



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
January 9, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joe Byrne, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on December 12, 2017

1.2

Demands on General Fund Account for November 2017

1.3

Investment Report for November 2017

1.4

Water Purchases for November 2017

Next Special Board Meeting January 23, 2018, 5:00 p.m.
Next Regular Board Meeting February 13, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for December 2017

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Resolution No. 1-2018 of the Board of Directors Amending Personnel Policy Regarding District Provided Vehicles

After Discussion, a motion was made by Director Lima, seconded by Director Rios, to approve Resolution No. 1-2018 Amending Personnel Policy Regarding District Provided Vehicles. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.3

Review and Approve Amended Administrative Leave Policy

After Discussion and upon motion by Director Lewis, seconded by Director Bellah, the Administrative Leave Policy was approved as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Approve Change in IRS Mileage Rate from \$.535 to \$.545 effective January 1, 2018

Upon motion by Director Lewis, seconded by Director Lima, to change the District's mileage reimbursement amount from \$.535 to the new IRS Mileage Rate of \$.545, effective January 1, 2018, the motion was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Public Relations (Rose Perea)

Mrs. Perea reported that the "Water Scholar Program" Essay is due January 26, 2018. Four, \$1,500 scholarships will be awarded to the winning high school seniors. Payment will be made to the college/university they will be attending.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, reported that the press release on the General Manager evaluation and the Audit had been finalized as well as the "Leaks 101 Pocket Guide". The pocket guide will be available to District customers soon.

Education Update

No comments.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Three Valleys MWD, Leadership Breakfast, January 31, 2017, 7:30 a.m., Sheraton Fairplex Suites, Pomona, CA**
Staff was asked to make reservations for Directors Lewis, Lima, Bellah and Rios.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that the California Legislature convened for the second half of its 2-year regular session. Governor Brown will introduce his proposed 2018-19 Budget Wednesday, January 10, 2018, at a news conference in Sacramento and will deliver his State of the State address before a joint session of the California Legislature on January 25, 2018. April 3, 2018 a special primary election will be held due to the resignations of three sitting Assembly Members and on June 5 a special general election will be held due to the recall of Senator Josh Newman. Assembly member Frazier has cancelled the hearing on AB 792 relating to the Delta Stewardship Council. Assembly Bill 1745 was introduced on January 3, 2018. The Bill would, commencing January 2040, prohibit the DMV from accepting an application for original registration of a motor vehicle unless the vehicle is a zero emissions vehicle. Commercial vehicles with a gross vehicle weight rating of 10,001 pounds or more would be exempt.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the January 3, 2018 Board meeting and advised that Three Valleys' Investment Counsel made a presentation on their investment policies. Three Valleys was awarded the ACWA/JPIA President's Award for their Liability, Property and Workers' Compensation Programs. The staff provided a revised organizational chart and an update on the process of hiring an Assistant General Manager to work closely with Mr. Hansen to facilitate the transition at the time of his retirement. The Board participated in a workshop on "Preventing Workplace Harassment" presented by Liebert, Cassidy, Whitmore. The rebuilding of the carpools with solar panels was tabled to a later date.

5.2

Joint Powers Insurance Authority

General Manager, Tom Coleman, advised the Board that he will be attending the JPIA Property Program Committee meeting on January 30, 2018.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that a special meeting had been called on January 10, 2018, to discuss the approval of the Old Baldy Well Agreement. The next regular meeting will be held on February 8, 2018 at Rowland Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported that the regularly scheduled Government Affairs Committee meeting on January 8, 2018 had been postponed to January 11, 2018.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting will be held on February 19, 2018.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the January 8, 2018 meeting. Residents, David and Teri Malkin, advised that proposed ordinances and regulations developed by the Los Angeles County Office of Cannabis that would authorize/control the issuance of licenses to legalize the establishment of 9 different types of cannabis businesses in Los Angeles County were discussed. The recommended ordinances require that retail cannabis businesses be located in C3 zoned properties. Rowland Heights has virtually all of the C3 zoned properties in the unincorporated portions of the East San Gabriel Valley.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, provided a monthly review summary of potable water sales. The November reserves comparison indicates that the District is starting to recapture the monies used for water purchases.

6.2

Operations Report

Director of Operations, Dave Warren, reported that the Reservoir 6 rehabilitation project is progressing. He will provide pictures of the project at next month's meeting.

6.3

Personnel Report

Mr. Coleman advised the Board that the offer to fill the Water Systems Operator I position in the Operations Department was rescinded due to the fact that the candidate was unable to pass the State Treatment I exam. The recruitment process for this position will again be commenced in an attempt to find a qualified candidate.

Tab 7 ATTORNEY’S REPORT

Joe Byrne, legal counsel, reported that Senate Bill 45 signed by Governor Brown on October 15, 2017, imposes additional “mass mailing” restrictions within 60 days preceding an election by or on behalf of a candidate whose name will appear on the ballot. Mailings which cannot be sent are government letterhead, meeting/event announcements and business cards. Mass mailing is defined as over 200 substantially similar pieces of mail not including form letters or other mail that is sent in response to an unsolicited request, letter or other inquiry. On December 19 the Third Court of Appeals held that when federal law provides the State with discretion to impose a requirement and the State exercises a true choice to impose that requirement, then the requirement is not a federal mandate and may be an unfunded state mandate that requires the State to reimburse local governments for the cost of the mandate. In connection with the Clean Water Act’s regulations and guidelines and the NPDES permits, if a provision or requirement is not expressly required by federal law, then the permit provision may be an unfunded state mandate unless another exception to state mandate law applies.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 6:50 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
(One Case)**

The closed session was adjourned and the Board resumed the meeting in open session at 7:25 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with this matter.

Directors’ and General Manager’s Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:34 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary