



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

May 28, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Szu Pei Lu-Yang  
Director John Bellah  
Director Anthony J. Lima

**ABSENT:**

None.

**OTHERS PRESENT:**

Ryan Guiboa, Legal Counsel, Best Best & Krieger  
Tara Bravo, CV Strategies  
Denise Jackman, Resident

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

Upon motion by Director Lima, seconded by Director Lu-Yang, and unanimously carried, the Board made a determination that there was need to take immediate action and the need came to the attention of the District after the posting of the Agenda and added the following at item 1.4:

**“1.4 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- Special District Leadership Academy, July 7-10, 2019, Napa, CA”

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

**Tab 1 ACTION ITEMS**

**1.1**

**Board Workshop to Review District Budget for Fiscal Year 2019-2020**

Finance Officer, Sean Henry, provided information in connection with the 2019-2020 Fiscal Budget in a Power Point Presentation. He reviewed and commented on the line items contained in the draft budget and answered questions posed by members of the Board. Mr. Coleman provided supplemental information on the revenue and operating expenses as well as an explanation and detail of Capital Budget items contained in the budget. He advised the Board that the final 2019-2020 Fiscal Budget will be brought back for approval at the June 11, 2019 Regular Board Meeting.

**1.2**

**Receive and File Rowland Water District’s Quarterly Investment Review  
As of March 31, 2019**

Mr. Henry provided a Power Point presentation to the Board to graphically illustrate and compare the District’s investments as of March 31, 2019. He noted that the short-term interest rates are increasing reflecting a higher yield on the District’s investments. Mr. Henry provided clarification and answers to questions posed by members of the Board.

After discussion, a motion was made by Director Lu-Yang, seconded by Director Rios, to receive and file the Quarterly Investment Report as presented. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**1.3**

**Receive and File Rowland Water District’s Statement of Operations for Period Covering  
January 1, 2019 through March 31, 2019**

Mr. Henry reviewed line items contained in the Power Point presentation covering the period January 1, 2019 through March 31, 2019, in detail and explained the variances in several categories and answered questions posed by members of the Board. After discussion a motion was made by Director Lima, seconded by Director Lu-Yang, to receive and file the Statement of Operations as presented. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**1.4**

**Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

Special District Leadership Academy, July 7-10, 2019, Napa, CA

After Discussion and upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously approved Director Rios’ attendance at the Special District Leadership Academy and authorized the payment of *per diem compensation*. Staff was asked to make reservations for Director Rios’ attendance.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: None

**1.5**

**CLOSED SESSION**

Legal counsel, Ryan Guiboa, adjourned the meeting to closed session at 7:41 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

**a. CONFERENCE WITH LEGAL COUNSEL—  
Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9  
Name of Case: Rowland Water District vs. La Habra Heights County Water District  
Case No. KC070088**

**b. Conference with Real Property Negotiator Pursuant to  
Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms

**c. Conference with Real Property Negotiator Pursuant to  
Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:45 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action.

**Directors' and General Manager's Comments**

Director Lu-Yang reported on the Solar Cup Event which she attended at Lake Skinner on May 17 and 18, 2019, and advised that Rowland Unified Superintendent, Julie Mitchell, also attended the event. Director Lewis reported on his attendance at the Special District's Legislative Days, held on May 21-22, 2019, at Sacramento, CA.

**Future Agenda Items**

None.

**Late Business**

None.

***Next Regular Board Meeting***

***June 11, 2019, 6:00 p.m.***

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:48 p.m.

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ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary