



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
April 3, 2017 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Cara VanDijk, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District  
David and Teri Malkin, Residents

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

Upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board made a finding that the need to surplus a District vehicle had arisen after the posting of the Agenda. The Board unanimously approved the addition of the item at Tab 2.5.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mr. Malkin thanked the District for its participation in Career Day at Santana High School. He also requested that the Board consider sponsoring the Kiwanis Annual Scholarship Dinner to be held on May 6, 2017.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

- 1.1 Approval of the Minutes of Regular Board Meeting Held on March 14, 2017**
- 1.2 Approval of the Minutes of Regular Board Meeting Held on March 28, 2017**
- 1.3 Demands on General Fund Account for February 2017**
- 1.4 Investment Report for February 2017**
- 1.5 Water Purchases for February 2017**

Next Special Board Meeting	April 25, 2017, 5:00 p.m.
Next Regular Board Meeting	May 9, 2017, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1 Review and Approve Directors’ Meeting Reimbursements for March 2017**  
 Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.2 Presentation and Discussion by Legal Counsel, Joseph Byrne, “Public Records Act Update”**  
 Legal counsel, Joseph Byrne, presented a Power Point presentation entitled “City of San Jose Public Records Act Decision – The Public Records Act and ‘Private’ Electronic Communications” and answered questions posed by members of the Board. He also distributed “Electronic Communications Guidelines Post San Jose” which provides administrative guidelines and best practices guidelines with respect to electronic communications by District employees and Directors that pertain to the District’s business.

## **2.3**

### **Public Relations (Rose Perea)**

The contract with the National Theatre for Children has been renewed for the 2017-2018 school year providing for performances at 9 schools within the District: Yorbita, Wedgeworth, Rowland, Rorimer, Northam, Jellick, Blandford, Bixby and possibly adding Telesis Math and Science Academy. The District partnered with Walnut Valley Water District in their participation in Career Day at Santana High School on March 30, 2017 and will provide outreach and conservation material for the Regional Mayor's Summit to be held on April 5, 2017, 7:30 am to 5:30 pm at the Pacific Palms Hotel in the City of Industry. The video submitted to the Broadcast Media and Digital Art Contest by Alvarado Intermediate School won first place. The school was awarded \$400.00.

### **Communications Outreach (CV Strategies)**

Cara VanDijk, CV Strategies, reported that the Opinion piece on the water shortage was submitted to the San Gabriel Valley Tribune for publication. CV Strategies is in the process of drafting the Annual Consumer Confidence Report which will be finalized and printed in May. The "draft" video on the history of the District is complete and the final version is expected mid-late April. The video on water jobs which includes a major piece on Rowland Water District has been submitted to CAPIO and is up for an award.

### **Education Update**

No comments.

## **2.4**

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

None.

## **2.5**

### **Approve the Surplus of 2004 Ford F-150 Truck, VIN 2FTRF17244CA13321, License No. 1175273**

Mr. Coleman advised the Board that the truck was is in need of major repair and he requested that the Board approve the surplus of the 2004 Ford F-150 truck.

After Discussion, and upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the surplus of the 2004 Ford F-150 truck.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

None.

## **Tab 4 REVIEW OF CORRESPONDENCE**

### **4.1 None.**

## **Tab 5 COMMITTEE REPORTS**

### **5.1**

#### **Three Valleys Municipal Water District**

President Lu-Yang reported on her attendance at the March 15, 2017 Board meeting and advised that the water quality at the Miramar Treatment Plant was discussed. Director Lima reported that the Main San Gabriel Basin groundwater levels have risen 11 feet this winter. He also stated that one foot of elevation in the Basin is equal to 8,000 acre feet and therefore the basin has added/captured a total of 88,000 acre feet of water to the aquifer.

### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

### **5.3**

#### **Association of California Water Agencies**

Nothing to report.

### **5.4**

#### **Puente Basin Water Agency**

Director Lima reported that the next meeting is scheduled for April 6, 2017 at Walnut Valley Water District.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

### **5.6**

#### **Regional Chamber of Commerce**

Directors Lewis reported that the next meeting of the Chamber Government Affairs Committee is scheduled for April 10, 2017.

### **5.7**

#### **PWR Joint Water Line Commission**

Nothing to report.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.

### **5.9**

#### **Rowland Heights Community Coordinating Council**

Director Bellah reported that the next meeting is scheduled for April 10, 2017.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Nothing to report.

**6.2**

**Operations Report**

Nothing to report.

**6.3**

**Personnel Report**

Nothing to report.

**Tab 7 ATTORNEY'S REPORT**

Nothing further to report.

**Directors' and General Manager's Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:21 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary