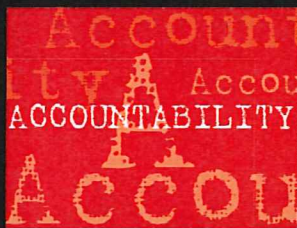


# ROWLAND WATER DISTRICT

3021 South Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*  
**DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"**

**Board of Directors Regular Meeting**  
**July 19, 2016**  
**6:00 p.m.**



## **AGENDA**

Adjourned Regular Meeting of the Board of Directors

July 19, 2016

6:00 PM

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President

Robert W. Lewis, Vice President

Anthony J. Lima

John Bellah

Teresa P. Rios

### **ADDITION(S) TO THE AGENDA**

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

**Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on June 14, 2016**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on June 28, 2016**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Demands on General Fund Account for May 2016**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.4 Investment Report for May 2016**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.5 Water Purchases for May 2016**  
*For information purposes only.*

**Next Regular Board Meeting: August 9, 2016, 6:00 p.m.**

**Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for June 2016**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Receive and File Pomona-Walnut Rowland Joint Waterline Commission Budget – Fiscal Year 2016-2017**  
*Recommendation: The Board of Directors receive and file the Budget as presented.*
- 2.3 Authorize District Sponsorship of The Buckboard Days Parade in the Amount of \$500.00**  
*Recommendation: The Board of Directors Approve the \$500.00 sponsorship.*

- 2.4 Approve Resolution No. 7-2016 Adopting Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974**  
*Recommendation: The Board of Directors approve Resolution No. 7-2016 as Presented.*
- 2.5 Approve Resolution No. 7.1-2016 Rescinding the Level 2 Water Supply Shortage Declaration and Declaring a Level 1 Water Supply Shortage**  
*Recommendation: The Board of Directors approve Resolution No. 7.1-2016 as Presented.*
- 2.6 Review and Discuss 2016 CSDA Board Elections Ballot**  
*Recommendation: None*
- 2.7 Public Relations (Rose Perea)**
- **Communications Outreach (CV Strategies)**
  - **Education Update**
- For information purposes only.*
- 2.8 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- **Urban Water Institute's 23<sup>rd</sup> Annual Water Conference, August 24-26, 2016, Hilton San Diego Resort & Spa**
  - **Annual Public Safety Appreciation Luncheon, October 6, 2016, Pacific Palms Conference Resort**
  - **CSDA Annual Conference, October 10-13, 2016, Sheraton San Diego Hotel and Marina, San Diego, CA**

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 Updates on Legislative Issues**  
*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

- Letter from the County of Los Angeles Department of Parks and Recreation  
*For information purposes only.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- Agenda Regular Board Meeting held June 15, 2016
  - Action Line Regular Board Meeting held June 15, 2016

*There are no tabs for the remainder of the meeting.*

- 5.2 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 Puente Basin Water Agency (Directors Lima/Lewis)**

- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 **Finance Report** (Mr. Henry)
- 6.2 **Operations Report** (Mr. Warren)
- 6.3 **Personnel Report** (Mr. Coleman)

**Tab 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)

**Directors' and General Manager's Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President SZU PEI LU-YANG, Presiding

# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
June 14, 2016 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Erin La Combe Gilhuly, CV Strategies  
Dan Horan, Three Valleys Municipal Water District  
Brenda Ponton, RMC Water and Environment  
Dawn Flores, RMC Water and Environment  
Teri Malkin, Resident  
Roy Humphries, Resident  
Harry Peterson, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Director of Operations  
Sean Henry, Finance Officer

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

- 1.1 **Approval of the Minutes of Regular Board Meeting Held on May 10, 2016**
- 1.2 **Approval of the Minutes of Special Board Meeting Held on May 24, 2016**
- 1.3 **Demands on General Fund Account for April 2016**
- 1.4 **Investment Report for April 2016**
- 1.5 **Water Purchases for April 2016**

Special Board Meeting	June 28, 2016, 5:00 p.m.
Next Regular Board Meeting	July 19, 2016, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

- 2.1 **Approve Directors' Meeting Reimbursements for May 2016**

Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

- 2.2 **Public Hearing to Adopt 2015 Urban Water Management Plan**

President Lu-Yang opened the Public Hearing at 6:08 p.m. Ms. Dawn Flores and Ms. Brenda Ponton, from RMC Water and Environment, the consulting engineering firm who prepared the Plan, provided an overview of the Plan and made a power point presentation focusing on the changes in the law and the requirements under the Urban Water Management Planning Act as well as supply reliability and contingency planning. Ms. Flores answered questions posed by members of the Board and staff. Mr. Coleman noted that the District had not received any written public comments on the Plan. The public was provided an opportunity to comment on the plan during the hearing and Teri Malkin made some remarks. After the close of the public comment period, Mr. Coleman recommended that the Board approve the Plan as presented. The public hearing was closed at 6:45 p.m.



**2.3**

**Review and Approve Resolution No. 6-2016 Adopting Urban Water Management Plan**

A motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 6-2016 Adopting the Urban Water Management Plan.

Roll call vote:

Ayes: Directors Lima, Lewis, Lu, Bellah and Rios  
Noes: None  
Absent: None  
Abstain: None

Motion was passed by a vote of 5-0.

**2.4**

**Review and Approve 1% Cost of Living Increase for all Employees Based on Merit**

After discussion, a motion was made by Director Lima, seconded by Director Lewis, and unanimously carried, to approve the 1% Cost of Living increase for all employees.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.5**

**Review and Approve Rowland Water District Budget –Fiscal Year 2016-2017**

Finance Officer, Sean Henry, advised the Board that through oversight the following expenses were omitted from the “draft” Budget discussed during the workshop: OPARC expense and the Maintenance II position have been added to personnel and the chemicals expense for the RCS units has been added to operating expenses, for an additional total of \$130,000.00. Mr. Coleman advised the Board that the 2015-16 Budgeted amount for the upgrade of the Tomich Booster Pump Station had not been expended and requested that the Board approve a \$350,000.00 carry over from the 2015-16 Budget to the 2016-17 Budget. After discussion, a motion was made by Director Lima seconded by Director Lewis, to approve the Rowland Water District Budget for Fiscal Year 2016-2017 with the additional expenses and authorizing the carryover of the \$350,000.00 from last year’s budget. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Lima, Bellah, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

## 2.6

### **Review and Approve 2016-2017 Salary Schedule**

Mr. Coleman explained that CalPERS requires its contracting agencies to certify their salary schedule at least once a year for purposes of enabling CalPERS to ensure that compensation is not “spiked” in the last year prior to retirement.

After discussion a motion was made by Director Lima, seconded by Director Bellah, to approve the 2016-2017 salary schedule as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Lima, Bellah, Lewis and Rios

Noes: None

Abstain: None

Absent: None

## 2.7

### **Approve/Decline Amended Claim for Damages Submitted by Mark McGee in the amount of \$5,000.00**

After discussion and a description of the amended claim filed against the District by Mark McGee, it was staff’s recommendation that the Board deny the claim. A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried, to deny the claim for damages filed by Mark McGee. Staff was instructed to forward the appropriate Notice of Rejection of Claim to Mr. McGee and to provide a copy of the Notice to the District insurance carrier, ACWA/JPIA. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

## 2.8

### **Public Relations**

Mrs. Perea reported that the three-day Solar Cup competition at Lake Skinner, Temecula, was very successful for Rowland Water District. Nogales and Santana High Schools competed against thirty-eight schools in a 200-meter sprint race and an endurance race. Nogales High School finished in First Place in the endurance race and Second Place in the 200-meter sprint race and ranked fifth overall in the competition ratings. The District has delivered the posters to MWD for judging to be included in the *2017 Water Is Life* MWD calendar. The District will be notified in early September if a poster from the District is selected. Rowland Unified and Hacienda-La Puente School Districts’ last day of school was June 2, 2016.

### **Communications Outreach**

Erin La Combe Gilhuly, CV Strategies, advised that the press releases on the Solar Cup competition, the Urban Water Management Plan and the District’s Transparency Certificate of Excellence have been drafted for release. She provided a sample of the 2015 Consumer Confidence Report which is ready to print pending final approval from District staff. She commended staff on providing the required information in a timely manner which made the whole process run very smoothly.

### **Education Update.**

No comments.

## 2.9

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- None

## **Tab 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

Mr. Coleman provided information on Senate Bill 272 which requires public agencies to have a database of their electronic enterprise systems on line by July 1 and advised that the District will meet that deadline. He also advised that at ACWA's request, the District had submitted a letter in opposition to Senate Bill 163 (Hertzberg) to members of the Assembly Environmental Safety & Toxic Materials Committee. In order to comply with SB 163, water agencies would be required to develop expansive additional distribution and storage infrastructure to prevent water from being discharged to the ocean.

## **Tab 4**

### **REVIEW OF CORRESPONDENCE**

#### **Special District Leadership Foundation – Transparency Certificate**

*For information purposes only.*

## **Tab 5**

### **COMMITTEE REPORTS**

#### **5.1**

##### **Three Valleys Municipal Water District**

Director Lima reported on the May 18, 2016 Board meeting and advised that ACWA President, Kathy Tiegs, was present at the meeting and provided an overview of her goals as ACWA President. He advised that Three Valleys will be dark during July and return in August.

Mr. Coleman advised that the SWRCB has proposed instituting a new fee structure to provide more consistent revenue. Previously, the Department of Health billed for permits on an hourly basis. Now that the Department of Drinking Water has been transferred to the SWRCB, they are wanting to institute a fee structure based on the number of service connections an agency has.

President Lu-Yang reported on the June 1, 2016 Board meeting and advised that SB272 was discussed. Director Lima advised that Three Valleys reported that the hydroelectric contract with Edison to renovate current turbines was discussed.

#### **5.2**

##### **Joint Powers Insurance Authority**

Nothing to report.

#### **5.3**

##### **Association of California Water Agencies**

Nothing to report.

#### **5.4**

##### **Puente Basin Water Agency**

Director Lima reported on the June 9, 2016 meeting held at Walnut Valley Water District and advised that project updates were provided. The Water Resources Development Act of 2016 (WRDA) was discussed as well as the Pomona Basin Regional Groundwater Project and the PVOU Project.

#### **5.5**

##### **Project Ad-Hoc Committee**

Nothing to report.

#### **5.6**

##### **Regional Chamber of Commerce**

Director Lewis reminded the Board that the ACE Dedication Ceremony and ribbon cutting to commemorate the completion of the Nogales Grade Separation Project will be held on Friday, June 17, 2016, at 10:30 a.m.

#### **5.7**

##### **PWR Joint Water Line Commission**

Director Lima reported that the next meeting will be held on the June 16, 2016.

#### **5.8**

##### **Sheriff's Community Advisory Council**

Resident, Teri Malkin, reported that she is working on communication and that Deputy Denver is attempting to expand the Council.

### **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

#### **6.1**

##### **Finance Report**

Finance Officer, Sean Henry, presented a Power Point presentation which demonstrated the water supply allocation in April at 15.7% and in May at 20%. Revenues decreased in April, similar to last year, and reserves remain consistent.

#### **6.2**

##### **Operations Report**

Director of Operations, Dave Warren, reported that in connection with the Nogales ACE project all pipelines are in; the Whittier Booster Station's final landscaping is going in. The District's current Intern Program is nearing completion in two months at which time the District will be hiring a new intern.

#### **6.3**

##### **Personnel Report**

Mr. Coleman reported that candidates for the Senior Customer Service Representative and the Maintenance I position have been reviewed. The first set of interviews will be conducted by outside oral boards.

**Tab 7 ATTORNEY'S REPORT.**

Legal counsel, Joe Byrne, advised that BB&K is working on updates to the Conflict of Interest Code for the District and working with staff on various other legal issues.

**Directors' and General Manager's Comments**

President Lu-Yang advised that during her attendance at Solar Cup she felt there was a good connection made with the new Superintendent for Rowland Unified as well as the Principals for Nogales and Santana High Schools.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:57 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

**Tab**

**1.2**



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

June 28, 2016 – 5:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President John Bellah  
Director Anthony J. Lima  
Director Robert W. Lewis  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

## **Tab 1 ACTION ITEMS**

### **1.1**

#### **Review and Discuss Directors' Per Diem Compensation**

The Board discussed the Director's current per diem compensation and reviewed a comparative analysis of compensation provided to other similar water districts. The Board did not feel that any changes to their current per diem compensation were necessary at this time.

### **1.2**

#### **Discuss State Water Resources Control Board's Mandate re Water Availability Self-Certification**

General Manager, Tom Coleman, discussed the State Water Resources Control Board's requirements for self-certification reporting of water produced by retail as well as wholesale agencies. This is a state-wide mandate which will be re-evaluated in 2017. He also discussed the District's water sources and water availability.

### **1.3**

#### **Notification of 1,2,3-TCP Level Water Quality Issue**

Staff provided the legally required notification to the Board that there were traces of 1,2,3-TCP in the drinking water which were well below any health concerns but above the notification level.

## **Tab 2**

### **CLOSED SESSION**

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 6:31 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

#### **Personnel; Public Employee Performance Evaluation; Maintenance Crew Leader Pursuant to Government Code Section 54957**

The closed session was adjourned and the Board resumed the meeting in open session at 7:10 p.m. Legal Counsel, Joe Byrne, reported in open session that no reportable action was taken.

#### **Directors' and General Manager's Comments**

General Manager, Tom Coleman, provided the Board with information on the meeting held on June 16, 2016 between La Habra Heights County Water District, Orchard Dale Water District, Walnut Valley Water District and Rowland Water District. He advised that all parties are working on a mutually convenient date and time to hold a follow-up meeting to discuss the issues.

#### **Future Agenda Items**

None.



**Late Business**

None

*Next Adjourned Regular Board Meeting*

*July 19, 2016, 6:00 p.m.*

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:23 p.m.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

**Tab**

**1.3**

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21260</b>						
05/16	05/05/2016	21260	62597	BEST BEST & KRIEGER	LEGAL FEES-CELL LEASES & RELATED ISSUES	1,528.80
05/16	05/05/2016	21260	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	6,498.30
05/16	05/05/2016	21260	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR & EMPLOYMENT	1,558.20
Total 21260:						9,585.30
<b>21261</b>						
05/16	05/05/2016	21261	62439	CVSTRATEGIES	COMMUNICATIONS SERVICES	3,601.98
Total 21261:						3,601.98
<b>21262</b>						
05/16	05/05/2016	21262	29	DANIEL WARREN	TOTAL EXPENSES-LA COUNTY MEETING	12.00
05/16	05/05/2016	21262	29	DANIEL WARREN	TOTAL EXPENSES-WORK BOOT INSOLES	9.88
Total 21262:						21.88
<b>21263</b>						
05/16	05/05/2016	21263	32	DAVE MILLER	MILEAGE REIMBURSEMENT	20.52
Total 21263:						20.52
<b>21264</b>						
05/16	05/05/2016	21264	16	DAVE WARREN	TOTAL EXPENSES-GAS	177.00
Total 21264:						177.00
<b>21265</b>						
05/16	05/05/2016	21265	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	43.20
Total 21265:						43.20
<b>21266</b>						
05/16	05/05/2016	21266	2550	FRONTIER	PHONE SERVICE (2 MONTHS)	897.26
Total 21266:						897.26
<b>21267</b>						
05/16	05/05/2016	21267	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	620.64
Total 21267:						620.64
<b>21268</b>						
05/16	05/05/2016	21268	379	HIGHROAD INFORMATION TECHNOL	HP DVR SECURITY SYSTEM, GRAPHIX CARD, ME	3,966.30
Total 21268:						3,966.30
<b>21269</b>						
05/16	05/05/2016	21269	62265	HI-WAY SAFETY INC	TOOLS & SUPPLIES	610.63
05/16	05/05/2016	21269	62265	HI-WAY SAFETY INC	TOOLS & SUPPLIES	206.97
Total 21269:						817.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21270</b>						
05/16	05/05/2016	21270	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	35.64
Total 21270:						35.64
<b>21271</b>						
05/16	05/05/2016	21271	62653	OMAR REAL	TOTAL EXPENSES-BOOTS	163.49
Total 21271:						163.49
<b>21272</b>						
05/16	05/05/2016	21272	62448	PARS	GASBY 45 MANAGEMENT FEE	425.22
Total 21272:						425.22
<b>21273</b>						
05/16	05/05/2016	21273	4500	PETTY CASH	MISC EXPENSES	91.44
Total 21273:						91.44
<b>21274</b>						
05/16	05/05/2016	21274	62122	RAYMOND ALGORRI	TOTAL EXPENSES-BOOTS	163.49
Total 21274:						163.49
<b>21275</b>						
05/16	05/05/2016	21275	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	20.70
Total 21275:						20.70
<b>21276</b>						
05/16	05/05/2016	21276	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	13.50
05/16	05/05/2016	21276	62460	RYAN WHITE	TOTAL EXPENSES-BACKFLOW REFRESHER WOR	195.00
05/16	05/05/2016	21276	62460	RYAN WHITE	TOTAL EXPENSES-BACKFLOW EXAM	180.00
Total 21276:						388.50
<b>21277</b>						
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLOW 850 FIRE HYD DC 8H - PENT 1-1/8" / NUT OV	2,545.60
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	J&R P-W5-1/2 PLMR 2PC COVER	2,444.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	J&R P-W5-1/2 PLMR RDG LID	810.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	3" X 2-1/2" BRS HEX BUSH NO LEAD IMP	255.90
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	6" X 12" GLAV SLIP TOP SECTION	238.50
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	3/4" x 60' TYPE K SOFT COPPER	775.74
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	1,921.95
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	7.50
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	35.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	535.41
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL #9911G REPAIR KIT	624.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL #917007A REPAIR KIT	147.20
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL #9169913C REPAIR KIT	708.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL #9169815K REPAIR KIT	186.40
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL # CODE ZQ 9169913C REPAIR KIT	472.00
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL # CODE ZQ 9169815K REPAIR KIT	186.40
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL # 9170007A REPAIR KIT	294.40
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL # CODE LN 9169815K REPAIR KIT	186.40
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	CLA VAL # CODE NM 9169815K REPAIR KIT	372.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	TAX AND FREIGHT	285.98
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	92.25
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	269.40
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR VALVES	1,553.55
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	645.83
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	432.74
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	270.32
05/16	05/05/2016	21277	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	794.02
Total 21277:						17,091.29
<b>21278</b>						
05/16	05/05/2016	21278	5625	SAN GABRIEL VALLEY WATER ASSN	QUARTERLY LUNCHEON MEETING-T COLEMAN, R	75.00
Total 21278:						75.00
<b>21279</b>						
05/16	05/05/2016	21279	2185	SWRCB ACCOUNTING OFFICE	LARGE WATER SYSTEM FEES	14,146.38
Total 21279:						14,146.38
<b>21280</b>						
05/16	05/05/2016	21280	62564	TOMCO2 SYSTEMS COMPANY	SALES TAX FOR INVOICE #51157 DATED 10/23/13	179.71
Total 21280:						179.71
<b>21281</b>						
05/16	05/05/2016	21281	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE FEE	300.00
Total 21281:						300.00
<b>21282</b>						
05/16	05/05/2016	21282	62434	UNION BANK NA	CUSTODY FEES	2,030.00
05/16	05/05/2016	21282	62434	UNION BANK NA	CUSTODY FEES	1,966.00
Total 21282:						3,996.00
<b>21283</b>						
05/16	05/05/2016	21283	62406	UNITED RENTALS	COMPRESSOR 2/4/15-3/3/16	1,289.87
05/16	05/05/2016	21283	62406	UNITED RENTALS	COMPRESSOR 3/3/16-3/31/16	1,289.87
Total 21283:						2,579.74
<b>21284</b>						
05/16	05/05/2016	21284	62353	VERIZON	CONFERENCE CALLS	34.35
Total 21284:						34.35
<b>21306</b>						
05/16	05/10/2016	21306	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	33,117.48
05/16	05/10/2016	21306	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	487.14
05/16	05/10/2016	21306	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	54.05
05/16	05/10/2016	21306	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,976.03
05/16	05/10/2016	21306	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	11,331.91
05/16	05/10/2016	21306	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	7,402.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21306:						55,369.22
<b>21307</b>						
05/16	05/10/2016	21307	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	49.14
Total 21307:						49.14
<b>21308</b>						
05/16	05/10/2016	21308	62554	APPLIED TECHNOLOGY GROUP	INSTALL DIAGNOSTICS & TROUBLESHOOT COMM	623.18
05/16	05/10/2016	21308	62554	APPLIED TECHNOLOGY GROUP	SURVEY NEW PUMP STATION AT RAILROAD/NOG	279.70
Total 21308:						902.88
<b>21309</b>						
05/16	05/10/2016	21309	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	234.44
Total 21309:						234.44
<b>21310</b>						
05/16	05/10/2016	21310	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	85.32
05/16	05/10/2016	21310	62524	BRITTNIE VAN DE CAR	TOTAL EXPENSES-CAPIO CONFERENCE	139.64
Total 21310:						224.96
<b>21311</b>						
05/16	05/10/2016	21311	366	CALPERS-FINANCIAL REPORTING/AC	FEES FOR GASB 68 REPORTS & SCHEDULES	1,300.00
Total 21311:						1,300.00
<b>21312</b>						
05/16	05/10/2016	21312	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	2,555.92
Total 21312:						2,555.92
<b>21313</b>						
05/16	05/10/2016	21313	27211	HILL BROS CHEMICAL CO	SUPPLIES FOR RES	1,226.47
Total 21313:						1,226.47
<b>21314</b>						
05/16	05/10/2016	21314	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	2,261.74
05/16	05/10/2016	21314	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	69.37
05/16	05/10/2016	21314	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	9.84
Total 21314:						2,340.95
<b>21315</b>						
05/16	05/10/2016	21315	244	INFOSEND INC	BILLING SERVICE	1,627.17
Total 21315:						1,627.17
<b>21316</b>						
05/16	05/10/2016	21316	62501	LEVEL 3 COMMUNICATIONS LLC	INTERNET & DATA	1,507.69
Total 21316:						1,507.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21317</b>						
05/16	05/10/2016	21317	62641	MWH AMERICAS INC	SCADA NETWORK SURVEY	32,500.00
Total 21317:						32,500.00
<b>21318</b>						
05/16	05/10/2016	21318	62596	NATIONAL METER & AUTOMATION, IN	5/8 X 3/4 BRZ METER & M25 LOCAL REG	1,094.58
Total 21318:						1,094.58
<b>21319</b>						
05/16	05/10/2016	21319	62476	NETWORKFLEET INC	GPS DIAGNOSTICS/LIGHT DUTY HARNESS PLUS	244.07
Total 21319:						244.07
<b>21320</b>						
05/16	05/10/2016	21320	62630	PEP BOYS	AUTO SUPPLIES	5.45
Total 21320:						5.45
<b>21321</b>						
05/16	05/10/2016	21321	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR BANK ANALYSIS FEES	108.96
Total 21321:						108.96
<b>21322</b>						
05/16	05/10/2016	21322	5100	PUENTE READY MIX INC	SAND	779.51
05/16	05/10/2016	21322	5100	PUENTE READY MIX INC	READY MIX	465.81
Total 21322:						1,245.32
<b>21323</b>						
05/16	05/10/2016	21323	62562	RMC WATER AND ENVIRONMENT	RWD 2015 URBAN WATER MANAGEMENT PLAN	5,187.50
Total 21323:						5,187.50
<b>21324</b>						
05/16	05/10/2016	21324	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	12,820.00
05/16	05/10/2016	21324	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	1,424.44
Total 21324:						14,244.44
<b>21325</b>						
05/16	05/10/2016	21325	7100	U S POSTAL SERVICE	STANDARD MAIL-PERMIT 5030	215.00
Total 21325:						215.00
<b>21326</b>						
05/16	05/10/2016	21326	62568	XCEPTIONAL NETWORKS, INC	SERVICE TICKET-PHONES	95.00
Total 21326:						95.00
<b>21327</b>						
05/16	05/17/2016	21327	4600	AIRGAS USA LLC	OXY/ACETYLENE FOR TANK	268.42
05/16	05/17/2016	21327	4600	AIRGAS USA LLC	TANK RENTAL	69.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21327:						338.12
<b>21328</b>						
05/16	05/17/2016	21328	1165	ANTIMITE TERMITE & PEST	MONTHLY PEST CONTROL SERVICE	105.00
Total 21328:						105.00
<b>21329</b>						
05/16	05/17/2016	21329	62554	APPLIED TECHNOLOGY GROUP	INSTALL DIAGNOSTICS & TROUBLESHOOT COMM	1,848.41
Total 21329:						1,848.41
<b>21330</b>						
05/16	05/17/2016	21330	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 21330:						430.00
<b>21331</b>						
05/16	05/17/2016	21331	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,289.00
Total 21331:						1,289.00
<b>21332</b>						
05/16	05/17/2016	21332	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 21332:						100.00
<b>21333</b>						
05/16	05/17/2016	21333	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	1,968.00
Total 21333:						1,968.00
<b>21334</b>						
05/16	05/17/2016	21334	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 21334:						2,100.00
<b>21335</b>						
05/16	05/17/2016	21335	1754	ED BUTTS FORD	MAINTENANCE TRUCK 11, 16, 18	846.02
Total 21335:						846.02
<b>21336</b>						
05/16	05/17/2016	21336	330	FUEL PRO INC	ANNUAL EMPLOYEE TRAINING-EQUIPMENT	245.00
Total 21336:						245.00
<b>21337</b>						
05/16	05/17/2016	21337	5600	G M SAGER CONSTRUCTION	CONCRETE	1,399.85
05/16	05/17/2016	21337	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	1,163.00
05/16	05/17/2016	21337	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	4,480.30
05/16	05/17/2016	21337	5600	G M SAGER CONSTRUCTION	ASPHALT & CONCRETE	1,848.50
05/16	05/17/2016	21337	5600	G M SAGER CONSTRUCTION	ASPHALT	7,266.40
Total 21337:						16,158.05



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21338</b>						
05/16	05/17/2016	21338	62654	GATEWAY SAN GABRIEL INC	REIMBURSEMENT-PLUMBING COSTS	225.00
Total 21338:						225.00
<b>21339</b>						
05/16	05/17/2016	21339	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,939.53
Total 21339:						1,939.53
<b>21340</b>						
05/16	05/17/2016	21340	62645	HD SUPPLY WATERWORKS LTD	3" MM OCTAVE METER AWWA CF/CONNECTOR	5,104.99
Total 21340:						5,104.99
<b>21341</b>						
05/16	05/17/2016	21341	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
05/16	05/17/2016	21341	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 21341:						6,973.67
<b>21342</b>						
05/16	05/17/2016	21342	62259	HYDRO-SCAPE PRODUCTS, INC	TOOL & SUPPLIES	144.97
Total 21342:						144.97
<b>21343</b>						
05/16	05/17/2016	21343	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	188.58
05/16	05/17/2016	21343	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	321.97
05/16	05/17/2016	21343	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	199.32
05/16	05/17/2016	21343	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	168.65
05/16	05/17/2016	21343	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	168.65
Total 21343:						1,047.17
<b>21344</b>						
05/16	05/17/2016	21344	6800	J G TUCKER & SONS	HARNES KIT-FULL FACE RESPIRATOR	57.08
Total 21344:						57.08
<b>21345</b>						
05/16	05/17/2016	21345	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
05/16	05/17/2016	21345	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 21345:						900.00
<b>21346</b>						
05/16	05/17/2016	21346	62627	KND SOLUTIONS	CONSULTING SERVICES	375.00
Total 21346:						375.00
<b>21347</b>						
05/16	05/17/2016	21347	3625	MAINTENANCE SHACK INC	TOOLS & SUPPLIES	432.16
Total 21347:						432.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21348</b>						
05/16	05/17/2016	21348	62078	MCKINNEY CONSTRUCTION CO INC	RESPONDED TO EMERGENCY LEAK-COLIMA/WAL	5,114.72
Total 21348:						5,114.72
<b>21349</b>						
05/16	05/17/2016	21349	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR TELEMETRY	41.93
05/16	05/17/2016	21349	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR HYDRANTS	269.99
05/16	05/17/2016	21349	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR TELEMETRY	31.60
05/16	05/17/2016	21349	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR TELEMETRY	16.61
05/16	05/17/2016	21349	257	MCMASTER-CARR SUPPLY CO	CREDIT MEMO	41.93-
Total 21349:						318.20
<b>21350</b>						
05/16	05/17/2016	21350	62646	NBS	RATE STUDY	5,097.50
Total 21350:						5,097.50
<b>21351</b>						
05/16	05/17/2016	21351	62476	NETWORKFLEET INC	MONTHLY SERVICE	455.76
Total 21351:						455.76
<b>21352</b>						
05/16	05/17/2016	21352	62243	POLLARD WATER	LPD DCHLR TABLETS	648.25
Total 21352:						648.25
<b>21353</b>						
05/16	05/17/2016	21353	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROJECT #PB13-0003 LABOR	64,379.84
Total 21353:						64,379.84
<b>21354</b>						
05/16	05/17/2016	21354	5025	PUENTE BASIN WATERMASTER	2016-17 OPERATING BUDGET	15,302.20
Total 21354:						15,302.20
<b>21355</b>						
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	113.36
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	CLA VAL CODE RW 9817905E REPAIR KIT	952.00
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	CLA VAL 9817905E REPAIR KIT	571.20
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	CLA VAL #1867801B X 117C VALVE POS. TRANS.	1,855.20
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	TAX AND SHIPPING	304.06
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	436.00
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	718.87
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	221.66
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR PUMPS	406.35
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	136.94
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR NOGALES GRADE SEP	985.77
05/16	05/17/2016	21355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	894.99
Total 21355:						7,596.40
<b>21356</b>						
05/16	05/17/2016	21356	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21356:						52.25
<b>21357</b>						
05/16	05/17/2016	21357	6500	THERMALAIR INC	PREVENTATIVE MAINTENANCE-MAY-JULY 2016	394.00
05/16	05/17/2016	21357	6500	THERMALAIR INC	PREVENTATIVE-MAY-OCTOBER 2016 (KEARN CRE	264.00
Total 21357:						658.00
<b>21358</b>						
05/16	05/17/2016	21358	62625	ULINE, INC	SUPPLIES FOR RES	297.29
Total 21358:						297.29
<b>21359</b>						
05/16	05/17/2016	21359	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	204.00
Total 21359:						204.00
<b>21360</b>						
05/16	05/17/2016	21360	323	UPS	POSTAGE	33.31
Total 21360:						33.31
<b>21361</b>						
05/16	05/17/2016	21361	62353	VERIZON	PHONE SYSTEM-VOIP/VOICE LINE	934.62
Total 21361:						934.62
<b>21362</b>						
05/16	05/17/2016	21362	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	1,134.02
Total 21362:						1,134.02
<b>21363</b>						
05/16	05/17/2016	21363	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	547.79
Total 21363:						547.79
<b>21364</b>						
05/16	05/17/2016	21364	62618	WATER REPLENISHMENT DISTRICT	GROUNDWATER PRODUCTION AND ASSESSMEN	24,049.34
Total 21364:						24,049.34
<b>21365</b>						
05/16	05/20/2016	21365	4750	PWR JT WATER LINE COMMISSION	428.9 AC FT-MAR 2016 WATER	393,730.20
05/16	05/20/2016	21365	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	10,739.20
05/16	05/20/2016	21365	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,149.69
05/16	05/20/2016	21365	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,992.76
05/16	05/20/2016	21365	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT-1ST QUARTER	12,080.96
Total 21365:						419,692.81
<b>21366</b>						
05/16	05/25/2016	21366	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,778.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21366:						1,778.00
<b>21367</b>						
05/16	05/25/2016	21367	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	236.45
05/16	05/25/2016	21367	1476	BUSINESS CARD (VISA)	TOOLS & SUPPLIES	26.58
05/16	05/25/2016	21367	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	61.88
05/16	05/25/2016	21367	1476	BUSINESS CARD (VISA)	MISC EXPENSES	1,033.59
Total 21367:						1,358.50
<b>21368</b>						
05/16	05/25/2016	21368	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	21,237.93
Total 21368:						21,237.93
<b>21369</b>						
05/16	05/25/2016	21369	405	CITY OF WEST COVINA	PERMIT-4141 NOGALES STREET (PERMIT NO.: EN	654.90
Total 21369:						654.90
<b>21370</b>						
05/16	05/25/2016	21370	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,166.50
Total 21370:						1,166.50
<b>21371</b>						
05/16	05/25/2016	21371	62647	COMMLINE, INC.	NEW 1 PIECE RADIO-2015 FORD TRUCK	950.14
Total 21371:						950.14
<b>21372</b>						
05/16	05/25/2016	21372	62505	D & H WATER SYSTEMS	BLUE WHITE A3-SNGG T 1/4" TUBE COMPRESSIO	1,097.50
Total 21372:						1,097.50
<b>21373</b>						
05/16	05/25/2016	21373	2550	FRONTIER	PHONE SERVICE	427.91
Total 21373:						427.91
<b>21374</b>						
05/16	05/25/2016	21374	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 21374:						170.00
<b>21375</b>						
05/16	05/25/2016	21375	2600	HACH COMPANY	PPA SL 1000 ANALYZER	2,950.00
05/16	05/25/2016	21375	2600	HACH COMPANY	PPA SYSTEM VERIFICATION	29.99
05/16	05/25/2016	21375	2600	HACH COMPANY	CHEMKEY CL2 VERIFICATION	59.97
05/16	05/25/2016	21375	2600	HACH COMPANY	TAX & SHIPPING	353.07
05/16	05/25/2016	21375	2600	HACH COMPANY	PPA SYSTEM VERIFICATION	29.99
05/16	05/25/2016	21375	2600	HACH COMPANY	TAX & SHIPPING	2.69
05/16	05/25/2016	21375	2600	HACH COMPANY	PH METER CABLE FOR PPA	223.00
05/16	05/25/2016	21375	2600	HACH COMPANY	TAX & SHIPPING	20.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21375:						3,668.78
<b>21376</b>						
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	CABLING WORK-EXISTING 2 POST RACK	1,315.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	HP CHASSIS	8,798.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	INTERNAL HARD DRIVES (SAS 146GB)	1,556.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	16 GB MEMORY	1,516.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	POWER CORD	45.36
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	HP CARE PACK (3 YEAR)	2,186.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	EXTERNAL HARD DRIVE CASING	800.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	EXTERNAL HARD DRIVE STORAGE (1TB)	1,360.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	CAT 5 CABLING (7FT)	50.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	VIRTUAL SERVER SOFTWARE	990.00
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	EXTERNAL HARD DRIVE (SATA 1TB)	9,473.30
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	SCADA NETWORKING EQUIPMENT	47,252.60
05/16	05/25/2016	21376	379	HIGHROAD INFORMATION TECHNOL	ANNUAL DOMAIN RENEWAL FOR WWW.ROWLAND	200.00
Total 21376:						75,542.26
<b>21377</b>						
05/16	05/25/2016	21377	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	6,300.63
Total 21377:						6,300.63
<b>21378</b>						
05/16	05/25/2016	21378	244	INFOSEND INC	BILLING SERVICE	1,597.93
05/16	05/25/2016	21378	244	INFOSEND INC	BILLING SERVICE	35.76
05/16	05/25/2016	21378	244	INFOSEND INC	PROGRAMMING-ROW AJUSTMENT LOGIC	150.00
Total 21378:						1,783.69
<b>21379</b>						
05/16	05/25/2016	21379	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	375.10
Total 21379:						375.10
<b>21380</b>						
05/16	05/25/2016	21380	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	334.71
05/16	05/25/2016	21380	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	759.87
05/16	05/25/2016	21380	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE & ADD INSURANCE	59.65
Total 21380:						1,154.23
<b>21381</b>						
05/16	05/25/2016	21381	3625	MAINTENANCE SHACK INC	SALES TAX	11.58
Total 21381:						11.58
<b>21382</b>						
05/16	05/25/2016	21382	257	MCMASTER-CARR SUPPLY CO	CREDIT MEMO	31.60-
05/16	05/25/2016	21382	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	147.45
Total 21382:						115.85
<b>21383</b>						
05/16	05/25/2016	21383	189	NOBEL SYSTEMS	UPDATES TO DISTRICT GIS	3,400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 21383:						3,400.00
<b>21384</b>						
05/16	05/25/2016	21384	62649	OPARC	PAINTING FIRE HYDRANTS	4,365.85
Total 21384:						4,365.85
<b>21385</b>						
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	1,117.50
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	1,087.50
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR COUSULTING FEES	285.00
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	1,172.14
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	1,377.75
05/16	05/25/2016	21385	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONSULTING FEES FOR SIX B	935.25
Total 21385:						5,975.14
<b>21386</b>						
05/16	05/25/2016	21386	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	716.84
05/16	05/25/2016	21386	5100	PUENTE READY MIX INC	CRUSHER BASE	828.25
Total 21386:						1,545.09
<b>21387</b>						
05/16	05/25/2016	21387	62562	RMC WATER AND ENVIRONMENT	POTABLE WATER ON CALL SERVICES	8,020.50
05/16	05/25/2016	21387	62562	RMC WATER AND ENVIRONMENT	RWD 2015 URBAN WATER MANAGEMENT PLAN	6,565.50
05/16	05/25/2016	21387	62562	RMC WATER AND ENVIRONMENT	RWD TOMICH BOOSTER PUMP STATION UPGRAD	2,684.17
Total 21387:						17,270.17
<b>21388</b>						
05/16	05/25/2016	21388	36	ROSEMARIE PEREA	MILEAGE REIMBURSEMENT	10.80
05/16	05/25/2016	21388	36	ROSEMARIE PEREA	TOTAL EXPENSES-CUEMA CONFERENCE	115.73
05/16	05/25/2016	21388	36	ROSEMARIE PEREA	NON REIMBURSABLE EXPENSE-CUEMA CONFER	411.47-
05/16	05/25/2016	21388	36	ROSEMARIE PEREA	MILEAGE REIMBURSEMENT	109.08
05/16	05/25/2016	21388	36	ROSEMARIE PEREA	TOTAL EXPENSES-CSDA CONFERNECE-JOHN BE	600.00
Total 21388:						424.14
<b>21389</b>						
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	444.80
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	130.80
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	6" X 1/8" 150# RED RBR RING GSKT	37.50
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	CLOW 865 FIRE HYD DC 8H	5,831.76
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	CLOW 850 FIRE HYD DC 8H	2,545.60
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	1" x 60' TYPE K SOFT COPPER	259.80
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	6" X 12" CI HYD EXT CL BO 8H	163.30
05/16	05/25/2016	21389	62502	S & J SUPPLY COMPANY, INC	3/4" X 1/16" LTHR MTR GSKT	813.94
Total 21389:						10,227.50
<b>21390</b>						
05/16	05/25/2016	21390	62534	SHRED IT USA	SHREDDING SERVICE	81.60
Total 21390:						81.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>21391</b>						
05/16	05/25/2016	21391	3550	SOUTHERN COUNTIES FUELS	GASOLINE & DIESEL	3,915.63
Total 21391:						3,915.63
<b>21392</b>						
05/16	05/25/2016	21392	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	147.54
Total 21392:						147.54
<b>21393</b>						
05/16	05/25/2016	21393	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	319.83
Total 21393:						319.83
<b>21394</b>						
05/16	05/25/2016	21394	6600	THREE VALLEYS MUN WATER DIST	LEADERSHIP BREAKFAST (7)	140.00
Total 21394:						140.00
<b>21395</b>						
05/16	05/25/2016	21395	62395	TRANSWORLD SYSTEMS INC	CUSTOMER AGREEMENT	2,561.00
Total 21395:						2,561.00
<b>21396</b>						
05/16	05/25/2016	21396	323	UPS	POSTAGE	57.75
Total 21396:						57.75
<b>21397</b>						
05/16	05/25/2016	21397	382	W A RASIC CONSTRUCTION CO INC	FH & SERVICE RELOCATION	22,073.48
Total 21397:						22,073.48
<b>21398</b>						
05/16	05/25/2016	21398	205	WARREN GRAPHICS	DIGITAL PRINT OF RWD LOGO WITH LAMINATION	459.00
Total 21398:						459.00
<b>21399</b>						
05/16	05/25/2016	21399	62568	XCEPTIONAL NETWORKS, INC	MONTHLY AGREEMENT	300.00
Total 21399:						300.00
<b>51615</b>						
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	177,265.80
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,425.23
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,828.86
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,457.58
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	11,203.21
05/16	05/16/2016	51615	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR LA HABRA PRODUCTION	39,005.82
Total 51615:						232,186.50
<b>52016</b>						
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	CONFERENCE EXPENSES	6,819.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	116.36
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATIONS EXPENSES	160.11
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	132.14
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	SEMINAR & WORKSHOPS	77.35
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	VEHICLE EXPENSES	243.21
05/16	05/20/2016	52016	1070	AMERICAN EXPRESS	MISC EXPENSES	6,531.35
Total 52016:						14,080.07
Grand Totals:						1,208,189.05

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11173-0	106,527.26	.00	106,527.26
11505-0	26,678.02	.00	26,678.02
222100	485.00	1,208,674.05-	1,208,189.05-
51310-0	610,001.82	.00	610,001.82
51410-0	24,049.34	.00	24,049.34
51410-1	3,450.34	.00	3,450.34
51410-2	2,574.92	.00	2,574.92
51410-3	1,828.86	.00	1,828.86
51410-5	21,942.41	.00	21,942.41
51510-0	22,371.95	.00	22,371.95
51810-0	27,383.16	.00	27,383.16
51910-0	1,566.10	.00	1,566.10
52210-0	3,879.77	.00	3,879.77
52310-0	19,120.63	.00	19,120.63
54209-0	179.71	.00	179.71
54210-0	14,336.83	.00	14,336.83
54211-0	16,383.30	.00	16,383.30
54212-0	11,226.99	.00	11,226.99
54213-0	8,188.35	.00	8,188.35
54214-0	2,955.05	.00	2,955.05
54215-0	17,871.50	.00	17,871.50
54216-0	90.14	73.53-	16.61
54218-0	2,471.59	.00	2,471.59
54219-0	66,692.84	.00	66,692.84
56210-0	6,443.40	.00	6,443.40
56211-0	4,421.22	.00	4,421.22
56214-0	583.73	.00	583.73
56216-0	765.06	.00	765.06
56217-0	387.90	.00	387.90
56218-0	9,585.30	.00	9,585.30
56218-1	2,205.00	.00	2,205.00
56219-0	5,864.87	.00	5,864.87
56220-0	14,262.66	.00	14,262.66
56221-0	3,601.98	.00	3,601.98
56223-0	7,911.37	411.47-	7,499.90
56312-0	23,379.14	.00	23,379.14
56320-0	862.35	.00	862.35
56411-0	33,117.48	.00	33,117.48
56413-0	2,976.03	.00	2,976.03
56415-0	487.14	.00	487.14



GL Account	Debit	Credit	Proof
56416-0	334.71	.00	334.71
56417-0	11,331.91	.00	11,331.91
56418-0	759.87	.00	759.87
56419-0	54.05	.00	54.05
56421-0	7,462.26	.00	7,462.26
56710-0	2,917.86	.00	2,917.86
56811-0	1,300.00	.00	1,300.00
56812-0	8,230.24	.00	8,230.24
57312-0	4,901.59	.00	4,901.59
57314-0	818.11	.00	818.11
57315-0	1,166.50	.00	1,166.50
57316-0	19,773.50	.00	19,773.50
57321-0	20,997.94	.00	20,997.94
Grand Totals:	<u>1,209,159.05</u>	<u>1,209,159.05-</u>	<u>.00</u>

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Report Criteria:

Report type: GL detail

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Report Criteria:  
Detail Report

Check Number	Date	Payee	Sequence	Source	Description	GL Account	Amount	Check Amount
21285	05/05/2016	ZHEN WEI HUANG						
			1	15-16F	PROJECT REFUND-17490 COLIMA RD	24110-0	1,005.05	1,005.05
21286	05/05/2016	MEI LING CHEN						
			1	15-16D	PROJECT REFUND-18480 AGUIRO	24110-0	658.00	658.00
21287	05/05/2016	CEG CONSTRUCTION						
			1	15-16H	PROJECT REFUND-18639 RAILROAD	24110-0	8,023.37	8,023.37
21288	05/05/2016	JIAMIN LIANG						
			1	302953-51	DEPOSIT REFUND-1540 MEADOW GLEN	22810-0	117.41	117.41
21289	05/05/2016	JINGBO CHI						
			1	169812-33	DEPOSIT REFUND-2938 BLAKEMAN	22810-0	159.51	159.51
21290	05/05/2016	HONG FEI ZHAO C/O YIN SHAO						
			1	967790-25	DEPOSIT REFUND-3546 HERTFORD	22810-0	350.81	350.81
21291	05/05/2016	PSOWENCO INCORPORATED						
			1	168864-53	DEPOSIT REFUND-19251 VALLEY VIEW	22810-0	57.30	57.30
21292	05/05/2016	ANGEL AND PATTY INC						
			1	88699-16	DEPOSIT REFUND-3614 DOVER COURT	22810-0	213.34	213.34

Check Number	Date	Payee						
21293	05/05/2016	JIAYANG XU						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	766125-85	DEPOSIT REFUND-1810 JELLYCK AVE	22810-0	33.81	33.81
21294	05/05/2016	CSI CONSTRUCTION						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	28-00	DEPOSIT REFUND-17490 COLIMA	22810-0	852.94	852.94
21295	05/05/2016	HUIYANG ZHUANG						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	471737-67	DEPOSIT REFUND-18909 GRANBY	22810-0	88.38	88.38
21296	05/05/2016	NING LIU						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	294809-25	DEPOSIT REFUND-1607 HEATHER HILL	22810-0	52.67	52.67
21298	05/10/2016	JENNIFER MAO						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	602536-02	DEPOSIT REFUND-1870 CAMBERELY LANE	22810-0	56.26	56.26
21299	05/10/2016	YAN XUE WEI						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	483846-83	CREDIT REFUND-18566 FIDALGO ST	15210-0	81.25	81.25
21299	05/18/2016	YAN XUE WEI						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	483846-83	Void - CREDIT REFUND-18566 FIDALGO ST	15210-0	81.25-	81.25-
21300	05/10/2016	LING CHEN WANG C/O SHU LUAN CHEN LIAW						
			Sequence	Source	Description	GL Account	Amount	Check Amount
			1	189694-75	CREDIT REFUND-2053 PALMA DR	15210-0	50.24	50.24
21301	05/10/2016	JANET UNMI KIM						

Sequence	Source	Description	GL Account	Amount	Check Amount
1	492827-37	CREDIT REFUND-16961 COLCHESTER WAY	15210-0	50.05	50.05
21302	05/10/2016	AMS PAVING			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	30-00	CREDIT REFUND-CONSTRUCTION METER	15210-0	278.88	278.88
21303	05/10/2016	GATEWAY SAN GABRIEL INC			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	982290-18	CREDIT REFUND-CLOSED ACCT	15210-0	101.79	101.79
21304	05/10/2016	EDWARD J GRILL			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	236527-31	CREDIT REFUND-18242 WELLINGTON LANE	15210-0	759.43	759.43
21305	05/10/2016	PSOWENCO INCORPORATED			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	168864-53	CREDIT REFUND-19251 VALLEY VIEW	15210-0	25.12	25.12
21400	05/25/2016	EXECUTIVE PROPERTY MARKETING			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	985661-75	DEPOSIT REFUND-526 LOCHMERE AVE	22810-0	114.09	114.09
21401	05/25/2016	RUISHUANG HUO			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	243035-61	DEPOSIT REFUND-1916 DESIRE AVE	22810-0	136.79	136.79
21402	05/25/2016	ANGEL & PATTY INC			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	953792-38	DEPOSIT REFUND-16770 ROCKY KNOLL RD	22810-0	170.70	170.70
21403	05/25/2016	LEONARD VIEJO			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	284660-41	DEPOSIT REFUND-19208 ELBERLAND	22810-0	72.49	72.49

Check Number	Date	Payee	Sequence	Source	Description	GL Account	Amount	Check Amount
21404	05/25/2016	XU CHEN						
			1	130045-55	DEPOSIT REFUND-18426 MARIMBA ST	22810-0	145.63	145.63
21405	05/25/2016	ERICA YU WEN CHENG						
			1	666900-65	DEPOSIT REFUND-1738 COACH PL	22810-0	291.98	291.98
21406	05/25/2016	JAESHIN CHOI KIM						
			1	282567-56	DEPOSIT REFUND-19205 ALLWOOD COURT	22810-0	347.79	347.79
21407	05/25/2016	NAN LU						
			1	766692-34	DEPOSIT REFUND-18409 MESCAL ST	22810-0	206.41	206.41
21408	05/25/2016	PEIWEI LI						
			1	246298-67	DEPOSIT REFUND-1939 AVENIDA DEL CANADA	22810-0	107.75	107.75
21409	05/25/2016	CHRISTOPHER VILCHIS						
			1	967208-39	CREDIT REFUND-1524 MANOR GATE	15210-0	130.57	130.57
21410	05/25/2016	YINGXIN HUANG						
			1	123010-74	CREDIT REFUND-18170 RIO SECO	15210-0	309.43	309.43
21411	05/25/2016	ANGEL & PATTY INC						
			1	953792-38	CREDIT REFUND-16770 ROCKY KNOLL	15210-0	95.38	95.38
Grand Totals:								15,063.37

<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
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Report Criteria:  
Detail Report

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**Tab**

**1.4**



# Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: June 2, 2016

**Subject: Investment Update – May 2016**

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**Economic Review:** The next meeting of the Federal Reserve is scheduled for June 14th. The last meeting was held on April 26th. The Fed Funds rate was maintained at a target range of  $\frac{1}{4}$  to  $\frac{1}{2}$  percent. At the meeting, the Federal Reserve stated “economic activity appears to have slowed. Growth in household spending has moderated, although households’ real income has risen at a solid rate and consumer sentiment remains high. Since the beginning of the year, the housing sector has improved further but business fixed investment and net exports have been soft. A range of recent indicators, including strong job gains, points to additional strengthening of the labor market. Inflation has continued to run below the Committee’s two percent longer-run objective, partly reflecting earlier declines in energy prices and falling prices of non-energy imports. Market-based measures of inflation compensation remain low.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 2.0 for the month of April. The previous reading was 1.7 in March.

**LAIF Update:** LAIF ended the month of April with a yield of 0.53%. This represents a .02 basis point increase from the month of March. A comparison with last year shows a .25 basis point increase from April 2015 when the yield stood at 0.28%.

**RWD Investments:** Rowland Water District’s bond portfolio carries an average yield of 1.17%. This represents no change from the month of April and a 0.64 basis point premium to LAIF. The District had no bond purchases or maturities in the month of May. The District CD Placement program carries an effective yield of 0.90% and an average maturity of 608 days.

Rowland Water District  
3021 South Fullerton Road  
Rowland Heights, CA 91748  
Tel (562) 697-1726





## COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF APRIL 2016

SOURCE / DESCRIPTION	2016			2015		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
<b>WATER CHARGES:</b>						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	295.1	268,521.80	909.93	552.0	492,071.03	891.43
POMONA-WALNUT-ROWLAND JWLC	476.0	436,968.00	918.00	308.0	276,892.00	899.00
LA HABRA HEIGHTS	0.0	-	-	72.3	21,725.00	300.48
WATER REPLENISHMENT DISTRICT (WRD)	0.0	-	-	72.3	20,472.22	283.16
	771.1	705,489.80		1,004.6	811,160.3	
RECLAIMED WATER	94.9	22,371.95	235.74	45.0	10,705.43	237.90
<b>TOTAL WATER CHARGES</b>	<b>866.0</b>	<b>727,861.75</b>		<b>1,049.6</b>	<b>821,865.68</b>	
<b>FIXED CHARGES:</b>						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		11,203.21			9,993.79	
CONNECTED CAPACITY		1,425.23			1,409.90	
WATER USE CHARGE		1,457.58			1,360.71	
EQUIV. SMALL METER		1,828.86			1,665.02	
SUBTOTAL		15,914.88			14,429.42	
PWR JWLC						
CAPACITY RESERVATION		10,739.20			11,348.45	
CONNECTED CAPACITY		1,149.69			1,137.31	
WATER USE CHARGE		1,992.76			2,332.56	
DEPRECIATION		-			-	
REPLACEMENT		-			-	
BUDGET ASSESSMENT		-			-	
SUBTOTAL		13,881.65			14,818.32	
LHH / OCWD						
WHEELING CHARGE	0.0	-	-	72.3	3,617.00	50.00
SUBTOTAL						
<b>TOTAL FIXED CHARGES</b>		<b>29,796.53</b>			<b>29,247.74</b>	
<b>TOTAL PURCHASED WATER CHARGES</b>		<b>757,658.28</b>			<b>851,113.42</b>	
<b>AVERAGE WATER CHARGE:</b>		<b>\$ 874.89</b>			<b>\$ 810.89</b>	

**ROWLAND WATER DISTRICT**  
**SUMMARY OF CASH AND INVESTMENTS**  
**FOR MONTH ENDED MAY 31, 2016**



<b>CASH</b>	
Citizens Business Bank	983,720.01
Comerica Bank MMIA	20,765.50
<b>TOTAL CASH</b>	<b>1,004,485.51</b>

<b>COMERICA SECURITIES CD PLACEMENT</b>	NA	1mth - 2 Years	NA	NA	NA	0.90%	608	<b>2,190,000.00</b>	12.41%
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>	NA	NA	NA	NA	NA	0.53%	NA	<b>1,928,930.77</b>	10.93%

**BNY MELLON INVESTMENTS**  
**(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
US Treasury Note	5 Year	250,000.00	101.219	100.198	07/31/16	1.50%	NA	250,495.00	1.42%
US Treasury Note	5 Year	250,000.00	101.231	100.194	10/31/16	1.00%	NA	250,485.00	1.42%
Fedl Natl Mtg Assn	5 Year	250,000.00	100.639	100.370	11/15/16	1.38%	NA	250,925.00	1.42%
US Treasury Note	5 Year	250,000.00	99.942	100.156	11/30/16	0.88%	NA	250,390.00	1.42%
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	100.387	01/30/17	1.25%	NA	200,774.00	1.14%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	100.100	08/28/17	0.88%	NA	250,250.00	1.42%
US Treasury Note	5 Year	250,000.00	99.559	99.777	09/30/17	0.63%	NA	249,442.50	1.41%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	99.996	12/20/17	0.88%	NA	249,990.00	1.42%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	99.802	01/12/18	0.75%	NA	199,604.00	1.13%
US Treasury Note	5 Year	200,000.00	99.742	99.816	02/28/18	0.75%	NA	199,632.00	1.13%
US Treasury Note	4 Year	250,000.00	99.539	100.965	06/30/18	1.38%	NA	252,412.50	1.43%
Fed Natl Mtg Assn	5 Year	500,000.00	100.300	99.856	05/21/18	0.88%	NA	499,280.00	2.83%
US Treasury Note	5 Year	250,000.00	99.727	101.020	09/30/18	1.38%	NA	252,550.00	1.43%
US Treasury Note	5 Year	250,000.00	99.868	101.047	11/30/18	1.38%	NA	252,617.50	1.43%
US Treasury Note	5 Year	250,000.00	99.137	101.363	12/31/18	1.50%	NA	253,407.50	1.43%
US Treasury Note	5 Year	250,000.00	100.172	101.363	01/31/19	1.50%	NA	253,407.50	1.43%
US Treasury Note	5 Year	250,000.00	99.140	101.395	02/28/19	1.50%	NA	253,487.50	1.44%
US Treasury Note	5 Year	250,000.00	99.617	101.731	03/31/19	1.63%	NA	254,327.50	1.44%
US Treasury Note	5 Year	250,000.00	98.719	100.699	04/30/19	1.26%	NA	251,747.50	1.44%
US Treasury Note	5 Year	100,000.00	98.532	100.484	10/31/19	1.27%	NA	100,484.00	1.44%
US Treasury Note	5 Year	250,000.00	99.359	100.731	01/31/20	1.38%	NA	251,827.50	1.43%
US Treasury Note	5 Year	250,000.00	99.047	99.746	03/31/20	1.14%	NA	249,365.00	0.57%
US Treasury Note	5 Year	250,000.00	99.016	100.551	04/30/20	1.38%	NA	251,377.50	1.43%
Fed Natl Mtg Assn	5 Year	500,000.00	98.867	100.722	06/22/20	1.50%	NA	251,805.00	1.41%
US Treasury Note	5 Year	250,000.00	99.633	98.957	02/28/21	1.13%	NA	247,392.50	1.42%
Cash Reserve Account						0.01%		71,028.43	0.40%
<b>Total BNY Mellon Investments</b>								<b>6,298,504.93</b>	<b>35.69%</b>

**MERRILL LYNCH INVESTMENTS**  
**(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Natl Mtg Assn	5 Year	480,000.00	100.625	100.245	09/28/16	1.25%	NA	481,176.00	2.73%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.898	100.370	11/15/16	1.38%	NA	501,850.00	2.84%
Fedl Home Loan Mtg Corp	5 Year	465,000.00	100.427	100.207	03/08/17	1.00%	NA	465,962.55	2.64%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	100.427	05/12/17	1.25%	NA	251,067.50	1.42%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	100.231	06/29/17	1.00%	NA	250,577.50	1.42%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	100.100	08/28/17	0.88%	NA	485,485.00	2.75%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	99.996	12/20/17	0.88%	NA	494,980.20	2.80%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	99.802	01/12/18	0.75%	NA	494,019.90	2.80%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	100.023	02/08/18	0.88%	NA	495,113.85	2.81%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	99.890	03/07/18	0.88%	NA	494,455.50	2.80%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.530	99.856	05/21/18	0.88%	NA	499,280.00	2.83%
Fedl Natl Mtg Assn	4 Year	250,000.00	98.671	100.539	09/27/18	1.27%	NA	251,347.50	1.42%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	101.509	11/27/18	1.63%	NA	248,697.05	1.41%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	100.351	08/01/19	1.25%	NA	275,965.25	1.56%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	100.147	10/02/19	1.25%	NA	275,404.25	1.56%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	100.218	10/22/19	1.29%	NA	240,523.20	1.36%
ML Bank Deposit (Cash Account)						0.01%		18,556.39	0.11%
<b>Total Merrill Lynch Investments</b>								<b>6,224,461.64</b>	<b>35.27%</b>

**TOTAL INVESTMENTS**  
**TOTAL CASH AND INVESTMENTS**

	<b>16,641,897.34</b>	<b>100%</b>
	<b>17,646,382.85</b>	
<b>Weighted Average Yield of Total Investment Portfolio:</b>	<b>0.97%</b>	

Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.

  
 Sean S. Henry, Finance Officer

**Tab**

**1.5**

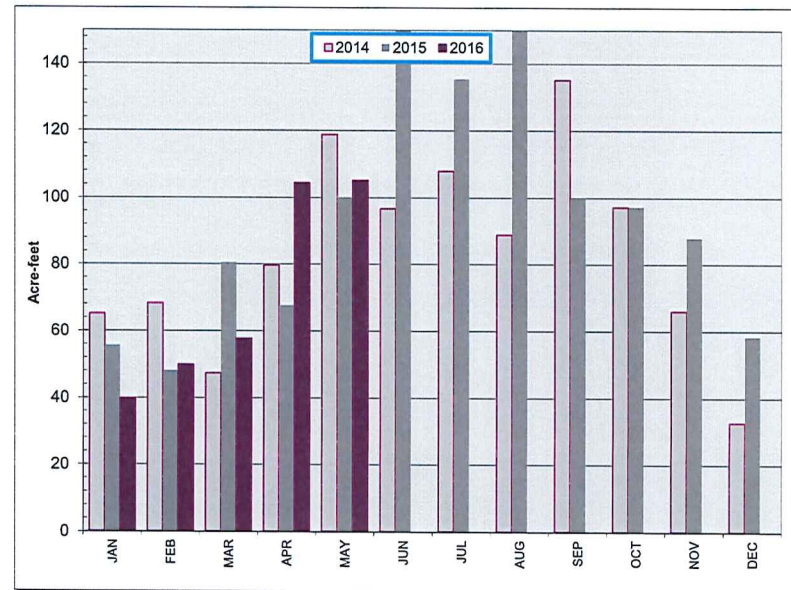
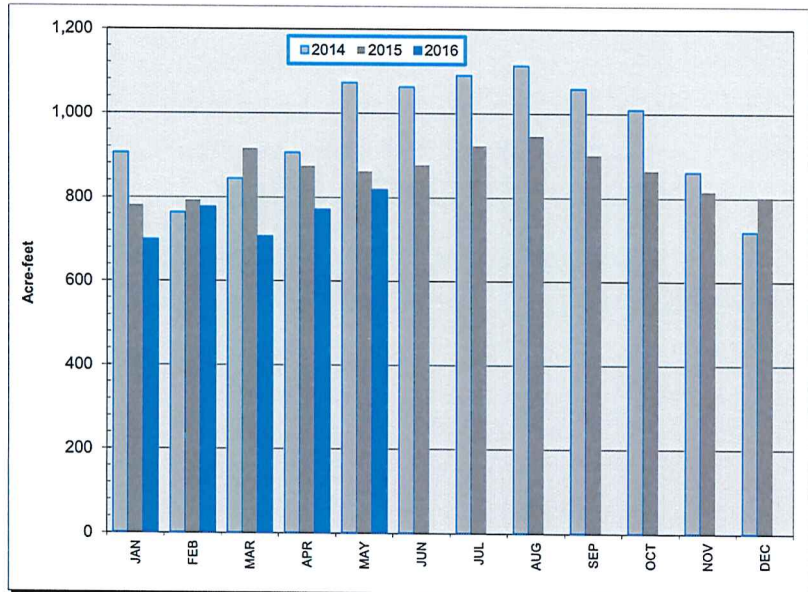


## Water Purchases for CY 2016 (Acre-feet)

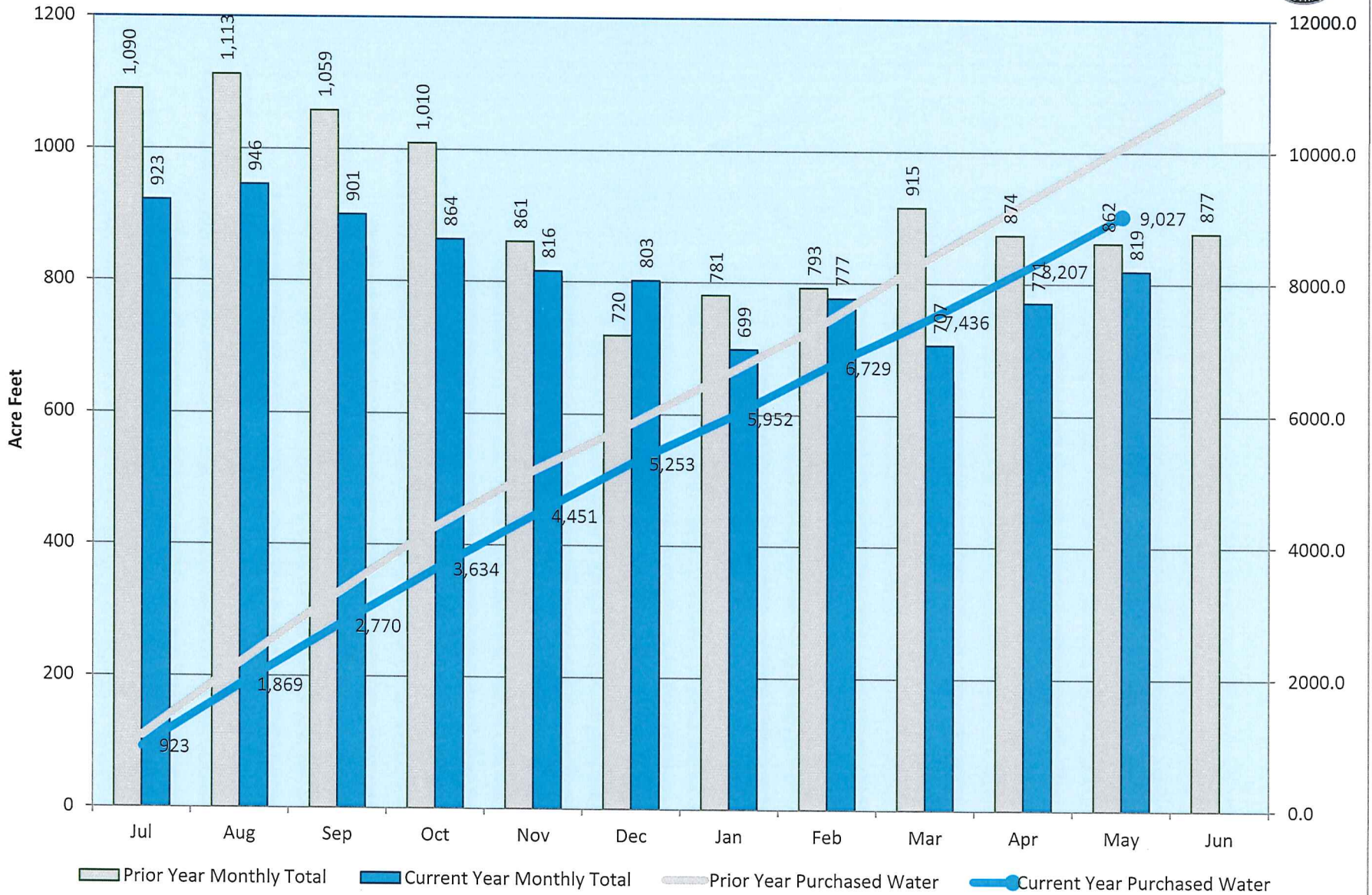


	POTABLE SYSTEM				TOTAL
	LHH	PM-22	JWL		
			PM-15	Miramar	
JAN	72.2	306.6	150.0	170.3	699.1
FEB	99.4	284.9	179.4	213.3	777.0
MAR	85.0	193.1	157.5	271.4	707.0
APR	0.0	295.1	297.5	178.5	771.1
MAY	0.0	345.4	308.1	165.7	819.2
JUN					0.0
JUL					0.0
AUG					0.0
SEP					0.0
OCT					0.0
NOV					0.0
DEC					0.0
<b>TOTAL</b>	<b>256.6</b>	<b>1,425.1</b>	<b>1,092.5</b>	<b>999.2</b>	<b>3,773.4</b>

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
0.0	3.5	0.0	36.3	0.0	39.8
0.0	9.4	1.0	39.5	0.0	49.9
0.0	6.9	2.0	48.8	0.0	57.7
5.7	3.9	3.0	91.9	0.0	104.5
26.8	8.2	3.0	67.2	0.0	105.2
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
<b>32.5</b>	<b>31.9</b>	<b>9.0</b>	<b>283.7</b>	<b>0.0</b>	<b>357.1</b>



# Potable Water Purchases For FY 2015-2016 (Acre-feet)



# Tab

## 2.1



## JUNE 2016-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
<b>Anthony J. Lima</b>					
	6/1/2016	Three Valleys Board Meeting	\$110.00		Mileage
	6/9/2016	PBWA Meeting at Walnut	\$110.00		Mileage
	6/14/2016	RWD Board Meeting	\$110.00		
	6/15/2016	Three Valleys Board Meeting	\$110.00		Mileage
	6/16/2016	Meeting with La Habra Heights County Water District	\$110.00		Mileage
	6/28/2016	RWD Special Board Meeting	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$660.00</b>		
<b>John Bellah</b>					
	6/13/2016	SGV Chamber Gov Affairs	\$80.00		
	6/14/2016	RWD Board Meeting	\$80.00		
	6/28/2016	RWD Special Board Meeting	\$80.00		
		<b>TOTAL PAYMENT</b>	<b>\$240.00</b>		
<b>Robert W. Lewis</b>					
	6/9/2016	PBWA Meeting at Walnut	\$110.00		
	6/13/2016	Three Valleys Leadership Breakfast		X	
	6/13/2016	SGV Chamber Gov Affairs	\$110.00		
	6/14/2016	RWD Board Meeting	\$110.00		
	6/17/2016	Nogales Grade Separation Ribbon Cutting		X	
	6/28/2016	RWD Special Board Meeting	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$440.00</b>		
<b>Szu-Pei Lu</b>					
	6/1/2016	Three Valleys Board Meeting	\$110.00		Mileage
	6/14/2016	RWD Board Meeting	\$110.00		
	6/15/2016	Three Valleys Board Meeting	\$110.00		Mileage
	6/16/2016	Meeting with La Habra Heights County Water District	\$110.00		
	6/28/2016	RWD Special Board Meeting	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$550.00</b>		
<b>Teresa Rios</b>					
	6/14/2016	RWD Board Meeting	\$110.00		
	6/16/2016	PWR Meeting	\$110.00		
	6/28/2016	RWD Special Board Meeting	\$110.00		
		<b>TOTAL PAYMENT</b>	<b>\$330.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

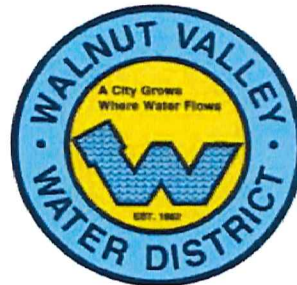
**Tab**

**2.2**



**P-W-R JOINT WATER LINE  
FISCAL YEAR 2016-2017  
*APPROVED FINAL BUDGET***

(Approved 6/17/16)



POMONA - WALNUT - ROWLAND JOINT WATER LINE  
FY 2015-16  
BUDGET - SUMMARY

**REVENUES**

Water Sales to Member Agencies	\$ 17,000,605
Water Sales Assessments (MWD, TVMWD)	579,089
Member Agency Assessments (Pomona, WVWD, RWD)	110,700
Member Agency Reserve Transfer Assessment (Pomona, WVWD, RWD)	43,323
Interest & Other Income	<u>3,000</u>
<b>TOTAL REVENUES</b>	<b>\$ 17,736,717</b>

**OPERATING EXPENDITURES**

Contract Personnel	\$ 64,200
Operating	46,500
Water Purchases & TVMWD Assessments	<u>17,579,694</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 17,690,394</b>

**GROSS INCOME** \$ 46,323

**CAPITAL EXPENDITURES** \$ -

**NET INCOME\*** \$ 46,323

---

\*Of the \$46,323 Net Income amount, \$43,623 is allocated to the Depreciation and Replacement Reserve Fund.

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2016 - 2017  
 FINAL BUDGET

Line Item	2014-15 Budgeted	2015-16 Budgeted	9 Month Actuals	12 Month Projected	2015-2016 Proposed	Line Item Justification																																																																		
<b>REVENUES</b>																																																																								
Water Sales to Member Agencies	\$ 19,924,531	\$ 15,815,148	\$ 11,366,236	\$ 18,832,890	\$ 17,000,605	Water Sales is the proposed amount of water sold to member agencies. (see page 5 for details). <span style="float: right;">\$17,000,605</span>																																																																		
						<b>TOTAL</b> <span style="float: right;">\$17,000,605</span>																																																																		
Member Agency Assessments	714,650	808,521	611,138	808,521	689,789	Funds received from member agencies for MWD, TVMWD Assessments, PWR Personnel and Operating Costs and Surcharge. Members are assessed based on the following percentages and fixed amount:  <table style="width: 100%; margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Pomona</u></th> <th style="text-align: center;"><u>Walnut</u></th> <th style="text-align: center;"><u>Rowland</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>MWD Assessments*</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capacity Charge</td> <td style="text-align: center;">30.77%</td> <td style="text-align: center;">44.62%</td> <td style="text-align: center;">24.62%</td> <td style="text-align: right;">\$ 434,260</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 434,260</td> </tr> <tr> <td>TVMWD Assessments**</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Conn. Capacity</td> <td style="text-align: center;">52.00%</td> <td style="text-align: center;">28.00%</td> <td style="text-align: center;">20.00%</td> <td style="text-align: right;">\$ 67,272</td> </tr> <tr> <td>Import Water Use</td> <td style="text-align: center;">24.77%</td> <td style="text-align: center;">47.68%</td> <td style="text-align: center;">27.54%</td> <td style="text-align: right;">77,557</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 144,829</td> </tr> <tr> <td>PWR Assessments</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Personnel</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: right;">\$ 64,200</td> </tr> <tr> <td>Operating</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: center;">33.33%</td> <td style="text-align: right;">46,500</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 110,700</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>TOTAL</b> <span style="float: right;">\$ 689,789</span></td> </tr> </tbody> </table>		<u>Pomona</u>	<u>Walnut</u>	<u>Rowland</u>		MWD Assessments*					Capacity Charge	30.77%	44.62%	24.62%	\$ 434,260					\$ 434,260	TVMWD Assessments**					Conn. Capacity	52.00%	28.00%	20.00%	\$ 67,272	Import Water Use	24.77%	47.68%	27.54%	77,557					\$ 144,829	PWR Assessments					Personnel	33.33%	33.33%	33.33%	\$ 64,200	Operating	33.33%	33.33%	33.33%	46,500					\$ 110,700						<b>TOTAL</b> <span style="float: right;">\$ 689,789</span>
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Member Agency Reserve Transfer Assessment	43,323	43,323	32,493	43,323	43,323	<table style="width: 100%; margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Pomona</u></th> <th style="text-align: center;"><u>Walnut</u></th> <th style="text-align: center;"><u>Rowland</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Reserve for Depreciation and Replacement</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Depreciation (1)</td> <td style="text-align: right;">\$5,699</td> <td style="text-align: right;">\$ 7,734</td> <td style="text-align: right;">\$5,556</td> <td style="text-align: right;">18,989</td> </tr> <tr> <td>Replacement (2)</td> <td style="text-align: right;">\$4,592</td> <td style="text-align: right;">\$12,102</td> <td style="text-align: right;">\$7,640</td> <td style="text-align: right;">24,334</td> </tr> <tr> <td>Per agency cost to fund 25% pipeline replacement</td> <td></td> <td></td> <td></td> <td style="text-align: right;">TOTAL <span style="float: right;">\$ 43,323</span></td> </tr> </tbody> </table>		<u>Pomona</u>	<u>Walnut</u>	<u>Rowland</u>		Reserve for Depreciation and Replacement					Depreciation (1)	\$5,699	\$ 7,734	\$5,556	18,989	Replacement (2)	\$4,592	\$12,102	\$7,640	24,334	Per agency cost to fund 25% pipeline replacement				TOTAL <span style="float: right;">\$ 43,323</span>																																									
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Per agency cost to fund 25% pipeline replacement				TOTAL <span style="float: right;">\$ 43,323</span>																																																																				
						(1) Audit Schedule (2) Engineer's Report																																																																		

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2016 - 2017  
 FINAL BUDGET

Line Item	2014-15 Budgeted	2015-16 Budgeted	9 Month Actuals	12 Month Projected	2015-2016 Proposed	Line Item Justification
Interest & Other Income	\$ 3,000	\$ 3,000	\$ 2,735	\$ 3,647	\$ 3,000	Interest income from reserves and miscellaneous income
<b>TOTAL REVENUES</b>	<b>\$ 20,158,137</b>	<b>\$ 20,685,504</b>	<b>\$ 12,012,602</b>	<b>\$ 19,688,381</b>	<b>\$ 17,736,717</b>	

\*MWD Capacity Charge Assessment based on each agency peak usage (CFS) for previous 3 years.

\*\*TVMWD Assessment based on TVMWD Fixed Charges Summary.

Connected Capacity based on each agency Connected Capacity through JWL.

Import Water Use allocation based on PWR Historical Water Use for fiscal years 2012-2013, 2013-14 & 2014-15.

<b>EXPENDITURES</b>							
<b>PERSONNEL</b>							
Administrative/Operating	\$ 64,200	\$ 64,200	\$ 48,150	\$ 64,200	\$ 64,200	Administrative	\$ 8,100
Contract Services						Operations	41,150
						Secretarial	4,750
						Treasurer	10,200
						<b>TOTAL</b>	<b>\$ 64,200</b>
<b>TOTAL PERSONNEL</b>	<b>\$ 64,200</b>	<b>\$ 64,200</b>	<b>\$ 48,150</b>	<b>\$ 64,200</b>	<b>\$ 64,200</b>		
<b>OPERATING</b>							
Insurance	\$ 2,200	\$ 2,200	\$ 2,183	\$ 2,183	\$ 2,200	Based on anticipated cost for insurance from JPIA.	
Dues	1,500	2,000	1,524	1,524	2,000	ACWA Dues	
Audit & Bookkeeping Fees	4,500	4,700	5,100	5,100	5,500	Audit and Bookkeeping	
Other Admin. Costs/Supplies	4,414	3,140	2,010	2,680	2,900	Other Operating & Administrative Costs (\$1,260 water quality, \$1,440 accounting software maintenance, and \$200 for the Agenda Manager software and annual maintenance).	
Legal Fees	3,000	20,000	3,375	4,500	20,000	JPA Representation	
Equipment & Line Maintenance	13,754	9,154	8,631	11,508	13,900	Purchase of Tools, materials and supplies, Vehicle Miles, USA Mark-ups, also includes quarterly meter testing and engineering related services. (\$4,000 USA's, \$1,400 mileage, \$3,000 meter testing, & \$3,000 Engineering).	
<b>TOTAL OPERATING</b>	<b>\$ 29,368</b>	<b>\$ 41,194</b>	<b>\$ 22,823</b>	<b>\$ 27,495</b>	<b>\$ 46,500</b>		

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2016 - 2017  
 FINAL BUDGET

Line Item	2014-15 Budgeted	2015-16 Budgeted	9 Month Actuals	12 Month Projected	2015-2016 Proposed	Line Item Justification
Water Purchases	\$ 19,924,531	\$ 15,815,148	\$ 11,366,236	\$ 18,832,890	\$ 17,000,605	Projected water purchases for FY 2015- 2016 = 17,429 a/f  Proposed Water Sales to Member Agencies
						<b>TOTAL</b> \$ 17,000,605
<b>TOTAL WATER PURCHASES</b>	\$ 19,924,531	\$ 15,815,148	\$ 11,366,236	\$ 18,832,890	\$ 17,000,605	<b>TOTAL</b> \$ 17,000,605
<b>ASSESSMENTS</b>						
MWD Assessments	\$ 463,334	\$ 546,724	\$ 369,700	\$ 546,724	\$ 434,260	MWD Annual "Fixed Charge" Assessment (Capacity Charge)
TVMWD Assessments	157,747	156,403	131,003	156,403	144,829	TVMWD Annual "Fixed Charge" Assessment (Connected Capacity & Import Water Use)
<b>TOTAL ASSESSMENTS</b>	\$ 621,082	\$ 703,127	\$ 500,703	\$ 703,127	\$ 579,089	
<b>TOTAL EXPENDITURE BUDGET</b>	\$ 20,639,181	\$ 16,623,669	\$ 11,937,912	\$ 19,627,712	\$ 17,690,394	Total Personnel, Operating and Water Purchases Expenditures.
<b>TOTAL REVENUE BUDGET</b>	\$ 20,685,504	\$ 16,669,992	\$ 12,012,602	\$ 19,688,381	\$ 17,736,717	
<b>NET INCOME</b>	\$ 46,323	\$ 46,323	\$ 74,690	\$ 60,668	\$ 46,323	This figure represents the estimated Favorable (Unfavorable) balance at year end.
<b>RESERVE TRANSFER</b>	\$ 43,323	\$ 43,323	\$ 32,492	\$ 43,323	\$ 43,323	Total Transfer for Depreciation and Replacement Reserve
<b>BALANCE</b>	\$ 3,000	\$ 3,000	\$ 42,198	\$ 17,345	\$ 3,000	This figure represents the estimated balance to be added to or subtracted from Retained Earnings for the year minus the Reserve Transfer. (See Page 1 for 2014-15 recap)

POMONA - WALNUT - ROWLAND JOINT WATER LINE  
 FY 2016 - 2017 Schedule  
 Water Use and Charges

WATER SOURCES	Acre-Foot Purchases	Cost Per Acre-Foot	Acre-Foot Purchases	Cost Per Acre-Foot	Average Cost/Acre-Foot	TOTAL COST
<b>July 2016 - December 2016</b>						
	<b>TIER I</b>		<b>TIER II</b>			
Miramar PM-21 Connection	887	\$ 918.00	-	\$ 1,052.00	\$814,036	
Weymouth PM-15 Connection	9,039	\$ 918.00	-	\$ 1,052.00	\$8,298,055	\$9,112,091
Sub-Total Acre-Feet	9,926		-		9,926	
<b>January 2017- June 2017</b>						
	<b>TIER I</b>		<b>TIER II</b>			
Miramar PM-21 Connection	2,767	\$ 987.00	-	\$ 1,081.00	\$2,731,356	
Weymouth PM-15 Connection	5,225	\$ 987.00	-	\$ 1,081.00	\$5,157,158	\$7,888,514
Sub-Total Acre-Feet	7,992				7,992	
<b>TOTAL PROPOSED WATER PURCHASES</b>	<b>17,918</b>		<b>0</b>		<b>17,918</b>	<b>\$ 17,000,605</b>
<b>ADDITIONAL WATER CHARGES</b>						
MWD Assessments						\$ 434,260
TVMWD Assessments						144,829
PWR Assessments						110,700
PWR Depreciation and Replacement Cost						43,323
<b>TOTAL PROPOSED COST OF WATER</b>					<b>\$ 989.69</b>	<b>\$ 17,733,717</b>

Tier I Allocation Based on Average Water Use					
Pomona	Walnut	Rowland	La Verne		Total
7,052.000	14,152.000	9,862.000	0.000		31,066.000

Walnut Valley Water District  
TVMWD Fixed Charges Summary  
FY 2016-2017 Budget

TVMWD Fixed Charge Requirement					Agency	
	Import Water Use	Connected Capacity	Equivalent Small Meter	P-W-R Total	Total Direct Assessment	Grand Total
JWL	Percentage \$ 77,557	\$ 67,272	\$ -	\$ 144,829		\$ 144,829
City of Pomona	24.77% \$ 19,214			\$ 19,214		\$ 19,214
	52.00%	\$ 34,981		\$ 34,981		\$ 34,981
Direct Assessment - Import Wtr Use	\$ -				\$ -	\$ -
Direct Assessment - Conn Cap		\$ 5,560			\$ 5,560	\$ 5,560
Direct Assessment - Small Meter			\$ 39,147		\$ 39,147	\$ 39,147
	\$ 19,214	\$ 40,541	\$ 39,147	\$ 54,196	\$ 44,707	\$ 98,902
RWD	27.54% \$ 21,361			\$ 21,361		\$ 21,361
	20.00%	\$ 13,454		\$ 13,454		\$ 13,454
Direct Assessment - Import Wtr Use	\$ 17,169				\$ 17,169	\$ 17,169
Direct Assessment - Conn Cap		\$ 16,679			\$ 16,679	\$ 16,679
Direct Assessment - Small Meter			\$ 21,325		\$ 21,325	\$ 21,325
	\$ 38,529	\$ 30,133	\$ 21,325	\$ 34,815	\$ 55,172	\$ 89,987
WVWD	47.68% \$ 36,982			\$ 36,982		\$ 36,982
	28.00%	\$ 18,836		\$ 18,836		\$ 18,836
Direct Assessment - Import Wtr Use	\$ 42,601				\$ 42,601	\$ 42,601
Direct Assessment - Conn Cap		\$ 43,921			\$ 43,921	\$ 43,921
Direct Assessment - Small Meter			\$ 38,749		\$ 38,749	\$ 38,749
	\$ 79,583	\$ 62,757	\$ 38,749	\$ 55,818	\$ 125,271	\$ 181,089
Total Assessment City of Pomona, RWD & WVWD	\$ 137,327	\$ 133,431	\$ 99,221	\$ 144,829	\$ 225,150	\$ 369,979 58.76%
All other Agencies Assessment	\$ 72,549.56	\$ 76,445.09	\$ 110,655.92			\$ 259,651 41.24%
<b>TVMWD TOTAL ASSESSMENT</b>	<b>\$ 209,877</b>	<b>\$ 209,877</b>	<b>\$ 209,877</b>			<b>\$ 629,630</b>

Import Water Use Charge is based on average import water deliveries in the 2012-13, 2013-14 and 2014-15 fiscal years.

Walnut Valley Water District  
MWD Pass-Through Charge Assessment  
FY 2016-2017 Budget

	MWD Capacity Chg Requirement	P-W-R Total	Agency Total Direct Assessment	Grand Total
JWL Percentage	\$ 434,260	\$ 434,260		\$ 434,260
City of Pomona 30.77%	\$ 133,622	\$ 133,622		\$ 133,622
Direct Assessment - MWD Cap Chg	\$ -	\$ -	\$ -	\$ -
	\$ 133,622	\$ 133,622	\$ -	\$ 133,622
RWD 24.62%	\$ 106,915	\$ 106,915		\$ 106,915
Direct Assessment - MWD Cap Chg	\$ 114,976	\$ -	\$ 114,976	\$ 114,976
	\$ 221,891	\$ 106,915	\$ 114,976	\$ 221,891
WVWD 44.62%	\$ 193,767	\$ 193,767		\$ 193,767
Direct Assessment - MWD Cap Chg	\$ 406,827	\$ -	\$ 406,827	\$ 406,827
	\$ 600,594	\$ 193,767	\$ 406,827	\$ 600,594
Total Assessment City of Pomona, RWD & WVWD	\$ 956,107	\$ 434,304	\$ 521,803	\$ 956,107 56.65%
All other Agencies Assessments	\$ 731,662.84			\$ 731,663 43.35%
<b>MWD TOTAL ASSESSMENT</b>	<b>\$ 1,687,770</b>			<b>\$ 1,687,770</b>

MWD Capacity Charge is based on each agency peak usage (CFS) for previous 3 years.



Walnut Valley Water District  
PWR JWL Historic Water Use 2015-16 Budget  
3 Year Average Water Use  
2012-13 through 2014-15

Fiscal Year	Total Import Water Use				
	Pomona	Walnut	Rowland	La Verne	Total
2012-13	5,159.5	11,571.2	6,409.4	0.0	23,140.1
2013-14	5,941.8	10,615.9	6,268.7	0.0	22,826.4
2014-15	5,941.8	10,615.9	6,268.7	0.0	22,826.4

<b>3 Year avg</b>	<b>5,681.0</b>	<b>10,934.3</b>	<b>6,315.6</b>	<b>0.0</b>	<b>22,931.0</b>
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<b>Percentage of 3 year average</b>	<b>24.775%</b>	<b>47.684%</b>	<b>27.542%</b>	<b>0.000%</b>	<b>100.000%</b>
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Based on PWR Water Use Report

**Tab**

**2.3**

## Sponsorship Benefits

<p><b><u>Event Sponsor - \$1,000</u></b></p> <ul style="list-style-type: none"> <li>• A 6' x 3' with your company name, carried in the parade</li> <li>• A full page B/W ad in the program <b>**</b>(color + \$100)</li> <li>• A parade flyer distributed to RUSD elementary school students (<b><i>if you notify us by Sept. 1<sup>st</sup> distribution</i></b>)</li> <li>• Your company's name in Press release(s)</li> <li>• Announced recognition in the parade</li> <li>• LA County scroll in recognition of your participation</li> <li>• A mounted Sponsorship Certificate for display</li> <li>• Free entry in the Buckboard Days Parade w/application</li> <li>• Recognition on our website</li> </ul>	<p><b><u>Diamond Sponsor - \$500</u></b></p> <ul style="list-style-type: none"> <li>• A ½ page b/w ad (inside page) in the parade program <b>**</b>(color + \$50)</li> <li>• A parade flyer distributed to RUSD elementary school students (<b><i>if you notify us by Sept. 1<sup>st</sup> distribution</i></b>)</li> <li>• Your company's name in Press release(s)</li> <li>• Announced recognition in the parade</li> <li>• LA County scroll in recognition of your participation</li> <li>• A mounted Sponsorship Certificate for display</li> <li>• Free entry in the Buckboard Days Parade w/application</li> <li>• Recognition on our website</li> </ul>
<p><b><u>Gold Sponsor - \$250</u></b></p> <ul style="list-style-type: none"> <li>• A ¼ page b/w ad in the parade program <b>**</b>(color + \$25)</li> <li>• A parade flyer distributed to RUSD elementary school students (<b><i>if you notify us by Sept. 1<sup>st</sup> distribution</i></b>)</li> <li>• Announced recognition the day of the parade</li> <li>• A mounted Buckboard Days Sponsorship Certificate</li> <li>• Free entry in the Buckboard Days Parade w/application</li> <li>• Recognition on our website</li> </ul>	<p><b><u>Silver Sponsor - \$100</u></b></p> <ul style="list-style-type: none"> <li>• A business card b/w ad in the parade program <b>**</b></li> <li>• A parade flyer distributed to RUSD elementary school students (<b><i>if you notify us by Sept. 1<sup>st</sup> distribution</i></b>)</li> <li>• A mounted Buckboard Days Sponsorship Certificate</li> <li>• Free entry in the Buckboard Days Parade w/application</li> <li>• Recognition on our website</li> </ul>
<p><b><u>Bronze Sponsor - \$50</u></b></p> <ul style="list-style-type: none"> <li>• Listing as a sponsor in the parade program</li> <li>• Sponsorship Certificate</li> <li>• No parade entry fee</li> <li>• Recognition on our website</li> </ul>	<p><b><u>Parade Banner Sponsor</u></b>  <b>\$200 for new Parade Banner sponsors</b>          Includes a 6' x 3' banner with your business logo  <b>\$60 for returning sponsors with their 6' x 3' banner</b></p> <ul style="list-style-type: none"> <li>• We will provide carriers for your banner (optional)</li> <li>• Mounted Sponsorship Certificate</li> <li>• Listing as a sponsor in parade program</li> <li>• Recognition on our website</li> </ul>

**Deadline for sponsorship payment and artwork for ads: September 15, 2016**

**\*\*Please note that a parade notice to RUSD elementary school students goes out shortly after Sept. 1<sup>st</sup>. We must receive your intent to sponsor information prior to that day for you to get this benefit.**

**\*\*To upgrade your black and white (b/w) ad to color for an extra fee (see page 3) please notify us.**



## SPONSORSHIP OPPORTUNITIES

On Saturday, October 15, 2016, the Rowland Heights Parade Committee, led by the Rowland Heights Community Coordinating Council and the Rowland Heights Chinese Association, will stage the Annual Buckboard Days Parade.

This year's **Theme** is "Superheroes" Supervisor Knabe is Rowland Heights' Superhero

We will showcase Rowland Heights as a wonderful place to live, go to school, work, and do business. The Parade and Festival will give everyone a chance to celebrate various youth groups, bands, equestrian units, floats, classic cars, and businesses that contribute to our community.

The parade will start at 9 a.m. on Nogales Street & Colima Road, travel east on Colima, turn left on Banida Street and end at Rowland Heights Park for the Family Festival immediately after the parade. These roads will be closed to traffic at approximately 7:00 a.m. and will be re-opened until the parade has finished, approximately 11:00 A.M.

We ask for your business to become a sponsor to help cover the cost of the parade, including trophies, publicity, insurance, printing of parade programs, scholarship awards, and other associated expenses.

**The deadline for sponsorship is September 15, 2016**

Please make checks payable to:

Buckboard Days Parade Committee  
18351 Colima Road, #199  
Rowland Heights, CA 91748

If you have any questions about sponsorship, please email [buckboardparade@hotmail.com](mailto:buckboardparade@hotmail.com),

[www.buckboarddaysparade.org](http://www.buckboarddaysparade.org)

# Tab

## 2.4



**RESOLUTION NO. 7-2016**  
*Supersedes Resolution No. 9-96*

**ROWLAND WATER DISTRICT  
RESOLUTION OF THE BOARD OF DIRECTORS  
TO AMEND THE CONFLICT OF INTEREST CODE PURSUANT TO THE  
POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Rowland Water District (the "District") and requires all public agencies to adopt and promulgate a conflict of interest code; and,

**WHEREAS**, the Board of Directors adopted a Conflict of Interest Code (the "Code") in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the District's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the Board of Directors of, the proposed amended Code was provided each affected designated employee and publicly posted for review; and

**WHEREAS**, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Directors on July 19, 2016, at which all present were given an opportunity to be heard on the proposed amended Code.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District:

1. That the Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Director of Administrative Services and available to the public for inspection and copying during regular business hours; and

2. That the said amended Code shall be submitted to the Clerk of the Board of Supervisors of Los Angeles County for approval and said Code shall become effective immediately upon approval of the proposed amended Code; and
3. That all previously adopted conflict of interest codes are rescinded upon approval of the proposed amended Conflict of Interest Code.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT  
HELD JULY 19, 2016 by the following roll call vote:**

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

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**Szu Pei Lu-Yang, President**

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on July 19, 2016.

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**TOM COLEMAN**  
General Manager/Board Secretary

**CONFLICT OF INTEREST CODE**

**OF THE**

**ROWLAND WATER DISTRICT**



# CONFLICT OF INTEREST CODE OF THE ROWLAND WATER DISTRICT

(Adopted July 19, 2016)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation (attached) and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the **Rowland Water District (the "District")**.

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Director of Administrative Services** as the District's Filing Officer. The **Director of Administrative Services** shall make and retain a copy of all statements filed by the Board of Directors and General Manager and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Los Angeles. The **Director of Administrative Services** shall retain the original statements filed by all other officials and designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

**APPENDIX**

**CONFLICT OF INTEREST CODE**

**OF THE**

**ROWLAND WATER DISTRICT**

(Adopted July 19, 2016)

**PART "A"**

All Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3, are NOT subject to the District's Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

It has been determined that the positions listed below are Other City Officials who manage public investments<sup>1</sup>. These positions are listed here for informational purposes only.

Member, Board of Directors

General Manager

Financial Consultant

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

# DESIGNATED POSITIONS

## GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Director of Administrative Services	4
Director of Operations	2, 5
Distribution Superintendent	5
General Counsel	1, 2
Operations Superintendent	5
Consultants and New Positions <sup>2</sup>	

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<sup>2</sup> Individuals serving as a consultant as defined in FPPC Reg 18701 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

## PART "B"

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.<sup>3</sup> "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

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<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

**Tab**

**2.5**



## RESOLUTION NO. 7.1-2016

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT RESCINDING THE LEVEL 2 WATER SUPPLY SHORTAGE DECLARATION AND DECLARING A LEVEL 1 WATER SUPPLY SHORTAGE

**WHEREAS**, ROWLAND WATER DISTRICT (“District”) is a water district empowered to provide water service within District boundaries; and

**WHEREAS**, on September 9, 2014, in response to severe drought conditions in the State and the Governor’s declaration of a drought emergency, the Board of Directors of the District adopted Resolution No. 9-2014 and declared a Level 2 Water Supply Shortage pursuant to District Ordinance No. 0-5-2009, which was adopted pursuant to the power granted to the District in Water Code Section 375; and

**WHEREAS**, under a Level 2 Water Supply Shortage, water use restrictions were imposed for the purpose of achieving a conservation level for water use within the District’s service area of up to 25%; and

**WHEREAS**, until recently, emergency regulations adopted by the State Water Resources Control Board (“State Board”) required the District to reduce its water consumption by 20% as compared to 2013 water usage amounts; and

**WHEREAS**, while drought conditions continue to persist in southern California and some State Board water conservation requirements are still in place, due to an improved water supply outlook for the State Water Project and the rescission of the State Board’s mandatory 20% conservation requirement, the Board of Directors has determined that the District has sufficient supplies to warrant moving from a Level 2 Water Supply Shortage to a Level 1 Water Supply Shortage declaration; and

**WHEREAS**, under a Level 1 Water Supply Shortage, water use restrictions are imposed for the purpose of achieving a conservation level for water use within the District’s service area of ten percent (10%); and

**WHEREAS**, due to the continuing drought conditions in southern California and the potential for its impacts on imported and local supplies, the Board of Directors intends to declare a Level 1 Water Supply Shortage condition pursuant to Ordinance No. 0-5-2009.

**NOW THEREFORE**, be it resolved by the Board of Directors of Rowland Water District as follows:

1. The Board of Directors hereby rescinds the declaration that a Level 2 Water Supply Shortage condition exists as established in Resolution No. 9-2014, effective July 19, 2016.
2. The Board of Directors hereby declares a Level 1 Water Supply Shortage pursuant to Ordinance No. 0-5-2009 effective July 19, 2016.
3. Notice of the rescission of the Level 2 Water Supply Shortage and the declaration of the Level 1 Water Supply Shortage and the restrictions applicable to use of water supplied by Rowland Water District during a Level 1 Water Supply Shortage shall be mailed to each customer with the next billing statement following the adoption of this resolution.

Adopted at the regular meeting of the Board of Directors held July 19, 2016 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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SZU PEI LU-YANG  
President

ATTEST:

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TOM COLEMAN  
Secretary

**Tab**

**2.6**



# CSDA BOARD OF DIRECTORS 2016 ELECTION



**SOUTHERN  
NETWORK**

**SEAT B**  
term ends 2019

*Please vote for only one.*

**Bill Nelson\***  
*Orange County Cemetery District*

**John DeMonaco**  
*Chino Valley Independent Fire District*

**Ronald Coats**  
*East Valley Water District*

*All fields must be completed for ballot to be counted.*

*\* incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 5, 2016**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



**California Special  
Districts Association**  
*Districts Stronger Together*

## **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION**

### **2016 BOARD ELECTIONS**

#### **MAIL BALLOT INFORMATION**

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat B.

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat B and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 5, 2016.**

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association**

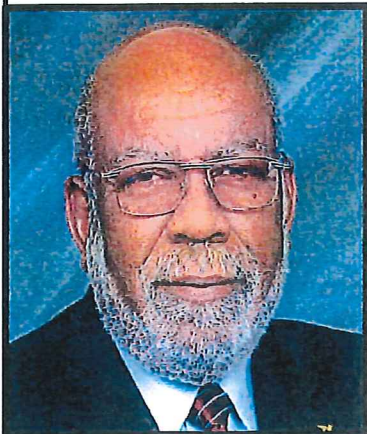
**Attn: 2016 Board Elections**

**1112 I Street, Suite 200**

**Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or [charlottel@csga.net](mailto:charlottel@csga.net) with any questions.

# Re-Elect CSDA President Bill Nelson To CSDA Board of Directors



## PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

I am committed to building on CSDA's present foundation of educational programs and legislative advocacy. My enthusiasm, commitment and comprehensive knowledge of special districts bring years of experience to the CSDA Board. It would be an honor to continue serving special districts in the Southern Network.

- ✓ EXPERIENCED LEADER
  - ✓ COMMITTED TO SPECIAL DISTRICTS
    - ✓ FISCALLY RESPONSIBLE
      - ✓ DEDICATED

### CSDA EXPERIENCE

- ❖ CSDA President 2016
- ❖ Served on the Board for five years
- ❖ Chair of Fiscal Committee 2014
- ❖ Membership Committee 2013-16

### DISTRICT EXPERIENCE

- ❖ Appointed to Board of Trustees Orange County Cemetery District in 2003
- ❖ Chair of the Board 2006, 2010 & 2014. Currently Vice Chair
- ❖ Chair of Finance Committee 2004 to present

### OTHER LEADERSHIP EXPERIENCE

- ❖ Board of Directors - California Association of Public Cemeteries 2008 to 2016
- ❖ Board of Directors - Institute for Local Government - 2016 to present
- ❖ Board of Directors - California Association of Realtors - 2004-2012
- ❖ Board of Trustees Orange County Mosquito & Vector Control - 2016 to present

### ❖ COMMUNITY INVOLVEMENT-

- ❖ Orange County Grand Jury 2002-2003
- ❖ Board of Directors - Orange County Grand Jurors Association 2005 to 2011
- ❖ City of Villa Park Investment Advisory Committee- 2008 to 2014 - Chair last two years
- ❖ Villa Park Community Services Foundation - Treasurer - 2010 to 2014
- ❖ Villa Park City Council Member - 2014 to present

### BUSINESS EXPERIENCE

- ❖ Financial Executive for 25 years with Atlantic Richfield Company (ARCO) & Southern Calif. Gas Co.

### EDUCATION

- ❖ MBA Finance University of Southern California
- ❖ BA Economics California State University Dominguez Hills



California Special  
Districts Association  
*Districts Stronger Together*

## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Bill Nelson

District/Company: Orange County Cemetery District

Title: Trustee & Vice Chair of the Board

Elected/Appointed/Staff: Appointed

Length of Service with District: 13 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA 2016 President. Chair of Fiscal Committee - 2014, Served on the Board for five years, Served on all of CSDA Committees, attended at least 10 CSDA Legislative Days and Annual Conferences, Received Special District Leadership Foundation Recognition in Special District Governance.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Board of Directors - California Association of Public Cemeteries 2008 to 2016

Board of Directors - Institute For Local Government - 2016 to present

Board of Directors - California Association of Realtors - 2004 to 2012

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

City Council Member - City of Villa Park - 2014 to present

Trustee - Orange County Mosquito and Vector Control District - 2016 to present

4. List civic organization involvement:

Orange County Grand Jury 2002-2003

Board of Directors - Orange County Grand Jurors Association 2005-2011

City of Villa Park Investment Advisory Committee - 2008 to 2014 - Chair last two years

Villa Park Community Services Foundation - Treasurer - 2010 to 2014

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

**PublicCeo.com**  
**California Local Government News**  
**March 2, 2016**

**The Future of Special Districts in 2016**

***By Bill Nelson, President of the California Special Districts Association.***

In 2000, I retired from private industry and became involved in a number of different groups, one of which was the Orange County Grand Jury. This was my first exposure to government agencies, and to be frank, it did not start off as a good one. In investigating some of the agencies, I was appalled at some of the shenanigans that went on in government. When I finished my term, I informed my supervisor about my desire to learn more about these agencies.

What followed was an appointment to my local cemetery district. At that point I did not know there was such a thing as the cemetery district, as most folks do not know. That was the Orange County Cemetery District and I took a lot of grief from my friends and relatives about being part of this obscure government entity.

What I found was that this local agency served a very vital public service, as is the case with all special districts. There was definitely a need in the community and the Orange County Cemetery District served that need. That was how I first got involved with special districts. Coming from the private sector, my first impression of working within a local government was not a favorable one. I became frustrated with a system that seemed very inefficient.

Every decision seemed to take twice as long. There seemed to be endless and unnecessary rules and regulations. One of these regulations was the Brown Act, which prevented a majority of board members from speaking to one another about district business outside of a public meeting. In the private sector there was no such thing. Board members could get together and agree to an outcome before beginning the meeting. There were no rules preventing this common practice which help to speed decisions along.

After learning more about the district and the role as a public fiduciary, I learned the importance of the Brown Act and other regulations governing special districts.

The mechanisms that seemed like a huge waste of time, were the ones that were the most important aspect of managing a public agency. As a public official, I learned that I was no longer acting on behalf of a private industry. In this new role, I was acting for every resident I represented and my commitment was to provide transparency and accountability to the public.

The more time I spent with the Orange County Cemetery District, the greater my appreciation developed for the important role special districts play in their communities.

My personal involvement with the California Special Districts Association (CSDA) developed from a calling to help other special districts become more efficient while navigating through the regulations imposed on them by the state and other governments.

CSDA has become an integral part of ensuring special districts are equipped with the necessary tools to make sure they operate in the most efficient and effective manner. Their commitment to their members is what motivated me to run for president of the CSDA board.

In this role, I am looking forward to continue working with CSDA to ensure California's special districts are provided with every opportunity to enhance their professional development, and to continue our efforts to educate the public about these vital local government agencies.

During my term as president, it is my goal to help CSDA reach out to all 2,109 independent special districts, to give them a voice in the state, and assist in providing them with valuable resources to make them the best form of local government agencies California has ever seen.

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for ten years, elected in 2006. I am very proud to state that the Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also hold a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the Conference Committee. I am a Past President of the Chino Rotary Club and the current Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

If you would like to speak with me, I can be reached at (909) 816-8396 or at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org)

John DeMonaco



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am on the Legislative and Fiscal Committees.

I have also served on the Education and Membership Committees.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am on the Board of Directors for the Fire Districts Association of California.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

I am a member and past president of the Rotary Club of Chino.

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**



## MY FELLOW CSDA MEMBER:

As Chairman of East Valley Water District I take great pride in the opportunity to serve my community. Prior to joining the Governing Board, I was an active public participant, and felt honored when elected in 2014. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for CSDA.

I have had the opportunity to work with a number of organizations through CSDA and believe that we all benefit from interacting and sharing experiences. I am a proud lifetime member of the CSDA Leadership Foundation and have participated in a number of trainings opportunities.

At East Valley Water District, we have made a commitment to good governance and accountability. This is clearly demonstrated through the numerous awards we have received from the Government Finance Officers Association, CAPIO, CalPERS, and even CSDA. But I am proud to be a part of EVWD for more than the awards, they are an organization that delivers. As a performance based agency, we continue to achieve the impossible. Whether it is constructing a headquarters facility ahead of an already tight schedule, implementing budget based rates to provide customers with rate stability during the drought emergency, or developing a succession plan to prepare for the change in our workforce; we set our sights high to enhance the quality of life of this community.

As a CSDA Director, I will bring that passion for good governance and public service. Thank you for your consideration and for allowing me the opportunity to share my experience and perspective. I look forward to serving as a representative on the CSDA Board of Directors.

Sincerely,



Ronald Coats  
EVWD Chairman



California Special Districts Association  
*Districts Stronger Together*

**2016 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald L. Coats

District/Company: East Valley Water District

Title: Chairman of the Board

Elected/Appointed/Staff: Elected

Length of Service with District: 2 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am proud to be a lifetime member of the CSDA Leadership Foundation. Additionally, I have completed numerous CSDA webinars, including the CIDAC series on local agency finances and investments. Additionally, I have attended annual CSDA conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am currently affiliated with ACWA, WaterReuse, and AWWA. I have attended every ACWA conference since my election.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I am a member of the Association of San Bernardino County Special District's, serve on both the Citizen's Oversight Committee for the San Bernardino Community College District (3 years) and the Citizens Oversight Committee for the San Bernardino Unified School District (7 years).

4. List civic organization involvement:

Arrowhead United Way Planning and Allocations and Community Cabinet (15 years), as a member and ambassador of the San Bernardino Chamber of Commerce (17 years), Toastmasters International (10 years), American Legion (34 years), and California Sheriff's Association (27 years).

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

**Tab**

**2.7**

**Rowland Water District  
Communication Strategies Update  
July 19, 2016**

• **Consumer Confidence Report**

- Complete, posted and available to the public
- Press release distributed June 27, 2016

• **Level 1 Water Supply Shortage**

- Direct mail piece designed and ready for distribution
- Press release to be distributed July 20, 2016

• **SWRCB/Drought/Conservation**

- CV Strategies in attendance July 6, 2016
- Detailed notes attached

• **Urban Water Management Plan**

- Board adoption June 14, 2016
- Plan submission to state by July 1, 2016
- Press release distributed week of July 5, 2016

• **Additional Releases**

- Solar Cup
- Poster Contest

• **Miscellaneous**

- Educational brochure underway
- Website (sliders and text updated as needed)
- On-Hold Messages

• Press Releases

Date	News Story	In Process	Completed	Distributed
4/15/15	Announcement of 4/28 Meeting		*****	*****
5/9/15	Further Drought Updates	*****	*****	*****
7/1/15	CCR Available	*****	*****	*****
7/10/15	Business User Outreach	*****		
8/3/15	Updated Strategic Plan	*****	*****	*****
9/3/15	Buckboard Days Parade	*****	*****	*****
10/8/15	Board Member Retention	*****	*****	*****
1/21/16	El Nino Preparations	*****	*****	*****
2/29/16	OPARC Program	*****	*****	*****
3/1/16	Learning Center MOU/Interns	*****	*****	
3/1/16	Audit Review and Completion	*****	*****	*****
3/31/16	ACWA/JPIA Refund	*****	*****	*****
6/1/16	Certificate of Excellence	*****	*****	*****
6/1/16	Solar Cup	*****	*****	*****
6/27/16	CCR Availability	*****	*****	*****
7/6/16	Urban Water Management	*****	*****	*****
7/9/16	Poster Contest	*****	*****	
7/20/16	Level 1 Water Supply	*****	*****	

July 6, 2016

## **State Water Board Shifts to New Conservation Standards**

The emergency, statewide drought regulations put in place one year ago by the State Water Resources Control Board have officially expired, giving way to new rules putting the onus back on individual agencies to take the lead.

The new rules took effect as of June 1<sup>st</sup>. They require each water agency to set individualized conservation targets. As the Board maintains ultimate authority to approve – or disapprove – of those targets, board staff are currently reviewing mountains of data submitted by water agencies. Water wholesalers had until June 15<sup>th</sup> to provide intended targets and relevant water supply information to the Board. Retail water suppliers had until June 22<sup>nd</sup>.

Board staff said at the meeting they are taking a “trust, but verify approach,” saying a team has been assembled to review the information the SWRCB has received. They’re validating the data suppliers have provided, making sure it’s consistent with what’s in the new regulation. Staff said special attention will be paid to water suppliers already under a conservation ordinance or mandate. Our first look at the results under the new guidelines is expected to come at the next board meeting.

The new framework was approved in mid-May after numerous agencies had urged the Board to adopt a more regional approach. Suppliers will use localized water supply and demand forecasts, and will use as a baseline their ability to meet demand assuming three more dry years. The conservation target will be equal to the projected shortfall.

Meanwhile, staff lauded Californians for saving water, with new numbers showing a 28.2% reduction in statewide water use for the month of May. Over the last 12 months, the cumulative average is 24.5%. 524.5 billion gallons have been saved, enough to provide 8-million Californians with water for one year.



## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

Date: July 19, 2016

Re: Public Affairs & Education Update

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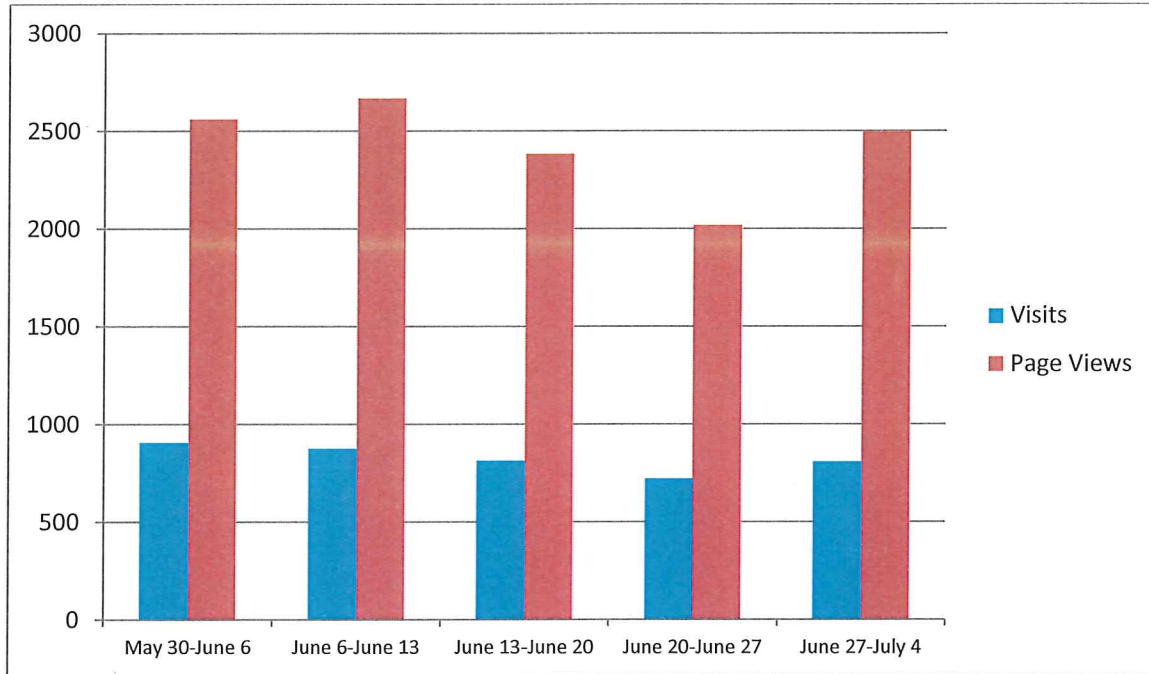
- Working with CV Strategies on the Urban Water Management Plan and Poster Contest Press Releases
- Developing new curriculum gearing towards 3<sup>rd</sup> and 4<sup>th</sup> graders to go into effect for the next school year
- Aligned all presentations/activities with the Next Generation Science Standards (NGSS) and Common Core standards
- Creating SOP's for all programs
- Ordering new inventory for community events and educational purposes
- Updating the Educational Brochure
  - Working with CV Strategies
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
  - The Teacher Evaluations are anonymous and provide valuable feedback
  - The feedback is used to develop and enhance future presentations
- Keeping up-to-date with the WaterSense partnership program:
  - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
  - The "Website Visits and Pageviews" allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
  - The "Pageviews" allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
  - Creating content, ideas and layout for quarterly e-newsletter
- Checking the District's FaceBook and Twitter page weekly
  - Posting necessary information on the pages



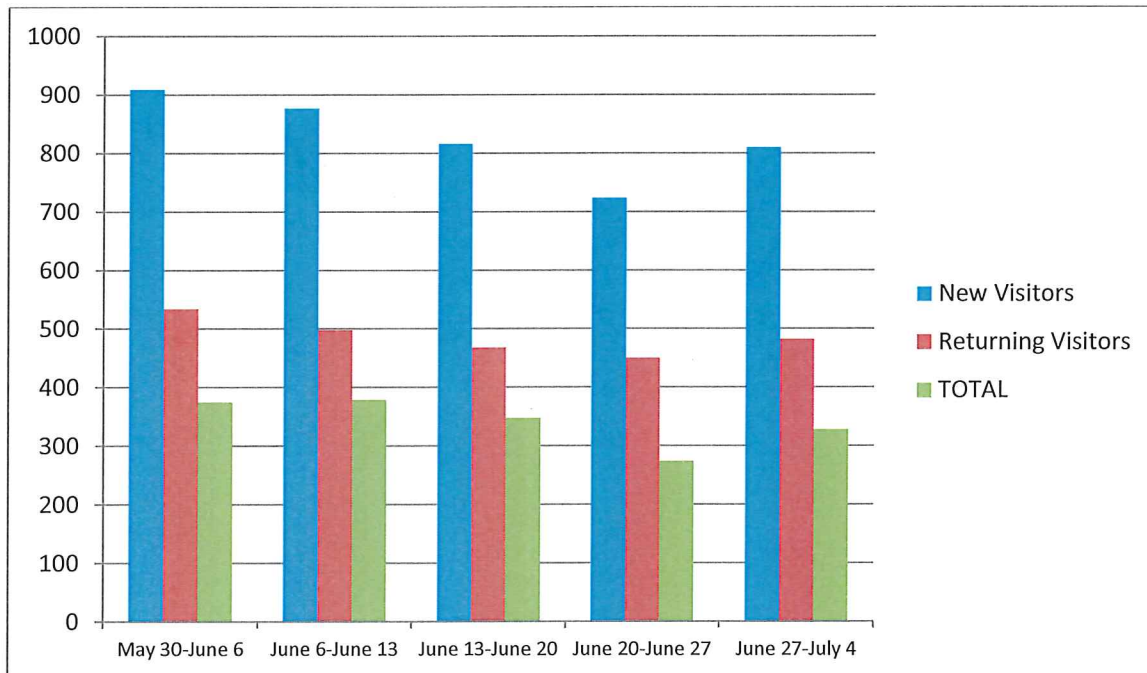
- Maintain and view District website on a daily basis
    - Update pages
    - Make relevant changes
    - Updating the Drought Monitor page weekly
    - Upload the Board packet, minutes and agendas when necessary
  - Attended the WEWAC meeting on Wednesday, June 22, 2016
-



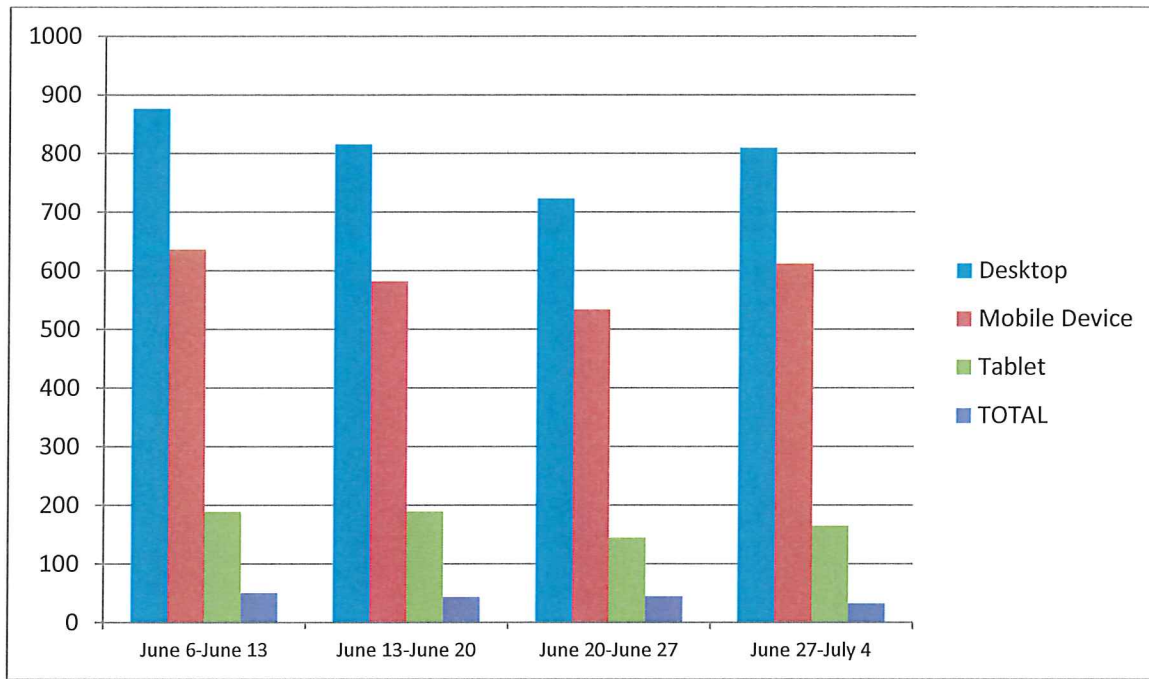
### Website Visits and Pageviews



### New vs. Returning Visitors

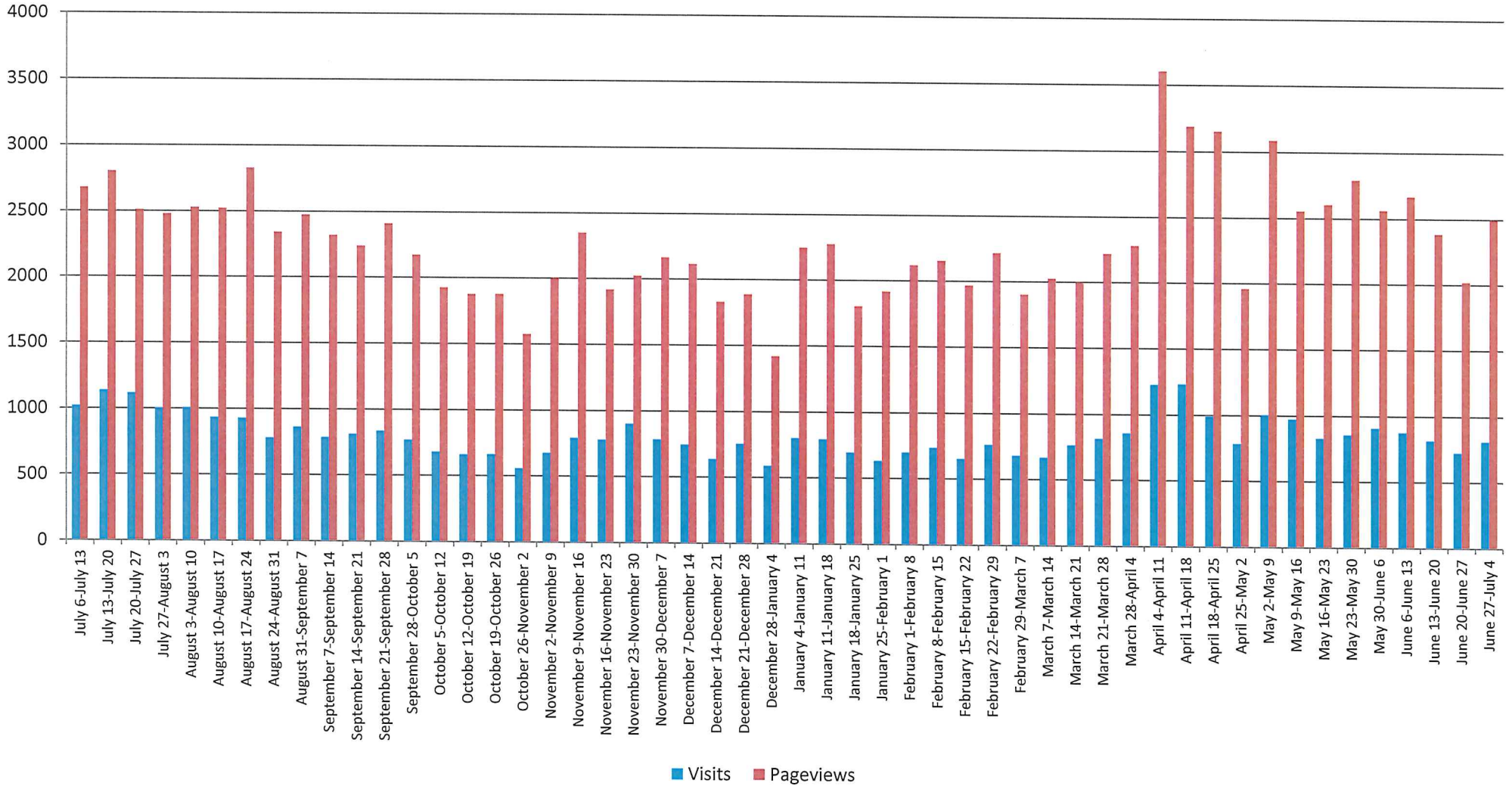


### Source of Viewing



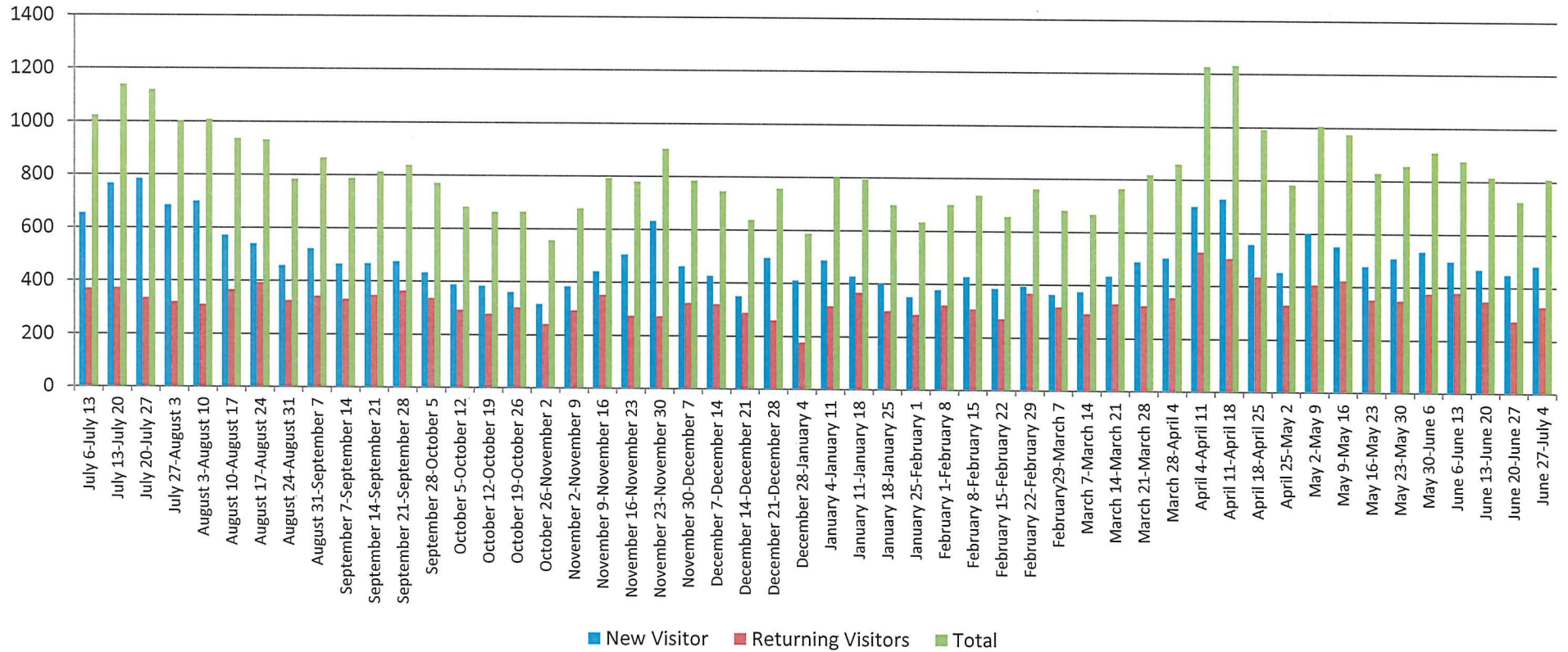
# 2015-2016 Yearly Website Overview

## Website Visits and Pageviews



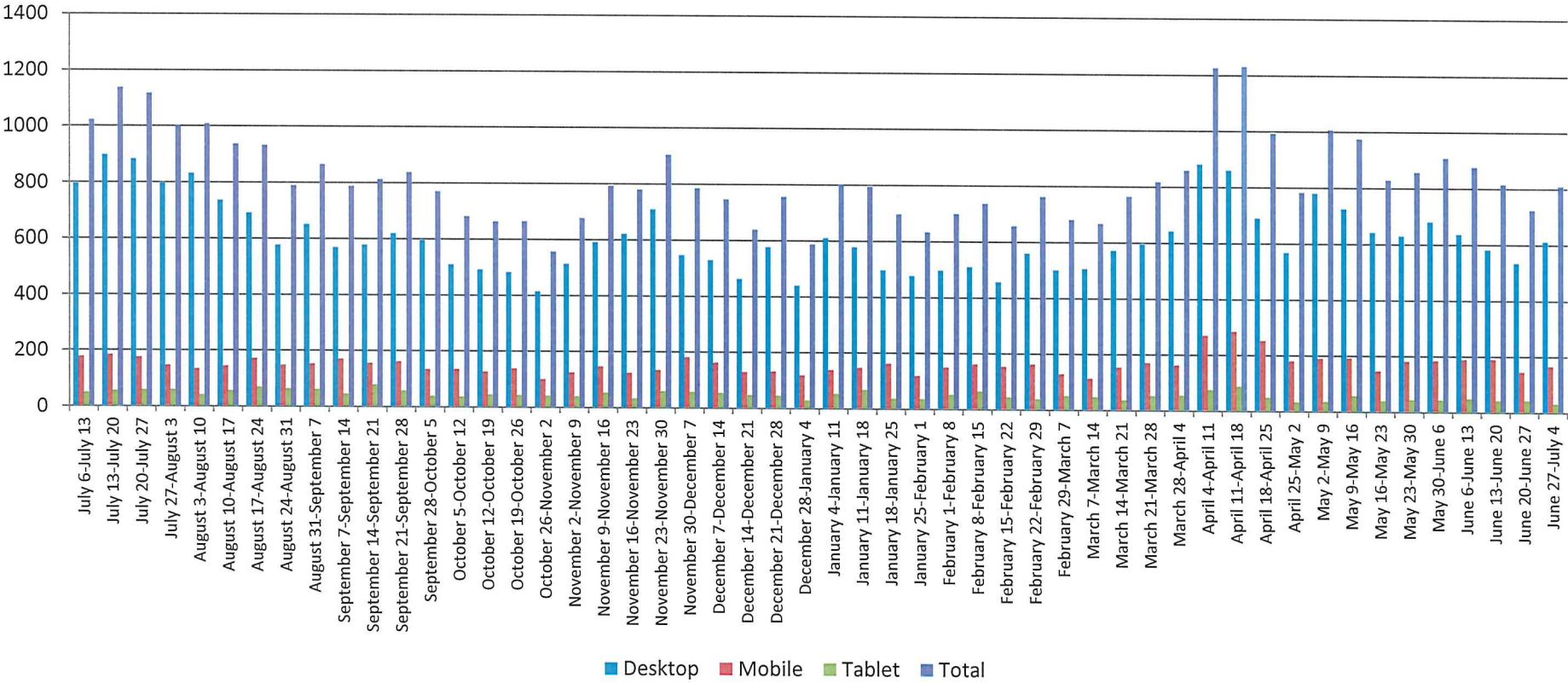
# 2015-2016 Yearly Website Overview

## New vs. Returning Visitors



# 2015-2016 Yearly Website Overview

## Source of Viewing



**Tab**

**2.8**

**Rose Perea**

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**From:** Urban Water Institute <admin@urbanwater.ccsend.com> on behalf of Urban Water Institute <eva@stacy-davis.com>  
**Sent:** Tuesday, July 05, 2016 1:10 PM  
**To:** Rose Perea  
**Subject:** Conference Reminder: Please Register For Urban Water Institute's 23rd Annual Water Conference!



**Event Reminder:**

**Urban Water Institute's 23rd Annual  
Water Conference at the  
Hilton San Diego Resort & Spa  
is rapidly approaching!  
Visit [www.urbanwater.com](http://www.urbanwater.com) to register  
and book your hotel today!**

**Please Join Us For  
Urban Water Institute's  
23rd Annual Water Conference  
"When Is A Drought Not A Drought?"**

---

**August 24-26, 2016**

**Hilton San Diego Resort & Spa**  
1775 East Mission Bay Drive  
San Diego, CA 92109  
(619) 276-4010

---

**\$375 UWI Member Registration Fee**  
**\$475 Non-Member Registration Fee**

**[CLICK HERE TO REGISTER FOR THE  
23RD ANNUAL WATER CONFERENCE!](#)**

**[CLICK HERE TO VIEW THE  
CONFERENCE PROGRAM TOPICS!](#)**

### **Hotel Information**

The Hilton San Diego Resort & Spa is offering rooms at the discounted rate of \$219 per night plus tax for conference attendees. Please note the cutoff date to reserve your room is August 4, 2016. Call the Hilton directly at (619) 276-4010 and reference Urban Water Institute to receive the group rate or click the link below!

**[CLICK HERE TO BOOK YOUR  
HOTEL ROOM ONLINE!](#)**

### **Sponsorship Opportunities**

We invite you to join us as an event sponsor for our 23rd Annual Water Conference! Participation will include your organization's information printed in our program agenda, logo displayed on all conference signs and projected on our presentation screens.

**[CLICK HERE TO BECOME  
A CONFERENCE SPONSOR!](#)**



**Urban Water Institute Annual Water Conference  
August 24-26, 2016**

**Conference Agenda**

**Wednesday, August 24, 2016**

12:00 p.m. - Registration, Networking & Exhibits

1:00 p.m. - Opening Remarks & Introduction  
Matt Stone, Chair, Urban Water Institute

1:15 p.m. - Welcome to San Diego  
Mayor Kevin Faulconer, City of San Diego (Invited)  
Congressman Duncan Hunter, California's 50<sup>th</sup> District (Invited)

1:30 p.m. – The Ever Changing Colorado  
Bennett W. Raley, Esq., Shareholder, Trout Raley (Confirmed)

2:15 p.m. – Public/Millennials View of Water  
Justin I. Wallin, COO & CMO, Probolsky Research (Confirmed)

3:00 p.m. – Networking Break

3:15 p.m. – Tales from the Drought  
Moderator: Darcy Burke, CEO, Watermark Associates, LLC (Confirmed)

4:00 p.m. - Adjourn

5:00 p.m. - Welcome Reception

**Thursday, August 25, 2016**

8:00 a.m. - Registration, Exhibits, Networking & Continental Breakfast – Sponsored by Western Municipal Water District

9:00 a.m. - Opening Remarks  
James Noyes, Executive Director, Urban Water Institute

9:15 a.m. – Integration of Storm Water Into Water Supply Planning Panel  
Mary Lynn K. Coffee, Partner, NOSSAMAN, LLP (Confirmed)  
Richard Haimann, National Storm Water Technical Leader, HDR (Confirmed)  
David Pettijohn, Director of Water Resources, Los Angeles Department of Water & Power (Confirmed)  
Honorable Jose J. Solorio, Senior Policy Advisor, NOSSAMAN, LLP (Confirmed)

10:30 a.m. – Networking Break – Sponsored by Parsons

10:45 a.m. – Water Conservation Regulations Super Panel – Guide or Be Guided

Moderator: Ed Means, President, Means Consulting (Confirmed)

Andree Johnson, Senior Water Resources Engineer, Bay Area Water Supply and Conservation Agency (Confirmed)

Paul D. Jones II, P.E., General Manager, Eastern Municipal Water District (Confirmed)

John Kingsbury, Executive Director, Mountain Counties Water Resources Association (Confirmed)

Halla Razak, Director of Public Utilities, City of San Diego (Confirmed)

12:15 p.m. – Luncheon

1:30 p.m. – Secretary John Laird, California Secretary for Natural Resources (Confirmed)

2:15 p.m. – Networking Break

2:30 p.m. – Legacy of Flint

3:30 p.m. – Urban Update, Phoenix, Arizona

5:00 p.m. - Adjourn – Chairman’s Reception – Sponsored by DUDEK

6:00 p.m. - Dinner on your own

**Friday, August 26, 2016**

8:00 a.m. – Registration, Exhibits, Networking & Buffet Breakfast – Sponsored by Irvine Ranch Water District

**Chairman's Drawing:** Don't miss out on your opportunity to participate in the Chairman's Drawing! Please pick up your raffle ticket at the registration desk.

8:30 a.m. - Opening Remarks

James Noyes, Executive Director, Urban Water Institute

8:45 a.m. – Colorado River...Past, Present & Future!

Moderator: Rita Schmidt Sudman, Senior Advisor, Water Education Foundation (Invited)

Bob Johnson, Senior Consultant, HDR Engineering (Confirmed)

9:45 a.m. – State Revolving Fund

Julé Rizzardo, Supervising Engineer, California State Water Resources Control Board, Division of Financial Assistance (Confirmed)

11:30 a.m. - Conference Adjourn



## SAVE THE DATE

Thursday, October 6, 2016  
11:30 a.m. - 2:00 p.m.

### ANNUAL PUBLIC SAFETY APPRECIATION LUNCHEON Pacific Palms Conference Resort One Industry Hills Parkway, Industry, California 91744

Join Supervisor Don Knabe, Los Angeles County Sheriff Jim McDonnell, Los Angeles County Fire Chief Daryl L. Osby, and California Highway Patrol Chief Bill Siegl, to honor the men and women in public safety serving the unincorporated areas of Hacienda Heights, Rowland Heights and Whittier

#### *Special Thanks to Last Year's Sponsors*

##### EXECUTIVE

TELACU

##### CORPORATE

Athens

CARE Ambulance Service, Inc

Foothill Transit

Industry Manufacturer's Council

Kaiser Permanente

LA County Sheriff's Korean Sheriff's Association

Mt. San Antonio College

Ono Hawaiian BBQ

PIH Health

Tri-Counties Assoc. of Realtors

##### PLATINUM

Valley Vista Services

SC University of Health Sciences

##### GOLD

C&M Associates

Diamond Plaza

Hacienda Heights Woman's Club

International Buddhist Progress

Society - Hsi Lai Temple

Judge Rolf & Scarlet Treu

Olson Company

Pathfinder Asian American

Senior Association

Pearl of the East

Rio Hondo College

Rose Hills

The Whole Child

##### SILVER

California Yuan Yung Buddhism Center

David Malkin & Family

Hacienda Dialysis Center

Henry Woo Architects, Inc.  
Hacienda Heights Improvement Association  
Kiwanis Club of Hacienda Hts  
Lucy Pedregon and Family  
Pearl of the East  
Rachel Liang-Tan  
RELAC  
RH Chinese Association  
Romalis Taylor  
SPIRITT Family Services  
Walnut Valley USD

##### SPECIAL THANKS TO:

Costco

Discover Printing

Scotty's Flowers

*Sponsorship forms will be mailed in August. For information please contact Adriana Rodriguez at (909) 594-6561 or arodriguez@lacbos.org*

Executive Sponsor \$2,500 (10 VIP Seats, Full Page Program Ad (Inside Cover) and Photo Opportunity with Don Knabe)

Corporate Sponsor \$1,200 (10 Seats) — Platinum Sponsor \$750 (6 Seats) — Gold Sponsor \$500 (4 Seats)

Silver Sponsor \$200 (2 Seats) — Individual Sponsor \$60 (1 seat and sponsor a Public Safety Officer) — Individual Ticket \$30 (1 Seat)

# conference begins *meet the captain*

MONDAY, OCT. 10

5:30 – 7:30 p.m.

## President's Reception with the Exhibitors

(ALL REGISTERED ATTENDEES WELCOME)

NAVIGATE YOUR WAY TO THE EXHIBIT HALL AND JOIN US AS WE NETWORK WITH BUSINESS PROFESSIONALS WHO PROVIDE ALL TYPES OF GOODS AND SERVICES TO SPECIAL DISTRICTS. ENJOY APPETIZERS AND REFRESHMENTS AS YOU MEET WITH CSDA BOARD PRESIDENT BILL NELSON, A.K.A. THE CAPTAIN, AND CSDA BOARD MEMBERS FROM AROUND THE STATE.



# Conference schedule.

Don't be left on shore - this Leader-Ship is about to set sail!

TUESDAY, OCTOBER 11

7:30 a.m. – 6:00 p.m.

**Exhibitor Showcase Open**

7:30 – 8:45 a.m.

**Continental Breakfast with the Exhibitors (Raffle)**



9:00 – 10:45 a.m.

**Opening Keynote Presentation:  
Ross Shafer**

**HOW TO STAY RELEVANT**

Six-time Emmy Award winning comedian and author of 14 human resource training films on customer service and leadership presents,

“How to Stay Relevant.” Staying relevant is different from being current. Being “current” is awareness. Relevance is taking action to make sure you matter to your customers, your constituents, and your teams. Schafer has studied different industries to understand relevance and how organizations can heighten theirs and he'll share with you what he's learned.

11:00 a.m. – 12:00 p.m.

**CSDA Finance Corporation Board and Annual Meeting**

11:00 a.m. – 12:00 p.m.

**Breakout Sessions**

**REQUIRED ETHICS AB 1234 COMPLIANCE TRAINING (PT. 1)**

*Meyers Nave*

This two-part training covers general ethics principles and state laws related to: personal financial gain by public servants; conflict of interest, bribery and nepotism; gift, travel and mass-mailing restrictions; honoraria; financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; the Brown Act open meeting law and more. *Must attend both sessions in order to receive your certificate.*

**ARE YOU WEARING THE RIGHT HAT?**

Successful special districts depend on both board members and staff to know which role they play and carrying that out for the benefit of the district as a whole. The presenter of this session has served as both a board member and staff member and can help you learn more about what role you should be playing in your district and how to avoid “crossing the line.”

**ACCOUNTING AND FINANCIAL REPORTING  
UPDATE FOR SPECIAL DISTRICTS**

*Mann, Urrutia, Nelson CPAs & Associates LLP*

The governmental accounting and financial reporting landscape gets more complex each year. This breakout will provide an update of GASB requirements and will provide relevant steps you can take to minimize their impacts on your district.

**VOTING RIGHTS ACT: WHERE WE'VE BEEN  
AND WHERE WE'RE GOING**

*Cota Cole LLP*

This breakout will delve into the most recent case law and legislative developments that are impacting how public agencies address voting rights issues. While some introductory explanation of the issue will be provided, the purpose of this presentation will be to provide a thorough analysis of more recent developments.

**ETHICS, GIFTS IN THE PUBLIC SECTOR, AND FPPC  
REPORTING OBLIGATIONS**

*Atkinson, Andelson, Loya, Ruud & Romo*

This breakout will cover ethics and conflict of interest requirements, including legal prohibitions and mandated disclosure obligations under California law. Public officials and employees who are required to file Form 700s will find it highly informational.

**SPECIAL DISTRICT EXECUTIVE RECRUITMENT,  
EVALUATION, AND COMPENSATION**

*Hanson Bridgett LLP*

Recruiting executives has become increasingly difficult for public agencies. Special districts are constantly filling positions at the executive level but are frequently hindered by limits on compensation, including limits imposed by PEPRA. We will discuss how to approach executive compensation post-PEPRA and how to avoid federal tax law traps along the way.

## 2016 PREVAILING WAGE REQUIREMENTS - NEW LAWS, NEW REGULATIONS

*Contractor Compliance and Monitoring, Inc.*

The implementation of SB854 still challenges public agencies. New updates in 2016 and pending legislation may affect which contractors an agency can use on public works projects. Join us for a review of SB 854 obligations and 2016 changes, and to discuss best practices for managing public works and maintenance work under these new rules.



12:00 – 1:45 p.m.

### Lunch with the Exhibitors

*Included in conference registration.*

All conference attendees are welcome to attend lunch in the exhibit hall. Enjoy your lunch while taking time to learn more about our exhibitors and the valuable services they provide. From risk management, accounting, HR, legal, banking services and more, our exhibitors have some of the best of what you're looking for!

2:00 – 3:15 p.m.

### Breakout Sessions

## REQUIRED ETHICS AB1234 COMPLIANCE TRAINING (PT. 2)

*Meyers Nave*

This two-part training covers general ethics principles and state laws related to: personal financial gain by public servants; conflict of interest, bribery and nepotism; gift, travel and mass-mailing restrictions; honoraria; financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; the Political Reform Act; the Brown Act open meeting law and the California Public Records Act. *Must attend both sessions in order to receive your certificate.*

## STRETCHING COMMUNITY DOLLARS TO BUILD FOR THE FUTURE

*Institute for Local Government*

Local elected officials have a unique and important role in the development, resilience, and success of their communities. Collaborations in the form of shared services, staffing, joint use, and planning yield results greater than any one single agency could achieve on its own. Learn from local leaders about best practices and lessons learned in building and furthering collaborations.

## PAYING FOR CAPITAL PROJECTS: KEY CONSIDERATIONS FOR UTILIZING DEBT

*CSDA Finance Corporation*

If your district is considering using debt to fund all or part of a mission-critical capital project, knowing how to prepare to incur long-term indebtedness is critical. Join consultants from the CSDA Finance Corporation to learn about financing strategies and how to achieve the best terms and interest rates for your district.

## THE BOARD AND POLICY MAKING - GETTING CLEAR ON THE ROLES

*BHI Management Consulting*

The prime role for the board is to make/clarify or improve the policy of your agencies. This breakout is meant for all board members, at any level of service, to consider the critical nature and importance of the practice of policy-making.

## COME HELL OR HIGH WATER: FUNDING CONSERVATION, FLOOD CONTROL, AND STORMWATER

*Best Best & Krieger LLP*

This presentation will address potential solutions to structuring tiered water rates in light of recent court decisions; and options for funding discounts for low income water, sewer, and solid waste service customers, and stormwater and flood control services.

## TAKING CHARGE OF YOUR NEWS COVERAGE: TIPS AND TRICKS FOR MAKING THE MOST OF YOUR MEDIA INTERACTIONS

*Communication Advantage*

Be sure to attend this session designed to help district officials unravel one of the greatest mysteries of public service: How to say just the right thing, at the right time, when the news media knock on the door (or telephone or website or twitter feed).

## STRATEGIES FOR DEALING WITH A TOXIC WORKPLACE

*Placer County Water Agency*

A dysfunctional or "toxic" workplace is often characterized by poor communication, lack of trust, gossip and cynicism, blame and scapegoating, and negativity. This interactive session will provide attendees with a checklist that can be used to determine whether your workplace is in fact toxic, and will share effective strategies to clean up the toxins and rejuvenate the organization.



*"I thought the CSDA conference was a great blend of sessions developed to assist our industries and their needs as well as great keynote speakers who were particularly motivating and inspiring to help us breathe new life into our own positions, and to help our office staff do the same."*

Sheryl Landrum  
District Manager

3:30 – 4:30 p.m.

**Breakout Sessions**

**UH-OH! HOW TO STEER THE SHIP BACK TO SAFETY IN EMERGENCY SITUATIONS**

*Meyers Nave*

Natural disasters, political dramas, personnel issues, and capital projects gone awry are just some possibilities that could plunge a district into emergency mode. We'll provide the tools to navigate these crises with composure, in both short and long terms.

**REV UP YOUR REVENUE: A HOW-TO-DO-IT OVERVIEW FOR SPECIAL DISTRICTS WITH REVENUE NEEDS**

*SCI Consulting Group*

An overview of current available revenue mechanisms, including special taxes, benefit assessments, fees and charges, and grants. Associated public opinion polling and community outreach will also be presented.

**OPEB AND PENSION STRATEGIES: UNLOCKING THE POWER OF PRE-FUNDING PARS**

This breakout will address the latest funding strategies and trends to reduce both OPEB and pension liabilities. Presenters will cover: how to reduce retiree health care obligations, pre-funding liabilities, benefit and funding strategies, and options to lower pension liabilities and improve net pension liabilities (GASB 68).

**SPECIAL DISTRICT REORGANIZATION: WHAT DOES IT MEAN, WHAT ARE THE OPTIONS, AND HOW DO WE PREPARE?**

*Kampa Community Solutions*

Districts are expected to have the expertise to provide the basic services for which they were formed. But what if you can't afford providing services at a level that meets all laws and standards? Presenters will cover a checklist of items for consideration to avoid potential major operational and financial pitfalls associated with consolidation.

**CARLSBAD SEAWATER DESALINATION PROJECT: COLLABORATIVE SOLUTIONS**

*Panel Discussion*

The Carlsbad Seawater Desalination Project is the nation's largest and most technologically advanced and energy-efficient seawater desalination plant. Completed in December 2015, this \$1 billion project provides a drought-proof, locally controlled water supply to 400,000 people in San Diego County. The project was built as a public/private partnership that included the Water Authority, Poseidon Resources, and IDE Technologies. This session will include a panel of partners to discuss the collaboration necessary on the long road to permit the plant, and the process to design and fund the facility, the water purchase agreement that ensures regional delivery of the water, and day-to-day operations.

**CHAIRING AND MANAGING EFFECTIVE PUBLIC MEETINGS**

*Colantuono Highsmith  
Whatley PC*

Dread the thought of chairing or attending another meeting? This breakout will help you make board, public, staff, and just about any meeting more constructive. It will provide techniques and tips for effective meetings.

**DESIGN-BUILD DELIVERY UNDER NEW CALIFORNIA LAW**

*Atkinson, Andelson, Loya,  
Ruud & Romo*

The law has been revised in the past several months to allow, under certain conditions, local agencies to contract using the design-build method. This breakout will educate on the design-build delivery method and the qualifications and legal requirements to implementing such a project in the state of California.

**Mix & Mingle in the Exhibit Hall**

TUESDAY, OCT. 11  
4:30 – 6:00 p.m.

*Grand Prize Drawings*

Drop anchor and connect with exhibitors in the exhibit hall for a cocktail and appetizer before you go ashore for dinner in San Diego. Be sure to enter for one more chance to win one of our fabulous prizes!



## WEDNESDAY, OCTOBER 12



8:15 – 9:00 a.m.

**SDRMA Sponsored Full Plated Breakfast***All registered attendees and exhibitors welcome.*

9:00 – 10:45 a.m.

**SDRMA General Session, Safety Awards, Keynote Presentaion****KAI KNIGHT  
COMPOSING YOUR WORLD**

Kai Knight has a diverse background that has been fueled by creating and making music. He holds an engineering degree from Stanford University's d. school where he was introduced to the innovative culture of Silicon Valley. Kai began playing the violin when he was three years old, was classically trained, and studied under the concertmaster of Kennedy Center Opera House Orchestra. His music has brought him to perform in venues such as the White House and the Great Wall of China.

Why do some people just play notes they are handed while others write new music in the world? In his captivating presentation, violinist Kai Knight will tackle this question, perform original music, and share the inspiring story of how he became an innovative composer in a field of conformity. This session will leave you feeling inspired to take your future into your own hands and bring your unique ideas forward.

11:00 a.m. – 4:45 p.m.

**SDRMA Safety Specialist Certificate Program***Lapidus Safety Consulting*

This session will identify the critical elements that compromise a safety plan. Identifying key components of the Injury, Illness Prevention Plan (IIPP), Cal/OSHA guidelines, and best practices of safety management to help your agency stay safe. Participants will receive a General Safety Certificate and earn CIP points for their agency. *SDRMA members only.*

11:00 a.m. – 12:15 p.m.

**Breakout Sessions****BECOME THE OFFICE COACH - COACHING FOR PERFORMANCE***CPS HR Consulting*

The three keys to successful leadership are knowing your people, getting results, and establishing a positive work environment. Coaching is the leadership competency that creates development within all three keys. This breakout will explore the coaching process and how you can move people into higher levels of performance using coaching.

**2016 FAIR EMPLOYMENT AND HOUSING ACT (FEHA) UPDATES***Special District Risk Management Authority (SDRMA)*

Effective on April 1, 2016 the Department of Fair Employment and Housing (DFEH) issued the new regulations to the Fair Employment and Housing Act (FEHA). The session will identify the updated "employer" duties to take "reasonable" steps to prevent and correct discrimination and harassment in the workplace. We will discuss the new law and its effect on gender identity, gender expression, and transgender status, which are expressly protected in the workplace.

**REQUIRED AB 1825 SEXUAL HARASSMENT PREVENTION FOR STAFF AND ELECTED OFFICIALS (PT. 1)***Burke Williams Sorensen*

AB 1825 makes sexual harassment prevention training mandatory for supervisory employees of special districts and other organizations. This legislation requires employers to ensure that all managers/supervisory employees receive at least two hours of sexual harassment prevention training every two years. Receive your AB 1825 compliance training for special districts with this breakout. *Must attend both sessions in order to receive your certificate.*

**LET THE SUN SHINE IN: BROWN ACT UPDATE***Atkinson, Andelson, Loya, Ruud & Romo*

This session will educate on the legal requirements and procedures to ensure public business is conducted in full compliance with California's transparency laws. Attendees will learn the Brown Act's requirements concerning agendas, meeting procedures, public participation, and permissible closed session exceptions.

**AND NOT A DROP TO DRINK: OPTIONS AND OBLIGATIONS FOR HANDLING CALIFORNIA DROUGHT***Hanson Bridgett LLP*

Drought continues to hound California water agencies, despite the recent rains. With the drought have come state mandated regulations, as well as increased pressure on agencies' financial modeling. We will discuss agencies' obligations under the drought regulations and the options that are available for recovering costs in light of the limits imposed by Proposition 218.

**INNOVATIVE STRATEGIES AND SOLUTIONS THROUGH COLLABORATION***Panel Discussion*

Although service area maps clearly define service boundaries, agency leaders can collaborate and use contractual agreements to create solutions that improve service, share costs and infrastructure, and create progressive projects that might otherwise not be achievable. Attend this session to learn about techniques others have used to improve collaboration and take away ideas you can incorporate into your own district.



### **BUILDING CONSENSUS FOR CORE PRIORITIES: CRITICAL ACTION YOUR BOARD SHOULD TAKE**

*Rauch Communication Consultants, Inc.*

Whether you call it identifying priorities, building consensus, or strategic planning, building consensus for core priorities is a critical action to move your district from good to great. This will help you to overcome key challenges and take advantage of important opportunities.



12:30 – 2:00 p.m.

### **CSDA Annual Awards Luncheon**

*All registered attendees and exhibitors welcome.*

Recognize and celebrate your peers. Join us as we celebrate the best of special districts with awards including: Board Member of the Year, General Manager of the Year, the prestigious William Hollingsworth Award of Excellence, Special District Leadership Foundation (SDLF) Awards, and more!

#### *CSDA Recognizes the Best Among Special Districts*

Do you have a board member, staff member, local chapter or program that you feel deserves recognition?

Each year, CSDA presents various awards during the conference. There are a number of different categories. Please consider outstanding individuals within your districts for individual awards. Chapter awards and district awards are also open for nominations.

Visit the Awards section of our conference website at [conference.csdanet.net](http://conference.csdanet.net) for more information.

#### *CSDA Awards Luncheon*

*Guest Only, without a conference registration: \$45*

If you have any questions regarding the awards or the awards process, please contact Charlotte Lowe at 877.924.2732 or by email at [charlottel@csda.net](mailto:charlottel@csda.net).

Deadline for submissions is Friday, July 22, 2016. All applicants will be notified prior to the Annual Conference as to the winner.

2:15 – 3:30 p.m.

### **Breakout Sessions**

#### **PREVENTING EMPLOYEE DISHONESTY CLAIMS/BEST PRACTICES**

*Special District Risk Management Authority (SDRMA)*

This session will identify and discuss steps that a board can implement to prevent and mitigate employee dishonesty/ embezzlement losses. Reviewing recently published Grand Jury reports provides specific examples of how employees were able to circumvent agency policy to embezzle district funds and also identifies misuse of district property.

#### **MORE OPEN AND PUBLIC? RECENT DEVELOPMENTS IN THE CALIFORNIA PUBLIC RECORDS ACT**

*Burke Williams Sorenson*

Between the Legislature and the courts, 2016 has been a significant year for new laws and decisions affecting the scope and application of the California Public Records Act. This breakout will address recent updates to the law.

#### **HOW QUALITY STANDARDS CAN RE-INVENT GOVERNMENT**

*CPS HR Consulting*

A quiet revolution in government management has begun, with a goal of reinventing the value proposition of government. This breakout will discuss the revolution, which is based on the universal adoption of an intriguingly simple set of auditable quality standards that provide a uniform and objective means of measuring delivered efficiency, effectiveness, and value in all government offices and agencies everywhere.

#### **REQUIRED AB 1825 SEXUAL HARASSMENT PREVENTION FOR STAFF AND ELECTED OFFICIALS (PT. 2)**

*Burke Williams Sorenson*

AB 1825 makes sexual harassment prevention training mandatory for supervisory employees of special districts and other organizations. This legislation requires employers to ensure that all managers/supervisory employees receive at least two hours of sexual harassment prevention training every two years. Receive your AB 1825 compliance training for special districts with this breakout. Must attend both sessions in order to receive your certificate.

#### **BUSINESS CONTRACT PROVISIONS THAT PROTECT YOUR DISTRICT**

*Liebert Cassidy Whitmore*

Nothing is wrong with your vendor contract until the unexpected happens. Districts will receive pointers to avoid problems with vendor contracts using real life examples, including “must-have” provisions and how to proceed when vendors want you to sign confusing contract forms.

**NAVIGATING THE CALPERS AUDIT***Best Best & Krieger*

This presentation will discuss the most common compliance issues that lead to an audit finding and how an agency can address those issues to minimize the impact of an audit. In addition, we'll discuss the risk factors that make an agency more likely than not to be selected for a CalPERS audit. Finally, we'll walk you through the audit process and discuss the purpose and target of each phase of an audit.

**MASTERING GOOD GOVERNANCE***Rauch Communication Consultants*

This interactive session full of examples and real world ideas will help you streamline and update how your board operates. Gain ideas on how to make board meetings more effective, interesting, and meaningful. Learn how to evaluate whether to have committee meetings and, if so, how to structure them. Get tips on how to ensure your board is focusing on the right information and issues and providing clear policy direction to the manager.

3:45 – 4:45 p.m.

**Breakout Sessions****LET'S GET DIGITAL – ELECTRONIC RECORDS MANAGEMENT***Laserfiche*

Today's special districts have more information than ever, and it is a challenge to effectively manage warehouses full of documents. That's why many special districts are turning to electronic records management for relief. Join us to learn more about the fundamentals and best practices of establishing an electronic records management strategy.

**WORKERS' COMPENSATION CLAIMS – WHAT'S AN EMPLOYER TO DO?***Special District Risk Management Authority (SDRMA)*

Understanding the workers' compensation claims process and the responsibilities of both the employer and employee is critical in the claims process. This session will discuss and provide examples of the employer's role in managing a work-related injury. The primary goal of a successful claim is returning the employee to work. What steps are necessary to accomplish this goal? What is the injured employee's role in the claim process? These and many other questions will be answered.

**ON-BOARDING THE BOARD***BHI Management Consulting*

When a new board member starts their service in a district, it always presents a unique opportunity to "on-board" them properly. This breakout will provide attendees with information on how to do just that.

**BIDDING PROCEDURES AND BID PROTESTS***Liebert Cassidy Whitmore*

This breakout will provide an overview of the bidding process, including statutory authority, bidding procedures and considerations, and responsiveness vs. responsibility. Using specific examples, this session will also provide best practices for special districts to avoid a bid protest and how to properly handle a bid protest if one occurs.

**R.E.S.P.E.C.T.: COMMUNICATING YOUR DISTRICT'S VALUE***Panel Discussion*

District officials and staff seek guidance on how to create strategic communications and outreach programs that are effective in educating their customers. A panel will share success stories and best practices on identifying customer segments and their motivational factors, crafting tailored messages, and coordinating programs that deliver intended communications to customers in a way that builds trust and motivates action.

**EVERYTHING YOU NEED TO KNOW ABOUT ONLINE COMPLIANCE***Streamline*

CSDA Legislative Representative Dillon Gibbons and the folks at Streamline, who brought CSDA members the free SB 272 compliance tool, will go over everything special districts need to know about online compliance—even for those without a website. They'll touch on federal and state requirements, go over the Freedom of Information and Public Records Acts, and discuss transparency best practices. The presenters will also give an update on pending legislation that affects districts. Attendees will leave with comprehensive handouts detailing each requirement to help them with compliance.

**DRONES IN YOUR DISTRICT: TECHNOLOGY, EXISTING LAW, AND PRIVACY CONCERNS***Meyers Nave*

Unmanned aerial vehicles, commonly known as drones - are creating challenges for state and local governments. This session will explore new and proposed drone legislation and the developing dialogue about surveillance, voyeurism, and privacy rights.



6:00 – 8:00 p.m.

**Special District Leadership Foundation (SDLF)****Taste of the City****OKTOBERFEST CELEBRATION***See next page...*

THURSDAY, OCTOBER 13

8:30 – 10:00 a.m.

**Breakout Sessions****CHAPTER ROUNDTABLE DISCUSSION**

Join the annual roundtable gathering of CSDA's affiliated chapters. CSDA board members and CSDA affiliated chapter officers will come together from throughout the state to share an update on the state of the chapters, discuss best practices, and deliberate the latest issues and opportunities facing the membership. Learn more about the local leadership at work within the special districts community and how participating in a CSDA affiliated chapter can benefit your district and your region. All attendees welcome.

**CEQA: WHAT SPECIAL DISTRICTS NEED TO KNOW IN 2016 AND BEYOND**

*Best Best & Krieger LLP and Albert A. Webb Associates*

Special district actions must comply with fast-changing CEQA law. This panel addresses recent legislation and litigation, and will touch upon GHGs, AB 52, special events, water issues, and much more.

**THE ETHICAL MAZE OF ELECTED OFFICE**

*Liebert Cassidy Whitmore*

California law includes an endless and varied array of ethics and related laws that affect elected leaders. This breakout will address these laws so that staff can educate the elected official concerning easily-violated ethical standards.

**ENHANCED INFRASTRUCTURE FINANCING DISTRICTS - SHOULD SPECIAL DISTRICTS JOIN THE PARTY?**

*Kosmont Companies*

Welcome to the post-RDA world of economic development. With a dozen new statutes geared toward directing how public agencies can attract private investment and jobs, it's time to figure out how to make it work for special districts.



10:15 a.m. – 12:00 p.m.

**Closing Brunch****2016 LEGISLATIVE IMPACTS ON SPECIAL DISTRICTS**

CSDA's lobbying team will present attendees with the most up-to-date information on the outcome of the most significant state budget and legislative issues impacting special districts in 2016, as well as a sneak peak of what to expect in 2017.

This year included major proposals affecting special district governance and reporting, as well as how your district contracts for the design and construction of vital infrastructure. Get all the latest legislative results and learn what they mean for special districts going forward.

12:00 p.m.

**Time to disembark.**

*"Everything went great. The breakout sessions were so informative and the speakers very helpful and willing to find info on any questions they couldn't immediately answer. The hotel was very comfy and the staff - hotel and conference alike - were very attentive."*

Crystal Smith  
Director

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COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

*"Parks Make Life Better!"*

John Wicker, Director

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June 15, 2016

Mr. Tom Coleman  
General Manager  
Rowland Water District  
3021 Fullerton Road  
Rowland Heights, California 91748

Dear Mr. Coleman:

Thank you for coordinating Rowland Water District's donation to the County of Los Angeles Department of Parks and Recreation's Multi-Use Trails Day sponsored by County of Los Angeles Supervisor Don Knabe. The event was held in recognition of National Trails Day on Saturday, June 4, 2016 at Pathfinder Park in Rowland Heights. Over 300 people attended the event which included multi-use trail excursions and a trails fair promoting trail sharing, safety, and the health benefits on our County's multi-use trails.

Thank you for providing a generous donation of drinking water for the event. The fourteen cases of water bottles were distributed to and much appreciated by the public in attendance on a very warm day. We really appreciate your support and this important donation which helped hydrate the public. Rowland Water District helped make this a successful first time event.

Sincerely,

A handwritten signature in black ink that reads 'Frank Moreno'.

Frank Moreno  
Section Head  
Trails Planning Section

FM:RE:SEP:sep

c: Fourth Supervisorial District (A. Valenzuela)  
Chief Executive Office (T. Herzog)  
Parks and Recreation (N. E. Garcia, K. King, R. Eittleman, S. Easley Perez)

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*As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. Also to prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room.*

**AGENDA  
REGULAR BOARD MEETING  
THREE VALLEYS MUNICIPAL WATER DISTRICT**

**Wednesday, June 15, 2016 at 8:00 AM**

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

**Item 1 – Call to Order**

**Kuhn**

The Pledge of Allegiance and Roll Call will be waived having occurred during the Annual Finance Corporation Meeting held immediately preceding the Regular Board Meeting.

**Item 2 – Additions to Agenda** *(Government Code Section 54954.2(b)(2))*

**Kuhn**

Upon a determination by a two-thirds vote of the members of the Board present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of the members present, that there is a need to take immediate action, and that the need for action came to the attention of the District subsequent to the agenda being posted. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

**Item 3 – Reorder Agenda**

**Kuhn**

**Item 4 Public Comment** *(Government Code Section 54954.3)*

**Kuhn**

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of the District. The general public may also address the Board on items being considered on this agenda. The District requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

***We request that remarks be limited to five minutes or less.***

**Item 5 – 2016-17 Standby Charge – Public Hearing**

**Kuhn**

The Board will convene a Public Hearing that will conclude the final input process prior to taking action to approving a resolution to adopt the FY 16-17 Water Standby Charge. The District has fully complied with the noticing requirements for this Public Hearing.

In accordance with Government Code Section 6066, the Public Hearing was noticed in newspaper(s) of general circulation, San Gabriel Valley Tribune and Inland Valley Daily Bulletin, on June 1, 2016 and June 8, 2016. A copy of the notice enclosed.

- Staff report to Board of Directors
- Open the Public Hearing;
- Consider public comments and testimony;
- Close the Public Hearing.

If considering adoption of the Water Standby Charge for FY 2016-17, the Board President will call for approval of the resolution as cited in Agenda Item No. 6

**Item 6 – Approval of Resolution No. 16-06-782 Adopting the 2016-17 Water Standby Charge [enc]**

**Kuhn**

Upon conclusion of the Public Hearing the Board will consider approval of Resolution No. 16-06-782 adopting the 2016-17 Water Standby Charge.

**Item 6: Board Action Required – Motion No. 16-06-5094**  
**Staff Recommendation: Approve as presented**

**Item 7 – Consent Calendar**

**Kuhn**

The Board is being asked to consider the consent calendar items 7.1 – 7.4 as listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

**7.1 – Receive, Approve and File Minutes – May 2016 [enc]**

- May 18, 2016 – Regular Board Meeting

**7.2 – Receive, Approve and File Financial Reports – May 2016 [enc]**

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

**7.3 – FY 2016-17 Salary Schedule [enc]**

The Board will receive, approve and file the 2016-17 Salary Schedule.

**7.4 – Modified Board Meeting Calendar [enc]**

The Board will consider approval of a modified Board Meeting Calendar and cancel the following meetings, July 6, 2016, July 20, 2016 and August 3, 2016. The August 17, 2016 meeting will remain on calendar and is subject to cancellation.

**Items 7.1 – 7.4 Board Action Required – Motion No. 16-06-5095**  
**Staff Recommendation: Approve as presented**

**Item 8 – General Manager’s Report**

**Hansen**

**Item 8.A** – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

**8.A.1 – Legislative Update – June 2016 [enc]**

The Board will be provided with a legislative update that will include outcomes from the June 7, 2016 California Primary Election.

**8.A.2 – Approve Director Expense Forms, May 2016 [enc]**

The Board will consider approval of the May 2016 Director Expenses that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by the District.

**Item 8.A.2: Board Action Required – Motion No. 16-06-5096**  
Staff Recommendation: None

**Item 8.B** – Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

**8.B.1 – Miramar Bypass Valve Replacement [enc]**

The Board will consider waiving the competitive bid requirement to make a sole source purchase of a plunger valve to replace one of the Miramar bypass sleeve valves.

**Item 8.B.1: Board Action Required – Motion No. 16-06-5097**  
Staff Recommendation: Approve as presented

**8.B.2 – Calendar Year Imported Water Purchases and Peak Flow Reports - May [enc]**

The Board will review the imported water purchases reports and peak flow reports for the month ending May 2016.

**8.B.3 – Miramar Operations Report – May 2016 [enc]**

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

**Item 9 – Directors’ / General Manager Oral Reports**

**Kuhn**

The following reports are provided by Directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the District.

**9.A – Local Agency Formation Commission**

**Ruzicka**

9.B – Pomona Walnut Rowland Joint Water Line (PWR-JWL)	Horan
9.C – Six Basins Watermaster	Bowcock
9.D – Main San Gabriel Basin Watermaster	Bowcock
9.E – Chino Basin Watermaster	Kuhn
9.F – San Gabriel Basin Water Quality Authority	Kuhn
9.G – San Gabriel Valley Council of Governments	Goytia
9.H – Metropolitan Water District	De Jesus
9.I – Additional Board Member or Staff Reports / Comments	All
<b><u>Item 10 – Future Agenda Items</u></b>	Kuhn

**Item 11 – Adjournment**

Board adjourned to August 17, 2016 regular Board Meeting at 8:00 a.m.

***Note: This Meeting is subject to cancellation***

**American Disabilities Act Compliance Statement**

*Government Code Section 54954.2(a)*



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agenda public meeting should be directed to the District's executive assistant at (909) 621-5568 at least 24 hours prior to meeting.*

**Agenda items received after posting**

*Government Code Section 54957.5*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the District's website at [www.threevalleys.com](http://www.threevalleys.com).*

*The Three Valleys MWD Board Meeting packets and agendas are available for review on the District's website at [www.threevalleys.com](http://www.threevalleys.com). The website is updated on Sunday preceding any regularly scheduled Board Meeting.*



# Action Line

## Regular Board Meeting

### June 15, 2016

**FOR ADDITIONAL INFORMATION: 909-621-5568**

#### BOARD MEMBERS

**CARLOS GOYTIA**  
DIVISION I

**DAVID DE JESUS**  
DIVISION II

**BRIAN BOWCOCK**  
DIVISION III

**BOB KUHN**  
DIVISION IV

**JOSEPH RUZICKA**  
DIVISION V

**FRED LANTZ**  
DIVISION VI

**DAN HORAN**  
DIVISION VII

#### THREE VALLEYS MWD

1021 E. Miramar Avenue  
Claremont, CA 91711  
909-621-5568 — Phone  
909-625-5470 — Fax  
[www.threevalleys.com](http://www.threevalleys.com)

Board meetings  
are scheduled for  
8:00 a.m. the first  
and third  
Wednesday of  
each month at  
1021 E. Miramar  
Claremont, CA

**Annual Meeting:** Immediately preceding the regular Board meeting, TVMWD convened its Annual Financing Corporation Meeting. During this meeting the Board approved, received and filed the minutes from June 17, 2015, and elected officers for FY 2016-17 in accordance with the Financing Corporation Bylaws.

**Public Hearing:** The Board convened a Public Hearing to consider comments and testimony concerning TVMWD's 2016-17 Water Standby Charge. There were no comments or testimony at the Public Hearing.

**Approved:** *Motion No. 16-06-5094* approving **Resolution No. 16-06-782** adopting TVMWD 2016-17 Water Standby Charge. **Motion passed by a 7-0 unanimous vote.**

**Approved:** *Motion No. 16-06-5095* approving Consent Calendar items 7.1-7.4 as follows: (7.1) Receive, approve and file, May 2016 board meeting minutes for May 18, 2016; (7.2) Receive, approve and file, May 2016 Financial Reports; (7.3) Receive, approve and file FY 2016-17 Salary Schedule; (7.4) Approval of modified Board Meeting Schedule for July-August 2016. The regular meetings for July 6, July 20 and August 3, 2016 have been cancelled. **Motion passed by a 7-0 unanimous vote.**

*This summary may not include all agenda items and should not be construed as minutes of the meeting.*

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



# Action Line

Regular Board Meeting  
June 15, 2016 ~ Page 2 ~

**Update:** The Board was provided an update on the results of the recent primary election held June 7, 2016.

**Approved:** *Motion No. 16-06-5096* approving May 2016 Directors' Expense forms. **Motion passed by a 7-0 unanimous vote.**

**Approved:** *Motion No. 16-06-5097* approving waiver of the competitive bid requirement to make a sole source purchase of a plunger valve to replace a bypass sleeve valve.

## Upcoming Meeting Notices:

**The following TVMWD Regular Board Meetings have been cancelled:**

- Wednesday, July 6, 2016
- Wednesday, July 20, 2016
- Wednesday, August 3, 2016

The next regular meeting is scheduled for: Wednesday, August 17, 2016 at 8:00 a.m.. Note: this meeting is subject to cancellation and will be cancelled with a minimum one week's notice.