



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
January 14, 2014 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Dan Horan, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
David and Teri Malkin, Residents
Harry Peterson, Resident

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Tom Coleman, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Harry Peterson, requested an update on the status of the California Department of Health Service approval of the permit amendment for Rowland Water District to begin taking ground water from La Habra Heights County Water District. General Manager, Ken Deck, responded that the District has provided all of the supplemental information that the California Department of Health Services has requested and that the District is now awaiting the issuance of the amended permit which should take place in the near future. Mr. Peterson also had a question with respect to a \$5,000.00 expenditure made for irrigation repairs at the Countrywood

Condominiums. Mr. Deck advised that these were not repairs, but were made in connection with the conversion of the irrigation system from potable water to recycled water and that the Countrywood Homeowners' Association will reimburse the District for these expenses.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on December 10, 2013

1.2

Demands on General Fund Account for December 2013

1.3

Investment Report for December 2013

1.4

Water Purchases for November 2013

Next Regular Board Meeting

February 11, 2014, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for December 2013

Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Approve Change in IRS Mileage Rate from \$.565 to \$.560 effective January 1, 2014

Upon motion by Director Lewis, seconded by Director Lima, to change the District's mileage reimbursement amount from \$.565 to the new IRS Mileage Rate of \$.560, effective January 1, 2014, was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Public Relations (Rose Perea)

- Mrs. Perea reported that the Rowland Unified School District is back in session as of January 6, 2014 and Brittne is continuing to contact the teachers to schedule classroom presentations for the remainder of the year. We have received the 2014 MWD Calendars and the District's winning poster by Alexis Lau, Fifth Grader at Blandford Elementary, is featured in the month of May. The District has requested February 6-13, 2014 as the dates for the "Traveling Art Show" which exhibits the winning entries here at the District. It is on a first-come, first served basis and the District has not as yet been notified of the actual date. The lobby-player is now operational and we are continuously updating the items featured with current information. The Directors' pictures and biographies are also included. Such things as office hours, office closures, holidays will be included. Staff will be representing the District at the Cherry Blossom Festival which will be held at Schabarum Regional Park on March 8, 2014, from 10:00 a.m. to 4:00 p.m. This will be the first time that the District has participated in this event. The Festival is sponsored by the Schabarum Regional Park Foundation and the Los Angeles County Department of Parks and Recreation. The event will feature multicultural performances from community groups. The focus of the Festival is to enrich the experience of the community as well as bring together residents from surrounding communities. The "Water Conservation Campaign", broadcast media and digital art contest deadline is March 13, 2014. This is offered to the Middle and High Schools and offers cash prizes to the winning schools in the amounts of: First Place, \$600.00; Second Place \$400.00 and Third Place \$200.00; Honorable Mention \$50.00. First place winner will also receive \$100.00 towards a classroom pizza party.
- **Communications Outreach (CV Strategies)**
Erin Gilhuly, CV Strategies, was not present to give an oral report, however, the Board was urged to review the Communications Update included in the Board packet.
- **Education Update**
Rose Perea, Director of Administrative Services, asked the Board whether they had any questions in connection with the Education Update provided in the Board packet.

2.4

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **CAUSE "Women in Power", Quarterly Luncheon, February 6, 2014, Westin Bonaventure, Los Angeles, CA, *Free Admission for Elected Officials***
President Lu-Yang requested authorization of her attendance at this luncheon for payment of per diem. Upon motion by Director Lewis, seconded by Director Lima, her attendance at the luncheon for payment of per diem was unanimously approved.
Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None

Absent: None

- **Career Day, Alvarado Intermediate School, Rowland Heights, CA, February 7, 2014**
President Lu-Yang reported that her attendance was requested at the Alvarado Intermediate School Career Day and requested authorization of her participation at this Career Day function for payment of per diem. Upon motion by Director Rios, seconded by Director Lewis, her participation in the *Alvarado Career Day* for payment of per diem was unanimously approved.
Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None
- **Three Valleys Municipal Water District, “Leadership Breakfast”, February 20, 2014**
The Board requested that staff make reservations for attendance by Directors Lu-Yang and Lima at the breakfast.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the December 18, 2013 Board meeting. He reported on the progress of Three Valley’s hydro projects which have an estimated 15 year payback on investment. The next meeting is scheduled for January 15, 2014.

5.2

Association of California Water Agencies

Nothing to report.

5.3

Puente Basin Water Agency

Director Lima reported that the January 2, 2014 Board meeting had been cancelled and that the next meeting is scheduled for February 6, 2014.

5.4

Joint Powers Insurance Authority

Nothing to report.

5.5

Project Ad-Hoc Committee

President Lu-Yang reported that the Ad Hoc Committee met on January 16, 2014 and discussed the La Habra Heights Pipeline project as well as the status of other District projects. Mr. Deck reported on the Cal Domestic Pipeline project and advised that a pre-construction meeting was held on January 7, 2014 in connection with the 24-inch Water Transmission Main and that it is anticipated that the contractor will begin laying pipe on Harbor Boulevard in mid-February. In addition, in connection with the Cal Domestic Pipeline project, the contract has been awarded on the Booster Station and a pre-construction meeting will be held to set timelines.

5.6

Regional Chamber of Commerce

Nothing to report.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next quarterly meeting is scheduled for February 20, 2014.

5.8

Sheriff's Community Advisory Council

Director Lu-Yang reported that there have been no meetings; however, the next meeting is scheduled for January 22, 2014.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the January 13, 2014 meeting and advised that Assemblyman Curt Hagman's representative reported that the Assemblyman is supporting Governor Brown in his attempts to curb expenses. Representatives from Rowland Unified School District, Anita Perez and Lynne Ebencamp, were also in attendance.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Personnel Report

General Manager, Ken Deck, reported that he has been in communication with George King, Career & Technical Education Center (CTEC), in an attempt to explore the possibility of working with CTEC in the hiring of interns and/or part-time individuals in their program with an interest in pursuing a career in the water industry.

6.2

Engineer's Report

Mr. Carrera provided a comparison between reservoir levels in Northern California and Southern California and noted that the drought will be reflected differently between these reservoirs. Mr. Deck reported that the Nogales Grade Separation is progressing and that the Fullerton Road Grade Separation is moving toward 50% design. He noted that the Fullerton Road Grade Separation will have a major impact on this District, in the \$3-5 million range. He advised that the City of Industry is budgeting to pay for one-half of the cost in connection with the relocation of the recycled pipeline under the railroad tracks at Fullerton Road and Railroad Street. The cost associated with the potable pipelines, if it becomes necessary that they also be relocated, is approximately \$2 million. The grade separation is scheduled to start in mid-to-late 2015.

Tab 7 ATTORNEY’S REPORT (Ms. Morningstar)

Legal counsel, Janet Morningstar, thanked the Board for again nominating her to serve on the ACWA Legal Affairs Committee.

Directors’ and General Manager’s Comments

None.

Future Agenda Items

- Schedule a Special Meeting to have the District’s lobbyist present information on current legislation affecting the water industry
- Establish a Grade Separation AD Hoc Finance Committee
- Consider Participation in San Gabriel Valley Economic Partnership

Late Business

None.

Next Regular Board Meeting

February 11, 2014, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned 6:40 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary