



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
October 11, 2016 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

Vice President Robert W. Lewis  
Director Teresa P. Rios

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Joe Ruzicka, Three Valleys Municipal Water District  
Dan Horan, Three Valleys Municipal Water District  
James Linthicum, Three Valleys Municipal Water District

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident, Boris Kasrel, presented information to the Board on a disputed bill for services rendered in the amount of \$1,536.76, requesting that the Board release him from further responsibility in paying the balance due in the amount of \$936.76.



**2.3**

**Review and Approve Interest in Real Property Conveyed by the Easement Deed from KRAUZ PUENTE THREE, LLC, a Delaware Limited Liability Company (Grantor) to Rowland Water District (Grantee).**

**Address: 1542 S. Azusa Avenue, Industry, CA 91748, APN: 8265-004-114.**

General Manager, Tom Coleman, described the location of the property and discussed the need for the easement in order to authorize the District to install underground water facilities to serve the property. Mr. Coleman, requested authorization to execute the Certificate of Acceptance of the Easement Deed on behalf of the District and to process it for recording with the Office of the Los Angeles County Recorder. Upon motion by Director Bellah, seconded by Director Lima, the Board authorized General Manager, Tom Coleman, to execute the Certificate of Acceptance of the Easement Deed on behalf of the District for the real property located at 1542 S. Azusa Avenue, City of Industry, California (APN: 8265-004-114) from Krauz Puente Three, LLC to Rowland Water District. The motion was approved with a 3-0 vote, Directors Lewis and Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima  
Noes: None  
Abstain: None  
Absent: Lewis and Rios

**2.4**

**Review and Approve Quitclaim Deed from Rowland Water District (Grantor) to KRAUZ PUENTE THREE, LLC, a Delaware Limited Liability Company (Grantee).**

**Address: 1542 S. Azusa Avenue, Industry, CA 91748, APN: 8265-004-045.**

General Manager, Tom Coleman, described the ten-foot strip of land being quitclaimed back to the owner due to the relocation of the waterline described in item 2.3 above.

Upon motion by Director Lima, seconded by Director Bellah, the Board authorized General Manager, Tom Coleman, to execute the Quitclaim Deed on behalf of the District for the real property located at 1542 S. Azusa Avenue, City of Industry, California (APN: 8265-004-045) from Rowland Water District to Krauz Puente Three LLC. The motion was approved with a 3-0 vote, Directors Lewis and Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima  
Noes: None  
Abstain: None  
Absent: Lewis and Rios

**2.5**

**Discuss “Communication with Those Charged with Governance” letter From White Nelson Diehl Evans, LLP**

This item was presented for information purposes only.

## **2.6**

### **Public Relations**

Mrs. Perea reported that the District celebrated Customer and Employee Appreciate Week during the week of October 3 through October 7, 2016. The first 350 customers received a tumbler with a California Poppy Seed packet and a pen inside and coffee and snacks in the lobby each morning during the week. Staff was provided with a different treat Monday through Thursday, culminating with the Taco Man on Friday for lunch. The event was well-received by all.

### **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly advised that they have prepared several press releases for the District which include: Customer Service Appreciation Week, Solar Cup, Buckboard Days Parade and the OPARC Award presented to the District. CV Strategies is in the process of preparing the 218 Notice in connection with the rate increase and is working on a video depicting the sixty-year history of the District which should be completed by the end of the year. They also designed and have delivered to the District the Buckboard Days Parade banners and t-shirts for staff to wear on the float during the parade.

### **Education Update**

For information only. No comments.

## **2.7**

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

None.

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

None.

## **Tab 4**

### **REVIEW OF CORRESPONDENCE**

None.

## **Tab 5**

### **COMMITTEE REPORTS**

#### **5.1**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the October 5, 2016 meeting and advised that several reports were presented and discussed, including the Operations Report, Finance Report and the Audit Report.

#### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

### **5.3**

#### **Association of California Water Agencies**

Nothing to report.

### **5.4**

#### **Puente Basin Water Agency**

Director Lima reported that the Puente Basin Water Agency meetings will now be held every other month instead of monthly and that the next meeting is scheduled for November 10, 2016.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

### **5.6**

#### **Regional Chamber of Commerce**

Nothing to report.

### **5.7**

#### **PWR Joint Water Line Commission**

Nothing to report. The next meeting is scheduled for October 20, 2016.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Dave Warren, Director of Operations, made a power point presentation on the Water Supply Allocation (Drought Allocation) which indicated that the District is well below the Level 1, mandatory ten percent (10%) reduction in water use. Sales and District reserves are up compared to the same time period last year. General Manager, Tom Coleman, discussed a Press Release from Metropolitan Water District (MWD) dated October 10, 2016, which advises that increases in water reserves as well as the region's strong commitment to water efficiency and conservation have positioned MWD to meet Southern California's imported water needs.

### **6.2**

#### **Operations Report**

Dave Warren, Director of Operations, provided pictures of the Whittier Booster Pump Station and advised that the "start-up" had taken place today, October 11, 2016. The District is hoping to move water by January 2017.

### **6.3**

#### **Personnel Report**

Nothing to report.

**Tab 7 ATTORNEY’S REPORT.**

Legal counsel, Joe Byrne, advised that the State Water Resources Control Board will set forth new conservation targets and that a workshop will be held on November 14, 2016. He discussed Governor Brown’s Executive Order B37-16 which seeks to establish longer-term water conservation measures, new permanent water standards in California and bans clearly wasteful practices.

**Directors’ and General Manager’s Comments**

Director Lima advised that he had attended the OPARC Awards Ceremony and that he felt that it was very well presented. General Manager, Tom Coleman, shared with the Board the award presented to the District by OPARC and the recognition certificates received by the District from several legislators.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:11 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary