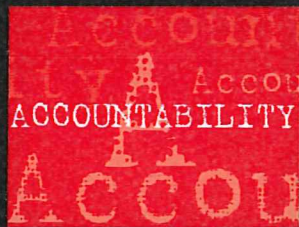
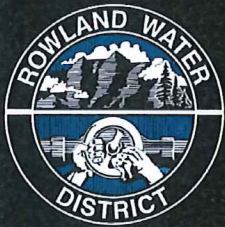


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
December 11, 2018
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
December 11, 2018
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on November 13, 2018**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on November 20, 2018**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for October 2018**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for October 2018**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.5 Water Purchases for October 2018**
For information purposes only.

Next Regular Board Meeting: January 8, 2019, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for November 2018**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Administer Oaths of Office to John Bellah, Division 3, Robert W. Lewis, Division 4 and Szu Pei Lu-Yang, Division 5**
Intentionally left blank. No recommendation provided.
- 2.3 Approve Executive Officer Positions of the Board of Directors for 2019**
Intentionally left blank. No recommendation provided.
- 2.4 Review and Approve Board of Directors Committee Assignments for 2019**
No recommendation provided.
- 2.5 Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency**
Intentionally left blank.
Recommendation: The Board of Directors approve/confirm the appointments.

- 2.6 **Review and Approve Resolution 12-2018 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency**
Recommendation: The Board of Directors approve Resolution 12-2018 as presented.
- 2.7 **Approve/Confirm Appointment of Director to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission**
Intentionally Left Blank. Recommendation: The Board of Directors approve/confirm the appointment.
- 2.8 **Review and Approve Resolution 12.1-2018 Establishing the Rowland Water District Investment Policy**
Recommendation: The Board of Directors approve Resolution No. 12.1-2018 as presented.
- 2.9 **Review and Approve Resolution No. 12.2-2018 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer**
Recommendation: The Board of Directors approve Resolution No. 12.2-2018 as presented.
- 2.10 **Public Relations (Rose Perea)**
- **Communications Outreach (CV Strategies)**
 - **Education Update**
- For information purposes only.*
- 2.11 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- Urban Water Institute Spring Water Conference, February 27, 2019 to March 1, 2019, Hilton Palm Springs Hotel, Palm Springs, CA

Tab 3 LEGISLATIVE INFORMATION

- 3.1 **Updates on Legislative Issues**
Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

There are no tabs for the remainder of the meeting.

Tab 5 COMMITTEE REPORTS

- 5.1 **Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.2 **Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**

- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee**
(Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 **Rowland Heights Community Coordinating Council**
(Directors Lu-Yang/Bellah)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 **Finance Report** (Mr. Henry)
- 6.2 **Operations Report** (Mr. Warren)
- 6.3 **Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

- a. **CONFERENCE WITH LEGAL COUNSEL—**
Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Rowland Water District vs. La Habra Heights County Water District
Case No. KC070088
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
November 13, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Christopher Pisano, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Matt Litchfield, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Teri Malkin, thanked the District for its participation in the Buckboard Days Parade.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on October 9, 2018

1.2

Approval of the Minutes of Special Board Meeting Held on October 23, 2018

1.3

Demands on General Fund Account for September 2018

1.4

Investment Report for September 2018

1.5

Water Purchases for September 2018

Next Special Board Meeting November 20, 2018, 6:00 p.m.
Next Regular Board Meeting December 11, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for October 2018

Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Receive and File PWR Joint Water Line Commission Audit Report for Fiscal Year 2017-2018 Prepared by White Nelson Diehl Evans LLP

After discussion, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried to receive and file the Audit Report as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

Receive and File Rowland Water District’s Statement of Operations For Period Ending September 30, 2018

After discussion, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to receive and file the Statement of Operations as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.4

Receive and File Rowland Water District’s Quarterly Investment Report as of September 30, 2018

After discussion, a motion was made by Director Rios, seconded by Director Lewis, and unanimously carried, to receive and file the Quarterly Investment Report as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.5

Review and Approval final Draft of District 2018 Strategic Plan Document

After discussion, a motion was made by Director Lima, seconded by Director Rios, and unanimously carried, to approve the final draft of the 2018 Strategic Plan document as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.6

Public Relations (Rose Perea)

District Directors and staff attended the “Friends of Rowland Unified Schools” (FOR US) Breakfast on October 19, 2018 as well as the Buckboard Days Parade on October 20, 2018. EduBucks applications were due November 1, 2018. The District had five (5) applications submitted: Rowland Elementary, Jellick Elementary (2) and Blandford Elementary (2). A determination will be made at the December WEWAC meeting. The Project WET Teachers’ Workshop was cancelled due to lack of interest in participating. It will be re-scheduled in February or March, 2019. The Scholar Program and Media Contest applications have been delivered to the schools in the District’s service area. The Solar Cup boat building was held at Three Valleys MWD on November 3, 2018.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that the final Strategic Plan document will be printed and a Press Release will be issued and posted to the District website. The Customer Survey has been completed which included 15 Spanish and 12 Chinese surveys. The findings will be presented at the January 2019 Board meeting.

Education Update

For information purposes only.

2.7

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Solar Cup, May 17-19, 2019, Temecula, CA**

Upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board authorized the payment of *per diem* compensation for those Directors attending the Solar Cup event.

Staff was asked to make reservations for Directors Lu-Yang's and Rios' attendance at Solar Cup.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Directors Lima and Lu-Yang reported on their attendance at the October 17, 2018 meeting. They reported that Three Valleys MWD's General Manager, Rick Hansen, formally announced his retirement effective December 28, 2018, at which time the Interim General Manager, Matt Litchfield, will assume the position of General Manager. Directors Lima and Lu-Yang also reported on their attendance at the November 7, 2018 Board meeting and advised that Director Carlos Goytia was re-elected to the Board. Joe Ruzicka advised that LAFCO had officially dissolved the Sativa Water District and that Los Angeles County Public Works has taken over the management of the District. They advised that forty (40) schools attended the Solar Cup boat building held at their facility on November 3, 2018.

5.2

Joint Powers Insurance Authority

General Manager, Tom Coleman, advised that he will attend the JPIA meeting to be held on November 26, 2018 in San Diego at the ACWA Fall Conference. Creating a "Captive Insurance Company" will be discussed at the Executive Committee meeting in the morning. A vote will be held at the November 26, 2018 Board of Directors' meeting to create its own Captive Insurance Company which will be housed in Utah.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported on his attendance at the November 8, 2018 meeting. A status report was provided on all current projects and a review of the financial statements for the first Quarter FY 2018-19 was provided.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce-Government Affairs Committee

Director Lewis reported on the meeting of the Government Affairs Committee which was held on November 13, 2018 here at the Rowland Water District. This was an end-of-year meeting and reports on the election were discussed.

5.7

PWR Joint Water Line Commission

Director Lima reported on his attendance at the meeting held on October 25, 2018. The Treasurer's Report and Statement of Income were provided and discussed. The commission approved the Financial Audit and a review of the Biennial Conflict of Interest Code was discussed indicating no changes.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

President Lu-Yang, reported on her attendance at the October 12, 2018, meeting and advised that Budget questions were discussed. The building of 22-bedroom structures on Desire was discussed. A presentation was provided by Adrienne Ng, Planner, Los Angeles County Department of Public Health, on a new traffic safety initiative the County is developing.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, advised that the Audit will be presented at the January Board meeting.

6.2

Operations Report

Director of Operations, Dave Warren, advised that as part of the District's proactive commitment to identify valves that require changing out, staff replaced a valve at the Granby Booster Station which avoided major disruption had the valve not been identified prior an incident occurring.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY’S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Christopher Pisano, adjourned the meeting to closed session at 7:19 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:52 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

Directors’ and General Manager’s Comments

General Manager, Tom Coleman, advised that the proposed date for the dedication of the Marcos Aspeitia building is Saturday, February 23, 2019, 10:00-11:00 a.m.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:59 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

November 20, 2018 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best Best & Krieger

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Dave Warren, Director of Operations
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Overview and Discussion of Existing Life Insurance and Education Reimbursement Policies

General Manager, Tom Coleman, provided an overview of life insurance benefits available and a comparison of current life insurance benefits provided to employees and the availability of other life insurance options. He also reviewed the current District Education Reimbursement Policy and a comparison of the reimbursement policy provided by other water agencies. It was the consensus of the Board that the current “District Life Insurance Policy” and the “Educational Reimbursement Policy” be revised to incorporate the revisions discussed and be brought back to the Board for review and approval at a future Board meeting.

2.1

CLOSED SESSION

Legal counsel, Ryan Guiboa, adjourned the meeting to closed session at 7:01 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957.** Performance Review for General Manager.
- b. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088
- c. Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:37 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

Directors’ and General Manager’s Comments

General Manager, Tom Coleman, thanked the Board of Directors for their feedback in connection with the evaluation process.

Future Agenda Items

None.

Late Business

None.

Next Regular Board Meeting

December 11, 2018, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:41 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25057						
10/18	10/02/2018	25057	62647	COMMLINE, INC.	INSTALL LIGHT BAR & RADIO ON NEW TRUCK #37	2,486.63
10/18	10/02/2018	25057	62647	COMMLINE, INC.	TEST REPEATER AND ANTENNA SYSTEM	250.00
Total 25057:						<u>2,736.63</u>
25058						
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	355.06
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	166.26
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	259.25
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	260.66
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	81.72
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	171.26
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	151.11
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	231.07
10/18	10/02/2018	25058	62624	HASA INC	CHEMICALS FOR RCS	152.17
Total 25058:						<u>1,828.56</u>
25059						
10/18	10/02/2018	25059	379	HIGHROAD INFORMATION TECHNOL	VMWARE VSPHERE ESSENTIALS PLUS RENEWAL	2,000.00
10/18	10/02/2018	25059	379	HIGHROAD INFORMATION TECHNOL	VMWARE VSPHERE ESSENTIALS RENEWAL HOST	300.00
Total 25059:						<u>2,300.00</u>
25060						
10/18	10/02/2018	25060	244	INFOSEND INC	BILLING SERVICE	3,236.16
Total 25060:						<u>3,236.16</u>
25061						
10/18	10/02/2018	25061	62691	LYONS CONSTRUCTION	INSTALL (2) WINDOW INSERTS	1,078.70
Total 25061:						<u>1,078.70</u>
25062						
10/18	10/02/2018	25062	62525	MORROW-MEADOWS CORPORATION	NEW SENSOR FOR DRAGER-LHH CONNECTION	790.20
Total 25062:						<u>790.20</u>
25063						
10/18	10/02/2018	25063	62448	PARS	GASBY 45 MANAGEMENT FEE	769.71
Total 25063:						<u>769.71</u>
25064						
10/18	10/02/2018	25064	5000	PUENTE BASIN WATER AGENCY	LEGAL-AUG 2018	990.00
Total 25064:						<u>990.00</u>
25065						
10/18	10/02/2018	25065	62007	PURCHASE POWER	POSTAGE METER POSTAGE	1,825.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 25065:						1,825.77
25066						
10/18	10/02/2018	25066	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	2,000.00
Total 25066:						2,000.00
25067						
10/18	10/02/2018	25067	62712	ROWLAND WATER DISTRICT	PWAG SEMS/NIMS TRAINING (1)	50.00
Total 25067:						50.00
25068						
10/18	10/02/2018	25068	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	558.16
Total 25068:						558.16
25069						
10/18	10/02/2018	25069	3550	SOUTHERN COUNTIES FUELS	GASOLINE & DIESEL	3,261.39
Total 25069:						3,261.39
25070						
10/18	10/02/2018	25070	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT-CASELLE/CRYSTAL RE	140.00
Total 25070:						140.00
25071						
10/18	10/02/2018	25071	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	300.00
10/18	10/02/2018	25071	62521	TRIEPEI SMITH & ASSOCIATES	ANNUAL WEBSITE HOSTING FEE	300.00
Total 25071:						600.00
25072						
10/18	10/09/2018	25072	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	37,606.14
10/18	10/09/2018	25072	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	487.14
10/18	10/09/2018	25072	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	49.35
10/18	10/09/2018	25072	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,740.15
10/18	10/09/2018	25072	1000	ACWA JPIA	RETIRES HEALTH BENEFITS	12,222.13
10/18	10/09/2018	25072	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,230.55
Total 25072:						63,335.46
25073						
10/18	10/09/2018	25073	4600	AIRGAS USA LLC	ACETYLENE FOR TANK	164.97
Total 25073:						164.97
25074						
10/18	10/09/2018	25074	62622	AKM CONSULTING ENGINEERS	ANTENNA TOWERS	1,605.00
10/18	10/09/2018	25074	62622	AKM CONSULTING ENGINEERS	WAREHOUSE BUILDING NORTH	9,075.00
10/18	10/09/2018	25074	62622	AKM CONSULTING ENGINEERS	MAINTENANCE BUILDING OVERHANG	16,030.00
Total 25074:						26,710.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25075						
10/18	10/09/2018	25075	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	50.14
Total 25075:						50.14
25076						
10/18	10/09/2018	25076	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	2,964.60
10/18	10/09/2018	25076	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR AND EMPLOYMENT	559.80
10/18	10/09/2018	25076	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	831.10
10/18	10/09/2018	25076	62597	BEST BEST & KRIEGER	LEGAL FEES-LOPEZ, RICARDO	1,600.04
Total 25076:						5,955.54
25077						
10/18	10/09/2018	25077	62440	BNY MELLON NA	TRUSTEE FEES	1,450.00
Total 25077:						1,450.00
25078						
10/18	10/09/2018	25078	62539	BRKICH CONSTRUCTION	VALVE REPLACEMENTS	23,911.52
10/18	10/09/2018	25078	62539	BRKICH CONSTRUCTION	VALVE REPLACEMENTS	35,825.76
Total 25078:						59,737.28
25079						
10/18	10/09/2018	25079	62493	CADWAY INC (CAL DOMESTIC WATE	RTC CDWC	619.66
Total 25079:						619.66
25080						
10/18	10/09/2018	25080	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,277.05
Total 25080:						3,277.05
25081						
10/18	10/09/2018	25081	62705	COMP	PULMONARY FUNCTION TEST-T NOELTE	35.00
10/18	10/09/2018	25081	62705	COMP	LIFT TEST-T NOELTE	45.00
10/18	10/09/2018	25081	62705	COMP	QT TEST-T NOELTE	40.00
10/18	10/09/2018	25081	62705	COMP	BH TEST-T NOELTE	35.00
10/18	10/09/2018	25081	62705	COMP	PHYSICAL EXAM-T NOELTE	65.00
Total 25081:						220.00
25082						
10/18	10/09/2018	25082	62645	CORE & MAIN LP	AMI INFRASTRUCTURE	152,773.14
Total 25082:						152,773.14
25083						
10/18	10/09/2018	25083	62594	COSTCO MEMBERSHIP	ANNUAL MEMBERSHIP	120.00
Total 25083:						120.00
25084						
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	PROPOSAL-AZUSA & GALE	7,335.00
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	4,923.95
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	11,349.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	1,300.00
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	CONCRETE	3,500.00
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	ASPHALT	1,142.40
10/18	10/09/2018	25084	5600	G M SAGER CONSTRUCTION	ASPHALT	4,572.00
Total 25084:						34,122.55
25085						
10/18	10/09/2018	25085	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,598.88
10/18	10/09/2018	25085	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	41.56
Total 25085:						2,640.24
25086						
10/18	10/09/2018	25086	244	INFOSEND INC	BILLING SERVICE	1,639.52
Total 25086:						1,639.52
25087						
10/18	10/09/2018	25087	62233	JOHN BELLAH	MILEAGE REIMBURSMENT	103.00
Total 25087:						103.00
25088						
10/18	10/09/2018	25088	3300	LAGERLOF SENEAL ET AL	EMERGENCY PREPARDNESS	1,602.63
10/18	10/09/2018	25088	3300	LAGERLOF SENEAL ET AL	EMERGENCY PREPARDNESS	1,589.17
Total 25088:						3,191.80
25089						
10/18	10/09/2018	25089	2052	LOS ANGELES COUNTY CLERK	NOTICE OF EXEMPTION FILING FEE	75.00
Total 25089:						75.00
25090						
10/18	10/09/2018	25090	62691	LYONS CONSTRUCTION	INSTALL INTERIOR BATHROOM DOOR	1,800.00
Total 25090:						1,800.00
25091						
10/18	10/09/2018	25091	62504	NORTHTOWN COMPANY	CAUTION WATER PIPELINE DECALS	399.97
Total 25091:						399.97
25092						
10/18	10/09/2018	25092	62669	NYHART	GASB 68 REPORT	1,250.00
Total 25092:						1,250.00
25093						
10/18	10/09/2018	25093	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	1,105.00
10/18	10/09/2018	25093	62562	RMC WATER AND ENVIRONMENT	AS NEEDED RW SRVS	910.75
10/18	10/09/2018	25093	62562	RMC WATER AND ENVIRONMENT	AS NEEDED PW SRVS	2,626.25
Total 25093:						4,642.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25094						
10/18	10/09/2018	25094	3360	ROBERT LEWIS	TOTAL EXPENSES-CSDA CONFERENCE	216.80
Total 25094:						216.80
25095						
10/18	10/09/2018	25095	62712	ROWLAND WATER DISTRICT	PWAG SEMS/NIMS TRAINING (6)	300.00
Total 25095:						300.00
25096						
10/18	10/09/2018	25096	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	46.00
10/18	10/09/2018	25096	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	111.70
10/18	10/09/2018	25096	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR MAINS	814.45
10/18	10/09/2018	25096	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR METERS	108.20
Total 25096:						1,080.35
25097						
10/18	10/09/2018	25097	5900	SOCALGAS	GAS UTILITY BILL	31.39
Total 25097:						31.39
25098						
10/18	10/09/2018	25098	62030	STUMP FENCE CO	REPAIR EXISTING CHAIN LINK DOUBLE GATE	850.00
Total 25098:						850.00
25099						
10/18	10/09/2018	25099	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	25.07
Total 25099:						25.07
25100						
10/18	10/09/2018	25100	323	UPS	POSTAGE	17.88
Total 25100:						17.88
25101						
10/18	10/09/2018	25101	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 25101:						21.39
25102						
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	6,116.88
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	667.17
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 18SX88-FULLERTON RD GRADE SEP	14,195.76
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX79-FULLERTON RD GRADE SEP	405.72
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 17TX22-FULLERTON RD GRADE SEP	464.96
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 18SX88-FULLERTON RD GRADE SEP	2,500.97
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	81,232.98
10/18	10/09/2018	25102	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX79-FULLERTON RD GRADE SEP	202.86
Total 25102:						105,787.30
25103						
10/18	10/09/2018	25103	205	WARREN GRAPHICS	PINK TERMINATION NOTICES	787.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/18	10/09/2018	25103	205	WARREN GRAPHICS	ASSEMBLY & DOUBLE CHECK SHEETS	246.24
Total 25103:						1,033.56
25104						
10/18	10/09/2018	25104	62712	ROWLAND WATER DISTRICT	PWAG SEMS/NIMS TRAINING (2)	100.00
Total 25104:						100.00
25105						
10/18	10/18/2018	25105	1050	ACWA JOINT POWERS INSURANCE A	LIABILITY INSURANCE TO 09-30-19	74,072.90
Total 25105:						74,072.90
25106						
10/18	10/18/2018	25106	62622	AKM CONSULTING ENGINEERS	RCS BUILDING DESIGN	2,970.00
Total 25106:						2,970.00
25107						
10/18	10/18/2018	25107	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	232.56
Total 25107:						232.56
25108						
10/18	10/18/2018	25108	1400	BADGER METER INC	SERVICE RENEWAL-READCTR ANALYTICS-10/18-0	854.10
Total 25108:						854.10
25109						
10/18	10/18/2018	25109	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	716.91
Total 25109:						716.91
25110						
10/18	10/18/2018	25110	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	19,504.00
Total 25110:						19,504.00
25111						
10/18	10/18/2018	25111	16	DAVE WARREN	TOTAL EXPENSES-GAS	289.16
Total 25111:						289.16
25112						
10/18	10/18/2018	25112	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	193.03
10/18	10/18/2018	25112	33	DUSTIN T MOISIO	TOTAL EXPENSES-TRI STATE CONFERENCE	38.85
Total 25112:						231.88
25113						
10/18	10/18/2018	25113	5600	G M SAGER CONSTRUCTION	ASPHALT	1,837.60
10/18	10/18/2018	25113	5600	G M SAGER CONSTRUCTION	CONCRETE	1,220.00
Total 25113:						3,057.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25114						
10/18	10/18/2018	25114	2630	HADDICK'S TOWING INC	TOWING CHARGE	270.00
Total 25114:						270.00
25115						
10/18	10/18/2018	25115	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	87.27
Total 25115:						87.27
25116						
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	173.30
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	166.26
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	166.26
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	183.17
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	231.07
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	190.21
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	105.67
10/18	10/18/2018	25116	62624	HASA INC	CHEMICALS FOR RCS	84.54
Total 25116:						1,300.48
25117						
10/18	10/18/2018	25117	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	175.41
10/18	10/18/2018	25117	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	1,193.13
10/18	10/18/2018	25117	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR SENTOUS VALVE	89.94
10/18	10/18/2018	25117	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR HYDRANTS	161.57
Total 25117:						1,620.05
25118						
10/18	10/18/2018	25118	3300	LAGERLOF SENECA ET AL	PWAG WEBSITE	48.60
10/18	10/18/2018	25118	3300	LAGERLOF SENECA ET AL	PWAG WEBSITE	28.10
Total 25118:						76.70
25119						
10/18	10/18/2018	25119	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR PUMPS	57.54
10/18	10/18/2018	25119	257	MCMASTER-CARR SUPPLY CO	CREDIT MEMO	43.14
Total 25119:						14.40
25120						
10/18	10/18/2018	25120	4500	PETTY CASH	MISC EXPENSES	151.84
Total 25120:						151.84
25121						
10/18	10/18/2018	25121	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	65.40
Total 25121:						65.40
25122						
10/18	10/18/2018	25122	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	122.63
10/18	10/18/2018	25122	62460	RYAN WHITE	TOTAL EXPENSES-TRI STATE CONFERENCE	47.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 25122:						169.79
25123						
10/18	10/18/2018	25123	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	19.72
10/18	10/18/2018	25123	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	216.82
10/18	10/18/2018	25123	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	52.73
10/18	10/18/2018	25123	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR VALVES	836.58
10/18	10/18/2018	25123	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	621.18
Total 25123:						1,747.03
25124						
10/18	10/18/2018	25124	339	S C W U A	RESERVATION (7)	210.00
Total 25124:						210.00
25125						
10/18	10/18/2018	25125	62517	SCHNEIDER ELECTRIC SYSTEMS US	SENTOUS VALVE 3 REPLACEMENT	2,283.01
Total 25125:						2,283.01
25126						
10/18	10/18/2018	25126	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 25126:						52.25
25127						
10/18	10/18/2018	25127	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	411.39
Total 25127:						411.39
25128						
10/18	10/18/2018	25128	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	231.10
Total 25128:						231.10
25129						
10/18	10/18/2018	25129	323	UPS	POSTAGE	7.43
Total 25129:						7.43
25130						
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 18SX32- FULLERTON RD GRADE SEP	99,802.34
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 18SX32- FULLERTON RD GRADE SEP	1,489.65
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 15SX96-FULLERTON RD GRADE SEP	232.48
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX17-FULLERTON RD GRADE SEP	697.44
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX77-FULLERTON RD GRADE SEP	929.92
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX77-FULLERTON RD GRADE SEP	6,086.35
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 18SX32- FULLERTON RD GRADE SEP	3,369.05
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 18TX09-FULLERTON RD GRADE SEP	2,121.88
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	64,013.28
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX77-FULLERTON RD GRADE SEP	27,397.21
10/18	10/18/2018	25130	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX79-FULLERTON RD GRADE SEP	202.86
Total 25130:						206,342.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25131						
10/18	10/18/2018	25131	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	1,247.53
Total 25131:						1,247.53
25132						
10/18	10/22/2018	25132	4750	PWR JT WATER LINE COMMISSION	546.9 AC FT-AUG 2018 WATER	552,369.00
10/18	10/22/2018	25132	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	7,356.17
10/18	10/22/2018	25132	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,073.05
10/18	10/22/2018	25132	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,736.18
Total 25132:						562,534.40
25133						
10/18	10/24/2018	25133	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	13,594.36
Total 25133:						13,594.36
25134						
10/18	10/24/2018	25134	4600	AIRGAS USA LLC	ACETYLENE FOR TANK	82.35
Total 25134:						82.35
25135						
10/18	10/24/2018	25135	62622	AKM CONSULTING ENGINEERS	RCS BUILDING DESIGN	1,540.00
Total 25135:						1,540.00
25136						
10/18	10/24/2018	25136	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	989.67
Total 25136:						989.67
25137						
10/18	10/24/2018	25137	400	AT&T MOBILITY	MOBILE PHONES, IPADS	3,210.68
Total 25137:						3,210.68
25138						
10/18	10/24/2018	25138	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	312.06
Total 25138:						312.06
25139						
10/18	10/24/2018	25139	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	2,871.85
10/18	10/24/2018	25139	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR & EMPLOYMENT	186.60
10/18	10/24/2018	25139	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	3,854.02
10/18	10/24/2018	25139	62597	BEST BEST & KRIEGER	LEGAL FEES-RICARDO LOPEZ	3,017.55
Total 25139:						9,930.02
25140						
10/18	10/24/2018	25140	402	BOOMERANG BLUEPRINT	COLOR SCANNING-ANTENNA TOWERS	48.13
Total 25140:						48.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25141						
10/18	10/24/2018	25141	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 25141:						430.00
25142						
10/18	10/24/2018	25142	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 25142:						1,884.00
25143						
10/18	10/24/2018	25143	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,265.00
Total 25143:						2,265.00
25144						
10/18	10/24/2018	25144	62645	CORE & MAIN LP	TAX	3,325.85
10/18	10/24/2018	25144	62645	CORE & MAIN LP	1 B16-A31-B15-0101A-1 METER MLMJ 4G CF	12,304.00
10/18	10/24/2018	25144	62645	CORE & MAIN LP	5/8X3/4" BLMJ METER, 4G CF	22,705.00
Total 25144:						38,334.85
25145						
10/18	10/24/2018	25145	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	141.50
Total 25145:						141.50
25146						
10/18	10/24/2018	25146	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,415.00
Total 25146:						2,415.00
25147						
10/18	10/24/2018	25147	2300	FEDERAL EXPRESS	POSTAGE	49.63
Total 25147:						49.63
25148						
10/18	10/24/2018	25148	2550	FRONTIER	INTERNET ACCESS	803.00
10/18	10/24/2018	25148	2550	FRONTIER	PHONE SERVICE	320.27
Total 25148:						1,123.27
25149						
10/18	10/24/2018	25149	330	FUEL PRO INC	MONITOR CERTIFICATION TESTING	810.00
10/18	10/24/2018	25149	330	FUEL PRO INC	D/O INSPECTION	255.00
Total 25149:						1,065.00
25150						
10/18	10/24/2018	25150	5600	G M SAGER CONSTRUCTION	PROPOSAL-3021 FULLERTON RD	1,943.00
Total 25150:						1,943.00
25151						
10/18	10/24/2018	25151	24701	GRAINGER	SUPPLIES FOR BUCKBOARD DAY PARADE	910.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 25151:						910.36
25152						
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	274.75
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	184.58
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	157.81
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	140.90
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	281.80
10/18	10/24/2018	25152	62624	HASA INC	CHEMICALS FOR RCS	274.75
Total 25152:						1,314.59
25153						
10/18	10/24/2018	25153	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
10/18	10/24/2018	25153	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 25153:						6,973.67
25154						
10/18	10/24/2018	25154	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	794.00
10/18	10/24/2018	25154	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	794.00
Total 25154:						1,588.00
25155						
10/18	10/24/2018	25155	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	3,666.42
Total 25155:						3,666.42
25156						
10/18	10/24/2018	25156	244	INFOSEND INC	BILLING SERVICE	2,325.44
Total 25156:						2,325.44
25157						
10/18	10/24/2018	25157	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	404.20
Total 25157:						404.20
25158						
10/18	10/24/2018	25158	6800	J G TUCKER & SONS	CYLINDER 25 PPM H2S, 100 PPM	255.02
Total 25158:						255.02
25159						
10/18	10/24/2018	25159	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
10/18	10/24/2018	25159	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 25159:						900.00
25160						
10/18	10/24/2018	25160	62713	JCL TRAFFIC SERVICES	TRAFFIC CONTROL SIGNS	2,984.14
Total 25160:						2,984.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25161						
10/18	10/24/2018	25161	62020	LA COUNTY DEPT OF PUBLIC WORKS	ANNUAL INDUSTRIAL WASTE INSPECTION FEE	337.00
Total 25161:						337.00
25162						
10/18	10/24/2018	25162	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	329.80
10/18	10/24/2018	25162	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	997.77
10/18	10/24/2018	25162	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE	43.65
Total 25162:						1,371.22
25163						
10/18	10/24/2018	25163	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	162.93
Total 25163:						162.93
25164						
10/18	10/24/2018	25164	62476	NETWORKFLEET INC	MONTHLY SERVICE	374.25
10/18	10/24/2018	25164	62476	NETWORKFLEET INC	CREDIT 9016169	6.17-
10/18	10/24/2018	25164	62476	NETWORKFLEET INC	DEBIT002480	.31
Total 25164:						368.39
25165						
10/18	10/24/2018	25165	62649	OPARC	PAINTING FIRE HYDRANTS	576.93
Total 25165:						576.93
25166						
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	WEST COAST PIPE-SEP 2018	210,499.52
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	PROF SERV SEP 2018	2,135.07
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	WWW VALVE PB18-0005	57,639.59
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	WWW VALVE PB18-0005	20,610.37
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	LEGAL-SEP 2018	270.00
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	FY 17-18 AUDIT	3,000.00
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	2019 DUES	1,582.50
10/18	10/24/2018	25166	5000	PUENTE BASIN WATER AGENCY	FORKLIFT RENTAL PB18-0005	503.94
Total 25166:						296,240.99
25167						
10/18	10/24/2018	25167	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 1, 2	1,527.39
Total 25167:						1,527.39
25168						
10/18	10/24/2018	25168	5100	PUENTE READY MIX INC	CONCRETE SAND & CRUSH BASE	1,547.95
Total 25168:						1,547.95
25169						
10/18	10/24/2018	25169	62007	PURCHASE POWER	POSTAGE METER SUPPLIES	84.05
Total 25169:						84.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25170						
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	GRUNDOMAT BORING TOOL MODEL #75P	14,764.70
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	2' SUBMER SUMP PUMP	1,225.04
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	PUMP TRASH 2" HONDA GX240	1,562.50
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	PUMP TRASH 3" HONDA GX240	1,868.75
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	2" X 20' QUICK COUPLER	140.00
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	3" X 20' QUICK COUPLER	193.75
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	HOSE DISCHARGE 1.5" X 50' NPT THREAD	144.00
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	HOSE DISCHARGE 2" X 50' QUICK COUPLER	142.86
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	HOSE DISCHARGE 3" X 50' QUICK COUPLER	221.43
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	GRUNDOMAT PULLING ATTACHMENT	495.30
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	GRUNDOMAT CABLE GRIP 3/4" - 1-1/4"	321.76
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	GRUNDOMAT CABLE GRIP 1-1/4" - 2"	335.86
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	GRUNDOMAT CABLE GRIP 2" - 2-1/2"	388.78
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	TAX	2,071.77
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR MAINS	2,078.44
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	571.81
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	77.45
10/18	10/24/2018	25170	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	207.53
Total 25170:						26,811.73
25171						
10/18	10/24/2018	25171	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-OCT TO D	1,842.00
Total 25171:						1,842.00
25172						
10/18	10/24/2018	25172	62534	SHRED IT USA	SHREDDING SERVICE	98.74
Total 25172:						98.74
25173						
10/18	10/24/2018	25173	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	30,292.35
10/18	10/24/2018	25173	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,365.82
Total 25173:						33,658.17
25174						
10/18	10/24/2018	25174	215	SOUTH COAST AQMD	ANNUAL RENEWAL-FACILITY ID 328	527.05
10/18	10/24/2018	25174	215	SOUTH COAST AQMD	EMISSIONS FEES-FACILITY ID 328	131.79
Total 25174:						658.84
25175						
10/18	10/24/2018	25175	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	54.52
Total 25175:						54.52
25176						
10/18	10/24/2018	25176	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT	760.00
Total 25176:						760.00
25177						
10/18	10/24/2018	25177	6500	THERMALAIR INC	THERMOSTAT HAS NO POWER-FIXED	295.00
10/18	10/24/2018	25177	6500	THERMALAIR INC	REPAIR CONDENSER FAN	1,293.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 25177:						1,588.41
25178						
10/18	10/24/2018	25178	6600	THREE VALLEYS MUN WATER DIST	LEADERSHIP BREAKFAST (9)	180.00
Total 25178:						180.00
25179						
10/18	10/24/2018	25179	323	UPS	POSTAGE	11.06
Total 25179:						11.06
25180						
10/18	10/24/2018	25180	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	15.09
Total 25180:						15.09
25181						
10/18	10/24/2018	25181	205	WARREN GRAPHICS	ORANGE DOORHANGERS	620.19
Total 25181:						620.19
25182						
10/18	10/24/2018	25182	2212	WHITE NELSON DIEHL EVANS LLP	SECOND INTERIM BILLING-FINANCIAL STATEMEN	4,800.00
Total 25182:						4,800.00
25183						
10/18	10/29/2018	25183	1476	BUSINESS CARD (VISA)	MISC EXPENSES	690.40
10/18	10/29/2018	25183	1476	BUSINESS CARD (VISA)	TOOLS & SUPPLIES	77.88
10/18	10/29/2018	25183	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	524.20
10/18	10/29/2018	25183	1476	BUSINESS CARD (VISA)	MEMBERSHIP FEES	25.00
Total 25183:						1,317.48
25184						
10/18	10/29/2018	25184	62716	CASEY HAYES	TOTAL EXPENSES-BOOT ALLOWANCE	134.68
Total 25184:						134.68
25185						
10/18	10/29/2018	25185	285	CSDA	MEMBERSHIP DUES	7,252.00
Total 25185:						7,252.00
25186						
10/18	10/29/2018	25186	62505	D & H WATER SYSTEMS	VEGAPULS 61-PBWA WBS	1,712.54
Total 25186:						1,712.54
25187						
10/18	10/29/2018	25187	62691	LYONS CONSTRUCTION	REPAIR EXISTING DRYWALL	5,848.33
Total 25187:						5,848.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25188						
10/18	10/29/2018	25188	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 20	397.65
10/18	10/29/2018	25188	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	574.39
10/18	10/29/2018	25188	62573	MANAGED MOBILE INC	MAINTENANCE TRAILER	200.43
Total 25188:						1,172.47
25189						
10/18	10/29/2018	25189	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	163.71
10/18	10/29/2018	25189	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	24.04
10/18	10/29/2018	25189	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR PBWA	252.95
Total 25189:						440.70
25190						
10/18	10/29/2018	25190	62448	PARS	GASBY 45 MANAGEMENT FEE	786.98
Total 25190:						786.98
25191						
10/18	10/29/2018	25191	62562	RMC WATER AND ENVIRONMENT	AS NEEDED PW SRVS	1,746.75
10/18	10/29/2018	25191	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	328.00
10/18	10/29/2018	25191	62562	RMC WATER AND ENVIRONMENT	AS NEEDED RW SRVS	371.75
Total 25191:						2,444.50
25192						
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" CTS SG 110 KEY AMS	2,310.00
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1-1/2" FIP KEY AMS	1,350.71
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" FIP KEY AMS	1,005.95
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" MIPXCTS SG 110 ADPT	345.90
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	3/4" MIPXIPS INSTA-TITE ADPT	121.90
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1" MIPXIPS INSTA-TITE ADPT	173.90
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	3/4" FIPXIPS INSTA-TITE ADPT	112.95
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1" FIPXIPS INSTA-TITE ADPT	146.90
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	3/4" MULR 505885 IPS GRIPPER	40.00
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1" MULR 505886 IPS GRIPPER	40.00
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	3/4" MUELLER O RING FOR INSTATITE	70.00
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1" MULR 505884 IPS O RING	70.00
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" CTS CPLG SG 110 H15403N	460.55
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	8" X 2" IP MULR	595.80
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1-1/2" IPS PE CPLG PJ	449.30
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" IPS PE CPLG PJ	801.65
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1-1/2" FIPXIPS PJ ADPT	279.75
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" FIPXIPS PJ ADPT	451.50
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	1-1/2" MIPXIPS PE PJ ADPT	313.40
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	2" MIPXIPS PE PJ ADPT	497.90
10/18	10/29/2018	25192	62502	S & J SUPPLY COMPANY, INC	8" X 12-1/2" X 2" IP	304.65
Total 25192:						9,942.71
25193						
10/18	10/29/2018	25193	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	98.53
Total 25193:						98.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
25194						
10/18	10/29/2018	25194	6725	TRENCH SHORING COMPANY	BOOM TRUCK	140.00
Total 25194:						140.00
25195						
10/18	10/29/2018	25195	62434	UNION BANK NA	CUSTODY FEES	1,307.00
10/18	10/29/2018	25195	62434	UNION BANK NA	CUSTODY FEES	691.00
Total 25195:						1,998.00
25196						
10/18	10/29/2018	25196	382	W A RASIC CONSTRUCTION CO INC	JOB 18TX48-SENTOUS VAULT	48,727.10
Total 25196:						48,727.10
101518						
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	452,884.00
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,330.23
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,794.36
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,509.14
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,122.36
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION	21,588.75
10/18	10/15/2018	101518	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	5,045.00
Total 101518:						482,183.84
101918						
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	SPECTRUM	762.00
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,495.42
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	DIRECTV	78.66
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	MISC EXPENSES	8,320.79
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	490.31
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	CONFERENCE EXPENSES	3,646.90
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSES	3,003.32
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	173.83
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	SERVICE CUTS	4,016.00
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	PERMIT-VALVES	1,070.00
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	4,141.24
10/18	10/19/2018	101918	1070	AMERICAN EXPRESS	COMPLIANCE EQUIPMENT	66.50
Total 101918:						27,264.97
102418						
10/18	10/24/2018	102418	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	1,066.10
Total 102418:						1,066.10
Grand Totals:						2,443,184.87

GL Account	Debit	Credit	Proof
11505-0	645,234.21	.00	645,234.21
222100	5,094.31	2,448,279.18-	2,443,184.87-
51310-0	1,026,841.75	5,045.00-	1,021,796.75
51410-1	3,245.32	.00	3,245.32
51410-2	2,403.28	.00	2,403.28
51410-3	1,794.36	.00	1,794.36
51410-5	15,478.53	.00	15,478.53
51510-0	19,519.09	.00	19,519.09
51610-0	619.66	.00	619.66
51910-0	4,582.50	.00	4,582.50
52210-0	57.54	43.14-	14.40
52310-0	33,958.77	.00	33,958.77
54210-0	22,044.57	.00	22,044.57
54211-0	50,636.35	.00	50,636.35
54212-0	5,103.38	.00	5,103.38
54213-0	937.27	.00	937.27
54214-0	10,330.53	.00	10,330.53
54215-0	1,296.66	.00	1,296.66
54217-0	6,031.63	.00	6,031.63
54219-0	294,144.18	.00	294,144.18
56210-0	9,497.35	.00	9,497.35
56211-0	5,721.60	.00	5,721.60
56214-0	564.44	.00	564.44
56215-0	7,397.00	.00	7,397.00
56216-0	3,649.57	.00	3,649.57
56217-0	559.27	.00	559.27
56218-0	17,885.56	.00	17,885.56
56218-1	1,260.00	.00	1,260.00
56218-2	3,268.50	.00	3,268.50
56219-0	9,923.50	.00	9,923.50
56220-0	11,535.67	.00	11,535.67
56221-0	4,141.24	.00	4,141.24
56223-0	4,473.91	.00	4,473.91
56310-0	74,072.90	.00	74,072.90
56311-0	13,594.36	.00	13,594.36
56312-0	20,053.37	6.17-	20,047.20
56320-0	3,843.32	.00	3,843.32
56411-0	37,606.14	.00	37,606.14
56413-0	2,740.15	.00	2,740.15
56414-0	1,066.10	.00	1,066.10
56415-0	487.14	.00	487.14
56416-0	329.80	.00	329.80
56417-0	13,211.80	.00	13,211.80
56418-0	997.77	.00	997.77
56419-0	49.35	.00	49.35
56421-0	10,274.20	.00	10,274.20
56510-0	733.84	.00	733.84
56710-0	247.32	.00	247.32
56811-0	6,050.00	.00	6,050.00
56812-0	10,208.07	.00	10,208.07
57310-0	1,540.00	.00	1,540.00
57312-0	1,848.25	.00	1,848.25
57314-0	12,683.85	.00	12,683.85
57315-0	2,265.00	.00	2,265.00
57316-0	5,655.50	.00	5,655.50
57321-0	3,925.24	.00	3,925.24
57322-0	337.00	.00	337.00
57323-0	321.52	.00	321.52

GL Account	Debit	Credit	Proof
Grand Totals:	<u>2,453,373.49</u>	<u>2,453,373.49-</u>	<u>.00</u>

Report Criteria:
Report type: GL detail

Report Criteria:
 Detail Report

Check Number	Date	Payee					
25050	10/09/2018	BUY LOW MARKET C/O KARINA GARCIA					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	629316-23	CREDIT REFUND	15210-0	580.59	580.59
25051	10/09/2018	MARVIN MENDOZA					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	595394-49	CREDIT REFUND	15210-0	52.90	52.90
25052	10/09/2018	HIN QUEK					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	449840-53	CREDIT REFUND	15210-0	21.57	21.57
25053	10/09/2018	BARRY RICHMAN					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	96702-04	CREDIT REFUND	15210-0	20.86	20.86
25054	10/09/2018	WENY TSAO					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	495535-28	CREDIT REFUND	15210-0	24.50	24.50
25055	10/09/2018	WENDY CHIANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	822905-61	CREDIT REFUND	15210-0	31.21	31.21
25056	10/09/2018	FARWEST CORROSION CONTROL					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	15-50	DEPOSIT REFUND	22810-0	2,237.58	2,237.58
Grand Totals:							2,969.21

Tab

1.4



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: November 1, 2018

Subject: Investment Update – October 2018

Economic Review: The next meeting of the Federal Reserve is scheduled for November 7th. The last meeting was held on September 25th. The Fed Funds rate was raised to a target range of 2 to 2-1/4 percent. At the meeting, the Federal Reserve stated “the labor market has continued to strengthen and that economic activity has been rising at a strong rate. Job gains have been strong, on average, in recent months, and the unemployment rate has stayed low. Household spending and business fixed investment have grown strongly. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 3.9 for the month of September. The previous reading was 3.9 for the month of August.

LAIF Update: LAIF ended the month of September with a yield of 2.06%. This represents a .06 basis point increase from the month of August. A comparison with last year shows a 0.95 basis point increase from September 2017 when the yield stood at 1.11%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.92%. This is a .02 basis point increase from the month of September and a 0.14 basis point discount to LAIF. The District CD Placement program carries an effective yield of 1.88% and an average maturity of 640 days. The District had one bond purchase in the month of October. It was a \$250,000 three year Fannie Mae bond with a yield of 2.91%.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED OCTOBER 31, 2018



CASH	
Citizens Business Bank	2,915,680.89
Comerica Bank MMIA	<u>22,919.68</u>
TOTAL CASH	2,938,600.57

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	1.88%	640	1,227,000.00	7.00%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	2.16%	NA	3,498,371.64	19.95%

**CITIZENS TRUST INVESTMENTS
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio
US Treasury Note	5 Year	250,000.00	99.868	99.936	11/30/18	1.38%	NA	249,840.00	1.42%
US Treasury Note	5 Year	250,000.00	100.172	99.799	01/31/19	1.50%	NA	249,497.50	1.42%
US Treasury Note	5 Year	250,000.00	99.359	98.285	01/31/20	1.40%	NA	245,712.50	1.40%
US Treasury Note	5 Year	250,000.00	99.047	97.664	03/31/20	1.15%	NA	244,160.00	1.39%
US Treasury Note	5 Year	250,000.00	99.016	97.871	04/30/20	1.40%	NA	244,677.50	1.40%
US Treasury Note	5 Year	250,000.00	99.633	96.023	02/28/21	1.17%	NA	240,057.50	1.37%
US Treasury Note	5 Year	250,000.00	100.184	95.258	07/31/21	1.18%	NA	238,145.00	1.36%
US Treasury Note	5 Year	250,000.00	99.059	95.117	08/31/21	1.18%	NA	237,792.50	1.36%
US Treasury Note	5 Year	250,000.00	100.375	96.141	07/31/22	1.95%	NA	240,352.50	1.37%
Fedl Home Loan Bank	4 Year	100,000.00	99.529	98.395	03/11/22	2.54%	NA	98,395.00	0.56%
Fed Natl Mtg Assn	5 Year	250,000.00	100.535	96.345	04/05/22	1.95%	NA	240,862.50	1.37%
Fedl Home Loan Bank	5 Year	300,000.00	100.000	98.279	03/28/23	3.13%	NA	294,837.00	1.68%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.000	98.894	05/24/23	3.29%	NA	494,470.00	2.82%
John Deere Capital Corp.	1 Year	350,000.00	100.059	99.803	04/17/19	2.25%	NA	349,310.50	1.99%
Danaher Corp.	2 Year	196,000.00	99.481	98.541	09/15/20	2.44%	NA	193,140.36	3.72%
Paccar Financial Corp.	2 Year	200,000.00	98.996	97.607	11/13/20	2.10%	NA	195,214.00	1.11%
San Diego Gas & Elec. Co.	3 Year	200,000.00	100.324	98.646	08/15/21	3.04%	NA	197,292.00	1.12%
United Parcel Service	4 Year	100,000.00	97.077	96.412	05/16/22	2.44%	NA	96,412.00	0.55%
Bank of New York Mellon Corp	5 Year	250,000.00	99.806	97.240	01/29/23	3.03%	NA	243,100.00	1.39%
Cash Reserve Account						1.89%		88,458.08	0.50%
Total Citizens Trust Investments								4,681,726.44	26.69%

**WELLS FARGO ADVISORS
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	99.948	11/27/18	1.63%	NA	244,872.60	1.40%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	98.951	08/01/19	1.26%	NA	272,115.25	1.55%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	98.645	10/02/19	1.27%	NA	271,273.75	1.55%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	98.563	10/22/19	1.27%	NA	236,551.20	1.35%
Fedl Home Loan Bank	2 Year	250,000.00	98.910	98.584	11/15/19	1.39%	NA	246,460.00	1.41%
Fedl Natl Mtg Assn	2 Year	250,000.00	99.416	97.691	07/30/20	1.54%	NA	244,227.50	1.39%
Fedl Home Loan Mtg Corp	2 Year	250,000.00	100.182	97.873	11/17/20	1.92%	NA	244,682.50	1.40%
Fedl Home Loan Bank	2 Year	250,000.00	99.786	98.053	12/11/20	2.04%	NA	245,132.50	1.40%
Fannie Mae Mtg Corp	3 Year	25,000.00	99.652	98.925	06/22/21	2.91%	NA	247,312.50	1.41%
Fedl Home Loan Mtg Corp	3 Year	255,000.00	96.077	95.069	08/12/21	1.18%	NA	242,425.95	1.38%
Fedl Natl Mtg Assn	4 Year	250,000.00	100.141	95.439	10/07/21	1.44%	NA	238,597.50	1.36%
Fedl Home Loan Bank	4 Year	750,000.00	99.444	96.813	11/29/21	1.94%	NA	726,097.50	4.14%
Fedl Natl Mtg Assn	5 Year	300,000.00	101.614	96.933	01/05/22	2.06%	NA	290,799.00	1.66%
Fedl Home Loan Bank	5 Year	375,000.00	101.153	96.345	04/05/22	1.95%	NA	361,293.75	2.06%
Fedl Home Loan Bank	5 Year	200,000.00	99.334	95.013	04/13/22	1.56%	NA	190,026.00	1.08%
Fedl Home Loan Bank	5 Year	125,000.00	101.067	95.506	12/09/22	1.96%	NA	119,382.50	0.68%
Fedl Natl Mtg Assn	5 Year	505,000.00	100.242	97.328	01/19/23	2.44%	NA	491,506.40	2.80%
Fedl Home Loan Bank	5 Year	250,000.00	100.823	98.732	03/10/23	2.79%	NA	246,830.00	1.41%
Cash Reserve Account						1.80%		32,917.08	0.19%
Total Wells Fargo Investments								5,192,503.48	29.61%

**TOTAL INVESTMENTS
TOTAL CASH AND INVESTMENTS**

	14,599,601.56	100%
	17,538,202.13	
Weighted Average Yield of Total Investment Portfolio:	1.73%	

Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.


Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF SEPTEMBER 2018

SOURCE / DESCRIPTION	2018			2017		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUEENTE BASIN WATER AGENCY / TVMWD	393.0	396,930.00	1,010.00	334.5	368,772.81	1,102.46
POMONA-WALNUT-ROWLAND JWLC	549.9	555,399.00	1,010.00	521.1	514,325.70	987.00
CAL. DOMESTIC WATER COMPANY (CDWC)	0.0	-	-	78.3	28,406.86	362.80
LA HABRA HEIGHTS	0.0	-	-	0.0	-	-
	942.9	952,329.00		933.9	911,505.4	
RECLAIMED WATER	73.6	19,519.00	265.20	81.3	21,707.59	267.01
TOTAL WATER CHARGES	1,016.5	971,848.00		1,015.2	933,212.96	
FIXED CHARGES:						
PUEENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		8,122.36			8,209.51	
CONNECTED CAPACITY		1,330.23			1,353.41	
WATER USE CHARGE		1,509.14			1,402.68	
EQUIV. SMALL METER		1,794.36			1,723.73	
SUBTOTAL		12,756.09			12,689.33	
PWR JWLC						
CAPACITY RESERVATION		7,356.17			7,487.10	
CONNECTED CAPACITY		1,073.05			1,091.75	
WATER USE CHARGE		1,736.18			1,782.72	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
BUDGET ASSESSMENT		9,224.08			46,724.08	
SUBTOTAL		22,688.48			60,384.65	
CDWC / LHH / ODWD						
FIXED CHARGES		309.78			309.78	
SUBTOTAL						
TOTAL FIXED CHARGES		35,754.35			73,383.76	
TOTAL PURCHASED WATER CHARGES		1,007,602.35			1,006,596.72	
AVERAGE WATER CHARGE:		\$ 991.25			\$ 991.53	

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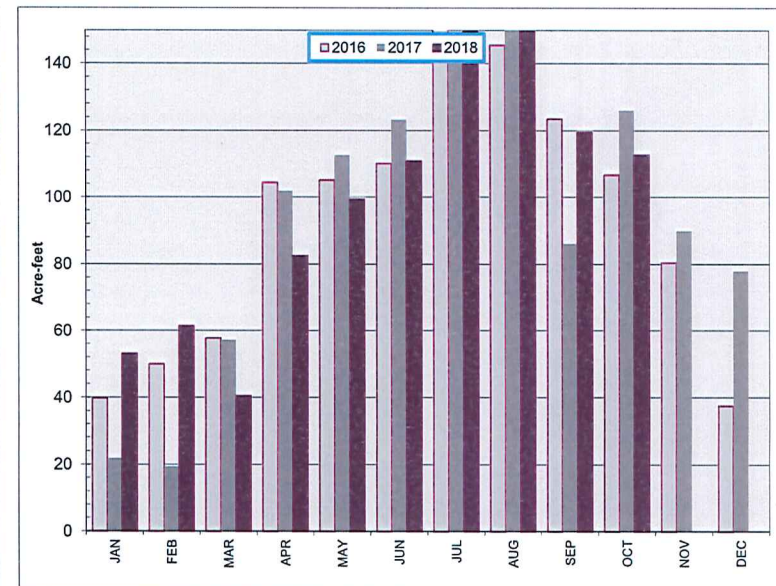
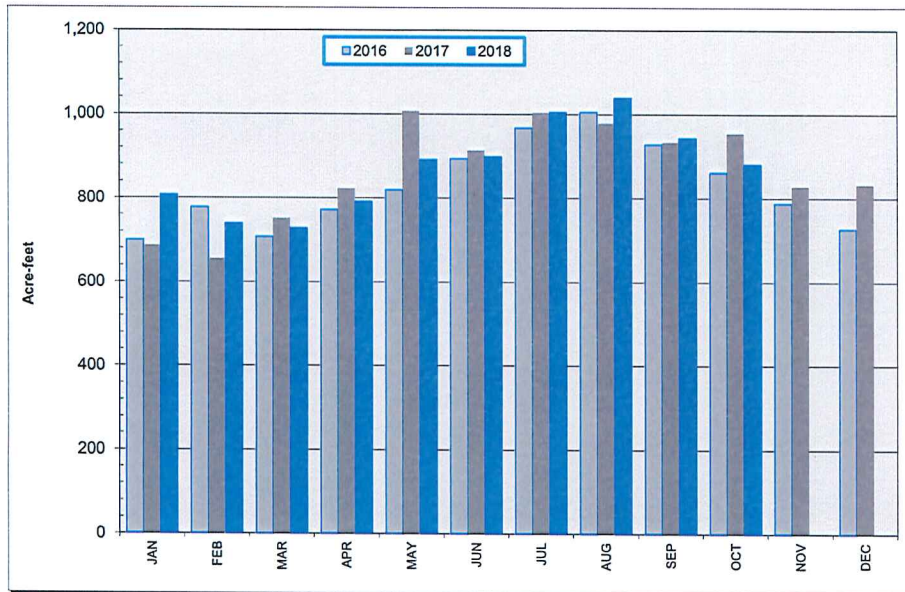


Water Purchases for CY 2018 (Acre-feet)



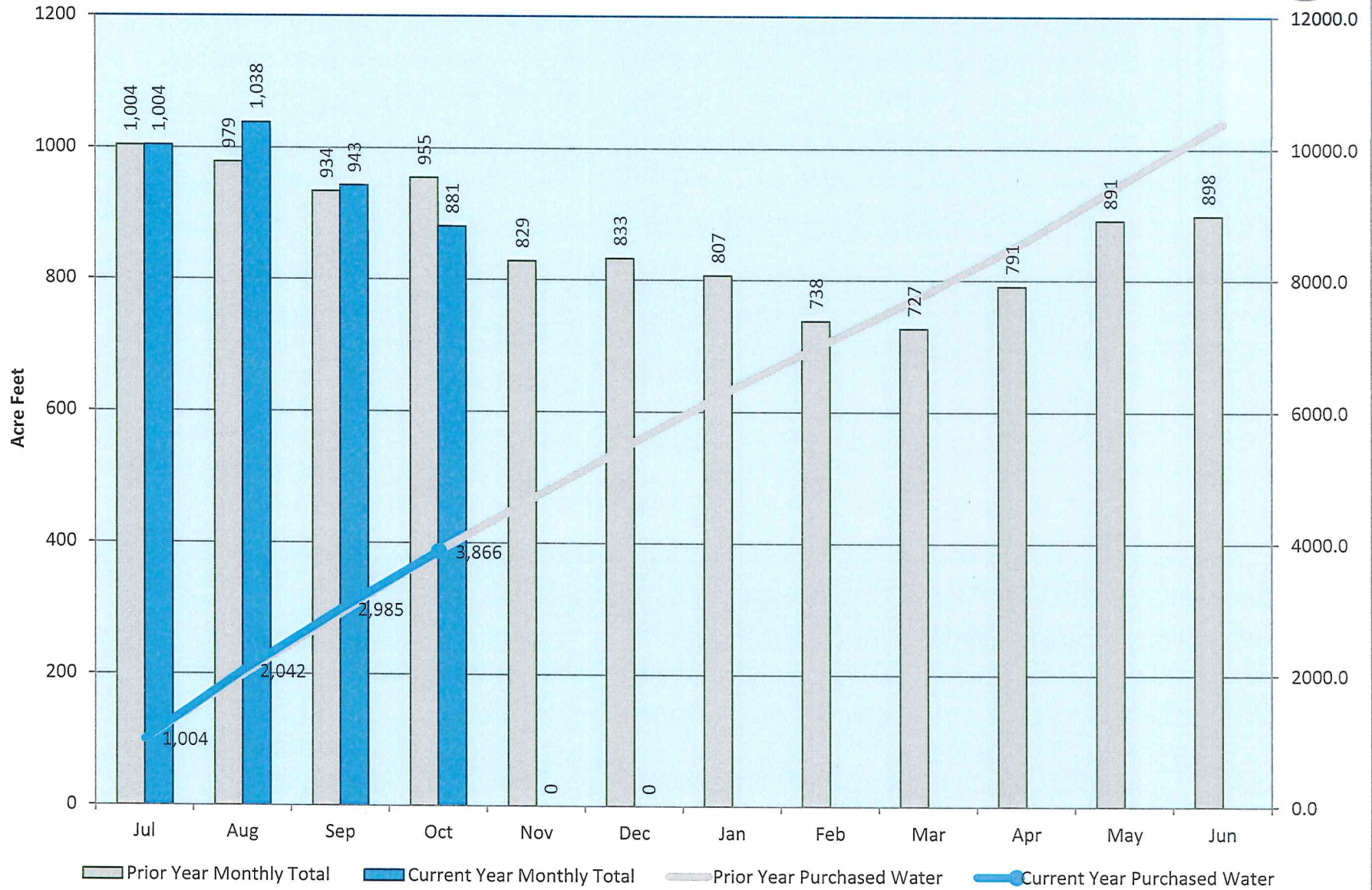
	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	194.6	0.0	0.0	127.0	347.1	138.4	807.1
FEB	156.8	0.0	0.0	211.9	313.4	56.3	738.4
MAR	125.5	0.0	0.0	204.3	242.1	155.4	727.3
APR	160.7	0.0	0.0	245.6	298.1	86.7	791.1
MAY	125.0	0.0	0.0	251.4	387.6	127.2	891.2
JUN	176.9	0.0	0.0	242.2	300.1	179.1	898.3
JUL	151.4	0.0	0.0	598.7	170.5	83.3	1,003.9
AUG	42.7	0.0	0.0	448.4	407.7	139.2	1,038.0
SEP	0.0	0.0	1.4	391.6	389.5	160.4	942.9
OCT	46.7	0.0	0.3	71.4	514.9	247.8	881.1
NOV							0.0
DEC							0.0
TOTAL	1,180.3	0.0	1.7	2,792.5	3,371.0	1,373.8	8,719.3

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
21.9	8.6	0.0	22.5	0.0	53.0
35.0	3.5	1.0	22.0	0.0	61.5
20.5	9.9	0.0	10.1	0.0	40.5
17.0	8.2	2.0	55.3	0.0	82.5
24.0	10.5	2.0	62.9	0.0	99.4
28.1	15.0	2.0	65.8	0.0	110.9
34.8	9.4	3.0	127.3	0.0	174.5
38.0	14.4	6.6	103.2	11.2	173.4
32.7	10.2	3.0	73.6	0.0	119.5
25.9	2.8	2.0	81.1	0.9	112.7
					0.0
					0.0
277.9	92.5	21.6	623.8	12.1	1,027.9



Potable Water Purchases For FY 2018-2019

(Acre-feet)



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NOVEMBER 2018-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	11/7/2018	Three Valleys Board Meeting	\$185.00		Mileage
	11/8/2018	PBWA at Walnut	\$185.00		Mileage
	11/13/2018	RWD Board Meeting	\$185.00		
	11/16/2018	Project Ad-Hoc Meeting	\$185.00		
	11/20/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$925.00		
John Bellah					
	11/12/2018	RHCCC Meeting		X	
	11/13/2018	SGV Chamber Gov Affairs		X	
	11/13/2018	RWD Board Meeting	\$185.00		
	11/20/2018	RWD Special Board Meeting	\$185.00		
	11/26/18-11/30/18	ACWA Fall Conference	\$925.00		Mileage
		TOTAL PAYMENT	\$1,295.00		
Robert W. Lewis					
	11/8/2018	PWBA at Walnut	\$185.00		
	11/13/2018	SGV Chamber Gov Affairs		X	
	11/13/2018	RWD Board Meeting	\$185.00		
	11/20/2018	RWD Special Board Meeting	\$185.00		
	11/26/18-11/30/18	ACWA Fall Conference	\$925.00		Mileage, train fare
		TOTAL PAYMENT	\$1,480.00		
Szu-Pei Lu					
	11/7/2018	Three Valleys Board Meeting	\$185.00		Mileage
	11/12/2018	RHCCC Meeting	\$185.00		
	11/13/2018	RWD Board Meeting	\$185.00		
	11/16/2018	Project Ad-Hoc Meeting	\$185.00		
	11/20/2018	RWD Special Board Meeting	\$185.00		
	11/27/18-11/30/18	ACWA Fall Conference	\$740.00		Mileage & Meals
		TOTAL PAYMENT	\$1,665.00		
Teresa Rios					
	11/13/2018	RWD Board Meeting	\$185.00		
	11/20/2018	RWD Special Board Meeting	\$185.00		
	11/27/18-11/30/18	ACWA Fall Conference	\$740.00		Mileage
		TOTAL PAYMENT	\$1,110.00		

APPROVED FOR PAYMENT:

Tom Coleman

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CURRENT LIST OF COMMITTEE ASSIGNMENTS
Rowland Water District
Board of Directors

UPDATED AND APPROVED BY BOARD ON DECEMBER 11, 2018

Committee	Current Assignments	New Assignments
Puente Basin Water Agency	Director Lewis Director Lima Tom Coleman (Alternate)	
PWR Joint Water Line Commission	Director Lima Director Rios	
Three Valleys Municipal Water District	Director Lima Director Lu-Yang	
Association of California Water Agencies	Director Bellah Director Lewis	
Joint Powers Insurance Authority	Director Lewis Tom Coleman (Alternate)	
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Lewis Director Bellah (Alternate)	
Los Angeles County Sheriff's Department Advisory Council	Director Lu-Yang Director Rios	
Project Ad-Hoc Committee	Director Lima Director Lu-Yang	
Rowland Heights Community Coordinating Council	Director Bellah Director Lu-Yang	

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RESOLUTION NO. 12-2018
Supersedes Resolution No. 12.1-2017

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE
PUENTE BASIN WATER AGENCY**

WHEREAS, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD DECEMBER 11, 2018 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Szu Pei Lu-Yang, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 11, 2018.

TOM COLEMAN
General Manager/Board Secretary

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RESOLUTION NO. 12.1-2018
(Supersedes Resolution No. 12.2-2017)

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
ESTABLISHING THE ROWLAND WATER DISTRICT
INVESTMENT POLICY**

WHEREAS, The Legislature of the State of California has declared that to protect the solvency and creditworthiness of the state and all of its political subdivisions, the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code Section 53600.6); and,

WHEREAS, The Legislature has authorized the legislative body of a local agency having money in a sinking fund or money in its treasury not required for the immediate needs of the local agency ("surplus funds") to invest any portion of the money that it deems wise or expedient in those investments authorized under the Government Code (Sections 53600 et seq.); and,

WHEREAS, the Board of Directors of the Rowland Water District has previously established a policy for the investment of surplus funds of the District pursuant to Government Code Section 53646, and has reviewed and approved said policy annually since its adoption in 1996 at public meetings of the Board of Directors; and,

WHEREAS, the Board of Directors has previously delegated to the General Manager/Treasurer of the District the authority to establish written procedures and to invest and reinvest surplus funds of the District in accordance with the investment policy pursuant to Government Code Section 53607, and has renewed said delegation annually; and

WHEREAS, the Board of Directors now desires to amend and restate the Statement of Investment Policy, and make the delegation of investment authority by separate resolution;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District that the Policy for Investment of Surplus Funds of the District shall be as follows:

SECTION ONE: Purpose.

This Statement of Investment Policy sets forth the policy of the Board of Directors of the Rowland Water District for the investment of any surplus funds of the District which are not required for the immediate operating necessities of the District, including, but not limited to, sinking funds, reserves, trust funds, restricted funds, and surplus monies. All District funds available for investment shall be invested in accordance with this Policy with the goal of achieving the highest rate of return consistent with the ultimate priorities of safeguarding the principal and maintaining liquidity sufficient to insure that funds are available when needed to meet all operating expenses of the District.

SECTION TWO: Objectives.

The District shall operate a cash management system which is designed to accurately monitor and forecast expenditures and reserves, to permit the most efficient investment of District funds. Investment of District funds shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments of surplus funds of the District may be made as authorized by law.

SECTION THREE: Delegation of Authority.

The Board of Directors shall annually consider delegation of the authority to invest or to reinvest surplus funds of the District to the General Manager/Treasurer of the District for a one-year period as permitted by Government Code Section 53607, which delegation shall be made by separate resolution. Upon delegation of investment authority, the General Manager/Treasurer shall assume full responsibility for investment of surplus funds of the district until such delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the Board of Directors.

SECTION FOUR: Policy.

The investment of surplus funds of the District shall be made in consultation with the District's financial advisors and with the exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used in the investment of District funds shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. If investment authority is delegated to the General Manager/Treasurer, the General

Manager/Treasurer so long as he is acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, surplus funds of the District may be invested in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. Investment of District funds is expressly authorized in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). The District is expressly authorized to invest in corporate bonds in accordance with Government Code Sections 53601 and 53601.1. All investments of surplus funds of the District shall comply with the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

To the extent possible, one hundred percent (100%) of the surplus funds of the District shall be invested such that a return is being earned and shall not be left in non-interest-bearing deposit accounts. The criteria for selecting investments, and the absolute order of priority of goals, are as follows:

1. **Safety of Principal:** The safety of principal is the primary objective of the investment program. Investments of surplus funds of the District shall be undertaken in a manner that seeks, first and foremost, to ensure the preservation of capital in the overall portfolio. To attain this objective, investment of District funds shall be diversified in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
 - (a) **Credit Risk:** Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be avoided by investing only in very safe institutions and by diversifying the investments so that the failure of any one issuer would not unduly harm the District's cash flow.
 - (b) **Market Risk:** It is explicitly recognized that in a diversified portfolio, the potential loss of value due to overall changes in the general level of interest rates ("market risk") is inevitable, and must be considered within the context of the overall investment return. Market risk shall be mitigated by limiting the weighted average maturity of the District's investment portfolio to five (5) years, (subject to shorter maturity requirements for individual investments provided by law).
2. **Liquidity:** Securities purchased with surplus funds of the District shall have maturities of appropriate durations such that reasonably anticipated operating expenses of the District will be met without the necessity of selling securities prior to their stated maturity. Notwithstanding the foregoing, any security may be sold prior to maturity if it is determined

that such sale would be advantageous to the District within its overall investment strategy.

3. **Yield:** The investment of surplus funds of the District shall be made with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and the cash flow characteristics of the portfolio.

Government securities and debt obligations of governmental agencies whose obligations carry the full faith and credit of the Government of the United States of America are preferred as the highest quality investments in terms of safety and liquidity.

Investments in certificates of deposit, savings accounts and interest bearing active accounts shall be insured or collateralized to a degree consistent with or exceeding requirements of existing laws and regulations. Maturities of certificates of deposit and term accounts shall be selected to anticipate cash needs and to avoid forced liquidation and the accompanying loss of interest.

Reasonably available and economically feasible investment aids and advisors shall be used to monitor economic conditions and markets to assess the probable course of interest rates.

The most important objective of this Investment Policy is that the safety of the public's money in the hands of the District must be ensured and that such funds must be available when needed for the District's purposes. A high dollar yield on investments, though important, ranks third in priority of investment strategy.

SECTION FIVE: Safekeeping and Custody.

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by Government Code Section 53601.

SECTION SIX: Reporting.

In addition to the monthly report of investment transactions, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund,

the report shall also include a current market value as of the date of the report, and shall identify the source of such valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available.

The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

SECTION SEVEN: Prohibited Investments.

No District funds shall be invested in any security or investment specifically prohibited under Government Code Section 53601, 53601.6 or any other provision of applicable law.

SECTION EIGHT: Effective Date:

This Resolution shall supersede all prior resolutions and actions of the Board of Directors establishing any investment policy and shall become effective on December 11, 2018. The Investment Policy provided herein shall continue until repealed or amended by the Board of Directors.

Adopted this 11th day of December, 2018 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Szu Pei Lu-Yang, President

Attest:

Tom Coleman
General Manager/Treasurer

Tab

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RESOLUTION NO. 12.2-2018
Supersedes Resolution No. 12.3-2017

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
RE-APPOINTING THE DISTRICT TREASURER AND
DELEGATING AUTHORITY FOR THE INVESTMENT OF SURPLUS FUNDS
OF THE DISTRICT TO THE GENERAL MANAGER/TREASURER**

WHEREAS, the Board of Directors has adopted a Statement of Investment Policy governing the investment of surplus funds of the District not required for the immediate needs of the District as set forth in Resolution No. 12.1-2018 , and has reviewed said policy and determined that no revisions to the investment policy are necessary or desirable at this time; and,

WHEREAS, on December 8, 2015, the Board of Directors appointed General Manager, TOM COLEMAM, as the Treasurer of the District and delegated to the General Manager/ Treasurer the authority to invest and reinvest funds of the District, and to sell and exchange securities purchased on behalf of the District pursuant to Government Code Section 53607; and,

WHEREAS, the delegation of investment authority to the General Manager/Treasurer was for a period of one year from the date of delegation, and the Board of Directors desires to amend the delegation of investment authority to the current General Manager/Treasurer for a period of one year.

NOW THEREFORE, be it resolved by the Board of Directors of the Rowland Water District as follows:

1. The Board of Directors hereby delegates to the General Manager/ Treasurer, TOM COLEMAN the authority and responsibility for the investment of District funds pursuant to the Statement of Investment Policy established by the Board of Directors.
2. In investing surplus funds of the District, the General Manager/Treasurer shall consult with the District's financial advisors and shall exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used by the General Manager/Treasurer shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall

portfolio. The General Manager/Treasurer, acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, the General Manager/Treasurer is authorized to invest surplus funds of the District in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. The General Manager/Treasurer is expressly authorized to invest surplus funds of the District in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with all of the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

3. The General Manager/Treasurer shall establish written procedures for the operation of the investment program consistent with the Statement of Investment Policy which procedures shall include references to safekeeping; repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts as appropriate. The General Manager/Treasurer may delegate to District staff members authority to engage in specific investment transactions and shall institute such controls and restrictions as appropriate to ensure compliance with the Investment Policy. No person may engage in an investment transaction except as provided under the terms of the Investment Policy and the procedures established by the General Manager/Treasurer. The General Manager/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, outside investment advisors and contracted managers.
4. The General Manager/Treasurer shall make monthly reports of investment transactions made with District funds to the Board of Directors. In addition, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of

Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available. The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

5. The investment authority delegated to the General Manager/Treasurer herein shall continue for one year or until earlier revoked by the Board of Directors.

ADOPTED December 11, 2018 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Szu Pei Lu-Yang, President

Attest:

TOM COLEMAN
General Manager/Treasurer

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**Rowland Water District
Communication Strategies Update
December 11, 2018**

• Customer Survey Highlights

- Residents are overall both very happy with the District's job performance and the quality of their drinking water
- Concern about availability of water has skyrocketed since 2012
- Increase in recycled water interest
- Remarkably high proportions (90%+) believed water use efficiency behavior is important AND try to regularly behave in water-efficient manners at home
- Community has real appetite for greater communications and outreach
- The District's significantly diverse population translates into a desire to receive communications in multiple languages

• District Press Releases

- Board Appointments
- Mutual Aid Agreement
- Strategic Plan
- Industry Coverage

• Miscellaneous

- Bill Redesign
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

Date	News Story	In Process	Completed	Distributed
1/5/18	GM Evaluation	* *****	*** *****	***** ***
1/5/18	Annual Audit Completion	* *****	*** *****	***** ***
2/27/18	Fix-A-Leak Week	* *****	*** *****	***** ***
2/27/18	Wonderful World of Water	* *****	*** *****	***** ***
3/10/18	AMI Consideration	* *****		
3/29/18	EduBucks	* *****	*** *****	*****
4/3/18	ADDY Awards	* *****	*** *****	*****
5/1/18	CCR Availability	* *****	*** *****	*****
5/1/18	Educational Campaign/SB 623	* *****	*** *****	*****
5/18/18	Poster Contest Winners	* *****	*** *****	*****
5/21/18	Water Tax Legislation	* *****	*** *****	*****
5/30/18	Transparency Award	* *****	*** *****	*****
6/18/18	Annual Budget Approval	* *****	*** *****	*****
7/22/18	Conservation Ordinance	* *****	*** *****	*****
8/23/18	Patch Program	* *****	*** *****	*****
9/1/18	Employee Bldg Dedication	* *****	*** *****	*****
9/24/18	S&P Ratings	* *****	*** *****	*****
9/27/18	Buckboard Days	* *****	*** *****	*****
10/15/18	ForUs Sponsorship	* *****	*** *****	*****

11/1/18	Solar Cup/Other MWD	* *****	*** *****	
11/13/18	Strategic Plan	* *****	*** *****	*****
11/15/18	Industry Coverage	* *****	*** *****	
12/4/18	Mutual Aid Agreement	* *****	*****	
12/10/18	Board Appointments	* *****	*** *****	



November 20, 2018

ROWLAND WATER ANNOUNCES STRATEGIC PRIORITIES

ROWLAND HEIGHTS– The Rowland Water District Board of Directors has released the details of its latest, comprehensive Strategic Plan, which allows the District to adapt to the ever-changing needs of customers while also addressing ongoing water availability concerns.

“Water districts across the state are nearing crisis mode, and how we respond to the tough challenges of today will undoubtedly affect our tomorrows and those of future generations. While we can’t predict the future, we can certainly plan for the consequences of what it may bring,” explains Tom Coleman, General Manager for Rowland Water District.

The third edition of “Effective Action for Sustainable Progress” focuses on seven major areas of interest and development: Communication, Value, Organizational Development, Water Supply Diversity, System Reliability, Capital Investment, and Financial Stewardship. Key initiatives laid out in the Plan include:

- Implementation of a real-time billing and water use information system to improve customer knowledge
- Continued development of additional local water supplies to support drought-proof reliability goals
- Pursuit of recycled water supply options to capture currently unused supplies and further diversity portfolio
- Advancement of internship programs, employee training and Board of Directors professional development

“We believe that this latest Plan is a fair and accurate representation of our core values: accountability, communication, and teamwork. We are so appreciative of the trust our customers place in us each and every day, and our goal is to serve them even more effectively as we move forward with our latest blueprint for success,” says Rowland Water Board President Szu Pei Lu-Yang.

In 2012, Rowland Water’s Board of Directors began an extensive strategic process from the inside out and since then has delivered on its promises through two comprehensive strategic plans adopted in 2013 and 2015. An overarching vision was identified and goals were established designed to address the challenges facing the water industry and Rowland’s service area in particular. Since then, “Effective Action for Sustainable Progress” has realized dozens of accomplishments through the hard work of Rowland Water’s dedicated team of professionals.

“Our Board of Directors has identified innovative strategies to move the district forward through this third edition of the planning process and prioritize the initiatives that will help the organization achieve its goals,” added Coleman.

The details of District’s latest Strategic Plan can be viewed in their entirety online at www.rowlandwater.com



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: December 11, 2018

Re: Community Affairs & Education Update

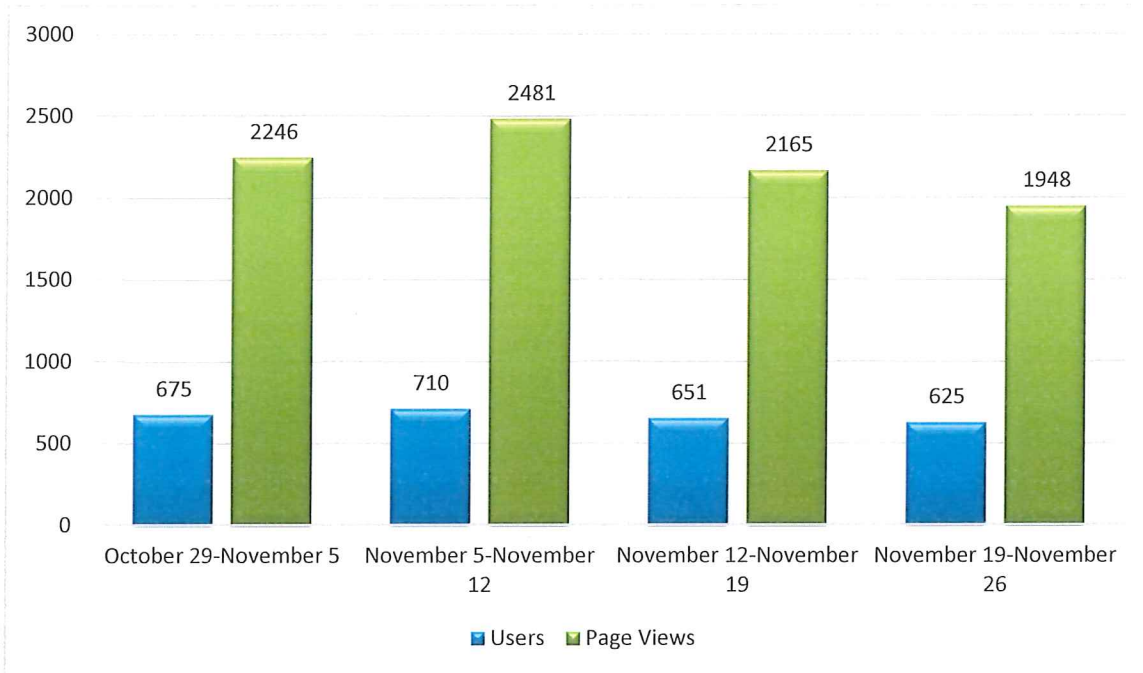
- Classroom Presentations:
 - November 16
 - Rowland Elementary School
 - Water Cycle Bracelet
 - 2nd Grade
 - 44 Students
 - November 27
 - Rowland Elementary School
 - Water Cycle Bracelet
 - 2nd Grade
 - 22 Students
 - November 28
 - Blandford Elementary School
 - Water Cycle Bracelet
 - Kindergarten
 - 44 Students
 - **172 TOTAL STUDENTS**
- EduBucks applications are being reviewed and finalist will be notified mid-December
- Buckboard Days Parade Theme 2019-“FALL In Love With Rowland Heights”
- Updating website to make it less busy with less redundancies with forms and documents in repeated places
 - Website re-design in process and we are shooting to go live early 2019
- Working with 5th grade lead teachers to work on new STEAM (Science, Technology, Engineering, ART and Math) curriculum
 - The curriculum we are working on is a “Mini Solar Challenge” where 4-6th graders will compete in a mini solar boat challenge at a local high school. We are mocking the Solar Cup Event from MWD but making it relevant to the 4-6th grade standards.
- Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program



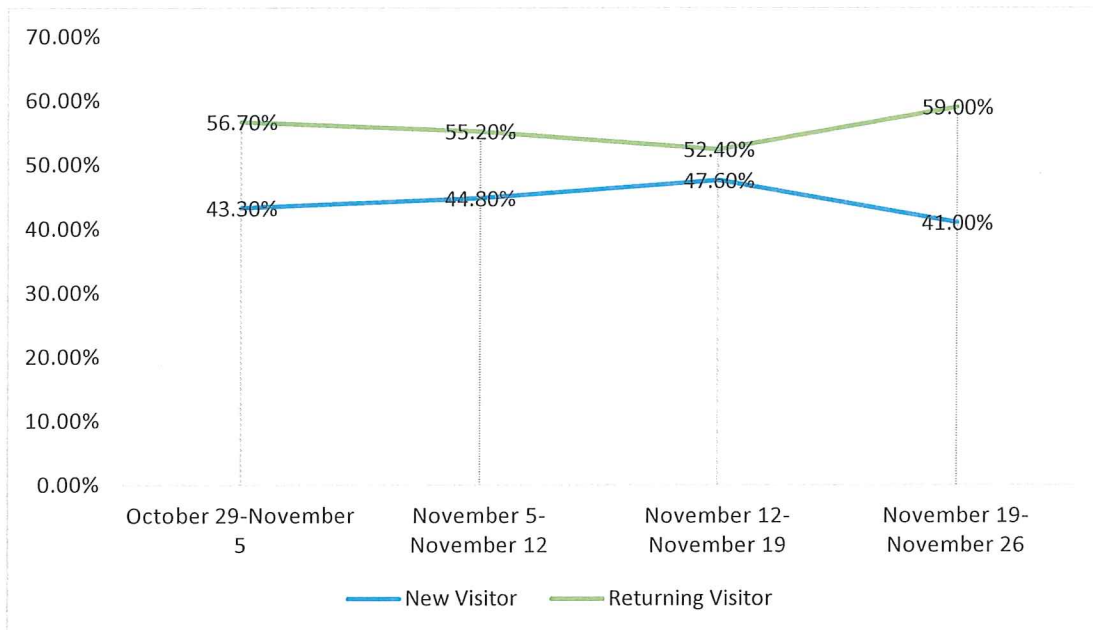
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District's social media pages Daily
 - Use the same hashtag on all of our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Wednesday, October 28, 2018
- Attended the MWD Poster Contest Ceremony on December 4, 2018.

October-November 2018 Website Google Analytics

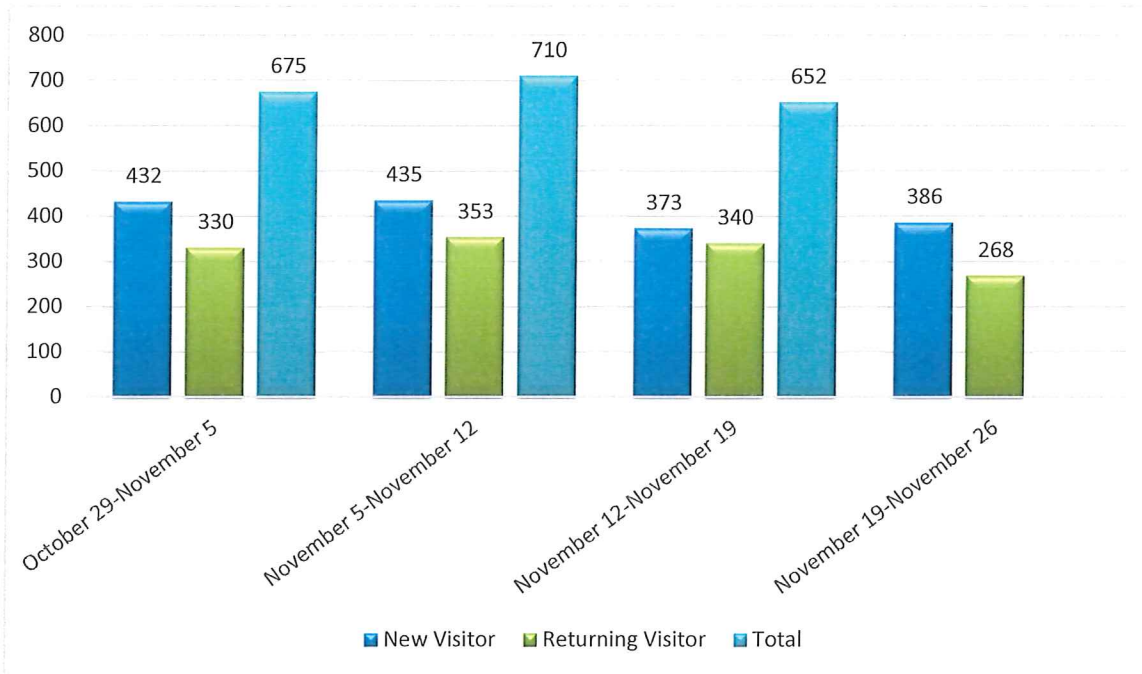
Website Visits and Pageviews



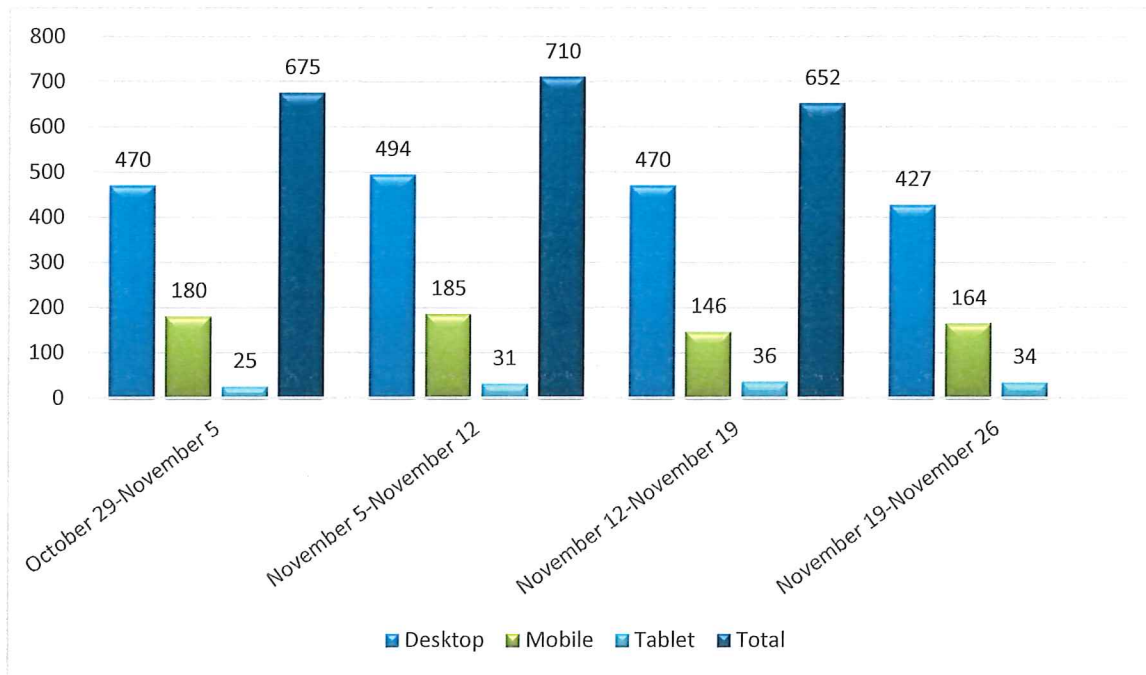
Percentage of Website Viewers- New vs. Returning



New vs. Returning Visitors



Source of Viewing



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SAVE THE DATE!

*Urban Water Institute's
Spring Water Conference*

**February 27 to
March 1, 2019**

Hilton Palm Springs Hotel
400 East Tahquitz Canyon Way
Palm Springs, CA 92262

For more information please contact
Urban Water Institute at (949) 679-9676
or stacy@urbanwater.com

Please visit our website www.urbanwater.com

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