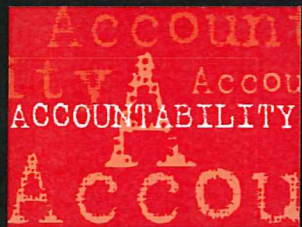


ROWLAND WATER DISTRICT

3021 South Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
September 13, 2016
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
September 13, 2016
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on August 9, 2016**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on August 30, 2016**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for July 2016**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for July 2016**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.5 Water Purchases for July 2016**
For information purposes only.

Next Special Board Meeting:
Next Regular Board Meeting:

September 27, 2016, 5:00 p.m.
October 11, 2016, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for August 2016**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Review Nelson Diehl Evans LLP Audit Engagement Letter for the Year Ended June 30, 2016**
For information purposes only.
- 2.3 Consider Amending District "Ethics Guidelines for Directors" to Add the Attendance at Walnut Valley Water District Board Meetings by a District Representative, or Alternate, to Category I of Section 12 "Directors' Compensation and Expense Reimbursement"**
No recommendation.
Intentionally left blank.

- 2.4 **Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update**

For information purposes only.
- 2.5 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
 - None.

Tab 3 LEGISLATIVE INFORMATION

- 3.1 **Updates on Legislative Issues**

Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

There are no tabs for the remainder of the meeting.

Tab 5 COMMITTEE REPORTS

- 5.1 **Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.2 **Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee**
(Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 **Finance Report** (Mr. Henry)
- 6.2 **Operations Report** (Mr. Warren)
- 6.3 **Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
August 9, 2016 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah

ABSENT:

Director Teresa P. Rios

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Alex Altman, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Teri Malkin, encouraged the District's participation and attendance at the Rowland Heights Community Coordinating Council meetings.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Bellah, the Consent Calendar was modified to change the date of the next Special Board Meeting from August 23, 2016 to August 30, 2016. The motion was approved by a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Director Rios

The approval of the Consent Calendar as modified included:

1.1

Approval of the Minutes of Adjourned Regular Board Meeting Held on July 19, 2016

1.2

Demands on General Fund Account for June 2016

1.3

Investment Report for June 2016

1.4

Water Purchases for June 2016

Next Special Board Meeting August 30, 2016, 5:00 p.m.
Next Regular Board Meeting September 13, 2016, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for July 2016

Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was approved by a 4-0 vote, Director Rios being absent.

Ayes: Directors Lu-Yang, Bellah, Lima, and Lewis
Noes: None
Abstain: None
Absent: Director Rios

2.2

Review and Approve Resolution No. 8-2016 to Oppose Proposition 53

General Manager, Tom Coleman, provided the Board with a Memorandum prepared by Bob Reeb, Reeb Government Relations, LLC, setting forth the proposed language which would be added to Article XVI of the California Constitution by virtue of Proposition 53. The Memorandum also presented the official ballot argument in support of the initiative as well as the official ballot argument in opposition of the initiative. After discussion, a motion was made by Director Lewis, seconded by Director Lima to approve Resolution No. 8-2016.

Roll call vote:

Ayes: Directors Lu-Yang, Lima, Lewis, and Bellah
Noes: None
Abstain: None
Absent: Director Rios

Motion was passed by a vote of 4-0.

2.3

Consider Amending District “Ethics Guidelines for Directors” to Add the Attendance at Walnut Valley Water District Board Meetings by a District Representative, or Alternate, to Category 1 of Section 12 “Directors Compensation and Expense Reimbursement”

No action taken. Matter tabled to next month’s meeting.

2.4

Approve Amendment to 2016-2017 Fiscal Year Budget to Include New Line Item: “Various Capital Outlay”

General Manager, Tom Coleman, discussed the advantage of adding the new line item as a contingency to provide for an adjustment to capital budget items.

After discussion, a motion was made by Director Lewis, seconded by Director Lima to approve the amendment to the 2016-2017 Fiscal Year Budget as presented. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Lima, Lewis, and Bellah
Noes: None
Abstain: None
Absent: Director Rios

2.5

Discuss Attendance at Awards Ceremony Hosted by Inland Empire Caucus of the California Disabilities Services Association, on October 6, 2016, 4:30 p.m. at Red Hill Country Club, Rancho Cucamonga, CA

General Manager, Tom Coleman, discussed the invitation received by the District from OPARC to attend the awards ceremony to recognize the partnership in advancement of adults with disabilities and to accept the award being presented to the District.

After discussion, a motion was made by Director Bellah, seconded by Director Lewis, to approve the attendance at the awards ceremony by Directors Lima and Lu-Yang to accept the award on behalf of the District, and to approve the payment of a stipend for their attendance. The motion was approved by a 4-0 vote; Director Rios being absent.

Ayes: Directors Lu-Yang, Lima, Lewis, and Bellah
Noes: None
Abstain: None
Absent: Director Rios

2.6

Public Relations

Mrs. Perea reported that Brittne and Water Systems Operator, Ryan White, staffed a booth at the “Rowland Heights National Night Out” held at the Community Center on Tuesday, August 2, 2016, from 6:00-8:00 p.m. The event was well attended, approximately 400 people, compared to last year which had less people in attendance.

Solar Cup letters of intention have been sent to the principals at Nogales, Wilson and Santana High Schools. Ron Hill from Nogales High School has responded that he will be sending the form in to Three Valleys. The Solar Cup boat building workshop will be starting a month early this year, October instead of November. There is a possibility that MWD will be increasing their Solar Cup budget to allow for more boat entries into the competition.

Communications Outreach

Alex Altman, CV Strategies, advised that CV Strategies had prepared a tri-fold direct mailer for delivery to District customers advising them of the adoption of the Level 1 Water Conservation and Water Shortage Contingency Plan and the rescission of the Level 2 Water Conservation and Water Shortage Contingency Plan and also created a poster to be displayed in the District lobby setting forth the Level 1 restrictions. A press release was prepared by CV Strategies on the Level 1 restrictions and published by the San Gabriel Valley Daily Tribune on July 29, 2016. He also advised that CV Strategies is working on a video project concentrating on the state of the water jobs industry. The intent is to play the video at ACWA's fall conference in Anaheim in December. It is going to give a statewide look at the state of the industry – jobs ranging from customer service to operations to engineering to billing to management. It will include several districts from across the state and they would like to feature Rowland Water District and its internship program in the video. They will be onsite at the District on August 16 to conduct interviews.

Education Update.

No comments.

2.9

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

None.

Tab 4

REVIEW OF CORRESPONDENCE

None.

Tab 5

COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported that the July 6, July 20, August 3, and August 17, 2016 meetings were cancelled.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported that the next meeting will be held on August 11, 2016, at Walnut Valley Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported that that the Chamber had adopted a position in favor of Proposition 55. He also advised the Board of the Fullerton Road groundbreaking ceremony which will be held on September 16, 2016, at 10:30 p.m.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting is scheduled for October, 2016.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Nothing to report.

6.2

Operations Report

Nothing to report.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT.

Legal counsel, Joe Byrne, advised, that he is monitoring what is going on at the State Board in connection with the Delta.

Directors' and General Manager's Comments

General Manager, Tom Coleman, advised the Board that Rowland had met with Orchard Dale, Walnut and La Habra Heights County Water District (La Habra) on July 28, 2016 at the La Habra offices. Orchard Dale and La Habra were provided with a memorandum and documentation setting forth the over-billing issues in question on August 2, 2016. A follow-up meeting to discuss these items is scheduled for August 30, 2016.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:55 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

August 30, 2016 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Board Workshop to Review and discuss Revisions to District Potable and Recycled Water Service Fees and Deposits

General Manager, Tom Coleman, advised the Board that the water services fees, deposits and penalties had not been updated since 2009 and that he felt a review of these fees and charges was warranted. He reviewed the proposed revisions to the charges and penalties and provided the justification for each item as presented. The Board discussed each item and posed questions to Mr. Coleman, Finance Officer, Mr. Henry, and Director of Operations, Mr. Warren. After an in depth discussion, Mr. Coleman advised the Board that a Resolution including these updated fees and charges would be presented for formal approval by the Board at a public hearing.

Directors' and General Manager's Comments

Director Lewis provided an update on his attendance at the recent Urban Water Institute Spring Conference which was held in San Diego on August 24-26, 2016.

Future Agenda Items

None.

Late Business

None

Next Regular Board Meeting

September 13, 2016, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:32 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
21564						
07/16	07/06/2016	21564	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	11,031.00
Total 21564:						11,031.00
21565						
07/16	07/06/2016	21565	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	33,117.48
07/16	07/06/2016	21565	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	487.14
07/16	07/06/2016	21565	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	54.05
07/16	07/06/2016	21565	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,976.03
07/16	07/06/2016	21565	1000	ACWA JPIA	RETIREEES MEDICAL, DENTAL & VISION BENEFITS	11,331.91
07/16	07/06/2016	21565	1000	ACWA JPIA	DIRECTORS MEDICAL, DENTAL & VISION BENEFIT	7,402.61
Total 21565:						55,369.22
21566						
07/16	07/06/2016	21566	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	3,504.05
07/16	07/06/2016	21566	62597	BEST BEST & KRIEGER	LEGAL FEES-WATER LAW	117.60
07/16	07/06/2016	21566	62597	BEST BEST & KRIEGER	LEGAL FEES-WATER RATES	147.00
Total 21566:						3,768.65
21567						
07/16	07/06/2016	21567	62656	BEYOND SOFTWARE SOLUTIONS	TIMESHEET MODULE SOFTWARE	4,995.00
07/16	07/06/2016	21567	62656	BEYOND SOFTWARE SOLUTIONS	SETUP, INSTALLATION & TRAINING	1,080.00
07/16	07/06/2016	21567	62656	BEYOND SOFTWARE SOLUTIONS	SOFTWARE CUSTOMIZATION	1,440.00
Total 21567:						7,515.00
21568						
07/16	07/06/2016	21568	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	16.20
Total 21568:						16.20
21569						
07/16	07/06/2016	21569	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,434.77
Total 21569:						3,434.77
21570						
07/16	07/06/2016	21570	29	DANIEL WARREN	TOTAL EXPENSES-WORK BOOTS, INSOLES	206.18
Total 21570:						206.18
21571						
07/16	07/06/2016	21571	32	DAVE MILLER	MILEAGE REIMBURSEMENT	20.52
07/16	07/06/2016	21571	32	DAVE MILLER	TOTAL EXPENSES-BOOTS	390.19
07/16	07/06/2016	21571	32	DAVE MILLER	NON REIMBURSABLE EXPENSES-BOOTS	33.36-
Total 21571:						377.35
21572						
07/16	07/06/2016	21572	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	21.60
07/16	07/06/2016	21572	33	DUSTIN T MOISIO	TOTAL EXPENSES-MWD MEETING	24.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/16	07/06/2016	21572	33	DUSTIN T MOISIO	TOTAL EXPENSES-BOOTS	194.02
07/16	07/06/2016	21572	33	DUSTIN T MOISIO	NON REIMBURSABLE EXPENSES-BOOTS	51.25-
Total 21572:						188.81
21573						
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT	8,469.20
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT	782.40
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	2,749.60
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	1,550.00
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	3,078.40
07/16	07/06/2016	21573	5600	G M SAGER CONSTRUCTION	ASPHALT	1,710.40
Total 21573:						18,340.00
21574						
07/16	07/06/2016	21574	62580	GMC ELECTRICAL, INC	REPLACE HANDHOLE COVERS & REPAIR/REPLAC	40,477.26
Total 21574:						40,477.26
21575						
07/16	07/06/2016	21575	2690	HARPER & ASSOCIATES ENG.	Engineering services-center vent replacements	600.00
07/16	07/06/2016	21575	2690	HARPER & ASSOCIATES ENG.	Prep of Tech Spec and Inspection Res 7 Coating Reha	1,890.00
Total 21575:						2,490.00
21576						
07/16	07/06/2016	21576	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	678.14
Total 21576:						678.14
21577						
07/16	07/06/2016	21577	379	HIGHROAD INFORMATION TECHNOL	UPS BATTERY SET	327.00
07/16	07/06/2016	21577	379	HIGHROAD INFORMATION TECHNOL	GFI MAILESENTIALS ANTI SPAM EDITION	1,500.00
Total 21577:						1,827.00
21578						
07/16	07/06/2016	21578	244	INFOSEND INC	BILLING SERVICE	1,673.64
07/16	07/06/2016	21578	244	INFOSEND INC	BILLING SERVICE	1,641.80
Total 21578:						3,315.44
21579						
07/16	07/06/2016	21579	62501	LEVEL 3 COMMUNICATIONS LLC	INTERNET & DATA	1,507.69
Total 21579:						1,507.69
21580						
07/16	07/06/2016	21580	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	17.28
07/16	07/06/2016	21580	28	MARCOS ASPEITIA IV	TOTAL EXPENSES-AWWA BACKFLOW REFRESHE	195.00
Total 21580:						212.28
21581						
07/16	07/06/2016	21581	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR HYDRANTS	199.96
07/16	07/06/2016	21581	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR HYDRANTS	274.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21581:						474.94
21582						
07/16	07/06/2016	21582	62476	NETWORKFLEET INC	INSTALL UNIT	65.00
07/16	07/06/2016	21582	62476	NETWORKFLEET INC	INSTALL UNIT	65.00
Total 21582:						130.00
21583						
07/16	07/06/2016	21583	62630	PEP BOYS	AUTO SUPPLIES	33.82
Total 21583:						33.82
21584						
07/16	07/06/2016	21584	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 21584:						1,500.00
21585						
07/16	07/06/2016	21585	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION FULLERON RD	2,460.50
Total 21585:						2,460.50
21586						
07/16	07/06/2016	21586	62460	RYAN WHITE	TOTAL EXPENSES-BOOTS	124.99
Total 21586:						124.99
21587						
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR NOGALES GRADE SEP	2,634.64
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	1,790.47
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	449.34
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,085.10
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	486.38
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	397.36
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR NOGALES GRADE SEP	795.70
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	599.50
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	6,808.71
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,468.80
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	346.54
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR NOGALES GRADE SEP	164.21
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	1,016.86
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	501.40
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	122.10
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	1,568.88
07/16	07/06/2016	21587	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	19,116.09
Total 21587:						39,352.08
21588						
07/16	07/06/2016	21588	62259	SITEONE LANDSCAPE SUPPLY	TOOL & SUPPLIES	705.19
Total 21588:						705.19
21589						
07/16	07/06/2016	21589	3550	SOUTHERN COUNTIES FUELS	GASOLINE & DIESEL	3,070.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21589:						3,070.01
21590						
07/16	07/06/2016	21590	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	207.68
Total 21590:						207.68
21591						
07/16	07/14/2016	21591	62475	ALLEN DAVIDSON	TOTAL EXPENSES-WORK BOOTS	400.00
Total 21591:						400.00
21592						
07/16	07/14/2016	21592	62093	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW TEST EQUIPMENT CAL. FEE	98.60
Total 21592:						98.60
21593						
07/16	07/14/2016	21593	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	257.90
Total 21593:						257.90
21594						
07/16	07/14/2016	21594	62143	CHRISTOPHER M REYNOSO	TOTAL EXPENSES-SCHOOL SPRING 2016	75.00
Total 21594:						75.00
21595						
07/16	07/14/2016	21595	16	DAVE WARREN	TOTAL EXPENSES-GAS	112.92
Total 21595:						112.92
21596						
07/16	07/14/2016	21596	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 21596:						2,100.00
21597						
07/16	07/14/2016	21597	24	ERIC S HALL	TOTAL EXPENSES-MAWQM AT MWD	23.30
Total 21597:						23.30
21598						
07/16	07/14/2016	21598	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,826.75
Total 21598:						1,826.75
21599						
07/16	07/14/2016	21599	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	43.13
07/16	07/14/2016	21599	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	28.71
07/16	07/14/2016	21599	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	1,045.54
07/16	07/14/2016	21599	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	582.93
Total 21599:						1,700.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
21600						
07/16	07/14/2016	21600	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	157.91
07/16	07/14/2016	21600	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	266.77
07/16	07/14/2016	21600	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	137.99
Total 21600:						562.67
21601						
07/16	07/14/2016	21601	62602	JONATHAN VASQUEZ	TOTAL EXPENSES-WORK BOOTS	163.49
07/16	07/14/2016	21601	62602	JONATHAN VASQUEZ	TOTAL EXPENSES-SCHOOL SPRING 2016	248.00
Total 21601:						411.49
21602						
07/16	07/14/2016	21602	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT P2 AT HARBOR BOOSTER STATI	178.44
07/16	07/14/2016	21602	62525	MORROW-MEADOWS CORPORATION	RUN POWER AND HOOKUP A/C EQUIP FOR COMP	4,511.22
Total 21602:						4,689.66
21603						
07/16	07/14/2016	21603	62562	RMC WATER AND ENVIRONMENT	RWD 2015 URBAN WATER MANAGEMENT PLAN	1,997.00
Total 21603:						1,997.00
21604						
07/16	07/14/2016	21604	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	62.10
Total 21604:						62.10
21605						
07/16	07/14/2016	21605	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR RES	651.40
07/16	07/14/2016	21605	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR PUMPS	1,824.43
Total 21605:						2,475.83
21606						
07/16	07/14/2016	21606	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	21,886.36
07/16	07/14/2016	21606	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,431.82
Total 21606:						24,318.18
21607						
07/16	07/14/2016	21607	5900	THE GAS COMPANY	GAS UTILITY BILL	21.83
Total 21607:						21.83
21608						
07/16	07/14/2016	21608	6500	THERMALAIR INC	OFFICE BUILDING HVAC IMPROVMENTS	37,505.00
Total 21608:						37,505.00
21609						
07/16	07/14/2016	21609	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	180.00
Total 21609:						180.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
21610						
07/16	07/14/2016	21610	62353	VERIZON	CONFERENCE CALLS	111.10
Total 21610:						111.10
21613						
07/16	07/19/2016	21613	4600	AIRGAS USA LLC	TANK RENTAL	72.70
Total 21613:						72.70
21614						
07/16	07/19/2016	21614	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-WORK BOOTS	395.82
07/16	07/19/2016	21614	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-SCHOOL SPRING 2016	75.00
Total 21614:						470.82
21615						
07/16	07/19/2016	21615	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	54.54
Total 21615:						54.54
21616						
07/16	07/19/2016	21616	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	220.89
07/16	07/19/2016	21616	1476	BUSINESS CARD (VISA)	RESERVOIR EXPENSE	14.16
07/16	07/19/2016	21616	1476	BUSINESS CARD (VISA)	MISC EXPENSES	954.33
Total 21616:						1,189.38
21617						
07/16	07/19/2016	21617	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 21617:						430.00
21618						
07/16	07/19/2016	21618	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 21618:						1,884.00
21619						
07/16	07/19/2016	21619	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	17,842.67
Total 21619:						17,842.67
21620						
07/16	07/19/2016	21620	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,415.25
Total 21620:						2,415.25
21621						
07/16	07/19/2016	21621	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	126.00
Total 21621:						126.00
21622						
07/16	07/19/2016	21622	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	492.00
07/16	07/19/2016	21622	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	492.00
07/16	07/19/2016	21622	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	492.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21622:						1,476.00
21623						
07/16	07/19/2016	21623	62047	COUNTY OF LOS ANGELES	LAFCO OPERATING EXPENSES	7,601.67
Total 21623:						7,601.67
21624						
07/16	07/19/2016	21624	62441	CUEMA	MEMBERSHIP-ROSEMARIE PEREA	400.00
07/16	07/19/2016	21624	62441	CUEMA	MEMBERSHIP-DAVE WARREN	400.00
Total 21624:						800.00
21625						
07/16	07/19/2016	21625	1754	ED BUTTS FORD	MAINTENANCE TRUCK 3, 4, 7, 14, 17	1,094.06
Total 21625:						1,094.06
21626						
07/16	07/19/2016	21626	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	73.75
Total 21626:						73.75
21627						
07/16	07/19/2016	21627	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
07/16	07/19/2016	21627	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 21627:						6,973.67
21628						
07/16	07/19/2016	21628	244	INFOSEND INC	BILLING SERVICE	2,116.94
Total 21628:						2,116.94
21629						
07/16	07/19/2016	21629	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	411.30
Total 21629:						411.30
21630						
07/16	07/19/2016	21630	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
Total 21630:						600.00
21631						
07/16	07/19/2016	21631	62586	JD PRINTING & MAILING	MAILING SERVICE	690.99
Total 21631:						690.99
21632						
07/16	07/19/2016	21632	3300	LAGERLOF SENECA ET AL	ATTORNEY FEES-1/16TH	1,046.06
Total 21632:						1,046.06
21633						
07/16	07/19/2016	21633	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	258.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/16	07/19/2016	21633	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	759.87
07/16	07/19/2016	21633	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE & ADD INSURANCE	41.85
Total 21633:						<u>1,060.56</u>
21634						
07/16	07/19/2016	21634	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	150.35
07/16	07/19/2016	21634	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	21.79
Total 21634:						<u>172.14</u>
21635						
07/16	07/19/2016	21635	62646	NBS	RATE STUDY	2,670.00
Total 21635:						<u>2,670.00</u>
21636						
07/16	07/19/2016	21636	62476	NETWORKFLEET INC	MONTHLY SERVICE	449.10
Total 21636:						<u>449.10</u>
21637						
07/16	07/19/2016	21637	3952	NEW PIG	ABSORBENT MAT PAD	116.95
Total 21637:						<u>116.95</u>
21638						
07/16	07/19/2016	21638	62653	OMAR REAL	TOTAL EXPENSES-SCHOOL SPRING 2016	75.00
07/16	07/19/2016	21638	62653	OMAR REAL	TOTAL EXPENSES-BOOTS	160.22
Total 21638:						<u>235.22</u>
21639						
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	1,107.50
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	772.25
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	927.25
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	427.45
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	456.99
07/16	07/19/2016	21639	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	27,413.88
Total 21639:						<u>31,105.32</u>
21640						
07/16	07/19/2016	21640	5100	PUENTE READY MIX INC	CONCRETE SAND & CRUSH BASE	1,551.39
Total 21640:						<u>1,551.39</u>
21641						
07/16	07/19/2016	21641	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP.	52.19
Total 21641:						<u>52.19</u>
21642						
07/16	07/19/2016	21642	339	S C W U A	RESERVATION (6)	180.00
Total 21642:						<u>180.00</u>

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
21643						
07/16	07/19/2016	21643	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	55.16
Total 21643:						55.16
21644						
07/16	07/19/2016	21644	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	34.96-
07/16	07/19/2016	21644	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	42.17
Total 21644:						7.21
21645						
07/16	07/19/2016	21645	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	43.20
Total 21645:						43.20
21646						
07/16	07/19/2016	21646	6500	THERMALAIR INC	INSTALLED UNIONS ON DRAIN LINES ON ALL FIVE	1,078.81
Total 21646:						1,078.81
21647						
07/16	07/19/2016	21647	6725	TRENCH SHORING COMPANY	TRENCH TOP 6' X 10' TREATED	6,975.00
07/16	07/19/2016	21647	6725	TRENCH SHORING COMPANY	DELIVERY - BOOM/HLPR	150.00
07/16	07/19/2016	21647	6725	TRENCH SHORING COMPANY	TAX	627.75
Total 21647:						7,752.75
21648						
07/16	07/19/2016	21648	62353	VERIZON	PHONE SYSTEM-VOIP/VOICE LINE	921.87
Total 21648:						921.87
21649						
07/16	07/19/2016	21649	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,541.99
Total 21649:						1,541.99
21650						
07/16	07/19/2016	21650	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	609.59
Total 21650:						609.59
21651						
07/16	07/19/2016	21651	205	WARREN GRAPHICS	CCR POSTCARDS	2,025.00
07/16	07/19/2016	21651	205	WARREN GRAPHICS	CCR ORIGAMI FOLD	2,542.32
Total 21651:						4,567.32
21652						
07/16	07/19/2016	21652	321	WIENHOFF DRUG TESTING INC	PRE-EMPLOYMENT TEST	65.00
Total 21652:						65.00
21653						
07/16	07/19/2016	21653	62202	WIN-911 SOFTWARE	HSPA CELL MODEM COMPATIBLE W/AT&T, T-MOB	810.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21653:						810.00
21655						
07/16	07/21/2016	21655	4750	PWR JT WATER LINE COMMISSION	MAY 2016 WATER	434,948.40
07/16	07/21/2016	21655	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	10,739.20
07/16	07/21/2016	21655	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,149.69
07/16	07/21/2016	21655	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,992.76
Total 21655:						448,830.05
21656						
07/16	07/20/2016	21656	7100	U S POSTAL SERVICE	POSTAGE-PERMIT 5030 (LEVEL 1 DROUGHT MAIL	2,800.00
Total 21656:						2,800.00
21657						
07/16	07/28/2016	21657	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,778.17
Total 21657:						1,778.17
21658						
07/16	07/28/2016	21658	62658	CPS HR CONSULTING	SEMI STOCK EXAMS, ANSWER SHEETS & SCORIN	947.10
Total 21658:						947.10
21659						
07/16	07/28/2016	21659	62439	CVSTRATEGIES	COMMUNICATION SERVICES	5,681.68
Total 21659:						5,681.68
21660						
07/16	07/28/2016	21660	2125	DANIELS TIRE SERVICE	TIRES TRUCK # 6	744.13
Total 21660:						744.13
21661						
07/16	07/28/2016	21661	2550	FRONTIER	PHONE SERVICE	442.58
Total 21661:						442.58
21662						
07/16	07/28/2016	21662	5600	G M SAGER CONSTRUCTION	CONCRETE	800.00
Total 21662:						800.00
21663						
07/16	07/28/2016	21663	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	7,578.03
Total 21663:						7,578.03
21664						
07/16	07/28/2016	21664	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	167.12
07/16	07/28/2016	21664	62624	INTER VALLEY POOL SUPPLY INC	CHEMICALS FOR RCS	245.31
Total 21664:						412.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
21665						
07/16	07/28/2016	21665	257	MCMaster-CARR SUPPLY CO	MATERIAL FOR RES	9.28
07/16	07/28/2016	21665	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	139.77
Total 21665:						149.05
21666						
07/16	07/28/2016	21666	62596	NATIONAL METER & AUTOMATION, IN	5/8 X 3/4 BRZ METER BODY ONLY & M25 LOCAL R	5,696.86
Total 21666:						5,696.86
21667						
07/16	07/28/2016	21667	62649	OPARC	PAINTING FIRE HYDRANTS	4,044.80
Total 21667:						4,044.80
21668						
07/16	07/28/2016	21668	62550	PRIME SYSTEMS INDUSTRIAL AUTO	PBWA WHITTIER BS SCADA	3,517.41
07/16	07/28/2016	21668	62550	PRIME SYSTEMS INDUSTRIAL AUTO	PBWA WHITTIER BS SCADA	3,517.41-
Total 21668:						.00
21669						
07/16	07/28/2016	21669	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES	1,040.00
07/16	07/28/2016	21669	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SITE	210.00
07/16	07/28/2016	21669	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CAL DOMESTIC PROJECT	19,313.95
07/16	07/28/2016	21669	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR COSTS RELATED TO SCADA S	1,758.70
Total 21669:						22,322.65
21670						
07/16	07/28/2016	21670	5740	QUINN COMPANY	CATERPILLAR MODEL BHL PINGR	4,536.58
07/16	07/28/2016	21670	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE PM2	596.33
07/16	07/28/2016	21670	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE PM2	779.03
07/16	07/28/2016	21670	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE PM2	733.53
Total 21670:						6,645.47
21671						
07/16	07/28/2016	21671	62562	RMC WATER AND ENVIRONMENT	POTABLE WATER ON-CALL SERVICES	8,867.50
07/16	07/28/2016	21671	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON GRADE SE	6,075.25
07/16	07/28/2016	21671	62562	RMC WATER AND ENVIRONMENT	RECYCLED WATER ON-CALL SERVICES	3,448.75
07/16	07/28/2016	21671	62562	RMC WATER AND ENVIRONMENT	RWD 2015 URBAN WATER MANAGEMENT PLAN	5,372.23
Total 21671:						23,763.73
21672						
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	12" x 24" DI SPOOL FLG X FLG	690.00
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	12" HYMAX REPAIR COUP.	1,050.00
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	12" PIPE STANDS	990.00
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	TAX & SHIPPING	245.70
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	488.90
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	317.83
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	CV8757302J SOLENOID ASSEMBLY	294.93
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	1,177.31
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	5,088.53
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR VAULT REHAB	1,261.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	2,137.75
07/16	07/28/2016	21672	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	3,463.81
Total 21672:						17,206.33
21673						
07/16	07/28/2016	21673	5625	SAN GABRIEL VALLEY WATER ASSN	QUARTERLY LUNCHEON MEETING-T COLEMAN, R	75.00
Total 21673:						75.00
21674						
07/16	07/28/2016	21674	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	962.66
Total 21674:						962.66
21675						
07/16	07/28/2016	21675	62030	STUMP FENCE CO	REPLACE 1 4X4X8 HIGH GATE POST	1,460.00
07/16	07/28/2016	21675	62030	STUMP FENCE CO	REPAIR CHAIN LINK FENCE	450.00
Total 21675:						1,910.00
21676						
07/16	07/28/2016	21676	62434	UNION BANK NA	CUSTODY FEES	2,028.00
07/16	07/28/2016	21676	62434	UNION BANK NA	CUSTODY FEES	1,966.00
Total 21676:						3,994.00
21677						
07/16	07/28/2016	21677	62657	VALLEY COLLISION 2	REPAIRS TRUCK 5	1,522.66
Total 21677:						1,522.66
21678						
07/16	07/28/2016	21678	382	W A RASIC CONSTRUCTION CO INC	2" WATER SERVICE-1697 S AZUSA AVE	10,597.25
Total 21678:						10,597.25
21679						
07/16	07/28/2016	21679	62202	WIN-911 SOFTWARE	ANNUAL RENEWAL OF SOFTWARE MAINT. & SUP	495.00
Total 21679:						495.00
21680						
07/16	07/28/2016	21680	62568	XCEPTIONAL NETWORKS, INC	MONTHLY AGREEMENT	300.00
Total 21680:						300.00
71516						
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	PM 22/PM9 CONNECTION	317,077.20
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,425.23
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,828.86
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,457.58
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	11,203.21
07/16	07/15/2016	71516	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	3,365.00-
Total 71516:						329,627.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
72116						
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	511.29
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	COMPLIANCE EXPENSES	76.73
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	598.00
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	CONFERENCE EXPENSES	3,305.90
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	VEHICLE EXPENSES	213.08
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	TELEMETRY EXPENSE	3.45
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	MISC EXPENSES	1,805.88
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	RES EXPENSES	42.65
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	SEMINARS & TRAINING EXPENSE	1,500.95
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	BACK-UP SYSTEM TO WIN 911, 15 DEVICES & SUP	2,845.10
07/16	07/21/2016	72116	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	7.09
Total 72116:						10,910.12
Grand Totals:						1,290,396.24

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11141-0	40,477.26	.00	40,477.26
11173-0	3,655.10	.00	3,655.10
11183-0	42,016.22	.00	42,016.22
11505-0	66,159.56	.00	66,159.56
222100	7,001.98	1,297,398.22-	1,290,396.24-
51310-0	752,025.60	3,365.00-	748,660.60
51410-1	3,450.34	.00	3,450.34
51410-2	2,574.92	.00	2,574.92
51410-3	1,828.86	.00	1,828.86
51410-5	21,942.41	.00	21,942.41
51510-0	18,452.26	.00	18,452.26
51910-0	210.00	.00	210.00
52210-0	3,839.07	.00	3,839.07
52310-0	29,464.39	.00	29,464.39
54210-0	9,797.02	.00	9,797.02
54211-0	15,787.76	.00	15,787.76
54212-0	7,200.10	.00	7,200.10
54213-0	4,451.23	.00	4,451.23
54214-0	11,013.15	.00	11,013.15
54215-0	7,269.34	.00	7,269.34
54216-0	498.45	.00	498.45
54217-0	412.43	.00	412.43
54219-0	56,778.51	3,517.41-	53,261.10
56210-0	7,141.57	.00	7,141.57
56211-0	3,994.00	.00	3,994.00
56214-0	1,011.92	34.96-	976.96
56215-0	1,398.00	.00	1,398.00
56216-0	3,490.99	.00	3,490.99
56217-0	235.44	.00	235.44
56218-0	5,268.65	.00	5,268.65
56218-2	1,046.06	.00	1,046.06
56219-0	6,020.43	.00	6,020.43
56220-0	17,823.36	.00	17,823.36
56221-0	10,249.00	.00	10,249.00

GL Account	Debit	Credit	Proof
56223-0	3,305.90	.00	3,305.90
56311-0	11,031.00	.00	11,031.00
56312-0	18,017.55	.00	18,017.55
56320-0	2,471.69	.00	2,471.69
56411-0	33,117.48	.00	33,117.48
56413-0	2,976.03	.00	2,976.03
56414-0	207.68	.00	207.68
56415-0	487.14	.00	487.14
56416-0	258.84	.00	258.84
56417-0	11,331.91	.00	11,331.91
56418-0	759.87	.00	759.87
56419-0	54.05	.00	54.05
56421-0	7,444.46	.00	7,444.46
56510-0	7,601.67	.00	7,601.67
56710-0	4,609.28	.00	4,609.28
56812-0	5,815.97	84.61-	5,731.36
57310-0	600.00	.00	600.00
57312-0	4,481.35	.00	4,481.35
57314-0	1,675.14	.00	1,675.14
57315-0	2,415.25	.00	2,415.25
57316-0	19,685.48	.00	19,685.48
57321-0	1,891.75	.00	1,891.75
57323-0	175.33	.00	175.33
Grand Totals:	<u>1,304,400.20</u>	<u>1,304,400.20-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee					
21681	07/28/2016	LIH JING BAI					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	385764-99	CREDIT REFUND-1825 DOVERGLEN WAY	15210-0	224.88	224.88
21682	07/28/2016	CHRISTINA LEE					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	820810-34	CREDIT REFUND-1872 PRITCHARD WAY	15210-0	61.00	61.00
21683	07/28/2016	EDDIE RUIZ					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	763221-17	DEPOSIT REFUND-1992 RIO BONITO	22810-0	451.79	451.79
21684	07/28/2016	ROSEBURY ZHANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	264890-65	DEPOSIT REFUND-18729 LARNE ST	22810-0	107.57	107.57
Grand Totals:							<u>845.24</u>

Tab

1.4



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: August 1, 2016

Subject: Investment Update – July 2016

Economic Review: The next meeting of the Federal Reserve is scheduled for September 20th. The last meeting was held on July 26th. The Fed Funds rate was maintained at a target range of $\frac{1}{4}$ to $\frac{1}{2}$ percent. At the meeting, the Federal Reserve stated “the labor market strengthened and economic activity has been expanding at a moderate rate. Job gains were strong in June following weak growth in May. On balance, payrolls and other labor market indicators point to some increase in labor utilization in recent months. Household spending has been growing strongly but business fixed investment has been soft. Inflation has continued to run below the Committee’s two percent longer-run objective, partly reflecting earlier declines in energy prices and in prices of non-energy imports.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 1.8 for the month of June. The previous reading was 1.5 in May.

LAIF Update: LAIF ended the month of June with a yield of 0.58%. This represents a .05 basis point increase from the month of May. A comparison with last year shows a .28 basis point increase from June 2016 when the yield stood at 0.30%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.17%. This represents no change from the month of June and a 0.59 basis point premium to LAIF. The District had no bond purchases or maturities in the month of May. The District CD Placement program carries an effective yield of 0.90% and an average maturity of 608 days.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED JULY 31, 2016



CASH	
Citizens Business Bank	922,091.93
Comerica Bank MMIA	<u>22,622.64</u>
TOTAL CASH	944,714.57

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	0.90%	608	2,190,000.00	12.44%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	0.58%	NA	1,927,159.87	10.94%

BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
US Treasury Note	5 Year	250,000.00	101.219	100.000	07/31/16	1.50%	NA	250,000.00	1.42%
US Treasury Note	5 Year	250,000.00	101.231	100.178	10/31/16	1.00%	NA	250,445.00	1.42%
Fedl Natl Mtg Assn	5 Year	250,000.00	100.639	100.272	11/15/16	1.38%	NA	250,680.00	1.42%
US Treasury Note	5 Year	250,000.00	99.942	100.173	11/30/16	0.88%	NA	250,432.50	1.42%
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	100.389	01/30/17	1.25%	NA	200,778.00	1.14%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	100.234	08/28/17	0.88%	NA	250,585.00	1.42%
US Treasury Note	5 Year	250,000.00	99.559	99.996	09/30/17	0.63%	NA	249,990.00	1.42%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	100.227	12/20/17	0.88%	NA	250,567.50	1.42%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	100.037	01/12/18	0.75%	NA	200,074.00	1.14%
US Treasury Note	5 Year	200,000.00	99.742	100.145	02/28/18	0.75%	NA	200,290.00	1.14%
US Treasury Note	4 Year	250,000.00	99.539	101.328	06/30/18	1.38%	NA	253,320.00	1.44%
Fed Natl Mtg Assn	5 Year	500,000.00	100.300	100.209	05/21/18	0.88%	NA	501,045.00	2.85%
US Treasury Note	5 Year	250,000.00	99.727	101.469	09/30/18	1.38%	NA	253,672.50	1.44%
US Treasury Note	5 Year	250,000.00	99.868	101.547	11/30/18	1.38%	NA	253,867.50	1.44%
US Treasury Note	5 Year	250,000.00	99.137	101.898	12/31/18	1.50%	NA	254,745.00	1.44%
US Treasury Note	5 Year	250,000.00	100.172	101.922	01/31/19	1.50%	NA	254,805.00	1.44%
US Treasury Note	5 Year	250,000.00	99.140	101.988	02/28/19	1.50%	NA	254,970.00	1.45%
US Treasury Note	5 Year	250,000.00	99.617	102.340	03/31/19	1.63%	NA	255,850.00	1.45%
US Treasury Note	5 Year	250,000.00	98.719	101.414	04/30/19	1.26%	NA	253,535.00	1.45%
US Treasury Note	5 Year	100,000.00	98.532	101.406	10/31/19	1.27%	NA	101,406.00	1.45%
US Treasury Note	5 Year	250,000.00	99.359	101.762	01/31/20	1.38%	NA	254,405.00	1.44%
US Treasury Note	5 Year	250,000.00	99.047	100.910	03/31/20	1.14%	NA	252,275.00	0.58%
US Treasury Note	5 Year	250,000.00	99.016	101.762	04/30/20	1.38%	NA	254,405.00	1.44%
Fed Natl Mtg Assn	5 Year	500,000.00	98.867	101.780	06/22/20	1.50%	NA	254,450.00	1.43%
US Treasury Note	5 Year	250,000.00	99.633	100.574	02/28/21	1.13%	NA	251,435.00	1.44%
Cash Reserve Account						0.01%		59,902.46	0.34%
Total BNY Mellon Investments								6,317,930.46	35.88%

MERRILL LYNCH INVESTMENTS
(UNION BANK CUSTODIAN)

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Natl Mtg Assn	5 Year	480,000.00	100.625	100.131	09/28/16	1.25%	NA	480,628.80	2.73%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.898	100.272	11/15/16	1.38%	NA	501,360.00	2.85%
Fedl Home Loan Mtg Corp	5 Year	465,000.00	100.427	100.284	03/08/17	1.00%	NA	466,320.60	2.65%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	100.531	05/12/17	1.25%	NA	251,327.50	1.43%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	100.342	06/29/17	1.00%	NA	250,855.00	1.42%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	100.234	08/28/17	0.88%	NA	486,134.90	2.76%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	100.227	12/20/17	0.88%	NA	496,123.65	2.82%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	100.037	01/12/18	0.75%	NA	495,183.15	2.81%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	100.223	02/08/18	0.88%	NA	496,103.85	2.82%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	100.173	03/07/18	0.88%	NA	495,856.35	2.82%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.530	100.209	05/21/18	0.88%	NA	501,045.00	2.85%
Fedl Natl Mtg Assn	4 Year	250,000.00	98.671	100.761	09/27/18	1.27%	NA	251,902.50	1.43%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	101.882	11/27/18	1.63%	NA	249,610.90	1.42%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	101.037	08/01/19	1.25%	NA	277,851.75	1.58%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	101.070	10/02/19	1.25%	NA	277,942.50	1.58%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	100.718	10/22/19	1.29%	NA	241,723.20	1.37%
ML Bank Deposit (Cash Account)						0.01%		8,015.72	0.05%
Total Merrill Lynch Investments								6,227,985.37	35.37%

TOTAL INVESTMENTS
TOTAL CASH AND INVESTMENTS

	16,663,075.70	100%
	17,607,790.27	
Weighted Average Yield of Total Investment Portfolio:	0.98%	

Market values determined by last business day of month values.
 All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
 The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.


 Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JUNE 2016

SOURCE / DESCRIPTION	2016			2015		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	438.2	402,267.60	918.00	333.0	295,055.53	886.05
POMONA-WALNUT-ROWLAND JWLC	455.0	409,975.00	901.04	542.6	487,797.40	899.00
LA HABRA HEIGHTS	0.0	-	-	0.0	-	-
WATER REPLENISHMENT DISTRICT (WRD)	0.0	-	-	0.0	-	-
	893.2	812,242.60		875.6	782,852.9	
RECLAIMED WATER	79.2	18,452.26	232.98	171.0	39,844.46	233.01
TOTAL WATER CHARGES	972.4	830,694.86		1,046.6	822,697.39	
FIXED CHARGES:						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		11,203.21			9,993.79	
CONNECTED CAPACITY		1,425.23			1,409.90	
WATER USE CHARGE		1,457.58			1,360.71	
EQUIV. SMALL METER		1,828.86			1,665.02	
SUBTOTAL		15,914.88			14,429.42	
PWR JWLC						
CAPACITY RESERVATION		10,739.20			11,348.45	
CONNECTED CAPACITY		1,149.69			1,137.31	
WATER USE CHARGE		1,992.76			2,332.56	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
BUDGET ASSESSMENT		8,781.96			7,797.00	
SUBTOTAL		25,962.61			25,914.32	
LHH / OCWD						
WHEELING CHARGE	0.0	-	-	0.0	-	-
SUBTOTAL						
TOTAL FIXED CHARGES		41,877.49			40,343.74	
TOTAL PURCHASED WATER CHARGES		872,572.35			863,041.13	
AVERAGE WATER CHARGE:		\$ 897.34			\$ 824.61	

Tab

1.5

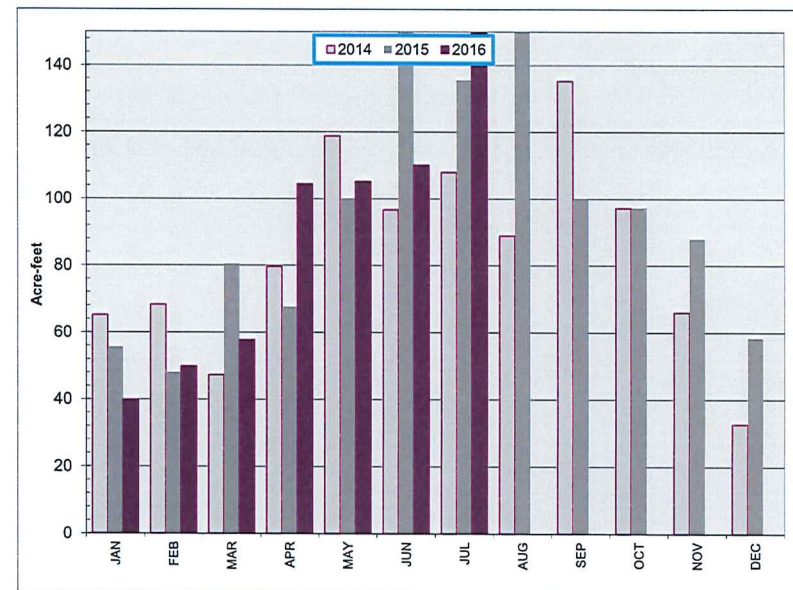
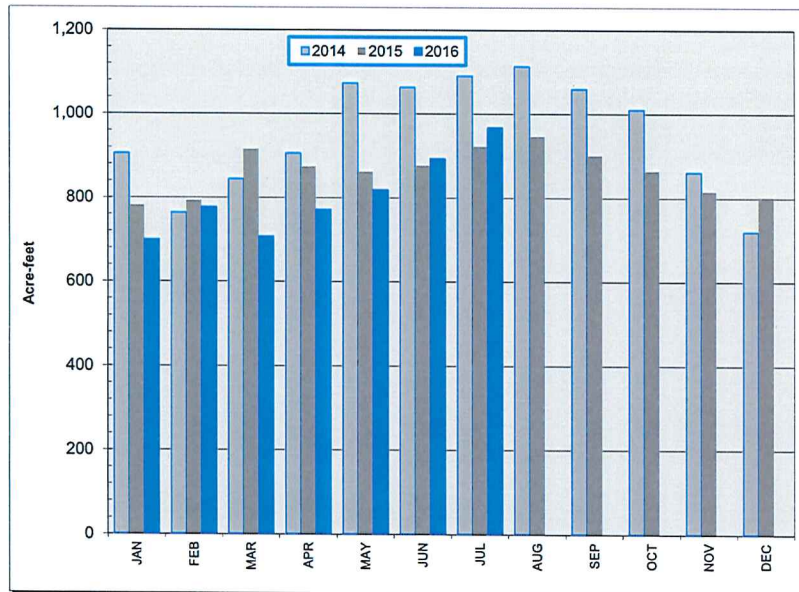


Water Purchases for CY 2016 (Acre-feet)



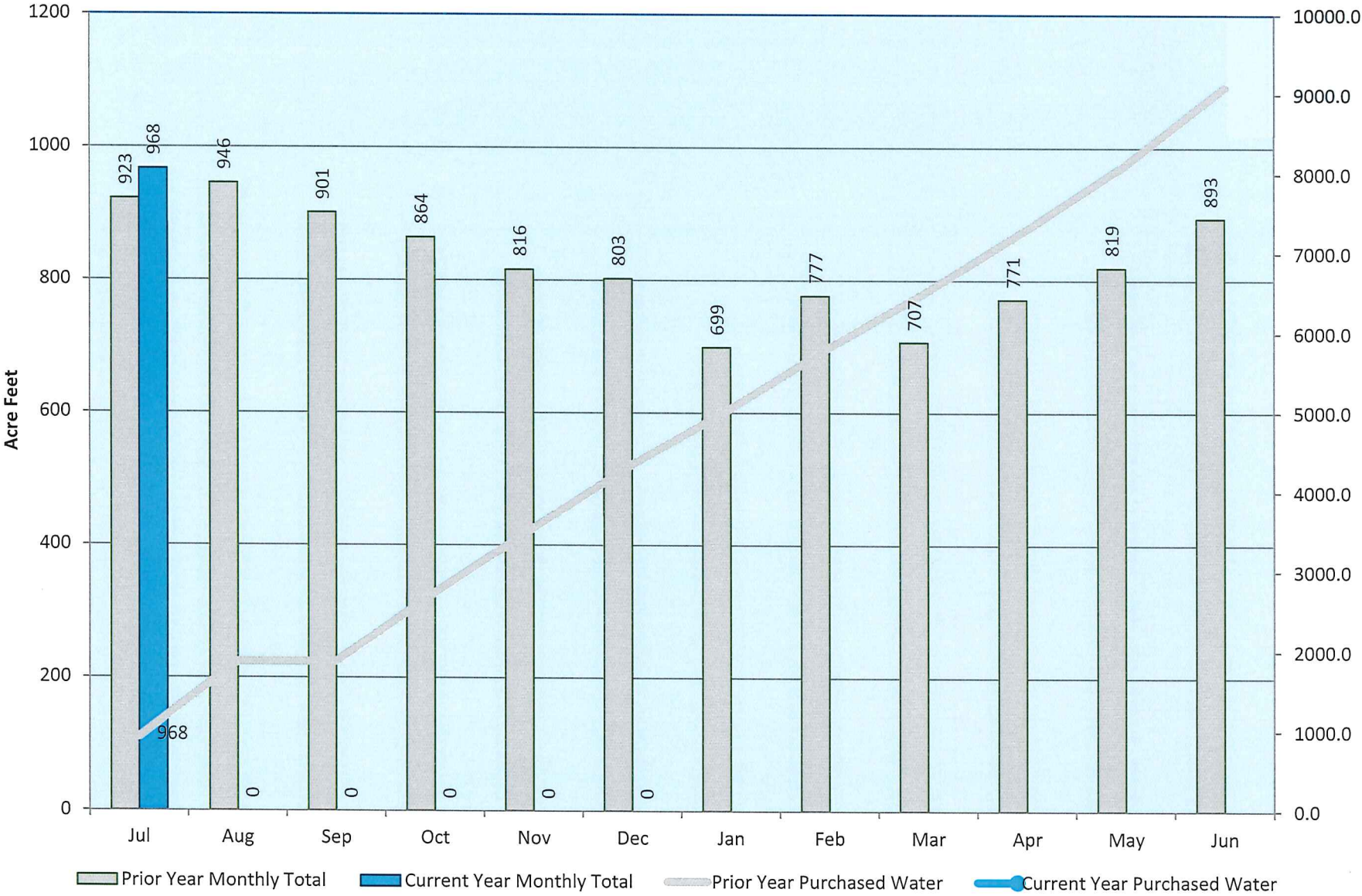
	POTABLE SYSTEM				TOTAL
	LHH	PM-22	JWL		
			PM-15	Miramar	
JAN	72.2	306.6	150.0	170.3	699.1
FEB	99.4	284.9	179.4	213.3	777.0
MAR	85.0	193.1	157.5	271.4	707.0
APR	0.0	295.1	297.5	178.5	771.1
MAY	0.0	345.4	308.1	165.7	819.2
JUN	0.0	455.0	351.7	86.5	893.2
JUL	0.0	431.3	457.2	79.0	967.5
AUG					0.0
SEP					0.0
OCT					0.0
NOV					0.0
DEC					0.0
TOTAL	256.6	2,311.4	1,901.4	1,164.7	5,634.1

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
0.0	3.5	0.0	36.3	0.0	39.8
0.0	9.4	1.0	39.5	0.0	49.9
0.0	6.9	2.0	48.8	0.0	57.7
5.7	3.9	3.0	91.9	0.0	104.5
26.8	8.2	3.0	67.2	0.0	105.2
23.7	8.3	1.0	77.1	0.0	110.1
33.5	8.0	3.0	130.0	0.0	174.5
					0.0
					0.0
					0.0
					0.0
					0.0
89.7	48.2	13.0	490.8	0.0	641.7



Potable Water Purchases For FY 2016-2017

(Acre-feet)



Tab

2.1



AUGUST 2016-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	8/9/2016	RWD Board Meeting	\$110.00		
	8/11/2016	PWWA Meeting at Walnut	\$110.00		Mileage
	8/25/16-8/26/16	Urban Water Conference	\$220.00		Mileage
	8/26/2016	RWD Family Night		X	
	8/30/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$550.00		
John Bellah					
	8/8/2016	SGV Chamber Gov Affairs	\$80.00		
	8/9/2016	RWD Board Meeting	\$80.00		
	8/9/2016	RHCCC General Meeting		X	
	8/19/2016	SGV Legislative Luncheon		X	
	8/24/16-8/26/16	Urban Water Conference	\$240.00		
	8/30/2016	RWD Special Board Meeting	\$80.00		
		TOTAL PAYMENT	\$480.00		
Robert W. Lewis					
	8/8/2016	SGV Chamber Gov Affairs	\$110.00		
	8/9/2016	RWD Board Meeting	\$110.00		
	8/11/2016	PWWA Meeting at Walnut	\$110.00		
	8/19/2016	SGV Legislative Luncheon	\$110.00		
	8/24/16-8/26/16	Urban Water Conference	\$330.00		Mileage
	8/30/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$880.00		
Szu-Pei Lu					
	8/9/2016	RWD Board Meeting	\$110.00		
	8/26/2016	RWD Family Night		X	
	8/30/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$220.00		
Teresa Rios					
	8/26/2016	RWD Family Night		X	
	8/30/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$110.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tab

2.2

The logo for White Nelson Diehl Evans LLP is centered at the top of the page. It features the word "WANE" in a large, stylized, serif font with a textured, metallic appearance. Below this, the full name "WHITE NELSON DIEHL EVANS LLP" is written in a smaller, clean, sans-serif font. Underneath the name, the text "Certified Public Accountants & Consultants" is written in an even smaller, similar sans-serif font. The entire logo is set against a dark, textured rectangular background.

WHITE NELSON DIEHL EVANS LLP
Certified Public Accountants & Consultants

August 9, 2016

General Manager and
Board of Directors
Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748

This letter is to supplement the Agreement for Professional Auditing Services between the Rowland Water District (the District) and White Nelson Diehl Evans LLP dated November 25, 2013 to provide services to the District for the year ended June 30, 2016. We will audit the basic financial statements, including the related notes to the financial statements, of the District as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Funding Progress for Other Postemployment Healthcare Benefits.
- 3) Defined Benefit Plan Schedules Required by GASB Statement No. 68, *"Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27"*.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the schedules of other operating expenses and general and administrative expenses to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements taken as a whole.

Audit Objectives

The objective of our audit is the expression of opinions as to whether the District's basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's minimum audit requirements for California special districts, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon our completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements.

Audit Procedures - Internal Control (Continued)

Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management Responsibilities (Continued)

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees and Other

Noted below is a listing of some work required by District staff to assist in the audit:

1. Preparation of trial balances for all funds, after posting of all year-end journal entries.
2. Preparation of supporting schedules for all material balance sheet accounts, and selected revenue and expenditure accounts.
3. Typing of all confirmation requests.
4. Pulling and refiling of all supporting documents required for audit verification.
5. Assistance with the preparation of the financial statements and notes to the financial statements.
6. Preparation of the management's discussion and analysis.

Mr. Robert J. Callanan is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be \$22,250 (\$21,500 for the annual audit and \$750 for the additional services resulting from the implementation of GASB Statement No. 68). The annual fees stipulated herein contemplate that conditions satisfactory to the normal progress and completion of the examination will be encountered and that District accounting personnel will furnish the agreed-upon assistance in connection with the audit. However, if unusual circumstances are encountered that make it necessary for us to do additional work, we shall report such conditions to the responsible District officials and provide the District with an estimate of the additional accounting fees involved.

The maximum annual fee stipulated herein contemplates that conditions satisfactory to the normal progress and completion of the examination will be encountered and the District's accounting personnel will furnish the agreed-upon assistance in connection with the audit. However, if unusual circumstances are encountered that make it necessary for us to do additional work, we shall report such conditions to the responsible District officials and provide the District with an estimate of the additional accounting fees involved.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Engagement Administration, Fees and Other (Continued)

The audit documentation for this engagement is the property of White Nelson Diehl Evans LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to grantor agencies or their designees, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit to resolve audit findings or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of White Nelson Diehl Evans LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

In accordance with our firm's current record retention policy, all of your original records will be returned to you at the conclusion of this engagement. Our audit documentation files will be kept for a period of seven years after the issuance of the audit report. All other files will be kept for as long as you retain us as your auditors. However, upon termination of our service, all records will be destroyed after a period of seven years. Physical deterioration or catastrophic events may further shorten the life of these records. The audit documentation files of our firm are not a substitute for your original records.

We expect to begin our audit on approximately August 15, 2016, and to issue our reports approximately October 31, 2016.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

WHITE NELSON DIEHL EVANS LLP



Robert J. Callanan, CPA
Engagement Partner

General Manager and Board of Directors
Rowland Water District
August 9, 2016
Page 8

ACCEPTED: Rowland Water District

By Tom Coleman

Print Name Tom Coleman

Title GENERAL MANAGER

Date 8/10/16

System Review Report

July 22, 2015

To the Owners of
White Nelson Diehl Evans LLP
and the Peer Review Committee of the CA Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP (the firm) in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. White Nelson Diehl Evans LLP has received a peer review rating of *pass*.

Heidenreich & Heidenreich CPAs PLLC

Heidenreich & Heidenreich, CPAs, PLLC

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**Rowland Water District
Communication Strategies Update
September 13, 2016**

• **Proposition 218 / Water Rate Study**

- Initial wireframe completed
- Rate change consideration language being drafted
- Related correspondence being prepared (press release, holding statement)
- Initial document review 9/20/16

• **Water Rate Fees**

- Prepare for messaging related to fee changes

• **Industry Video Project**

- RWD Intern Program to be highlighted

• **Conservation/Drought**

- New lobby poster completed

• **Sponsorships**

- Buckboard Days advertising and slider complete
- For Us flyer complete

• **Additional Releases**

- Annual budget – distributed August 31, 2016
- Conflict of interest -- distributed September 2, 2016

• **On-Hold Messages**

- New voice underway

• **Miscellaneous**

- Truck wrap finalized
- Educational brochure (additional changes)
- Website (sliders and text updated as needed)
- On-Hold Messages

• Press Releases

Date	News Story	In Process	Completed	Distributed
8/3/15	Updated Strategic Plan	*****	*****	*****
9/3/15	Buckboard Days Parade	*****	*****	*****
10/8/15	Board Member Retention	*****	*****	*****
1/21/16	El Nino Preparations	*****	*****	*****
2/29/16	OPARC Program	*****	*****	*****
3/1/16	Learning Center MOU/Interns	*****	*****	
3/1/16	Audit Review and Completion	*****	*****	*****
3/31/16	ACWA/JPIA Refund	*****	*****	*****
6/1/16	Certificate of Excellence	*****	*****	*****
6/1/16	Solar Cup	*****	*****	*****
6/27/16	CCR Availability	*****	*****	*****
7/6/16	Urban Water Management	*****	*****	*****
7/9/16	Poster Contest	*****	*****	*****
7/27/16	Level 1 Water Supply	*****	*****	*****
7/31/16	Annual Budget	*****	*****	*****
8/2/16	Conflict of Interest	*****	*****	*****



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: September 12, 2016

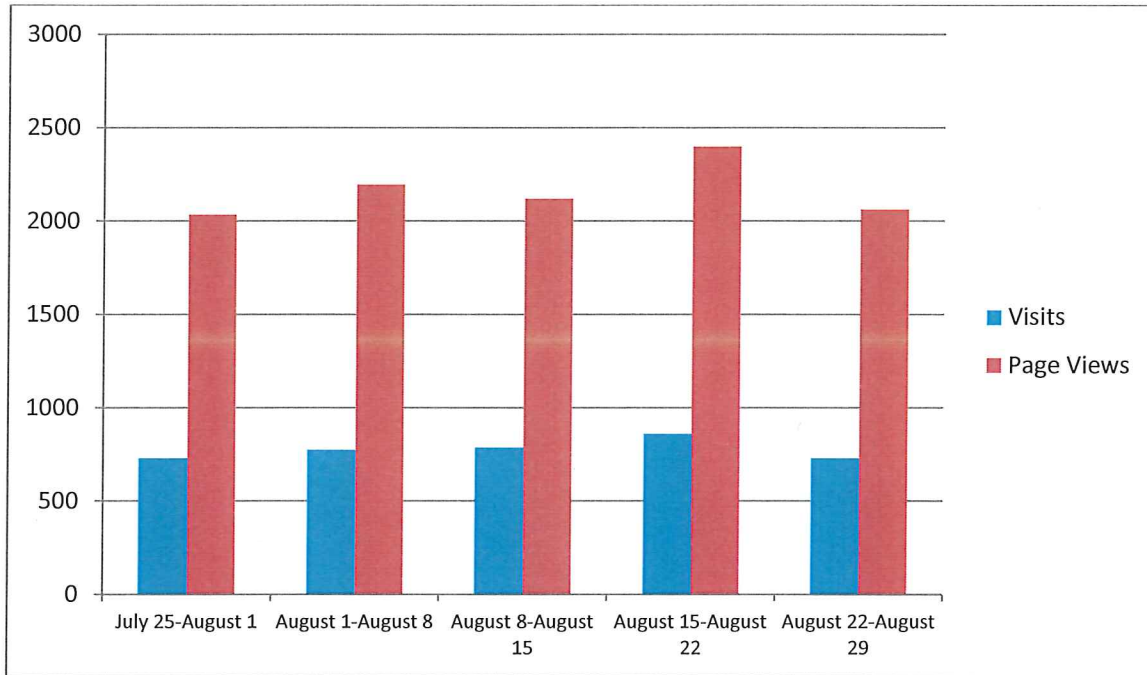
Re: Public Affairs & Education Update

- Two winners were selected for the MWD regional poster contest. One from Jellick Elementary School (6th Grade) and one from Blandford Elementary School (2nd Grade).
- Working with CV Strategies on the Budget Press Release and the Conflict of Interest Press Releases
- Preparing for Customer Service Appreciation Week-October 3-7, 2016
 - Will be handing out giveaways to customers
 - Marketing on social media outlets, Lobby TV and Bill Message
- Developing new curriculum gearing towards 3rd and 4th graders to go into effect for the next school year
- Delivered fliers to the schools for the Project WET Workshop which will be held on November 17th and for the EduBucks program.
- All inventory was ordered and delivered
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
 - The Teacher Evaluations are anonymous and provide valuable feedback
 - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
 - The "Website Visits and Pageviews" allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
- The "Pageviews" allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
- Creating content, ideas and layout for quarterly e-newsletter
- Checking the District's FaceBook and Twitter page weekly
 - Posting necessary information on the pages

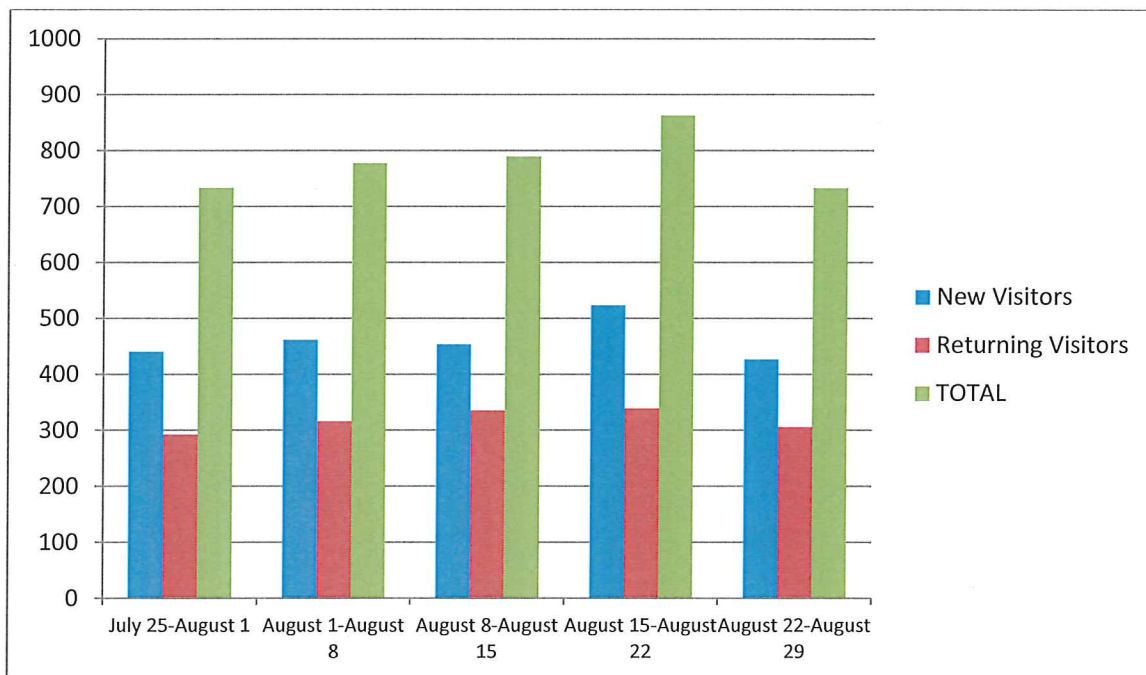


- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the WEWAC meeting on Wednesday, August 24, 2016

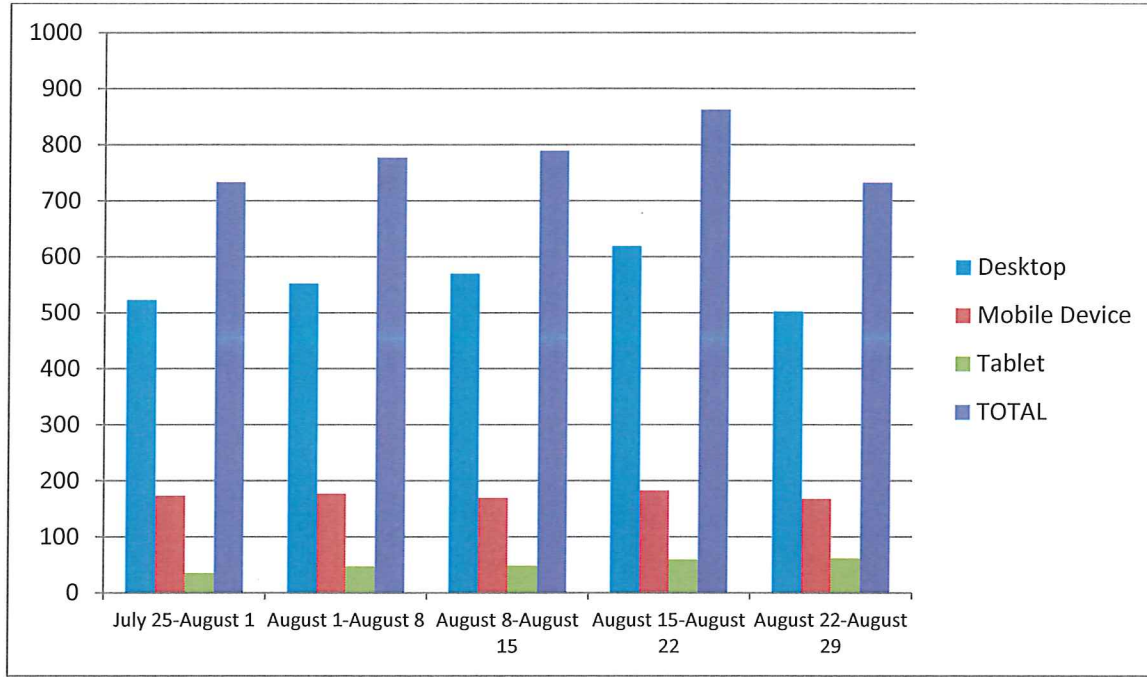
Website Visits and Pageviews



New vs. Returning Visitors



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