



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

August 28, 2018 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Erin La Combe Gilhuly, CV Strategies
Denise Jackman, Resident

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Dave Warren, Director of Operations
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Strategic Planning Workshop

Overview and comments were provided by Erin LaCombe Gilhuly, CV Strategies.

Members of the Board of Directors discussed, at length, the working draft of the District Strategic Plan. Included in the discussion were the District's accomplishments since the adoption of the Strategic Plan in 2015 and it was noted that the goals set forth in that Plan were successfully implemented and achieved.

The Board was advised that a second draft of the Strategic Plan incorporating the items discussed would be brought back to the Board for further discussion at a future workshop.

1.2

Discuss Compensatory Time Conversion and Payout at time of Retirement or Resignation

General Manager, Tom Coleman, reviewed the District's current "Compensatory Time Policy". He provided information on the compensatory time policy for neighboring districts and requested that the Board consider increasing the hours that an employee may accrue in lieu of overtime and authorize a cash payout at the time of retirement or resignation. He also provided information contained in the Fair Labor Standards Act (FLSA). After an extensive discussion, it was the consensus of the Board that a District policy be drafted incorporating the provisions discussed and be brought back to the Board for approval at a future meeting.

1.3

CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
- b. Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

Closed Session was not required.

Directors' and General Manager's Comments

None.

Future Agenda Items

- Prepare Compensatory Time Off Policy for Board Approval

Late Business

None.

Next Regular Board Meeting

September 11, 2018, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary