



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
October 10, 2017 - 6:00 p.m.  
Location: District Office

---

---

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin La Combe Gilhuly, CV Strategies  
Kirk Howie, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
David Malkin, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident, David Malkin, provided an update on the Buckboard Days Parade Pancake Breakfast and business card advertising opportunities.



## 2.3

### **Public Relations (Rose Perea)**

Mrs. Perea advised that the float for the Buckboard Days Parade is in the process of being completed in time for the parade date, October 21, 2017. Brittne has scheduled over 20 classroom presentations to date and has also been approved to provide education projects information to the Hacienda-La Puente School District.

### **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly, CV Strategies, reported that all collateral for the Buckboard Days Parade had been designed and delivered. The *Municipal Water Leader* magazine will feature the OPARC/RWD article in December and CV Strategies will draft and provide photography. A press release will accompany the magazine release. The District newsletter distributed through “Constant Contact” on our website has been redesigned and named “Rowland Quarterly”. A press release will accompany the launching of the newsletter. The Tagline/Messaging for the District Filling Station has been developed and a press release announcing its debut is being developed.

### **Education Update**

No comments.

## 2.9

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **Regional Chamber of Commerce. “Legislative Power Luncheon”, October 23, 2017, 11:30 a.m. California Country Club**

No requests for registration and attendance received.

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman, advised the Board that today the MWD Board had voted to participate in the California “Water Fix” and approved Southern California’s \$4.3 billion share of the project which would help secure future water reliability for Southern California.

## **Tab 4 REVIEW OF CORRESPONDENCE**

### **4.1**

General Manager, Tom Coleman, advised that the Nomination of Candidates, for the LAFCO Representative and Alternate are due by December 21, 2017. This item will be included in the November Agenda. He also provided an update on the 2018 District Calendar which includes holidays and office closures.

## **Tab 5 COMMITTEE REPORTS**

### **5.1**

#### **Three Valleys Municipal Water District**

Directors Lima and Lu-Yang reported on their attendance at the October 4, 2017 Board meeting and advised that the Board approved the 2016-2017 Fiscal Year Audit and the Comprehensive Annual Financial Report. An Overview of current projects was also presented.

### **5.2**

#### **Joint Powers Insurance Authority**

Director Lewis advised that open enrollment for health care benefits is currently taking place. General Manager, Tom Coleman, advised that the JPIA Property Committee has called a special meeting on October 31, 2017 to consider changing carriers for the Property Program which will provide more coverage at a lower cost.

### **5.3**

#### **Association of California Water Agencies**

Directors Bellah and Lewis reported on their participation in the ACWA Regions 9 and 10 Prado Dam Tour which was conducted on October 6, 2017. Director Lewis advised that he will be attending the ACWA Fall Conference in Anaheim which will be held November 28-December 1, 2017.

### **5.4**

#### **Puente Basin Water Agency**

Mr. Lima reported on his attendance at the Strategic Planning Session held on September 19, 2017. CV Strategies reviewed the website which is being developed and the one-page fact sheet they are developing for the Agency. The meeting held on October 5, 2017 provided a review of the Financial Statements for the Fourth Quarter, FY 2016-17. Staff provided an update on the Regional Water Supply Reliability Program, the Pomona Basin Regional Groundwater Project and State and Federal project funding. The next meeting is scheduled for November 9, 2017.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

### **5.6**

#### **Regional Chamber of Commerce**

Director Lewis reported on his attendance at the Government Affairs Committee (GAC) meeting which was held on October 9, 2017 and advised that the main presenter was Southern California Edison. The November 13, 2017, GAC meeting will be held at the Rowland Water District and Rowland will sponsor lunch for the group.

### **5.7**

#### **PWR Joint Water Line Commission**

Director Lima reported that the next meeting will be held on October 19, 2017.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.

## **5.9**

### **Rowland Heights Community Coordinating Council**

Director Bellah advised that Senator Josh Newman attended the meeting and discussed his position on the possibility of his recall in November. President Lu-Yang advised that CHP officers reported that 59 DUI arrests had been made in this area and that amending the Community Standards to disallow cannabis dispensaries in unincorporated Rowland Heights had been discussed.

General Manager, Tom Coleman, advised that he and resident, Teri Malkin, had discussed the need to contact the County of Los Angeles with a request that they conduct a traffic study to determine the need for a traffic signal at Harbor and Old Fullerton Road. Mrs. Malkin had written communication with the County and the District has been advised that the traffic study was completed indicating the need for a traffic signal and that the traffic signal will be installed as soon as funds are available.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Finance Officer, Sean Henry, presented a monthly revenue summary and comparison showing that revenues had increased from the same time period in the last fiscal year and that District reserves had also increased.

### **6.2**

#### **Operations Report**

Director of Operations, Dave Warren, reported that the Cal Domestic connection continued to flow water through the summer months and that during the July through September period 307.8 acre feet was received through this connection.

### **6.3**

#### **Personnel Report**

General Manager, Tom Coleman, advised the Board that the District recruitment for the Water System Operator I-II position had closed. The District received 44 applications and the District is considering 22 applicants who will participate in the written and field exams. The top 10 candidates will move onto an interview process with an outside oral board who will determine the top 3 candidates to be considered by the District.

## **Tab 7 ATTORNEY'S REPORT**

Nothing to report.

**Tab 8 CLOSED SESSION**

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 7:10 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
(One Case)**

The closed session was adjourned and the Board resumed the meeting in open session at 7:41p.m.

Upon returning to open session, legal counsel reported upon motion by Director Lewis, seconded by Director Lima, the Board authorized staff to initiate a court action and that the action and adverse party shall be disclosed upon request after the action is commenced. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**Directors’ and General Manager’s Comments**  
None.

**Future Agenda Items**  
None.

**Late Business**  
None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:43 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary