



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
August 11, 2015 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

Director Teresa P. Rios

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Alex Altman, CV Strategies  
Dan Horan, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
David and Teri Malkin, Residents  
Robert Noonan, Director, Orchard Dale Water District  
Joseph Velasco, Director, Orchard Dale Water District

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on July 14, 2015**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on July 28, 2015**

**1.3**

**Demands on General Fund Account for June 2015**

**1.4**

**Investment Report for June 2015**

**1.5**

**Water Purchases for June 2015**

Next Special Board Meeting	August 25, 2015, 5:00 p.m.
Next Regular Board Meeting	September 15, 2015, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors' Meeting Reimbursements for July 2015**

Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.2**

**Approve Change of Date of Board of Directors Meeting from September 8, 2015 to September 15, 2015**

After discussion, a motion was made by Director Lewis, seconded by Director Lima, to change the date of the next regular Board meeting from September 8, 2015, to September 15, 2015. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.3**

**Approve District Sponsorship of *Buckboard Days Parade* in the Amount of \$500.00**

After discussion, a motion was made by Director Lima, seconded by Director Lewis, to sponsor the Buckboard Days Parade in the amount of \$500.00. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.4**

**Approve/Decline Claim for Damages Submitted by Brenda Lum on behalf of B888, Inc. in the Amount of \$250.00**

After a brief discussion and a description of the claim filed against the District by Brenda Lum on behalf of B888, Inc., it was staff’s recommendation that the Board deny the claim. A motion was made by Director Lewis, seconded by Director Lima, to deny the claim for damages filed by Brenda Lum. Staff was instructed to forward the appropriate Notice of Rejection of Claim to Brenda Lum with a copy to the District insurance carrier, ACWA/JPIA. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.5**

**Review and Approve Resolution No. 8-2015 Supporting the Nomination of Kathleen J. Tieg as the ACWA President for the 2015-2016 Term**

Upon staff’s recommendation and after Board discussion, a motion was made by Director Lewis, seconded by Director Bellah, to approve Resolution No. 8-2015. The Resolution was approved upon the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

Motion was passed by a vote of 4-1.

**2.6**

**Authorize General Manager to Vote for the Slate Recommended by the Region 8 Nominating Committee for Region 8 Board, 2016-17 Term**

Upon staff’s recommendation and after Board discussion, a motion was made by Director Lima, seconded by Director Lewis, to authorize the General Manager to vote for the slate recommended by the Region 8 Nominating Committee for the Region 8 Board, 2016-17 term.

The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.7**

**Review White Nelson Diehl Evans LLP Planning Communication Letter for the Audits of the Rowland Water District**

This item was provided for information purposes only.

**2.8**

**Public Relations (Rose Perea)**

Mrs. Perea advised that the “Rowland Heights Night Out” event, sponsored by the Walnut/Diamond Bar Sheriff’s Station, Supervisor Don Knabe’s Office, Los Angeles County Department of Parks and Recreation and Target will be held on Saturday, August 15, 2015, from 4:00-6:00 p.m. The District will have a booth at the event and provide information on the Drought as well as conservation material. General Manager, Tom Coleman, advised the Board that the District had ordered 50 “Drought” yard signs which will be placed in medians throughout the District encouraging customers to limit outdoor watering and also that the District had purchased a message board which will be moved throughout the District and contain drought/conservation messaging.

**Communications Outreach (CV Strategies)**

Alex Altman, CV Strategies, distributed a final draft of the updated Strategic Plan document to members of the Board and advised that a press release will be distributed the week of August 17. An outreach letter has been distributed to the top one hundred water users in the District encouraging them to assess their outdoor watering to see where improvements can be made and offering to assist them with conservation ideas. CV Strategies is finalizing the customized consumption letter which will go out to all customers providing them with their 2013 water usage so that they can compare it to their 2015 usage. They are assisting with the t-shirt, banners and signage for the Buckboard Days Parade in October and will distribute a press release in September.

**Education Update**

For information purposes.

## **2.9**

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **CUEMA Leadership Summit, September 9-11, 2015, San Diego, CA**

After discussion, a motion was made by Director Lewis, seconded by Director Lima, approving attendance at the CUEMA Conference on September 9-11, 2015, in San Diego, CA, by Directors Lu-Yang, Lima, Lewis and Bellah.

The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### **Tab 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

None.

### **Tab 4 REVIEW OF CORRESPONDENCE**

None.

### **Tab 5 COMMITTEE REPORTS**

#### **5.1**

#### **Three Valleys Municipal Water District**

Nothing to report.

#### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

#### **5.3**

#### **Association of California Water Agencies**

Director Lewis advised that a regulatory briefing will be held on October 14, 2015, at the Ontario Doubletree Hotel.

#### **5.4**

#### **Puente Basin Water Agency**

Director Lewis reported on the meeting held on August 6, 2015, and advised that an update was provided in connection with the Cal Domestic Pressure Reducing Station and that an anticipated completion date of February 2016 was given. Proposition 84, Round 3A, was discussed and as a part of the State's drought response in January 2014, the Governor and legislature directed the Department of Water Resources to expedite the award of \$200 million of the \$472.5 million in available IRWM funding to assist water suppliers and regions in implementing conservation measures. A Federal Funding update was provided as well as an update on the Puente Valley Operable Unit (PVOU) project.

## **5.5**

### **Project Ad-Hoc Committee**

Nothing to report.

## **5.6**

### **Regional Chamber of Commerce**

Nothing to report.

## **5.7**

### **PWR Joint Water Line Commission**

Director Lima reported that the next meeting will be held in October, 2015

## **5.8**

### **Sheriff's Community Advisory Council**

Nothing to report.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Sean Henry, Finance Officer, presented slides showing the revenue impact of reduced demand based on the twenty percent (20%) reduction and noted the increase in District reserves.

### **6.2**

#### **Personnel Report**

Nothing to report.

### **6.3**

#### **Operations Report**

Director of Operations, Dave Warren, provided a presentation on the water supply allocation and noted on the drought allocation chart that the District had a seventeen percent (17%) reduction in water use in June and an estimated reduction in July of nineteen percent (19%). The amended permit on the Whittier Booster Station has been filed and the District is awaiting approval. He also presented pictures on the recoating of Reservoirs 13 and 16.

## **Tab 7 ATTORNEY'S REPORT**

Legal counsel, Joseph Byrne, reported that State contractors had filed a complaint for illegal diversion against Delta diverters and that Delta Curtailment notices re Pre-1914 rights had been circulated.

### **Directors' and General Manager's Comments**

General Manager, Tom Coleman, advised the Board that he had engaged in research for alternative uses of recycled water as directed, and advised that the Sanitation Districts would have to permit the use of the recycled water and they are not in favor of such an undertaking. They feel that the amount of recycled water to be distributed at so-called "filling stations" would be minimal and that the risk far outweighs the benefit.

Mr. Coleman reported that Directors Lima and Rios have no challengers in the 2015 Election and will be appointed to an additional four-year term.

Mr. Coleman also provided information contained in a Memorandum prepared by MWD on the “Gold King Mine Spill” in connection with the August 5, 2015 accidental release of contaminated mine drainage in southwestern Colorado. MWD does not anticipate any adverse water quality issues for the District or its member public agencies as a result of the spill.

President Lu-Yang advised that Supervisor Don Knabe has approved her appointment to the Los Angeles County Assessment Appeals Board.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:11 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary