



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
August 8, 2017 - 6:00 p.m.  
Location: District Office

---

---

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

Director Teresa P. Rios (Excused)

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin La Combe Gilhuly, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
David and Teri Malkin, Residents

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident, David Malkin, provided information on the “Rowland Heights Day at the Fair” on September 8, 2017 and on the “Big Yellow Bus Program” which helps students in the community enjoy year-round education opportunities at The Learning Center at Fairplex, the home of the L.A. County Fair.

**Tab 1 - CONSENT CALENDAR**

A correction was made to the July 11, 2017 Minutes at **Tab 5.1 “Three Valleys Municipal Water District”** noting that the Board adopted a new “Standby Charge” for fiscal year 2017-2018, **decreasing** it from \$20.16 to \$18.51.” Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was approved, as corrected, with a 4-0 vote:

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on July 11, 2017**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on July 25, 2017**

**1.3**

**Demands on General Fund Account for June 2017**

**1.4**

**Investment Report for June 2017**

**1.5**

**Water Purchases for June 2017**

Next Special Board Meeting August 22, 2017, 5:00 p.m.  
Next Regular Board Meeting September 12, 2017, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Review and Approve Directors’ Meeting Reimbursements for July 2017**

Upon motion by Director Lima, seconded by Director Lewis, the Directors’ Meeting Reimbursements were approved with a 4-0 vote.

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.2**

**Review and Approve Ordinance No. 0-8-2017 Establishing Mandatory Recycled Water Connection Policy**

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, to approve Ordinance No. 0-8-2017 Establishing Mandatory Recycled Water Connection Policy. The motion was approved with the following roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

Motion was passed by a vote of 4-0.

**2.3**

**Review and Approve Ordinance No. 0-8.1-2017 Instituting a Cross-Connection Control And Backflow Prevention Program to Protect the Public Water System**

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Bellah, to approve Ordinance No. 0-8.1-2017 Instituting a Cross-Connection Control and Backflow Prevention Program to Protect the Public Water System. The motion was approved with the following roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

Motion was passed by a vote of 4-0.

**2.4**

**Receive and File Pomona-Walnut-Rowland (PWR) Joint Waterline Commission Budget – Fiscal Year 2017-2018**

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, to receive and file the PWR Joint Waterline Commission Budget as presented. The motion was approved with a 4-0 vote:

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.5**

**LAFCO – Discuss Redevelopment Oversight Board Appointments for Special Districts – County of Los Angeles**

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, nominating Director Lewis as a voting member and Director Lima as an alternate member, to Redevelopment Oversight Board No. 1 (1st Supervisorial District) and nominating Director Lu-Yang as an alternate member to Redevelopment Oversight Board No. 4 (4th Supervisorial District) contingent upon Walnut Valley Water District not nominating an alternate member to Oversight Board No. 4. The motion was passed with a 4-0 vote. Staff was instructed to complete the nomination forms and forward them to Paul Novak, Executive officer, LA LAFCO.

Ayes: Directors Lu-Yang, Lewis, Lima and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

**2.6**

**Public Relations (Rose Perea)**

Mrs. Perea advised that the District once again participated in the “National Night Out” on August 1, 2017, 6:30 – 8:30 p.m. held at the Rowland Heights community Center at Pathfinder Park. She also noted that the Buckboard Days Parade float is in the process of being put together by staff.

## **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly, CV Strategies, reported on all of the outreach material they are working on in connection with the Buckboard Days Parade – slider for the website, banners for the float and Program Ad designed as well as a press release. She included in her report a picture of the truck tailgates which CV Strategies designed. She also advised that she met with ACWA on the District's OPARC Program and was encouraged to enter the program in ACWA's Huell Houser Best in Blue Award for industry recognition. She will also be submitting an article to the *Municipal Water Leader* magazine on the OPARC Program.

## **Education Update**

No comments.

## **2.7**

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **ACWA Fall Conference, November 28, 2017 – December 1, 2017, Anaheim Marriott**  
Staff was asked to make reservations for Director Lewis' attendance at the conference.

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

None.

## **Tab 4 REVIEW OF CORRESPONDENCE**

### **4.1**

None.

## **Tab 5 COMMITTEE REPORTS**

### **5.1**

#### **Three Valleys Municipal Water District**

President Lu-Yang reported on her attendance at the July 19, 2017 Special Board meeting and advised that the Board nominated Joe Ruzicka to the LAFCO Redevelopment Oversight Board No. 5 (5th Supervisorial District).

### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

### **5.3**

#### **Association of California Water Agencies**

General Manager, Tom Coleman, advised the Board that Executive Director, Tim Quinn, is on medical leave for approximately two months and Paul Kelly will be acting as Interim Executive Officer.

#### **5.4**

##### **Puente Basin Water Agency**

Mr. Lima reported on his attendance at the Strategic Planning meeting held on July 18, 2017 and the Regular Commission meeting held on August 2, 2017 and advised that the Agency website information is being edited and the website will be going live on September 19, 2017. He also reported that the Cal Domestic line ran all summer, the Pomona Basin Regional Groundwater Project is moving forward and the Puente Valley Operable Unit (PVOU) project has been awarded to Suburban Water Systems.

#### **5.5**

##### **Project Ad-Hoc Committee**

Nothing to report.

#### **5.6**

##### **Regional Chamber of Commerce**

Director Lewis advised that the next Government Affairs Committee meeting will be held on August 14, 2017.

#### **5.7**

##### **PWR Joint Water Line Commission**

Director Lima reported that the next meeting will be held in October.

#### **5.8**

##### **Sheriff's Community Advisory Council**

Nothing to report.

#### **5.9**

##### **Rowland Heights Community Coordinating Council**

Nothing to report.

### **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

#### **6.1**

##### **Finance Report**

Nothing to report.

#### **6.2**

##### **Operations Report**

Director of Operations, Dave Warren, reported that OPARC has completed the painting of the potable water fire hydrants and is now starting to paint air release cans for both the potable and recycled water systems. Field employee, Chris Reynoso, has completed CAL OSHA training on "Train the Trainer for Fork Lift Safety".

#### **6.3**

##### **Personnel Report**

Nothing to report.

**Tab 7 ATTORNEY’S REPORT**

Legal Counsel, Joe Byrne, advised the Board that he had received a request for additional information from La Habra Heights County Water District’s legal counsel, Michael Silander on Rowland Water District’s relationship with Puente Basin Water Agency and Walnut Valley Water District concerning the Water Production and Delivery Agreement with La Habra Heights County Water District. The reason given by Mr. Silander for this request is to assist his client in preparing a response to the audit prepared by the firm of Hagen Streiff, Newton & Oshiro, Accountants, PC.

**Directors’ and General Manager’s Comments**

General Manager, Tom Coleman, reminded the Board that “Harassment Training” for the Board has been scheduled for September 19, 2017, at 5:00 p.m. and “Ethics Training” for the Board has been scheduled for October 17, 2017, at 5:00 p.m.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:57 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary