announcement of 4/28 Meeting		*****	*****
5/9/15	Further Drought Updates	*****	*****	*****
7/1/15	CCR Available	*****	*****	*****
7/10/15	Business User Outreach	*****		
8/3/15	Updated Strategic Plan	*****	*****	*****
9/3/15	Buckboard Days Parade	*****	*****	*****
10/8/15	Board Member Retention	*****	*****	*****
1/21/16	El Nino Preparations	*****	*****	*****
2/29/16	OPARC Program	*****	*****	*****
3/1/16	Learning Center MOU/Interns	*****	*****	
3/1/16	Audit Review and Completion	*****	*****	*****
3/31/16	ACWA/JPIA Refund	*****	*****	*****



## ACWA/JPIA AWARDS RWD \$35,000

The Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA), *which provides insurance coverage to its members*, recently awarded Rowland Water District with a refund check in in the amount of nearly \$35,000 due to its lack of claims.



The excess premium came from the organization's Rate Stabilization Fund and was awarded through ACWA JPIA's's Liability, Property and Workers' Compensation Programs. Rowland Water is committed to financial stewardship for its rate payers and is extremely pleased to see these funds return to the community.



March 24, 2016

TO: Rowland Water District Erin Gilhuly

FROM: Krista Noonan, 2015-2017 Treasurer/Vice-President, Awards  
California Association of Public Information Officials (CAPIO)

RE: **CONGRATULATIONS – YOU ARE AN AWARDS FINALIST!**

**Congratulations!** I am pleased to announce that your agency is a finalist in the **2016 CAPIO Excellence in Communications Awards** competition for the following entry:

**ENTRY CATEGORY: Multi-Year Strategic Planning and Execution** (Communication and Marketing Processes and Campaigns)  
**AGENCY: Rowland Water District**  
**ENTRY TITLE: Rowland Water District Strategic Plan**  
*\*\*Items in bold above will be engraved on your award as shown\*\**

Your outstanding entry is eligible to receive one of three honors: **Award of Excellence, Award of Distinction or Award of Merit**. Each year the entries for the annual CAPIO Awards program continue to raise the bar for professionalism and diversity. This year we added several new awards categories to maintain pace with current communication trends, especially in the expanding areas of electronic communication.

Final results will be announced on **Wednesday, April 13**, at the annual **CAPIO Excellence in Communications Awards Gala and dinner from 6 – 11 pm**. This dinner will be held in conjunction with our 2016 Annual Conference at the Resort at Squaw Creek in Olympic Valley. **If you are already registered for the conference, your dinner ticket is included in your conference pass**. If you will just be joining us for the dinner or inviting associates, you may purchase [dinner tickets \(\\$100 each\) here](#). (Reception - 5:30-6:30PM, Dinner – 6:30–9PM, Live music by Savannah Blue 9- 11PM)



## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

Date: April 12, 2016

Re: Public Affairs & Education Update

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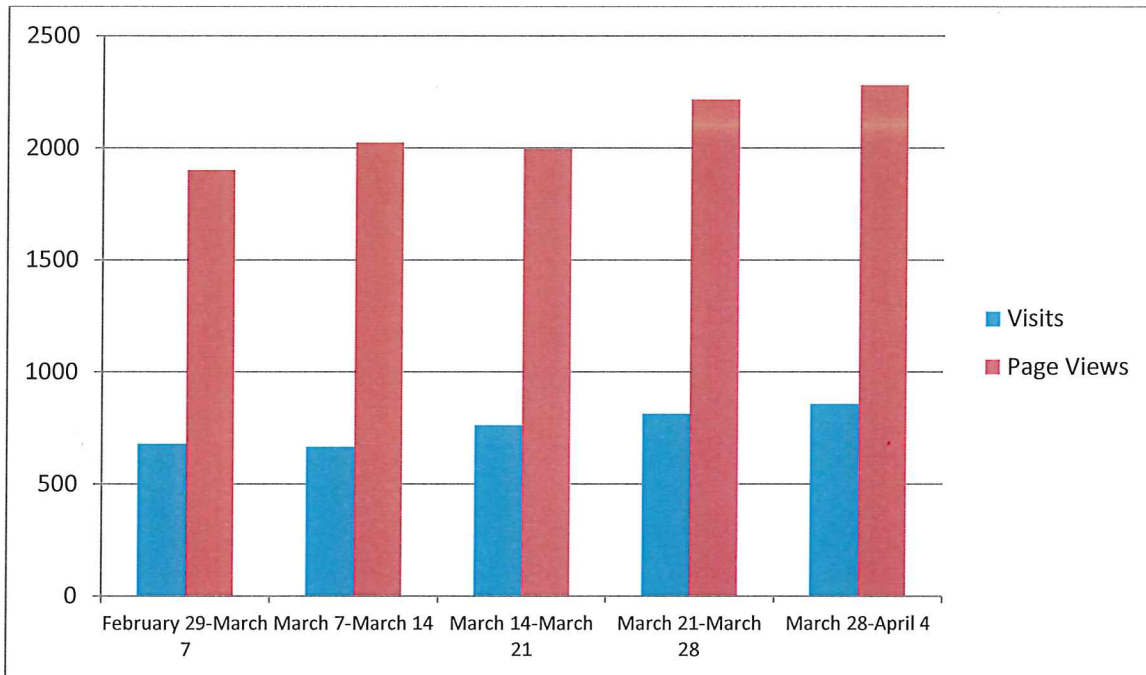
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- Classroom Presentations
  - **April 6<sup>th</sup>**
    - Jellick Elementary School (Kindergarten)
    - 3 presentations
    - Water Cycle Bracelet
    - 83 students
  - **April 19<sup>th</sup>**
    - Rowland Elementary School (Kindergarten)
    - 1 presentation
    - Water Cycle Bracelet
    - 24students
  - **107 Students total**
- Attended Safety Community Festival on April 9<sup>th</sup> at Rowland Community Park
- Handed out 450 leak detection giveaways for Fix a Leak Week and the first 50 customers who came into the office also received low flow showerheads
- Working with the teachers for the Solar Cup in May
- Handed out over 2,000 sheets of paper for the Poster Contest
  - The first ten teachers to submit their entire class will receive an art kit
  - First through third place winners will be awarded book store gift cards
- Monitoring the top 100 users accounts
- Updating the Educational Brochure
  - Working with CV Strategies
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
  - The Teacher Evaluations are anonymous and provide valuable feedback
  - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
  - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis

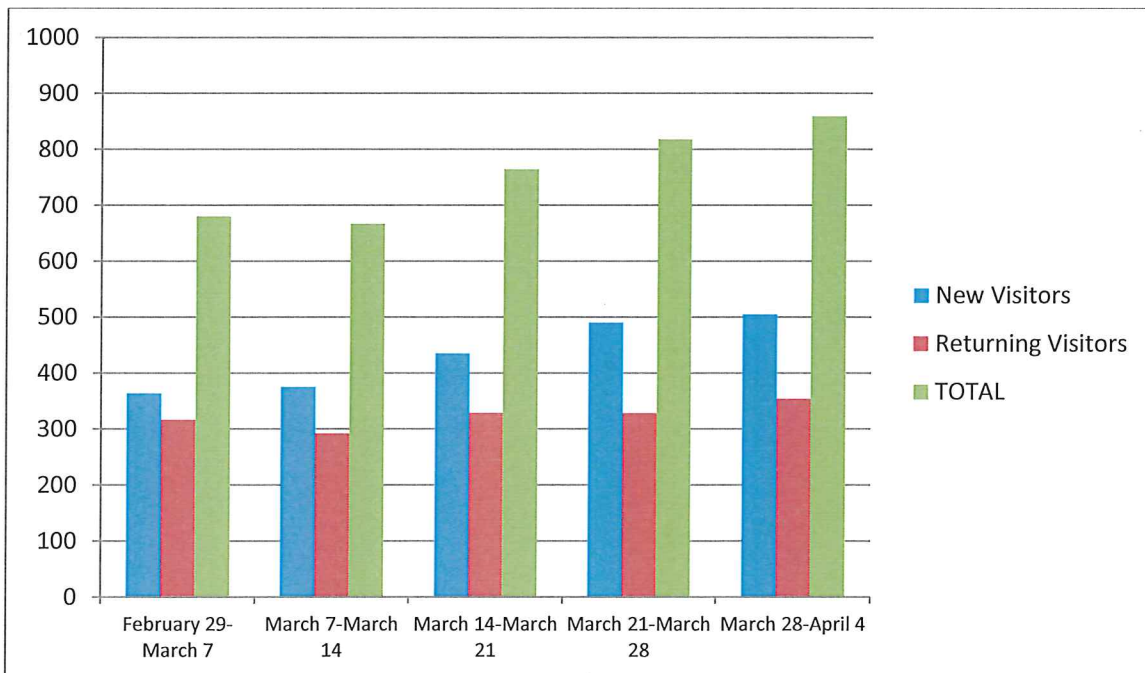


- Checking the Google Analytics weekly (see attached data charts)
  - The “Website Visits and Pageviews” allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
  - The “Pageviews” allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
- Creating content, ideas and layout for quarterly e-newsletter
- Checking the District’s FaceBook and Twitter page weekly
  - Posting necessary information on the pages
- Maintain and view District website on a daily basis
  - Update pages
  - Make relevant changes
  - Updating the Drought Monitor page weekly
  - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Wednesday, March 23, 2016

### Website Visits and Pageviews

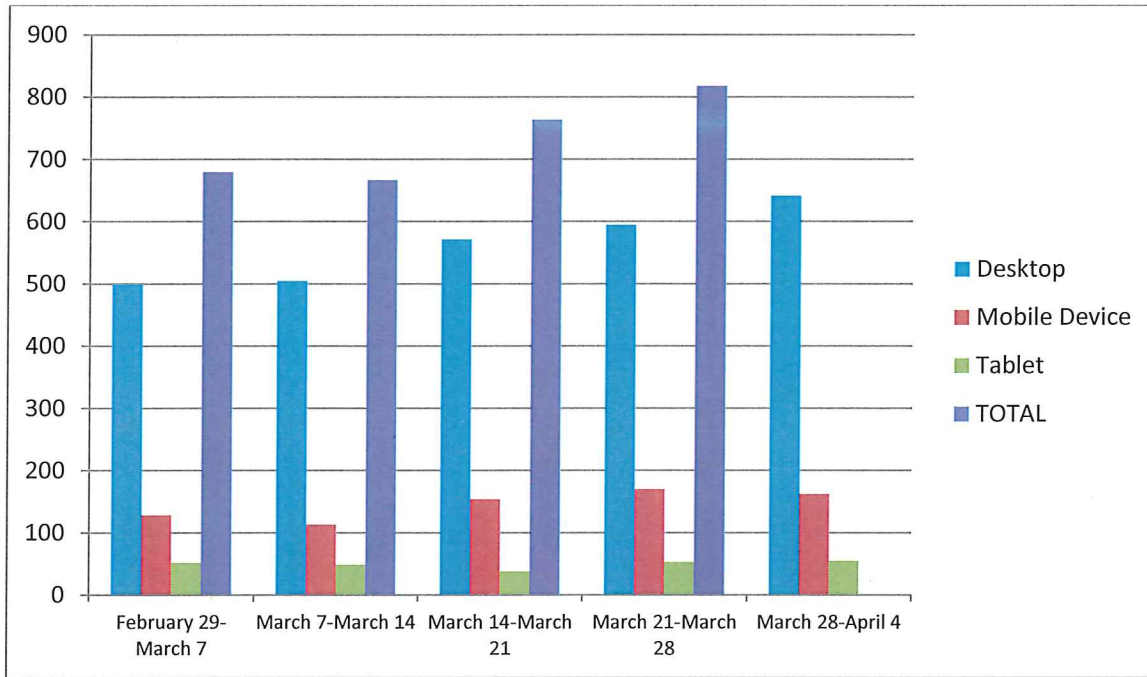


### New vs. Returning Visitors





### Source of Viewing



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California Special Districts Association  
1112 I Street, Suite 200  
Sacramento, CA 95814

*A proud California Special Districts Alliance partner.*

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U.S. Postage  
**PAID**  
Permit No. 316  
Sacramento, CA

## Agenda At A Glance

*Agenda subject to change*

TUESDAY, MAY 17	
9:00 – 10:00 a.m.	REGISTRATION
10:00 – 10:15 a.m.	WELCOME
10:15 – 11:00 a.m.	LEGISLATORS PANEL
11:00 a.m. – 12:00 p.m.	GRASSROOTS ADVOCACY AND PUBLIC OUTREACH PRESENTATION
12:00 – 2:00 p.m.	LUNCH: LEGISLATIVE BRIEFING
2:00 – 5:00 p.m.	LEGISLATIVE VISITS
5:00 – 6:30 p.m.	LEGISLATIVE RECEPTION
WEDNESDAY, MAY 18	
7:45 – 8:30 a.m.	DISTRICT NETWORKS CAFÉ
8:30 – 8:40 a.m.	WELCOME
8:40 – 9:00 a.m.	LEGISLATOR OF THE YEAR
9:00 – 9:45 a.m.	KEYNOTE SPEAKER
9:45 – 10:30 a.m.	ROUNDTABLES
10:30 – 11:15 a.m.	HOT TOPIC ISSUES
11:15 a.m. – 12:00 p.m.	AWARDS AND LEGISLATIVE PRIORITIES OUTLOOK

## HOTEL INFORMATION

**Hyatt Regency Sacramento**  
1209 I Street  
Sacramento, CA 95814

\$189 CSDA room rate. Call to reserve at 1-888-421-1442.

Room reservation cut-off April 25, 2016.



@SPECIALDISTRICT



FACEBOOK.COM/SPECIALDISTRICT



California Special Districts Association

*Districts Stronger Together*

# SPECIAL DISTRICTS LEGISLATIVE DAYS

- **Join movers and shakers from all over California.** This event provides the opportunity to meet with and educate your legislators on the significant contributions special districts make throughout the state.

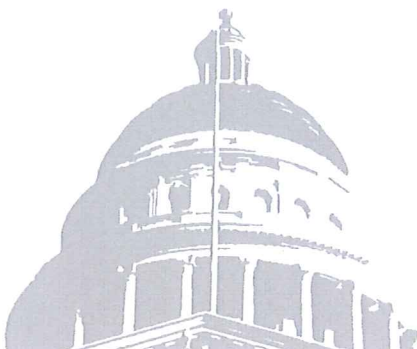
Hear about the latest legislative proposals directly affecting the delivery of essential local services. Explore how decisions are really made in the Capitol and learn how, together, we can make a difference.

**EARLY BIRD DISCOUNT! Register at [legislativedays.csda.net](http://legislativedays.csda.net)**

**May 17-18, 2016**

SACRAMENTO CONVENTION CENTER

1400 J Street • Sacramento, CA 95814



CSDA is proud to announce newly elected chair of the Board of Equalization, Fiona Ma, as the keynote speaker for day two of [Special Districts Legislative Days](#) (Legislative Days), May 17 - 18 in Sacramento. Chairwoman Ma was elected to the Board of Equalization in November 2014 to represent the Second Equalization District. In this role she represents over nine million residents in California. In addition to administering California's sales and use taxes, the Board of Equalization acts in an oversight capacity to ensure compliance by county assessors with property tax laws, regulations, and assessment issues.



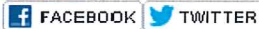
Prior to being elected to the Board of Equalization, she served as the representative for the 12th Assembly District. She was the 112th woman to ever be elected to the California Legislature and the first Asian woman to ever serve as Speaker pro Tempore.

As a certified public accountant, Chairwoman Ma understands the challenges that local government agencies face navigating complex regulations and policies.

[Download a quick glance of the agenda and registration form](#) or [register online](#) to attend Legislative Days.

[Register by April 25](#) and take advantage of the early bird discount!

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814



If you do not wish to receive e-mail newsletters from CSDA, [click here to unsubscribe](#). Please note: unsubscribing from individual mailings will unsubscribe you from all mailings.



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As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. Also to prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room

**AGENDA  
REGULAR BOARD MEETING  
THREE VALLEYS MUNICIPAL WATER DISTRICT**

**Wednesday, March 16, 2016 at 8:00 AM**

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

**Item 1 – Call to Order** **Kuhn**

**Item 2 – Pledge of Allegiance** **Kuhn**

**Item 3 – Roll Call** **Executive Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- Fred Lantz, Director, Division VI

**Item 4 – Additions to Agenda** *(Government Code Section 54954.2(b)(2))* **Kuhn**

Upon a determination by a two-thirds vote of the members of the Board present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of the members present, that there is a need to take immediate action, and that the need for action came to the attention of the district subsequent to the agenda being posted. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

**Item 5 – Reorder Agenda** **Kuhn**

**Item 6 Public Comment** *(Government Code Section 54954.3)* **Kuhn**

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of the district. The general public may also address the Board on items being considered on this agenda. The District requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

***We request that remarks be limited to five minutes or less.***

**Item 7 – Consent Calendar**

**Kuhn**

The Board is being asked to consider the consent calendar items 7.1 – 7.3 as listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

**7.1 – Receive, Approve and File Minutes – February 2016 [enc]**

- February 3, 2016 – Regular Board Meeting
- February 17, 2016 – Regular Board Meeting

**7.2 – Receive, Approve and File Financial Reports – February 2016 [enc]**

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

**7.3 – Approve Resolution No. 15-03-774 Chino Basin Boundary Modification for the Sustainable Groundwater Management Act (SGMA) [enc]**

The Board will consider approval of Resolution No. 15-03-774 which was previously reviewed during the March 2, 2016 Board meeting.

**Items 7.1 – 7.3 Board Action Required – Motion No. 16-03-5081**  
Staff Recommendation: Approve as presented

**Item 8 – General Manager’s Report**

**Hansen**

**Item 8.A** – *Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

**8.A.1 – Legislative Update, March 2016 [enc]**

The Board will receive an update on the current legislative session.

**8.A.2 – Approve Director Expense Forms, February 2016 [enc]**

The Board will consider approval of the February 2016 director expenses that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by the District.

**Item 8.A.2: Board Action Required – Motion No. 16-03-5082**  
Staff Recommendation: None

**Item 8.B** – *Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

**8.B.1 – Review Preliminary Urban Water Management Plan (UWMP) [enc]**

The Board will review a copy of the preliminary Urban Water Management Plan.

**8.B.2 – Calendar Year Imported Water Purchases/WSAP – February 2016 [enc]**

The Board will review the imported water purchases including water supply allocation reports for the month ending February 2016.

**8.B.3 – Miramar Operations Report – February 2016 [enc]**

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

**Item 9 – Directors’ / General Manager Oral Reports**

The foregoing reports are provided by Directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the district.

<b>9.A – Local Agency Formation Commission</b>	<b>Ruzicka</b>
<b>9.B – Pomona Walnut Rowland Joint Water Line (PWR-JWL)</b>	<b>Horan</b>
<b>9.C – Six Basins Watermaster</b>	<b>Bowcock</b>
<b>9.D – Main San Gabriel Basin Watermaster</b>	<b>Bowcock</b>
<b>9.E – Chino Basin Watermaster</b>	<b>Kuhn</b>
<b>9.F – San Gabriel Basin Water Quality Authority</b>	<b>Kuhn</b>
<b>9.G – San Gabriel Valley Council of Governments</b>	<b>Goytia</b>
<b>9.H – Metropolitan Water District</b>	<b>De Jesus</b>
<b>9.I – Additional Board Member or Staff Reports / Comments</b>	<b>All</b>

**Item 10 – Future Agenda Items**

**Kuhn**

**Item 11 – Adjournment**

Board adjourned to April 6, 2016 regular Board meeting at 8:00 a.m.

## **American Disabilities Act Compliance Statement**

*Government Code Section 54954.2(a)*



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agendized public meeting should be directed to the district's executive assistant at (909) 621-5568 at least 24 hours prior to meeting.*

### **Agenda items received after posting**

*Government Code Section 54957.5*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the district office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the district's website at [www.threevalleys.com](http://www.threevalleys.com).*

*The Three Valleys MWD board meeting packets and agendas are available for review on the district's website at [www.threevalleys.com](http://www.threevalleys.com). The website is updated on Sunday preceding any regularly scheduled board meeting.*



# Action Line

## Regular Board Meeting

### March 16, 2016

**FOR ADDITIONAL INFORMATION: 909-621-5568**

#### BOARD MEMBERS

**CARLOS GOYTIA**  
DIVISION I

**DAVID DE JESUS**  
DIVISION II

**BRIAN BOWCOCK**  
DIVISION III

**BOB KUHN**  
DIVISION IV

**JOSEPH RUZICKA**  
DIVISION V

**FRED LANTZ**  
DIVISION VI

**DAN HORAN**  
DIVISION VII

#### THREE VALLEYS MWD

1021 E. Miramar Avenue  
Claremont, CA 91711  
909-621-5568 — Phone  
909-625-5470 — Fax  
[www.threevalleys.com](http://www.threevalleys.com)

Board meetings  
are scheduled for  
8:00 a.m. the first  
and third  
Wednesday of  
each month at  
1021 E. Miramar  
Claremont, CA

**Approved:** *Motion No. 16-03-5081* to approve Consent Calendar items 7.1—7.3 as follows: (7.1) Receive, approve and file, February 2016 board minutes for February 3, 2016 and February 17, 2016; (7.2) Receive, approve and file, February 2016 Financial Reports; (7.3) Approve **Resolution No. 15-03-774** Chino Basin Boundary Modification for the Sustainable Groundwater Management Act (SGMA). **Motion was approved by a 6-0-1 vote with Director Horan absent.**

**Approved:** *Motion No. 16-03-5082* to approve February 2016 Directors' Expense forms; **Motion was approved by a 6-0-1 vote with Director Horan absent.**

**Pulled:** Item 8.b.1—Review Preliminary Urban Water Management Plan (UWMP) was pulled from the agenda and will be returned to the board on April 6, 2016.

#### UPCOMING MEETING INFORMATION:

- Wednesday, April 6, 2016 — Regular Board Meeting @ 8:00 a.m.
- Wednesday, April 20, 2016 — Regular Board Meeting @ 8:00 a.m.
- MWD Colorado River Inspection Tour — April 22-24, 2016. Register by March 23, 2016 with Maria Contreras, [mcontreras@tvmwd.com](mailto:mcontreras@tvmwd.com).

*This summary may not include all agenda items and should not be construed as minutes of the meeting.*

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.