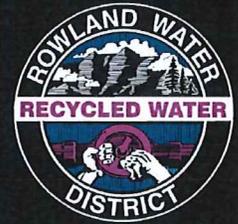
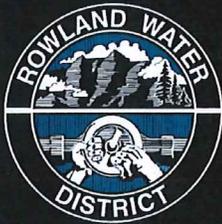


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

Board of Directors Regular Meeting
January 9, 2018
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
January 9, 2018
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on December 12, 2017**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Demands on General Fund Account for November 2017**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.3 Investment Report for November 2017**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.4 Water Purchases for November 2017**
For information purposes only.

Next Special Board Meeting: January 23, 2018, 5:00 p.m.
Next Regular Board Meeting: February 13, 2018, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for December 2017**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Review and Approve Resolution No. 1-2018 of the Board of Directors Amending Personnel Policy Regarding District Provided Vehicles**
Recommendation: The Board of Directors approve Resolution No. 1-2018 as presented.
- 2.3 Review and Approve Amended Administrative Leave Policy**
Recommendation: The Board of Directors approve the Policy as presented.
- 2.4 Approve Change in IRS Mileage Rate from \$.535 to \$.545 effective January 1, 2018**
Recommendation: The Board of Directors approve the IRS rate as presented.
- 2.5 Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update***For information purposes only.*

2.6 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys MWD, Leadership Breakfast, January 31, 2018, 7:30 a.m., Sheraton Fairplex Suites, Pomona, CA

Tab 3 LEGISLATIVE INFORMATION

3.1 Updates on Legislative Issues

Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

Tab 5 COMMITTEE REPORTS

5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)

- Agenda Regular Board Meeting held January 3, 2018

There are no tabs for the remainder of the meeting.

5.2 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)

5.3 Association of California Water Agencies (Directors Lewis/Bellah)

5.4 Puente Basin Water Agency (Directors Lima/Lewis)

5.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)

5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)

5.7 PWR Joint Water Line Commission (Directors Lima/Rios)

5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)

5.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1 Finance Report (Mr. Henry)

6.2 Operations Report (Mr. Warren)

6.3 Personnel Report (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

**CONFERENCE WITH LEGAL COUNSEL—
ANTICIPATED LITIGATION**

**Initiation of litigation pursuant to paragraph (4) of
subdivision (d) of Section 54956.9: (One Case)**

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
December 12, 2017 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joe Ortiz, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Tara Bravo, CV Strategies
Katelynn Zoellner, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident
Robert Callanan, White Nelson Diehl Evans LLP

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on November 14, 2017

1.2

Approval of the Minutes of Special Board Meeting Held on November 28, 2017

1.3

Demands on General Fund Account for October 2017

1.4

Investment Report for October 2017

1.5

Water Purchases for October 2017

Next Regular Board Meeting
Next Special Board Meeting

January 9, 2018, 6:00 p.m.
January 23, 2018, 5:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for November 2017

Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Approve "Draft" RWD Financial Audit Report for Fiscal Year 2016-2017 Prepared by White Nelson Diehl Evans LLP

Robert Callanan, representing the firm of White Nelson Diehl Evans LLP reviewed the documents contained in the "Draft" Financial Audit Report and answered questions posed by the Directors. He noted that no difficulties were encountered in completing the audit. Management provided a representative letter to the auditors. No significant transactions unusual in nature were observed. Finance Officer, Sean Henry, highlighted areas of the Audit Report for review and discussion with the Board.

General Manager, Tom Coleman, indicated that the draft report was presented for information and discussion only. The final document will be presented at the January 9, 2018, Board meeting for approval.

2.3

Review and Approve Resolution No. 12-2017 of the Board of Directors Amending Board Policy for Election and Rotation of Board Officers

After Discussion, a motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 12-2017 Amending Board Policy for Election and Rotation of Board Officers with the proviso that non-substantive changes can be made by the General Manager. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis. Bellah and Rios
 Noes: None
 Abstain: None
 Absent: None
 Motion was passed by a vote of 5-0.

2.4

Approve Executive Officer Positions of the Board of Directors for 2018

It was the consensus of the Board to approve Director Lu-Yang’s re-election to serve as President for calendar year 2018, and Director Lewis’s re-election to serve as Vice President for the calendar year 2018.

2.5

Review and Approve Board of Directors’ Committee Assignments for 2018

All Committee assignments for the 2018 calendar year were discussed. A motion was made by Director Lewis, seconded by Director Rios, and unanimously approved, to confirm the following committee assignments:

Puente Basin Water Agency	Director Lewis Director Lima Tom Coleman, Alternate
PWR Joint Water Line Commission	Director Lima Director Rios, Alternate
Three Valleys Municipal Water District	Director Lima Director Lu-Yang
Association of California Water Agencies	Director Bellah Director Lewis
Joint Powers Insurance Authority	Director Lewis Tom Coleman, Alternate
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Lewis, Voting Member Director Bellah, Alternate
Los Angeles County Sheriff’s Department Advisory Council	Director Lu-Yang Director Rios
Project Ad-Hoc Committee	Director Lima Director Lu-Yang
Rowland Heights Community Coordinating Council	Director Bellah Director Lu-Yang

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.6

Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency

A motion was made by Director Rios, seconded by Director Bellah, and unanimously carried to confirm the appointment of Director Lima and Director Lewis as Commissioners of the Puente Basin Water Agency and General Manager, Tom Coleman, as Alternate Commissioner.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.7

Review and Approve Resolution No. 12.1-2017 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency

A motion was made by Director Rios, seconded by Director Bellah, to approve Resolution No. 12.1-2017 appointing Director Lima and Director Lewis as Commissioners of the Puente Basin Water Agency and General Manager, Tom Coleman, as Alternate Commissioner to represent the District. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.8

Approve/Confirm Appointment of Directors to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission

A motion made by Director Lewis, seconded by Director Bellah, for the appointment of Director Lima as Commissioner, and Director Rios as alternate, to serve on the Pomona-Walnut-Rowland Joint Water Line Commission. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.9

Review and Approve Resolution No. 12.2-2017 Establishing the Rowland Water District Investment Policy

After discussion, a motion was made by Director Lima, seconded by Director Lewis, to approve Resolution No. 12.2-2017 Establishing the Rowland Water District Investment Policy. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.10

Review and Approve Resolution No. 12.3-2017 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer

After discussion, a motion was made by Director Bellah, seconded by Director Lewis, to approve Resolution No. 12.3-2017 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios

Noes: None

Abstain: None

Absent: None

Motion was passed by a vote of 5-0.

2.11

Review and Approve Resolution No. 12.4-2017 Amending the District's "Retiree Health Benefits" Rule

After discussion by legal counsel and the Board, a motion was made by Director Lima, seconded by Director Rios, to approve Resolution No. 12.4-2017 Amending the District's "Retiree Health Benefits" Rule. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis and Rios

Noes: Director Bellah

Abstain: None

Absent: None

Motion was passed by a vote of 4-0.

2.12

Receive and File Rowland Water District's Statement of Operations for Period Ending September 30, 2017

Mr. Henry explained the report covering the period July 1, 2017 through September 30, 2017, in detail and then responded to questions from the Board. Mr. Henry advised that revenue and expenses for the first quarter of the year were in line with the budgeted amounts. A motion was made by Director Lewis, seconded by Director Lima, to receive and file the Statement of Operations as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

2.13

Receive and File Rowland Water District's Quarterly Investment Report as of September 30, 2017

Mr. Henry summarized the report for the Board and reviewed the balances as of September 30, 2017. Mr. Henry and Mr. Coleman answered questions posed by members of the Board and after discussion, a motion was made by Director Lima, seconded by Director Lewis, to receive and file the Quarterly Investment Report as presented. The motion was unanimously carried.

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios

Noes: None

Abstain: None

Absent: None

2.14

Review and Approve Agreement for Employment of General Manager

Legal counsel reviewed the Agreement with the Board and discussed the following changes to the Agreement for Employment of General Manager:

1. **Term:** The term of the Agreement shall be for seven (7) years.
2. **Automobile Allowance:** The automobile allowance is increased to \$750.00 per month, with automatic increases by \$50.00 every three years during the term of the Agreement, not to exceed \$900.00.
3. **Administrative Leave:** General Manager's administrative leave is increased to ten (10) days or eighty (80) hours per year.
4. **Medical Benefits:**
"The District desires to provide the General Manager with eligibility to retirement medical benefits identical to that of the general employees that were hired before July 1, 2009. The District agrees to provide medical, dental, and vision benefits to the General Manager and his dependents upon his successful retirement from the District. The District shall effectuate the proposed benefits by revision to its Retiree Health Benefits policy following the execution of this Agreement."

A motion made by Director Lima seconded by Director Lewis, and unanimously carried, to approve the Agreement as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.15

Public Relations (Rose Perea)

Mrs. Perea reported that the District had one winner in the MWD 2018 *Water is Life* Poster Contest: Doris Jang, Third Grade, from Blandford Elementary. The Student Recognition, Presentation and Luncheon took place on December 7, 2017, at the MWD headquarters. The student winner, her parents, her teacher and the Principal attended the luncheon reception.

Edu Bucks in the amount of \$3,500.00 (\$700.00 each) were awarded to four schools in the District's service area: Blandford Elementary, Rowland Elementary (2), Jellick Elementary and Telesis Academy.

The Scholarship Applications were distributed to Wilson, Nogales and Santana High Schools. Three, \$1,500 scholarships will be awarded. The essays on water are due on or before January 25, 2018.

The Broadcast Media and Digital Art Contest flyers were distributed to Nogales, Wilson and Santana High Schools, as well as Telesis Academy and Alvarado Intermediate School. The entries are due on March 8, 2018. The awards are: First Place, \$400, Second Place \$300 and Third Place \$150 in each category, totaling \$1,700.00.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, reported that CV Strategies prepared and distributed the Press Release on the "Best In Blue" award presented to the District at the ACWA Conference, and prepared the slider for the RWD website. CV Strategies also prepared the article on the award which is included in the *Municipal Water Leader* publication, November/December 2017

issue. RWD is also featured in the “Team Tap Water” advertisement. The bill staffer announcing the 2018 phase of the water rate increase has been prepared and is being distributed to District customers. CV Strategies is finalizing a pocket guide containing information on leak detection which will be utilized by District field staff to assist customers with the leak detection process. General Manager, Tom Coleman, acknowledged Three Valleys MWD, on receiving the Legislative Outreach award, first place in the State.

Education Update

No comments.

2.16

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Urban Water Institute Spring Water Conference, February 7-9, 2017, Hilton Palm Springs Hotel, Palm Springs, CA**

Staff was asked to make reservations for Directors Bellah and Lewis’ attendance at the Conference. Upon motion by Director Lima, seconded by Director Rios, and unanimously carried, the Board approved the payment of *per diem* compensation to the Directors for their attendance at the Conference.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

None.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the November 15, 2017 Board meeting and advised that information was provided on the Main San Gabriel Basin water level and noted that the rains from last year contributed minimally to increasing the level. President Lu-Yang reported on her attendance at the December 6, 2017 Board Meeting and noted that Three Valleys is looking into additional harassment training for the Board. Fighting wild fires and the current water supply was also discussed. The re-election of the Board with no changes to the offices of President and Vice-President was confirmed.

5.2

Joint Powers Insurance Authority

Director Lewis reported on his attendance at the JPIA segment of the ACWA Conference and advised that the possibility of a minimal rate increase was discussed as well as a new Investment Policy. General Manager, Tom Coleman, advised the Board that the District had received the ACWA/JPIA “President’s Special Recognition Award” in the Property and Workers’ Compensation Programs for the period April 1, 2013 through March 31, 2016.

5.3

Association of California Water Agencies

Mr. Lewis reported on his attendance at the ACWA Fall Conference in Anaheim held on November 28, 2017 through December 1, 2017. He also attended the Region 8 meeting and advised that SB623 in connection with water solutions for disadvantaged communities was discussed as well as SB4 which addressed disadvantaged rate payers' assistance.

5.4

Puente Basin Water Agency

Director Lima reported on his attendance at the meeting held on December 7, 2017. He advised that the Cal Domestic pipeline was discussed and that an update was provided in connection with the Pathfinder pipeline with an anticipated completion date of June 2019. Construction is due to start in 2018 and the pipeline is ready to go to bid. Updates were also provided on the Old Baldy Well Agreement as well as the Central Basin Well. The meeting schedule for 2018 was ratified which will include six meetings, one every other month, starting in February. CV Strategies previewed the new PBWA website which is now up and running.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

The Government Affairs Committee will be dark in December.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting will be held in February, 2018.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the December 11, 2017 meeting and advised that a representative from Supervisor Janice Hahn's office provided a report on the homeless situation and a presentation was made by Cal Tech on computer security. General Manager, Tom Coleman, advised that President Ebenkamp has asked him to do two presentations at the Council's meetings in January and February which he has agreed to do.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Nothing to report.

6.2

Operations Report

Director of Operations, Dave Warren, reported that the interior coating project on Reservoir 6 has commenced and that he hopes to have some pictures of the progress next month.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY’S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Ortiz, adjourned the meeting to closed session at 8:00 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One Case)

The closed session was adjourned and the Board resumed the meeting in open session at 8:50 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with this matter.

Directors’ and General Manager’s Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:56 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
23637						
11/17	11/06/2017	23637	337	STATER BROS. MARKETS	HOLIDAY GIFT CARDS	2,570.50
Total 23637:						2,570.50
23646						
11/17	11/08/2017	23646	910	ACWA	2018 AGENCY DUES	17,765.00
Total 23646:						17,765.00
23647						
11/17	11/08/2017	23647	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	31,657.38
11/17	11/08/2017	23647	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	444.78
11/17	11/08/2017	23647	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	49.35
11/17	11/08/2017	23647	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,316.05
11/17	11/08/2017	23647	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	12,567.76
11/17	11/08/2017	23647	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,665.45
Total 23647:						56,700.77
23648						
11/17	11/08/2017	23648	62622	AKM CONSULTING ENGINEERS	FUTURE 3 SYSTEM RECYCLED WATER	6,303.81
11/17	11/08/2017	23648	62622	AKM CONSULTING ENGINEERS	EASEMENTS AND COORDINATE WITH GIS	4,260.00
Total 23648:						10,563.81
23649						
11/17	11/08/2017	23649	322	AMERICAN WATER WORKS ASSN	2018 MEMBERSHIP FEE	4,022.00
Total 23649:						4,022.00
23650						
11/17	11/08/2017	23650	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-TRI STATE CONFERENCE	44.41
Total 23650:						44.41
23651						
11/17	11/08/2017	23651	1600	B & K ELECTRIC WHOLESALE	SUPPLIES FOR COI	126.45
11/17	11/08/2017	23651	1600	B & K ELECTRIC WHOLESALE	SUPPLIES FOR COI	126.45
Total 23651:						252.90
23652						
11/17	11/08/2017	23652	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	4,030.53
11/17	11/08/2017	23652	62597	BEST BEST & KRIEGER	LEGAL FEES-WATER LAW	53.00
11/17	11/08/2017	23652	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR AND EMPLOYMENT	1,302.90
Total 23652:						5,386.43
23653						
11/17	11/08/2017	23653	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSMENT	109.19
Total 23653:						109.19

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
23654						
11/17	11/08/2017	23654	62493	CADWAY INC (CAL DOMESTIC WATE	WATER CHARGE	51,527.08
11/17	11/08/2017	23654	62493	CADWAY INC (CAL DOMESTIC WATE	RTC CDWC	619.66
Total 23654:						52,146.74
23655						
11/17	11/08/2017	23655	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 23655:						1,884.00
23656						
11/17	11/08/2017	23656	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	2,960.04
Total 23656:						2,960.04
23657						
11/17	11/08/2017	23657	32	DAVE MILLER	MILEAGE REIMBURSEMENT	59.92
Total 23657:						59.92
23658						
11/17	11/08/2017	23658	16	DAVE WARREN	TOTAL EXPENSES-GAS	263.69
11/17	11/08/2017	23658	16	DAVE WARREN	TOTAL EXPENSES-CUEMA CONFERENCE	13.00
Total 23658:						276.69
23659						
11/17	11/08/2017	23659	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	79.72
11/17	11/08/2017	23659	33	DUSTIN T MOISIO	TOTAL EXPENSES-WONDERWARE & CUEMA CON	36.32
Total 23659:						116.04
23660						
11/17	11/08/2017	23660	24	ERIC S HALL	TOTAL EXPENSES-AWWA CONFERENCE	133.07
Total 23660:						133.07
23661						
11/17	11/08/2017	23661	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 23661:						170.00
23662						
11/17	11/08/2017	23662	5600	G M SAGER CONSTRUCTION	CONCRETE	3,660.00
11/17	11/08/2017	23662	5600	G M SAGER CONSTRUCTION	ASPHALT	3,628.40
Total 23662:						7,288.40
23663						
11/17	11/08/2017	23663	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	265.84
Total 23663:						265.84
23664						
11/17	11/08/2017	23664	2630	HADDICK'S TOWING INC	TOWING CHARGE-FREIGHTLINER	56.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23664:						56.00
23665						
11/17	11/08/2017	23665	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL ANNUAL RENEWAL	200.00
Total 23665:						200.00
23666						
11/17	11/08/2017	23666	244	INFOSEND INC	BILLING SERVICE	2,406.13
11/17	11/08/2017	23666	244	INFOSEND INC	BILLING SERVICE	1,714.80
Total 23666:						4,120.93
23667						
11/17	11/08/2017	23667	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	230.50
Total 23667:						230.50
23668						
11/17	11/08/2017	23668	2052	LOS ANGELES COUNTY CLERK	NOTICE OF EXEMPTION FILING FEE	75.00
Total 23668:						75.00
23669						
11/17	11/08/2017	23669	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 20	573.09
11/17	11/08/2017	23669	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	548.90
11/17	11/08/2017	23669	62573	MANAGED MOBILE INC	MAINTENANCE ZEIMAN TRAILER	187.02
11/17	11/08/2017	23669	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 31	607.37
Total 23669:						1,916.38
23670						
11/17	11/08/2017	23670	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	46.41
Total 23670:						46.41
23671						
11/17	11/08/2017	23671	62448	PARS	GASBY 45 MANAGEMENT FEE	650.86
Total 23671:						650.86
23672						
11/17	11/08/2017	23672	4500	PETTY CASH	MISC EXPENSES	140.87
Total 23672:						140.87
23673						
11/17	11/08/2017	23673	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR LIABILITY PROGRAM	1,069.50
11/17	11/08/2017	23673	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ACCOUNTING FEES	2,500.00
11/17	11/08/2017	23673	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR MEMBERSHIP DUES	1,465.00
Total 23673:						5,034.50
23674						
11/17	11/08/2017	23674	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK F550	776.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23674:						776.15
23675						
11/17	11/08/2017	23675	385	R AND I HOLDINGS INC	PARTS PURCHASE	186.48
11/17	11/08/2017	23675	385	R AND I HOLDINGS INC	PARTS PURCHASE-HOSE JACK HAMMER	142.35
11/17	11/08/2017	23675	385	R AND I HOLDINGS INC	EQUIPMENT REPAIR-WILDEN PUMP	112.78
11/17	11/08/2017	23675	385	R AND I HOLDINGS INC	EQUIPMENT REPAIR-WACKER RAMMER	90.88
Total 23675:						532.49
23676						
11/17	11/08/2017	23676	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	4,106.25
Total 23676:						4,106.25
23677						
11/17	11/08/2017	23677	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	38.52
11/17	11/08/2017	23677	62062	ROBERT LEAMY	TOTAL EXPENSES-TRI STATE CONFERENCE	13.48
Total 23677:						52.00
23678						
11/17	11/08/2017	23678	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	106.00
11/17	11/08/2017	23678	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	176.57
Total 23678:						282.57
23679						
11/17	11/08/2017	23679	180	SEAN HENRY	MILEAGE REIMBURSEMENT	178.00
Total 23679:						178.00
23680						
11/17	11/08/2017	23680	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	31,362.76
11/17	11/08/2017	23680	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,484.75
Total 23680:						34,847.51
23681						
11/17	11/08/2017	23681	5900	SOCALGAS	GAS UTILITY BILL	60.02
Total 23681:						60.02
23682						
11/17	11/08/2017	23682	143	ST JOSEPH HERITAGE HEALTHCARE	PHYSICAL EXAM-C CASTRO & V PARRA	40.00
Total 23682:						40.00
23683						
11/17	11/08/2017	23683	62626	TRI COUNTY PUMP COMPANY	REHAB WELL 1 - INSTALL NEW MOTOR, PUMP, &	38,282.46
Total 23683:						38,282.46
23684						
11/17	11/08/2017	23684	62434	UNION BANK NA	CUSTODY FEES	1,992.00
11/17	11/08/2017	23684	62434	UNION BANK NA	CUSTODY FEES	2,021.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23684:						4,013.00
23685						
11/17	11/08/2017	23685	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,510.75
Total 23685:						1,510.75
23686						
11/17	11/08/2017	23686	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	546.65
Total 23686:						546.65
23687						
11/17	11/08/2017	23687	62618	WATER REPLENISHMENT DISTRICT	2017-2018 CENTRAL BASIN WATERMASTER SERVICE	21.82
Total 23687:						21.82
23688						
11/17	11/08/2017	23688	62685	WATERWISEPRO TRAINING	WATER TREATMENT REFRESHER COURSE-OMAR	200.00
Total 23688:						200.00
23689						
11/17	11/15/2017	23689	62661	ABC BEE CONTROL	STINGING INSECT TREATMENT	150.00
11/17	11/15/2017	23689	62661	ABC BEE CONTROL	STINGING INSECT TREATMENT	150.00
11/17	11/15/2017	23689	62661	ABC BEE CONTROL	STINGING INSECT TREATMENT	150.00
Total 23689:						450.00
23690						
11/17	11/15/2017	23690	62547	AED PROFESSIONALS	PHILLIPS BATTERY LONG LIFE	169.00
Total 23690:						169.00
23691						
11/17	11/15/2017	23691	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	283.69
Total 23691:						283.69
23692						
11/17	11/15/2017	23692	62645	CORE & MAIN LP	MM ALLEGRO 4G UNDER THE GLASS PLASTIC RE	102,656.26
Total 23692:						102,656.26
23693						
11/17	11/15/2017	23693	2057	COUNTY OF LA-PUBLIC WORKS	PERMIT PROCESSING FEE FOR EXCAVATION, CO	443.00
Total 23693:						443.00
23694						
11/17	11/15/2017	23694	15	DAVE SHUBIN	TOTAL EXPENSES-AWWA CONFERENCE	172.19
Total 23694:						172.19
23695						
11/17	11/15/2017	23695	22541	DOTY BROS CONSTRUCTION CO	INSTALL 6" F/S	22,611.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23695:						22,611.00
23696						
11/17	11/15/2017	23696	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 23696:						2,100.00
23697						
11/17	11/15/2017	23697	330	FUEL PRO INC	D/O INSPECTION	170.00
11/17	11/15/2017	23697	330	FUEL PRO INC	MONITOR CERTIFICATION TESTING	810.00
Total 23697:						980.00
23698						
11/17	11/15/2017	23698	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	39.96
Total 23698:						39.96
23699						
11/17	11/15/2017	23699	62526	HARRINGTON INDUSTRIAL PLASTICS	TOOLS & SUPPLIES	76.22
11/17	11/15/2017	23699	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	68.65
11/17	11/15/2017	23699	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	1,022.96
Total 23699:						1,167.83
23700						
11/17	11/15/2017	23700	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,178.78
Total 23700:						1,178.78
23701						
11/17	11/15/2017	23701	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	873.78
11/17	11/15/2017	23701	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	6.10
11/17	11/15/2017	23701	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	232.79
11/17	11/15/2017	23701	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	59.83
Total 23701:						1,172.50
23702						
11/17	11/15/2017	23702	244	INFOSEND INC	BILLING SERVICE	1,604.80
11/17	11/15/2017	23702	244	INFOSEND INC	INSERTS-RH DAY AT THE FAIR	123.31
Total 23702:						1,728.11
23703						
11/17	11/15/2017	23703	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	234.20
11/17	11/15/2017	23703	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	169.03
11/17	11/15/2017	23703	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	255.82
11/17	11/15/2017	23703	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	291.96
Total 23703:						951.01
23704						
11/17	11/15/2017	23704	62086	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
11/17	11/15/2017	23704	62086	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23704:						900.00
23705						
11/17	11/15/2017	23705	62581	KELLER AMERICA, INC	LEVEL GAGE	645.03
Total 23705:						645.03
23706						
11/17	11/15/2017	23706	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CENTRAL BASIN WATERMAST	434.25
11/17	11/15/2017	23706	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR BANK ANALYSIS FEES	233.90
Total 23706:						668.15
23707						
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	SEE ATTACHED QUOTE - S100099341	5,504.96
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	J40658 JONES J4065 8H IRON FIRE	4,925.25
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	AD040P01WS 1" ARI AV/AR VLV	945.00
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	JMFCTSG1 1" FCTXCTS SG 110 ADPT	261.00
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	BNSS68 6"-8" T316 SS 150# B&N SET	356.28
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	HBS0625 5/8" X 2-1/2" T316 SS MTR	91.20
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	HNS06 5/8" T316 SS HEX NUT	47.52
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	HE68 6" X 6" CI HYD EXT CL BO 8H	454.32
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	HE128 6" X 12" CI HYD EXT CL BO 8H	163.30
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	HE188 6" X 18" CI HYD EXT CL BO 8H	199.70
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	SB2441323 1" X 3" SB 244 1.32 FCRC	327.80
11/17	11/15/2017	23707	62502	S & J SUPPLY COMPANY, INC	SB2441053 3/4" X 3" SB 244 1.05	159.25
Total 23707:						13,435.58
23708						
11/17	11/15/2017	23708	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	53.91
Total 23708:						53.91
23709						
11/17	11/15/2017	23709	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	10,189.67
Total 23709:						10,189.67
23710						
11/17	11/15/2017	23710	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	393.54
11/17	11/15/2017	23710	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	10.95
Total 23710:						404.49
23711						
11/17	11/15/2017	23711	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE FEE	300.00
Total 23711:						300.00
23712						
11/17	11/15/2017	23712	382	W A RASIC CONSTRUCTION CO INC	6" WATER MAIN REPAIR-AGUIRO/NATIVE	4,113.04
Total 23712:						4,113.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
23713						
11/17	11/20/2017	23713	4750	PWR JT WATER LINE COMMISSION	521.1 AC FT-SEP 2017 WATER	514,325.70
11/17	11/20/2017	23713	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	7,487.10
11/17	11/20/2017	23713	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,091.75
11/17	11/20/2017	23713	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,782.72
11/17	11/20/2017	23713	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT-3RD QUARTER	50,023.08
Total 23713:						<u>574,710.35</u>
23714						
11/17	11/21/2017	23714	4600	AIRGAS USA LLC	TANK RENTAL	74.34
Total 23714:						<u>74.34</u>
23715						
11/17	11/21/2017	23715	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	960.84
Total 23715:						<u>960.84</u>
23716						
11/17	11/21/2017	23716	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,582.18
Total 23716:						<u>2,582.18</u>
23717						
11/17	11/21/2017	23717	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	748.68
11/17	11/21/2017	23717	1476	BUSINESS CARD (VISA)	MISC EXPENSES	1,040.66
11/17	11/21/2017	23717	1476	BUSINESS CARD (VISA)	MEMBERSHIP FEES	110.00
11/17	11/21/2017	23717	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	167.61
Total 23717:						<u>2,066.95</u>
23718						
11/17	11/21/2017	23718	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 23718:						<u>1,884.00</u>
23719						
11/17	11/21/2017	23719	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	26,606.00
Total 23719:						<u>26,606.00</u>
23720						
11/17	11/21/2017	23720	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 23720:						<u>100.00</u>
23721						
11/17	11/21/2017	23721	62681	ETA AGENCY	ACTIVITY BOOKS (QTY 750)	5,148.53
Total 23721:						<u>5,148.53</u>
23722						
11/17	11/21/2017	23722	2300	FEDERAL EXPRESS	POSTAGE	21.27
Total 23722:						<u>21.27</u>

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
23723						
11/17	11/21/2017	23723	2550	FRONTIER	INTERNET ACCESS	803.00
Total 23723:						803.00
23724						
11/17	11/21/2017	23724	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	281.30
11/17	11/21/2017	23724	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,327.14
Total 23724:						1,608.44
23725						
11/17	11/21/2017	23725	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
11/17	11/21/2017	23725	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 23725:						6,973.67
23726						
11/17	11/21/2017	23726	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	3,820.62
Total 23726:						3,820.62
23727						
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	115.24
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	230.50
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	176.71
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	253.54
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	245.86
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	222.81
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	277.22
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	146.30
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	238.71
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	217.16
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	271.05
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	194.05
11/17	11/21/2017	23727	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	267.97
Total 23727:						2,857.12
23728						
11/17	11/21/2017	23728	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	271.60
11/17	11/21/2017	23728	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	804.43
11/17	11/21/2017	23728	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE	43.65
Total 23728:						1,119.68
23729						
11/17	11/21/2017	23729	2056	LOS ANGELES COUNTY	UNDERGROUND STORAGE TANK PROGRAM	1,554.00
11/17	11/21/2017	23729	2056	LOS ANGELES COUNTY	HAZARDOUS WASTE GENERATOR PROGRAM	1,066.00
11/17	11/21/2017	23729	2056	LOS ANGELES COUNTY	HAZARDOUS MATERIALS DISCLOSURE PROGRA	692.00
11/17	11/21/2017	23729	2056	LOS ANGELES COUNTY	STATE SERVICE CHARGES	69.00
Total 23729:						3,381.00
23730						
11/17	11/21/2017	23730	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	145.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 23730:						145.93
23731						
11/17	11/21/2017	23731	62525	MORROW-MEADOWS CORPORATION	PROJECT PBWA-WBS	2,250.00
Total 23731:						2,250.00
23732						
11/17	11/21/2017	23732	62476	NETWORKFLEET INC	MONTHLY SERVICE	374.25
Total 23732:						374.25
23733						
11/17	11/21/2017	23733	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT RICO/MPC6003	1,775.03
11/17	11/21/2017	23733	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT RICO/MPC3500	437.36
Total 23733:						2,212.39
23734						
11/17	11/21/2017	23734	62630	PEP BOYS	AUTO SUPPLIES	108.63
Total 23734:						108.63
23735						
11/17	11/21/2017	23735	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,536.57
Total 23735:						1,536.57
23736						
11/17	11/21/2017	23736	5740	QUINN COMPANY	REPAIR CATEPILLAR	1,350.87
Total 23736:						1,350.87
23737						
11/17	11/21/2017	23737	385	R AND I HOLDINGS INC	EQUIPMENT REPAIR-AIR COMPRESSOR	144.65
11/17	11/21/2017	23737	385	R AND I HOLDINGS INC	EQUIPMENT REPAIR-WILDEN PUMP	162.49
Total 23737:						307.14
23738						
11/17	11/21/2017	23738	62562	RMC WATER AND ENVIRONMENT	AS NEEDED RW SRVS FY 2017-18	1,508.50
11/17	11/21/2017	23738	62562	RMC WATER AND ENVIRONMENT	AS NEEDED PW SRVS FY 2017-18	1,992.00
Total 23738:						3,500.50
23739						
11/17	11/21/2017	23739	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	102.58
Total 23739:						102.58
23740						
11/17	11/21/2017	23740	180	SEAN HENRY	TOTAL EXPENSES-CALPERS FORUM	93.10
Total 23740:						93.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
23741						
11/17	11/21/2017	23741	62534	SHRED IT USA	SHREDDING SERVICE	134.64
Total 23741:						134.64
23742						
11/17	11/21/2017	23742	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	125.41
Total 23742:						125.41
23743						
11/17	11/21/2017	23743	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE INSP	394.00
11/17	11/21/2017	23743	6500	THERMALAIR INC	SEMI ANNUAL PREVENTATIVE MAINTENANCE INS	264.00
Total 23743:						658.00
23744						
11/17	11/21/2017	23744	62521	TRIPEPI SMITH & ASSOCIATES	GOOGLE ANALYTICS SUPPORT	220.00
11/17	11/21/2017	23744	62521	TRIPEPI SMITH & ASSOCIATES	ANNUAL WEBSITE HOSTING FEE	300.00
Total 23744:						520.00
23745						
11/17	11/21/2017	23745	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	252.55
Total 23745:						252.55
23746						
11/17	11/21/2017	23746	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	759.46
Total 23746:						759.46
23747						
11/17	11/21/2017	23747	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	363.06
Total 23747:						363.06
23748						
11/17	11/21/2017	23748	2212	WHITE NELSON DIEHL EVANS LLP	SECOND INTERIM BILLING-FINANCIAL STATEMEN	2,300.00
Total 23748:						2,300.00
23750						
11/17	11/28/2017	23750	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	56.71
Total 23750:						56.71
23751						
11/17	11/28/2017	23751	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	27.82
Total 23751:						27.82
23752						
11/17	11/28/2017	23752	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	73.83
Total 23752:						73.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
111517						
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	330,151.50
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,353.41
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,723.73
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,402.68
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,209.51
11/17	11/15/2017	111517	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION	38,621.31
Total 111517:						<u>381,462.14</u>
111717						
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE	2,935.74
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	175.56
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	MISC EXPENSES	2,973.50
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	EMPLOYEE/DIRECTOR EVENT	2,190.49
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	SPECTRUM	762.00
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	DIRECTV	78.66
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,550.88
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	NEXTIVA	59.40
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	381.16
11/17	11/17/2017	111717	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	361.41
Total 111717:						<u>11,466.80</u>
Grand Totals:						<u><u>1,472,350.44</u></u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	179,539.74	.00	179,539.74
222100	.00	1,472,350.44-	1,472,350.44-
51110-0	51,527.08	.00	51,527.08
51310-0	883,098.51	.00	883,098.51
51410-1	3,185.40	.00	3,185.40
51410-2	2,445.16	.00	2,445.16
51410-3	1,723.73	.00	1,723.73
51410-5	15,696.61	.00	15,696.61
51510-0	27,365.46	.00	27,365.46
51610-0	619.66	.00	619.66
51810-0	50,044.90	.00	50,044.90
51910-0	5,702.65	.00	5,702.65
52310-0	45,373.05	.00	45,373.05
54209-0	651.13	.00	651.13
54210-0	4,762.27	.00	4,762.27
54211-0	9,129.60	.00	9,129.60
54212-0	138.72	.00	138.72
54213-0	1,370.81	.00	1,370.81
54215-0	10,146.48	.00	10,146.48
54217-0	5,217.41	.00	5,217.41
54218-0	252.90	.00	252.90
54219-0	2,250.00	.00	2,250.00
56210-0	3,669.62	.00	3,669.62
56211-0	4,663.86	.00	4,663.86
56214-0	529.90	.00	529.90

GL Account	Debit	Credit	Proof
56215-0	21,897.00	.00	21,897.00
56216-0	21.27	.00	21.27
56217-0	623.71	.00	623.71
56218-0	5,386.43	.00	5,386.43
56219-0	9,089.13	.00	9,089.13
56220-0	8,755.67	.00	8,755.67
56221-0	123.31	.00	123.31
56223-0	4,189.99	.00	4,189.99
56312-0	18,842.96	.00	18,842.96
56320-0	375.56	.00	375.56
56411-0	31,657.38	.00	31,657.38
56413-0	2,316.05	.00	2,316.05
56415-0	444.78	.00	444.78
56416-0	271.60	.00	271.60
56417-0	13,528.60	.00	13,528.60
56418-0	804.43	.00	804.43
56419-0	49.35	.00	49.35
56421-0	9,709.10	.00	9,709.10
56710-0	2,247.36	.00	2,247.36
56811-0	2,300.00	.00	2,300.00
56812-0	8,916.02	.00	8,916.02
57310-0	7,760.50	.00	7,760.50
57312-0	1,643.82	.00	1,643.82
57314-0	658.00	.00	658.00
57319-0	5,148.53	.00	5,148.53
57321-0	6,485.24	.00	6,485.24
Grand Totals:	<u>1,472,350.44</u>	<u>1,472,350.44-</u>	<u>.00</u>

Report Criteria:
 Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee						
23264	11/06/2017	ANA MARIA MACIAS						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	139891-53	REFUND OVERPAYMENT-1510 CEDARMONT	15210-0	408.70	408.70
23264	11/03/2017	ANA MARIA MACIAS						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	139891-53	Void - REFUND OVERPAYMENT-1510 CEDARMONT	15210-0	408.70-	408.70-
23621	11/06/2017	JOHNNY CHEN						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	859-02	REFUND OVERPAYMENT-2242 BATSON	15210-0	82.26	82.26
23622	11/06/2017	TIFFANY HUANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	741402-85	REFUND OVERPAYMENT-18913 AMBERLY PL	15210-0	147.91	147.91
23623	11/06/2017	HIGH SPEED TRANSMISSION EQUIP ATTN: A/R						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	971121-34	REFUND OVERPAYMENT-17955 AJAX	15210-0	129.65	129.65
23625	11/06/2017	BOBBIE TRUJILLO						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	964611-21	REFUND OVERPAYMENT-1872 DOVERGLEN	15210-0	118.51	118.51
23626	11/06/2017	FBM GROUP CORPORATION C/O TAO ZHANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	474885-97	REFUND OVERPAYMENT-18835 SAN JOSE	15210-0	175.01	175.01
23627	11/06/2017	LI YUAN						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	666223-28	REFUND OVERPAYMENT-2350 SONGBIRD LN	15210-0	65.28	65.28

Check Number	Date	Payee					
23628	11/06/2017	JASON SANG OH					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	485354-62	REFUND OVERPAYMENT	15210-0	102.60	102.60
23629	11/06/2017	CHU DENTAL C/O CHU ZHANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	658643-11	REFUND OVERPAYMENT-1758C SIERRA LEONE	15210-0	26.39	26.39
23630	11/06/2017	MARIA ABEYTIA					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	357950-41	REFUND OVERPAYMENT-18415 SORDELLO	15210-0	88.28	88.28
23631	11/06/2017	BP INDUSTRY AJAX LLC					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	170-00	REFUND OVERPAYMENT-825 AJAX, INDUSTRY, C	15210-0	3,540.75	
		2	371217-37	REFUND OVERPAYMENT	15210-0	13,997.73	17,538.48
23632	11/06/2017	YUANMOU LIU					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	733694-20	REFUND OVERPAYMENT-17047 KIRK VIEW	15210-0	55.56	55.56
23633	11/06/2017	GUY YOCOM CONSTRUCTION					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	15-00	REFUND OVERPAYMENT-17400 CHESTNUT (CON	15210-0	482.66	482.66
23634	11/06/2017	YUAN CAO					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	664319-81	REFUND OVERPAYMENT-444 CAPRON AVE, WEST	15210-0	120.73	120.73
23635	11/06/2017	ANA MARIA MACIAS					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	139891-53	REFUND OVERPAYMENT-1510 CEDARMONT DR	15210-0	408.70	408.70
23636	11/06/2017	CAREA LIM					

Sequence	Source	Description	GL Account	Amount	Check Amount
1	17-18F	PROJECT REFUND-2311 SANDRA GLEN	24110-0	200.60	200.60
23638 11/07/2017 JOSHUA SHUHAO LIU					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	215600-87	DEPOSIT REFUND-18240 COMPANARIO	22810-0	257.83	257.83
23639 11/07/2017 BEN HI					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	335516-47	DEPOSIT REFUND-18933 GRANBY PL	22810-0	87.33	87.33
23640 11/07/2017 JUN LI					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	278734-86	DEPOSIT REFUND-18447 SANTAR ST	22810-0	145.91	145.91
23641 11/07/2017 FENG GAO C/O LIFENG QIAN					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	570584-96	DEPOSIT REFUND-18852 ASHLEY PL	22810-0	216.45	216.45
23642 11/07/2017 RIGOBERTO CUA JUAN					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	695374-85	DEPOSIT REFUND-1937 JELICK	22810-0	128.31	128.31
23643 11/07/2017 JAMES T WANG					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	877940-01	DEPOSIT REFUND-1851 CALLE LA PAZ	22810-0	145.00	145.00
23644 11/07/2017 LILIANA ESPINOLA					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	527060-98	DEPOSIT REFUND-18252 LA PUENTE RD	22810-0	62.19	62.19
23749 11/21/2017 TOMDAN ENTERPRISES INC					

<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
1	17-18E	Project Refund-17573 Castleton	24110-0	21,811.96	21,811.96
Grand Totals:					<u><u>42,597.60</u></u>

Report Criteria:
Detail Report

Tab

1.3



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: December 1, 2017

Subject: Investment Update – November 2017

Economic Review: The next meeting of the Federal Reserve is scheduled for December 12th. The last meeting was held on October 31st. The Fed Funds rate was maintained at target ranges of 1 to 1-1/4 percent. At the meeting, the Federal Reserve stated “the labor market has continued to strengthen and that economic activity has been rising at a solid rate despite hurricane-related disruptions. Although the hurricanes caused a drop in payroll employment in September, the unemployment rate declined further. Household spending has been expanding at a moderate rate, and growth in business fixed investment has picked up in recent quarters. Gasoline prices rose in the aftermath of the hurricanes, boosting overall inflation in September; however, inflation for items other than food and energy remained soft.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 3.1 for the month of October. The previous reading was 3.1 in the month of September.

LAIF Update: LAIF ended the month of October with a yield of 1.14%. This represents a .03 basis point increase from the month of September. A comparison with last year shows a .49 basis point increase from October 2016 when the yield stood at 0.65%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.31%. This is a .03 basis point decrease from the month of October and a 0.17 basis point premium to LAIF. The District CD Placement program carries an effective yield of 1.44% and an average maturity of 617 days. The District had two bond purchases in the month of November. A five year FNMA Note yielding 1.875% and a five year US Treasury yielding 1.75%.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF OCTOBER 2017

SOURCE / DESCRIPTION	2017			2016		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUEENTE BASIN WATER AGENCY / TVMWD	335.8	403,717.55	1,202.26	363.1	333,325.80	918.00
POMONA-WALNUT-ROWLAND JWLC	472.5	466,357.50	987.00	496.4	455,695.20	918.00
CAL. DOMESTIC WATER COMPANY (CDWC)	146.5	51,527.08	351.72	0.0	-	-
LA HABRA HEIGHTS	0.0	-	-	0.0	23,650.24	-
WATER REPLENISHMENT DISTRICT (WRD)	0.0	-	-	0.0	-	-
	954.8	921,602.13		859.5	812,671.2	
RECLAIMED WATER	81.3	21,707.59	267.01	103.4	27,365.46	264.66
TOTAL WATER CHARGES	1,036.1	943,309.72		962.9	840,036.70	
FIXED CHARGES:						
PUEENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		8,209.51			11,203.21	
CONNECTED CAPACITY		1,353.41			1,425.23	
WATER USE CHARGE		1,402.68			1,457.58	
EQUIV. SMALL METER		1,723.73			1,828.86	
SUBTOTAL		12,689.33			15,914.88	
PWR JWLC						
CAPACITY RESERVATION		7,487.10			11,239.86	
CONNECTED CAPACITY		1,091.75			1,149.69	
WATER USE CHARGE		1,782.72			1,745.83	
DEPRECIATION		-			-	
REPLACEMENT		-			-	
BUDGET ASSESSMENT		-			-	
SUBTOTAL		10,361.57			14,135.38	
CDWC / LHH / ODWD						
FIXED CHARGES		619.66			-	
SUBTOTAL						
TOTAL FIXED CHARGES		23,670.56			30,050.26	
TOTAL PURCHASED WATER CHARGES		966,980.28			870,086.96	
AVERAGE WATER CHARGE:		\$ 933.29			\$ 903.61	

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED NOVEMBER 30, 2017



CASH	
Citizens Business Bank	1,593,894.39
Comerica Bank MMIA	14,657.63
TOTAL CASH	1,608,552.02

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	1.44%	617	1,220,000.00	7.99%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	1.14%	NA	2,440,860.06	15.99%

**BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	250,000.00	100.019	99.984	12/20/17	0.88%	NA	249,960.00	1.64%
5 Year	200,000.00	99.289	99.944	01/12/18	0.75%	NA	199,888.00	1.31%
5 Year	200,000.00	99.742	99.863	02/28/18	0.75%	NA	199,726.00	1.31%
5 Year	500,000.00	100.300	99.723	05/21/18	0.88%	NA	498,615.00	3.27%
5 Year	250,000.00	99.727	99.785	09/30/18	1.38%	NA	249,462.50	1.63%
5 Year	250,000.00	99.868	99.695	11/30/18	1.38%	NA	249,237.50	1.63%
5 Year	250,000.00	99.137	99.781	12/31/18	1.50%	NA	249,452.50	1.63%
5 Year	250,000.00	100.172	99.742	01/31/19	1.50%	NA	249,355.00	1.63%
5 Year	250,000.00	99.140	99.707	02/28/19	1.50%	NA	249,267.50	1.63%
5 Year	250,000.00	99.617	99.832	03/31/19	1.63%	NA	249,580.00	1.64%
5 Year	100,000.00	98.532	98.992	10/31/19	1.27%	NA	98,992.00	0.65%
5 Year	250,000.00	99.359	99.082	01/31/20	1.38%	NA	247,705.00	1.62%
5 Year	250,000.00	99.047	98.375	03/31/20	1.14%	NA	245,937.50	1.61%
5 Year	250,000.00	99.016	98.856	04/30/20	1.38%	NA	247,140.00	1.62%
5 Year	250,000.00	99.633	97.356	02/28/21	1.13%	NA	243,390.00	1.59%
5 Year	250,000.00	100.184	96.844	07/31/21	1.13%	NA	242,110.00	1.59%
5 Year	250,000.00	99.059	96.715	08/31/21	1.13%	NA	241,787.50	1.58%
5 Year	250,000.00	100.535	98.799	04/05/22	1.88%	NA	246,997.50	1.62%
5 Year	250,000.00	100.375	98.852	07/31/22	1.88%	NA	247,130.00	1.62%
Cash Reserve Account					0.71%		23,011.12	0.15%
Total BNY Mellon Investments							4,728,744.62	30.99%

**WELLS FARGO ADVISORS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
5 Year	495,000.00	100.650	99.984	12/20/17	0.88%	NA	494,920.80	3.24%
5 Year	495,000.00	100.066	99.944	01/12/18	0.75%	NA	494,722.80	3.24%
5 Year	495,000.00	100.448	99.922	02/08/18	0.88%	NA	494,613.90	3.24%
5 Year	495,000.00	100.392	99.861	03/07/18	0.88%	NA	494,311.95	3.24%
5 Year	500,000.00	100.530	99.723	05/21/18	0.88%	NA	498,615.00	3.27%
4 Year	250,000.00	98.671	99.677	09/27/18	1.27%	NA	249,192.50	1.63%
5 Year	245,000.00	100.061	99.963	11/27/18	1.63%	NA	244,909.35	1.60%
5 Year	275,000.00	99.581	99.041	08/01/19	1.25%	NA	272,362.75	1.78%
5 Year	275,000.00	99.344	98.934	10/02/19	1.25%	NA	272,068.50	1.78%
5 Year	240,000.00	98.229	98.873	10/22/19	1.29%	NA	237,295.20	1.55%
4 Year	250,000.00	100.141	97.384	10/07/21	1.38%	NA	243,460.00	1.60%
4 Year	250,000.00	100.987	99.155	11/29/21	1.88%	NA	247,887.50	1.62%
5 Year	300,000.00	101.614	99.508	01/05/22	2.00%	NA	298,524.00	1.96%
5 Year	125,000.00	101.153	98.799	04/05/22	1.88%	NA	370,496.25	2.43%
5 Year	200,000.00	99.334	97.171	04/13/22	1.52%	NA	194,342.00	1.27%
5 Year	125,000.00	101.067	98.384	12/09/22	1.89%	NA	122,980.00	0.81%
Cash Reserve Account					0.71%		31,645.16	0.21%
Total Wells Fargo Investments							5,262,347.66	34.48%

TOTAL INVESTMENTS

TOTAL CASH AND INVESTMENTS

	13,651,952.34	100%
Weighted Average Yield of Total Investment Portfolio:		1.05%

Market values determined by last business day of month values.
 All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
 The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
 NOTE: All interest values shown above are based on annual rates of return.

Sean S. Henry
 Sean S. Henry, Finance Officer

Tab

1.4

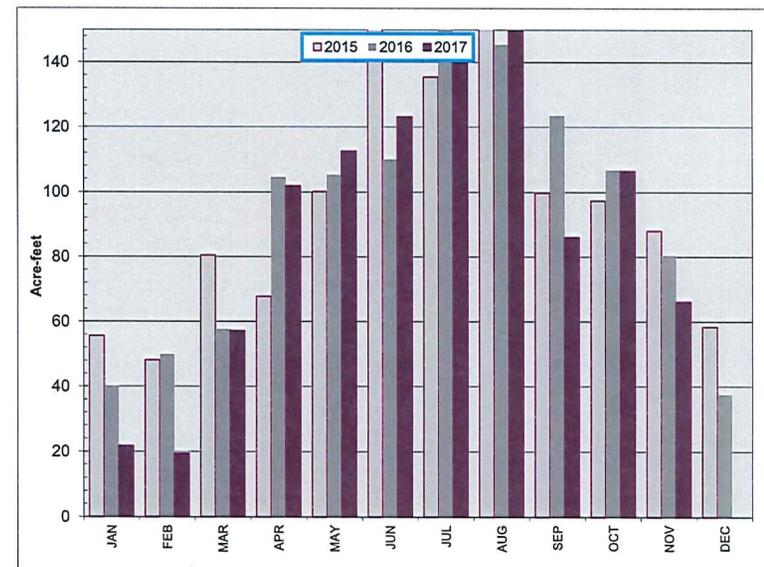
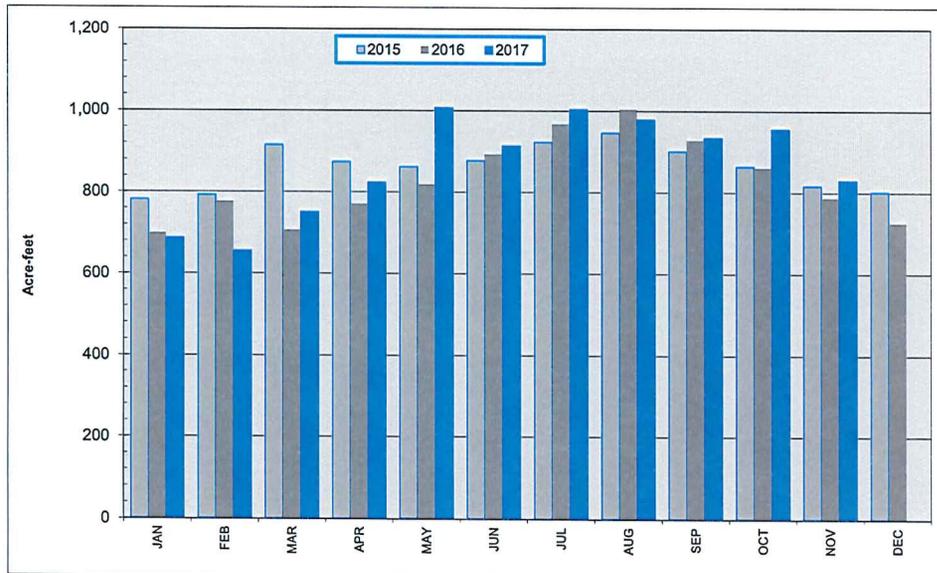


Water Purchases for CY 2017 (Acre-feet)



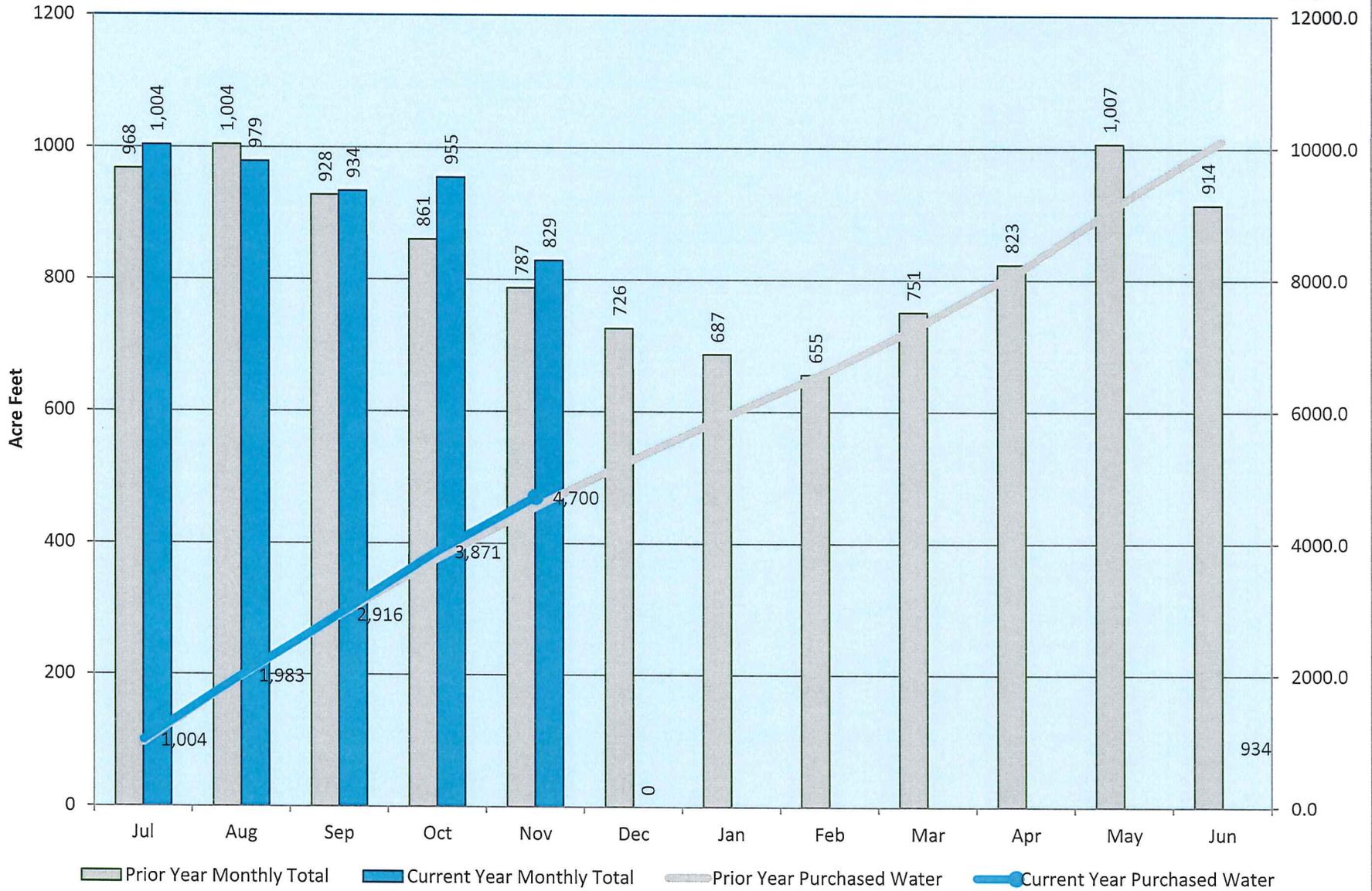
	POTABLE SYSTEM					TOTAL
	WBS	LHH	PM-22	JWL		
				PM-15	Miramar	
JAN	2.3	0.0	282.9	275.6	126.0	686.8
FEB		0.0	473.0	168.7	13.7	655.4
MAR	15.9	0.0	381.6	203.2	150.0	750.7
APR	200.2	0.0	139.2	350.3	133.5	823.2
MAY	190.0	0.0	367.8	342.1	106.7	1,006.6
JUN	201.1	0.0	290.9	325.6	96.3	913.9
JUL	131.1	0.0	357.3	433.6	81.7	1,003.7
AUG	98.5	0.0	390.2	490.1	0.0	978.8
SEP	78.3	0.0	334.5	521.1	0.0	933.9
OCT	146.5	0.0	335.8	472.5	0.0	954.8
NOV	240.3	0.0	218.3	370.4	0.0	829.0
DEC						0.0
TOTAL	1,304.2	0.0	3,571.5	3,953.2	707.9	9,536.8

RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
0.0	7.6	0.0	11.9	2.3	21.8
0.0	6.3	0.0	8.4	4.7	19.4
0.0	20.3	1.0	35.9	0.0	57.2
0.0	10.3	1.0	90.6	0.0	101.9
0.0	25.3	2.0	85.3	0.0	112.6
0.0	9.5	3.0	110.7	0.0	123.2
0.1	3.1	2.0	141.0	0.0	146.2
0.0	0.0	3.0	152.3	0.0	155.3
0.0	5.8	2.0	78.3	0.0	86.1
2.2	1.8	2.0	100.4	0.0	106.4
2.6	7.4	1.0	55.1	0.0	66.1
					0.0
4.9	97.4	17.0	869.9	7.0	996.2



Potable Water Purchases For FY 2017-2018

(Acre-feet)



Tab

2.1



DECEMBER 2017-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	12/6/2017	Three Valleys Board Meeting	\$110.00		Mileage
	12/7/2017	PBWA Meeting at Walnut	\$110.00		Mileage
	12/12/2017	RWD Board Meeting	\$110.00		
	12/27/2017	Project Ad-Hoc meeting	\$110.00		
		TOTAL PAYMENT	\$440.00		
John Bellah					
		TOTAL PAYMENT	\$0.00		
Robert W. Lewis					
	12/1/2017	ACWA Conference	\$110.00		
	12/7/2017	PBWA Meeting at Walnut	\$110.00		
	12/12/2017	RWD Board Meeting	\$110.00		
		TOTAL PAYMENT	\$330.00		
Szu-Pei Lu					
	12/6/2017	Three Valleys Board Meeting	\$110.00		Mileage
	12/12/2017	RWD Board Meeting	\$110.00		
	12/27/2017	Project Ad-Hoc Meeting	\$110.00		
		TOTAL PAYMENT	\$330.00		
Teresa Rios					
	12/12/2017	RWD Board Meeting	\$110.00		
		TOTAL PAYMENT	\$110.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tab

2.2



RESOLUTION NO. 1-2018
(Supercedes Resolution No. 1-2015)
ROWLAND WATER DISTRICT
RESOLUTION OF THE BOARD OF DIRECTORS
AMENDING PERSONNEL POLICY REGARDING DISTRICT PROVIDED VEHICLES

WHEREAS, under the current policy, the District provides District owned vehicles for the use of the General Manager, Assistant General Manager, Director of Operations and such other supervisory personnel whose duties require substantial travel on District business, as determined by the General Manager, to be used for business-related travel; and,

WHEREAS, the Board of Directors has determined that, for the benefit of the District and the employees, the District will discontinue providing District-owned vehicles and instead provide an Automobile Allowance, for the General Manager, Assistant General Manager and Director of Operations, to compensate them for all expenses and depreciation associated with the use of their personal vehicles on District business;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Rowland Water District as follows:

1. That the District will no longer provide District-owned vehicles for the use of the General Manager and Assistant General Manager for use for travel to and from meetings, conferences and other locations for District business. Field personnel will continue to be assigned District trucks and equipment for use in maintenance and operation, meter reading and customer service duties.
2. The amount of the Automobile Allowance provided to the General Manager shall be set by contract in the General Manager's Employment Agreement. The Automobile Allowance for the Assistant General Manager and Director of Operations shall be \$500.00 per month, subject to adjustment by the Board of Directors from time to time.
3. The obligations of the District and the employee receiving an Automobile Allowance from the District shall be governed by the Rowland Water District Personnel Rules and Regulations, which are hereby amended or added to read as follows:

“Mileage.

Employees shall be reimbursed for mileage driven when they use their personal vehicles to travel outside the District on District-related business. Reimbursement shall be paid at the rate established by the Internal Revenue Service, for actual miles driven while engaged in District-related business. Mileage driven for side trips for personal reasons shall not be reimbursed. The mileage reimbursement rate is intended to cover the cost of gasoline, vehicle maintenance, wear and tear, repairs, and vehicle insurance and no separate reimbursement shall be allowed for such items. Mileage reimbursement shall be allowed only when determined by the supervisor that use of the employee’s own vehicle for travel is the most efficient means of travel to the specific location. If the supervisor determines that another means of travel would be more cost-effective, the employee shall not be entitled to reimbursement for the difference between the mileage rate and the cost of less expensive travel if he or she elects to use his or her own vehicle. District employees who receive an Automobile Allowance shall not be entitled to reimbursement for mileage or other expenses incurred in the use of their personal vehicle for District business.”

“Use of District Provided Vehicles.

Field employees who are required to be on-call or on standby to respond to emergencies during periods other than normal work hours may be required to drive District service vehicles to and from home. Said vehicles, which shall be identified with the District seal/logo, shall be used by employees, only for transportation to and from the employee’s home and the District and to respond to emergencies, call outs and other authorized uses for District business as directed by the General Manager or Superintendent(s). At no time shall employees use District service vehicles for personal use. Employees shall comply with all California and local traffic laws while operating District service vehicles, both while commuting to and from the employee’s home and while on District business, including, but not limited to prohibitions against the use of cell phones and being under the influence of alcohol or drugs. Use of District vehicles is solely to meet the needs of the District and is not an employment benefit. Employees shall not have the right to use District vehicles except as directed by the General Manager or supervisor.

Supervisory personnel whose duties require substantial travel on District business may be provided a District vehicle for use in performing their duties. Such vehicles will be identified with the District seal/logo; nevertheless, unless otherwise provided by contract, said vehicles are for use for transportation for District business and commuting from the employee’s residence and not for personal use.

District vehicles are provided to meet the needs of the District and are not a benefit to the employee. At any time that the General Manager determines that provision of a District vehicle is no longer necessary for any employee, the employee shall return the vehicle to the District, without any offsetting adjustment to pay or benefits.”

“Automobile Allowances

The General Manager, Assistant General Manager and Director of Operations shall be provided an Automobile Allowance to compensate them for use of their personal vehicles in performing their duties. District employees who receive an Automobile Allowance shall provide and maintain a suitable vehicle for their use on District business. District employees who received an Automobile Allowance

shall maintain such vehicle at all times in proper operating condition, and pay for all expenses (excluding fuel) for registration and license fees, maintenance, repairs, insurance and replacement as necessary. The Automobile Allowance is intended to cover all of the operating expenses associated with use of the employee's vehicle for District business, as well as depreciation and wear and tear. The employee shall not be entitled to reimbursement for mileage or other expenses incurred for use of the vehicle. The Automobile Allowance shall be treated as a non-accountable plan for purposes of tax reporting and the entire amount of the Automobile Allowance will be reported as taxable compensation on Managers W-2 form, and taxes will be withheld from that amount."

4. This policy shall become effective January 9, 2018.

5. Adopted at a regular meeting of the Board of Directors of the Rowland Water District held January 9, 2018 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

SZU PEI LU-YANG
Board President

Tab

2.3



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	ADMINISTRATIVE LEAVE	January 9, 2018
		Page 1 of 1

PURPOSE:

To provide exempt employees (as designated by the District, Personnel Rules and Regulations) the ability to receive administrative time off without loss of compensation in lieu of overtime or any other compensation

POLICY:

Exempt employees shall receive the following annual administrative leave:

Executive Managers - Fifty-Six (56) Hours
Assistant General Manager
Director of Administrative Services
Finance Officer
Director of Operations

Mid-Managers/Superintendent(s) - Forty (40) Hours
Accounting/Customer Service Manager
Distribution Superintendent
Operations Superintendent

Administrative leave is granted each July 1st and hours will accrue only to a maximum that is equivalent of one year's administrative leave for his/her applicable category (i.e. 56 hours or 40 hours). Any unused time as of June 30th of each year will be forfeited.

During employment, an exchange for the cash equivalent of any accrued administrative leave will not be allowed. Administrative time off will be treated the same as personal leave for scheduling and approval purposes.

Tab

2.4

IRS Statements and Announcements

IR-2017-204, Dec. 14, 2017

WASHINGTON — The Internal Revenue Service today issued the 2018 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54.5 cents for every mile of business travel driven, up 1 cent from the rate for 2017.
- 18 cents per mile driven for medical or moving purposes, up 1 cent from the rate for 2017.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate and the medical and moving expense rates each increased 1 cent per mile from the rates for 2017. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other requirements are described in [Rev. Proc. 2010-51](#).

[Notice 2018-03](#), posted today on [IRS.gov](#), contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

Page Last Reviewed or Updated: 14-Dec-2017

 Share

 Print



Our Agency

Know Your Rights

Resolve an Issue

Other Languages

Related Sites

About IRS

Español

U.S. Treasury

Tab

2.5

**Rowland Water District
Communication Strategies Update
January 9, 2018**

• **Rowland Quarterly**

- Newsletter redesign underway
- Press release to accompany launch

• **Leaks 101 Pocket Guide**

- Multi-panel pocket guide offers customers quick tips and advice on how to find leaks, along with additional information on leak responsibility on either side of the meter
- Under final review
- Customer service and field staff to distribute to customers

• **Municipal Water Leader Magazine**

- December issue featured OPARC and program's recognition at ACWA
- Press releases to accompany magazine publication

• **Additional Press Releases**

- Annual Audit Completion
- GM Evaluation

• **Miscellaneous**

- Bill Redesign
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

Date	News Story	In Process	Completed	Distributed
2/7/17	Conservation Mandates	*****		
3/23/17	Fix-A-Leak Week	*****	*****	*****
3/28/17	CAPIO Submissions	*****	*****	*****
6/15/17	Annual Budget	*****	*****	*****
6/28/17	Media Contest Winners	*****	*****	*****
6/28/17	Poster Contest Winners	*****	*****	*****
7/1/17	CCR Availability	*****	*****	*****
7/7/17	AMI	*****		
8/25/17	Buckboard Days	*****	*****	*****
8/27/17	Recycled Water Expansion	*****	*****	*****
8/27/17	Election Changes	*****	*****	*****
9/20/17	Filling Station	*****	*****	
10/10/17	Newsletter Redesign	*****	*****	
10/27/17	ACWA Finalist	*****	*****	*****
11/1/17 & 12/1/17	OPARC in Municipal Water Leader	*****	*****	*****
1/5/18	GM Evaluation	*****	*****	
1/5/18	Annual Audit Completion	*****	*****	

Leaks 101 Pocket Guide – December 2017





Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: January 9, 2018

Re: Public Affairs & Education Update

- Classroom Presentations:

- Blandford Elementary School
 - January 17th
 - 3rd Grade
 - Wonderful World of Water Presentation (NEW Activity)
 - 2 presentations
 - 48 students
 - January 18th
 - 3rd Grade
 - Wonderful World of Water Presentation
 - 2 Presentations
 - 48 Students
 - January 25th
 - 1st Grade
 - States of Water Presentation
 - 2 Presentations
 - 44 Students
 - January 26th
 - 1st Grade
 - States of Water Presentation
 - 2 Presentations
 - 44 Students
- Jellick Elementary School
 - February 8th
 - 1st Grade
 - Water Cycle Bracelet
 - 2 Presentations
 - 64 Students
 - **248 TOTAL STUDENTS**
- Book is in the process of being printed (see attached for preview)
 - Working on scheduling meetings with principals and lead teachers to start marketing
- Working with 5th grade lead teachers to work on new STEAM (Science, Technology, Engineering, ART and Math) curriculum
- Delivered Media contest and Scholar program to schools



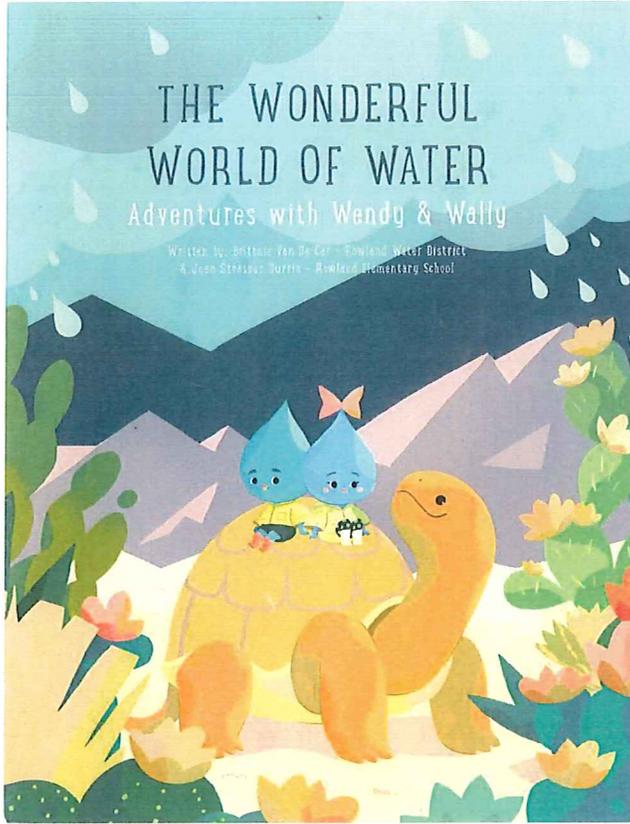
- Preparing Poster Contest flier to deliver to schools and to start marketing
- 5 EduBucks were selected out of the 25 applications
- Updating website to make it less busy with less redundancies with forms and documents in repeated places
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
 - The Teacher Evaluations are anonymous and provide valuable feedback
 - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
 - Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
 - The “Website Visits and Pageviews” allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
 - The “Pageviews” allows us to evaluate which pages on the website are viewed most frequently
 - Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
 - Creating content, ideas and layout for Rowland Quarterly
- Checking the District’s FaceBook and Twitter page Daily
 - Have created a daily “theme” for FaceBook and Twitter
 - Have a Rowland Hashtag that is on all of our posts
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Thursday, December 13, 2017



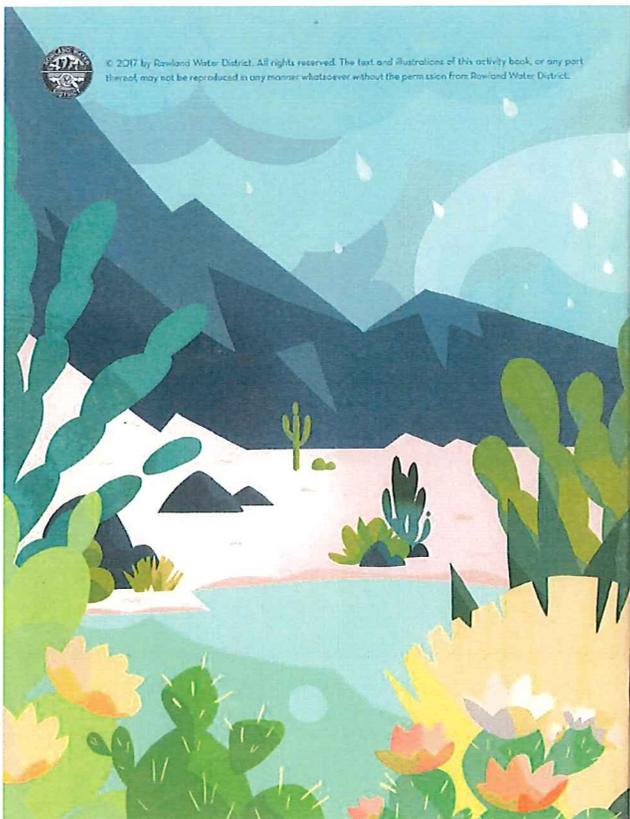
THE WONDERFUL WORLD OF WATER

Adventures with Wendy & Wally

Written by: Brittanie Van De Caf - Rowland Water District
& Jean Senechal Turris - Rowland Elementary School

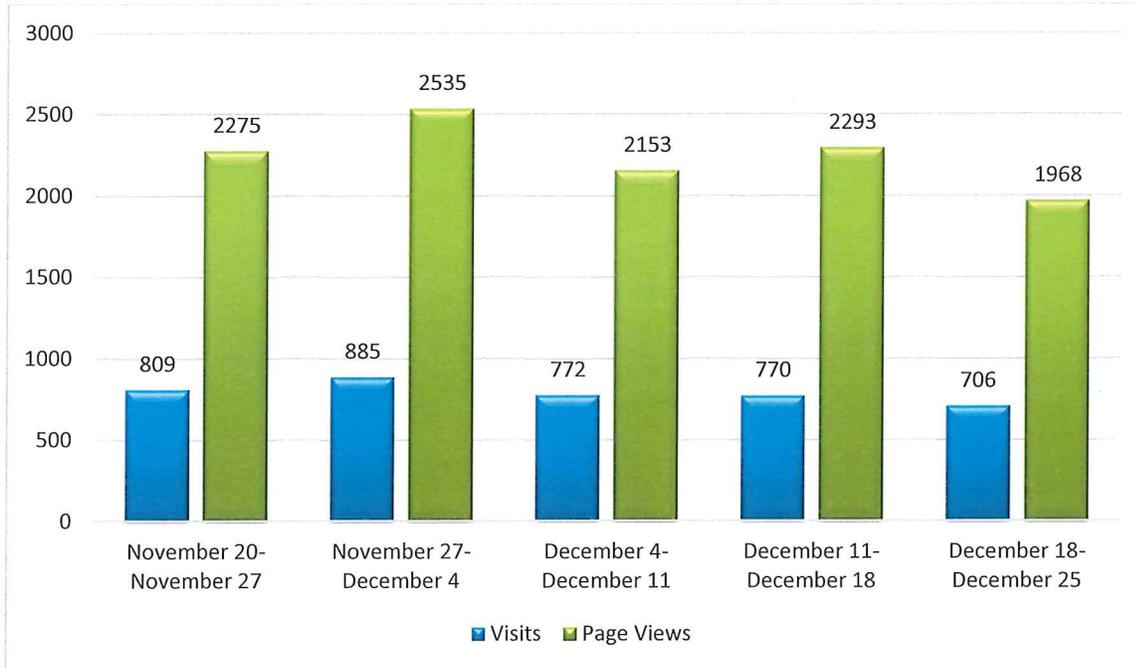


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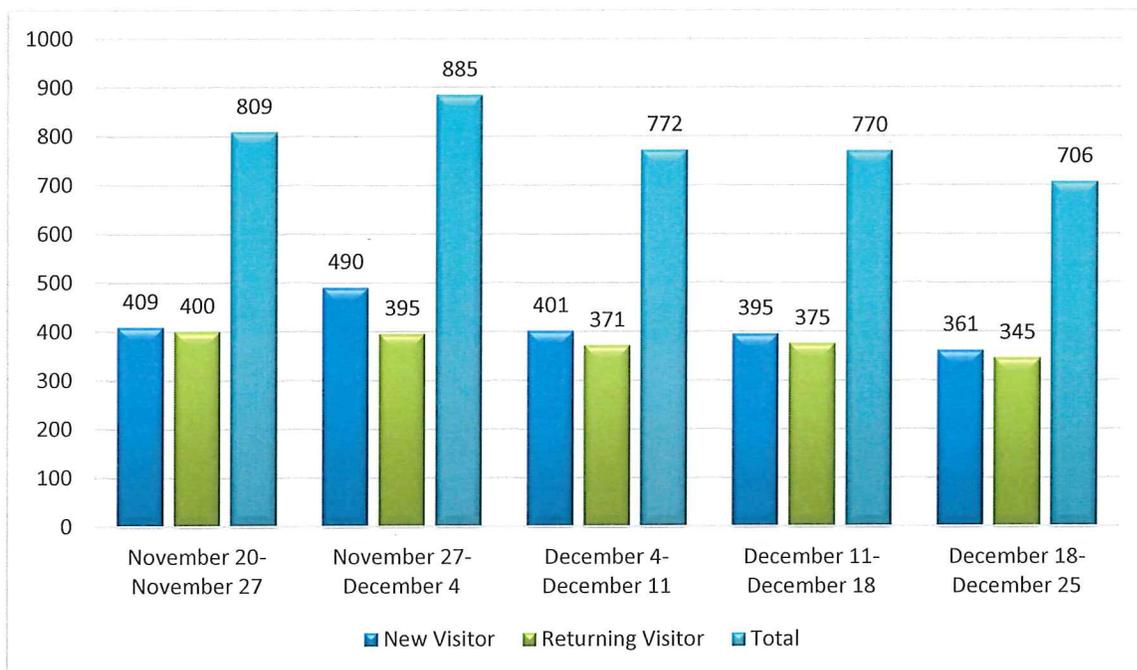


December 2017 Website Google Analytics

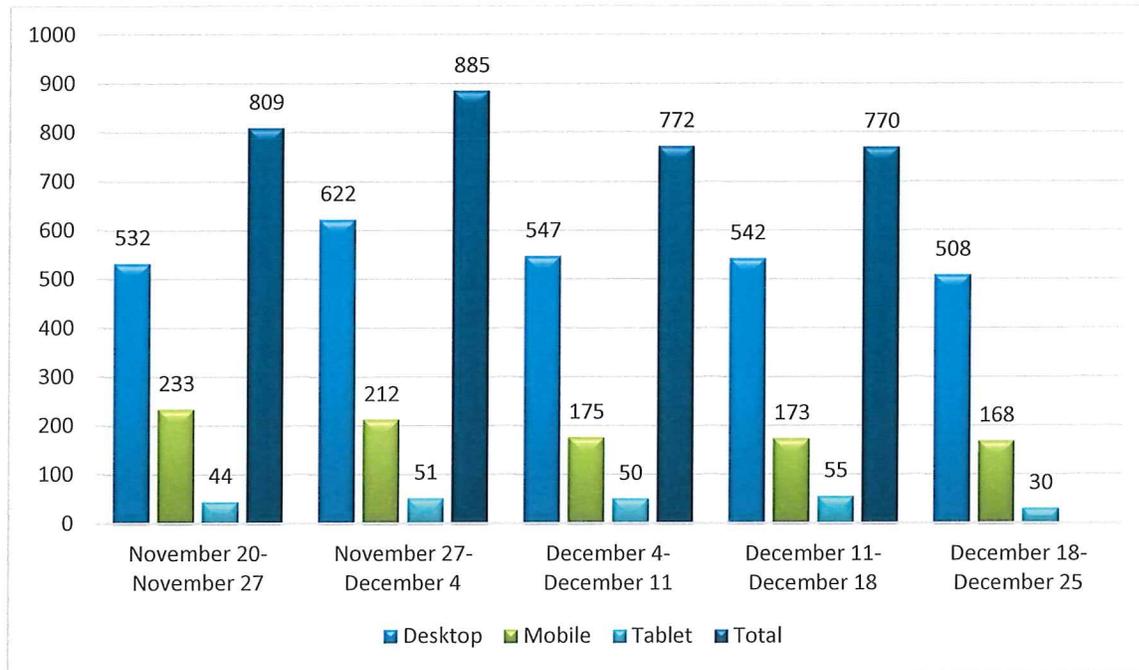
Website Visits and Pageviews



New vs. Returning Visitors



Source of Viewing



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2.6

EDWARD MEANS III, Means Consulting LLC was established in 2012 to provide consulting services to water utilities in the areas of strategic management, water resources, and water quality.

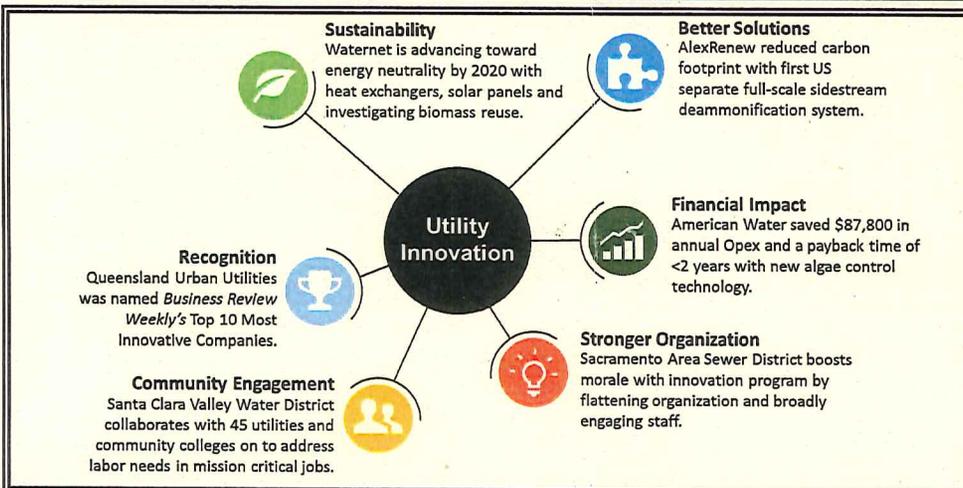
Mr. Means brings 38 years of experience including nearly 20 years of experience with the Metropolitan Water District of Southern California, in positions of Laboratory Manager, Director of Resources, Chief of Operations, Chief Operating Officer and Acting General Manager of a billion dollar water utility. In these capacities, Mr. Means managed virtually all aspects of water service provision from water resources to operations of a complex transmission, distribution and treatment system and all administrative functions. That service was followed by 16 years providing consulting service to water and wastewater utilities as a principal with McGuire Environmental Consultants, Malcolm Pirnie and ARCADIS through successive acquisitions.

He has a deep understanding of western water resource and water quality issues. He has received several awards for his contributions to the drinking water industry, including the AWWA George Warren Fuller Award, the Association of Metropolitan Water Agencies (AMWA) President's Award, and the NWWA President's Award. Mr. Means' particular areas of expertise include: water and wastewater utility management, water operations, water resources planning, strategic planning, water rate development, drinking water regulatory development and compliance implementation, as well as water quality studies and investigations in source waters, treatment plants and distribution systems. His ability to facilitate stakeholder deliberations and work with elected boards has been repeatedly demonstrated in his career as well as his presentation skills. He has given numerous conference keynote addresses to national and international audiences on water utility trends and has over 125 publications on water issues (including climate change) in industry journals, 2 books and contributions to several others.



"FOSTERING INNOVATION WITHIN UTILITIES"

American Water Works Association, December 2017 Feature Article (awwa.org)



**WEDNESDAY,
JANUARY 31, 2018**

7:30am - 9:00am

**Sheraton Fairplex Suites,
601 W. McKinley Ave.,
Pomona, CA 91768**

RSVP to: (909) 621-5568

Cost is \$20 and it covers the breakfast buffet*

*Please, no payment at the door. Pre-payment preferred, or we will be happy to bill you after the event.

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5.1

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room.

**AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT**

Wednesday, January 3, 2018 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- John Mendoza, Director, Division VI

Item 4 – Additions to Agenda *(Government Code Section 54954.2(b)(2))*

Kuhn

Additions to the agenda may be considered when two-thirds of the Board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the Board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment *(Government Code Section 54954.3)*

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less.

Item 7 – General Manager’s Report

Hansen

Item 7.A – Finance-Personnel staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof. Linthicum

Item 7.A.1 – Investment Manager’s Role and Statement Overview [enc]

The Board will be provided information to better understand Chandler Asset Management’s role and monthly statements.

Item 7.B – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof. Howie

7.B.1 – ACWA-JPIA Risk Management Update [enc]

Howie

The Board will be provided an update on TVMWD’s risk management standings with ACWA-JPIA.

7.B.2 – Succession Planning Update [enc]

Hansen

The Board will be provided with a succession planning update and will consider action to approve, receive and file the CY 2018 organization chart.

Item 7.B.2 – Board Action Required – Motion 18-01-5160

Staff Recommendation: Approve as presented

Item 7.C – Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof. Garcia

7.C.1 – Carport Replacement, Project No. 58434 – Bid Review [enc]

The Board will be provided with a summary of the construction bids received for this project, and may direct staff to return to the next meeting for action.

7.C.2 – Reservoir Effluent Pump Station, Project No. 58459 – Bid Review [enc]

The Board will be provided with a summary of the construction bids received for this project, and may direct staff to return to the next meeting for action.

7.C.3 – Project Summary Update [enc]

The Board will review a summary update of ongoing projects.

Item 8 - Special workshop on Preventing Workplace Harassment by Liebert, Cassidy, Whitmore

Item 9 – Future Agenda Items

Item 10 – Adjournment

The Board will adjourn to a Regular Board Meeting on Wednesday, January 17, 2018

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled board meeting.