



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
July 9, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Kirk Howie, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
David and Teri Malkin, Resident
Mike Touhey, Upper San Gabriel Valley Municipal Water District

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

PUBLIC COMMENT ON AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as amended. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Special Board Meeting Held on June 4, 2013

1.2

Approval of the Minutes of Special Board Meeting Held on June 21, 2013

1.3

Demands on General Fund Account for May and June 2013

1.4

Investment Report for May and June 2013

1.3

Water Purchases for May 2013

Special Board Meeting:	July 19, 2013, 8:00 a.m.
Special Board Meeting:	July 23, 2013, 5:00 p.m.
Regular Board Meeting:	August 13, 2013, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for June 2013

Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as presented. The motion was unanimously carried.

2.2

Approve Funding the *Project Development Fund* within the Puente Basin Water Agency in the Amount of \$150,000.00 for Conducting Preliminary Engineering Analyses and Feasibility Studies for Various Water Resources Projects Being Pursued

General Manager, Ken Deck, provided background information and advised the Board that the purpose of the fund was to have funds available with the Puente Basin Water Agency to draw from for feasibility studies on potential projects to be undertaken by Puente Basin Water Agency. Mr. Deck further explained that currently Walnut Valley has been advancing the money and invoicing Rowland for their share. This funding would provide for a more efficient mechanism to pay for developing proposals for projects, therefore, it is his recommendation that the Board approve the establishment of the Fund within the Puente Basin Water Agency. In response to a question, Director Lima explained that proposed projects would be subject to the approval of the Boards of Walnut and Rowland Water Districts before they would be undertaken. After discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the establishment of the fund in the amount of \$150,000.00.

2.3

Review and Approve 2013-14 Salary Schedule

Mr. Henry advised the Board that the CalPERS has instituted a new requirement that its contracting agencies certify their salary schedule at least once a year for purposes of enabling CalPERS to ensure that compensation is not “spiked” in the last year prior to retirement. He explained the District’s salary structure to the Board. Mr. Deck responded to a question from President Lu-Yang, that the salary schedule reflects the 2% increase approved by the Board of Directors in connection with the annual budget. Director Bellah requested that the Minutes reflect that the salary schedule presented for approval included “monthly” salary rates. After discussion, a motion was made by Director Lewis, seconded by Director Lima, to approve the 2013-14 Salary Schedule as presented. The motion was unanimously carried.

2.4

Discuss Fullerton Road Grade Separation

General Manager, Ken Deck, presented a map setting forth the location of the District facilities which are affected by the grade separation. He referred to the District letter sent to the Alameda Corridor-East Construction Authority (ACE) in connection with the Fullerton Road grade separation and recycled water line relocation and the District’s cost concerns. Also included in the Board packet was the response received from ACE advising that a meeting to discuss the potential issues would be scheduled. He expressed his concern that this grade separation will place a substantial financial burden on the District’s rate payers and that they will derive no benefit from this project since its primary objective is to diminish traffic congestion. He is hopeful that the District can discuss this matter further with ACE and hopefully receive some financial relief in connection with the relocation of the District’s recycled water lines.

2.5

Communications/Education Outreach Update

Provided for information purposes only.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- Launch Screening of “SGV Water Wise”, Wednesday, July 24, 2013, 2:00-3:00 PM, Charter Communications 4781 N. Irwindale, CA 91706
Director Lewis requested Staff to make a reservation for his attendance.
- Legislative Update Breakfast, “Update on Business-Related Legislation Currently Under Consideration in Sacramento”, Pacific Palms Resort, July 26, 2013, 7:30 a.m.
Directors Lewis and Bellah requested Staff to make reservations for their attendance.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

Included in the Board packet was a “Thank You” letter from the Rowland Unified School District *For Us Foundation* for the District’s donation to their Silent Auction which raised needed monies for education grants. Legal counsel requested that the Minutes reflect that the donation consisted of a signed bottle of wine donated by Dr. Bill Mathis, The Mathis Group, on behalf of the District, and a Conservation Basket containing miscellaneous water conservation items and literature on water conservation from the District.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the June 19, 2013 Board meeting and advised that their Financial Report was presented which included a 2.03% Cost of Living increase for employees based on the Consumer Price Index (CPI). Mr. Kirk Howie advised that Three Valleys will hold a “Water 101” workshop on July 17, 2013, and conduct a tour of the Three Valleys Treatment Plant. Three Valleys will be dark for two months during the summer and will resume with a workshop on September 4, 2013 and the regular Board meeting on September 18, 2013.

5.2

Puente Basin Water Agency

Director Lima reported on the current activities and projects of the Puente Basin Water Agency.

General Manager, Ken Deck, advised the Board that the District had applied for and was awarded funds to conduct a Feasibility Study on a regional project in 2009 by the Water Quality Authority (WQA). The WQA Board has approved reallocating those funds to a new feasibility study in connection with the Pomona Valley Operable Unit (PVOU) project being conducted through the Puente Basin Water Agency. Mr. Deck explained that Rowland was the agency that originally applied for the funds and that the WQA has agreed to pay for 65% of the Study, but in order for WQA to pay 65%, the Feasibility Study will have to be contracted through Rowland, not the Puente Basin Water Agency. Additionally, Northrup-Grummond has agreed to pay 20%, and Rowland and Walnut will pay the final 15%.

General Manager, Ken Deck, also referred to the letter included in the Board packet from the Department of Water Resources indicating that they had recorded and filed the District’s water rights lease agreement for 306 acre feet in the Central Basin, for the period covering July 1, 2013, through June 30, 2018.

5.3

Joint Powers Insurance Authority

Nothing to report.

5.4

Association of California Water Agencies

Director Lewis provide an update and comments on the postponement of the vote on the Water Bond.

5.5

Project Ad-Hoc Committee

President Lu-Yang reported that the meeting held on June 27, 2013 primarily discussed current projects and succession planning.

5.6

Regional Chamber of Commerce

President Lu-Yang reported that at the recent Installation Dinner, the new President of the Chamber, Michael Gregoryk, had been installed. The Chamber Retreat is scheduled for

July 12-13, 2013, and the Chamber Mixer is set for July 18, 2013 at the Speed Zone; the Green Conference has been scheduled for September 5, 2013.

Director Lewis reported that the Chamber Government Affairs Council meeting was cancelled for this month.

5.7

PWR Joint Water Line Commission

Director Lima reported that the PWR Budget had been approved at the June 20, 2013 meeting.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Rios reported on her attendance at the meeting and advised that it was very well attended. The issue of the homeless on Nogales Street was discussed and the fact that nothing can be done to alleviate the problem unless a crime is committed. Director Bellah reported that Rowland Unified School District Superintendent, Ruben Frutos, reported on summer school and how well the District is doing.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Mrs. Perea reported that the residential Landscape Class held on Saturday, June 22, 2013, was well attended with approximately 20 residents. Included in the Board packet was a letter from a resident thanking the District for providing the class. She felt it was very informative. School is out and we are preparing for the next school year projects. The Teachers' Workshop will be held in October and the flyers will be delivered during the first week of school. In connection with the Buckboard Days Parade on October 19, 2013, the District has delivered the sponsorship check and all applications to the Parade Committee and Teresa Ryan has attended the planning meetings. The Consumer Confidence Report for 2012 has been posted to the District's new website which is now live and operational. The informational postcards were delivered to District customers prior to the July 1, 2013 due date. Copies of the post cards and the CCR were provided to the Directors. The Communications Update provided by CV Strategies was included in the packet for Board review.

6.2

Personnel Report

Mr. Carrera reported that the retirement luncheon held for recent retiree, Profirio Pena, was very successful and was attended by several previously retired employees.

6.3

Engineer's Report

Mr. Carrera reported on the various projects the District is involved in and noted that since there are several agencies partnering in many of these projects, this necessitates that agreements be drawn by each agency and/or municipality which increases the complexity and time involved to initiate the projects.

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Nothing to report.

Directors' and General Manager's Comments

Director Bellah requested clarification on a Director's role in endorsing a candidate for office. Legal counsel, Janet Morningstar, advised that a Director may endorse a candidate personally and identify himself or herself as a Director of Rowland Water District, however, he may not endorse a candidate on behalf of the District. Neither the District nor any individual Director may expend public funds in support of any candidate or ballot measure.

Future Agenda Items

- Quarterly President's Dinner

Late Business

None.

Special Board Meeting:	July 19, 2013, 8:00 a.m.
Special Board Meeting:	July 23, 2013, 5:00 p.m.
Regular Board Meeting:	August 13, 2013, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary