



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
July 14, 2015 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director Anthony J. Lima  
Director John Bellah  
Director Teresa P. Rios

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Dan Horan, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
Roy Humphreys, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lima, Lewis, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on June 9, 2015**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on June 23, 2015**

**1.3**

**Demands on General Fund Account for May 2015**

**1.4**

**Investment Report for May 2015**

**1.5**

**Water Purchases for May 2015**

Next Special Board Meeting  
Next Regular Board Meeting

July 28, 2015, 5:00 p.m.  
August 11, 2015, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors’ Meeting Reimbursements for June 2015**

Mr. Coleman advised that there was a clerical error on Director Lima’s reimbursement amount and that the total shown should have been \$880.00 instead of \$770.00. Upon motion by Director Lewis, seconded by Director Lima, the Directors’ Meeting Reimbursement Report was unanimously approved as corrected.

Ayes: Directors Lu-Yang, Lima, Lewis, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.2**

**Receive and File Pomona-Walnut-Rowland Joint Waterline Budget for Fiscal Year 2015-2016**

Mr. Coleman advised that the “Legal Services” line item was increased to allow for additional legal expenses associated with creating a groundwater management plan in connection with the Spadra Basin, not an adjudicated basin, which replenishes the Puente Basin. A motion was made by Director Lima, seconded by Director Lewis, to receive and file the Pomona-Walnut-Rowland Joint Waterline Budget for Fiscal Year 2015-2016. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

## 2.3

### **Drought and Water Quality Update**

General Manager, Tom Coleman, provide updated information on the drought and water quality issues. He advised that he had made a “Drought Update” presentation to the Rowland Heights Community Coordinating Council on July 13, 2015 and that it was very well received. He noted that the District’s customers are on their way to meeting the State’s requirement to cut water use by 20%, having conserved approximately 16% in May and 16% in June. He discussed water quality issues being experienced by the District and advised that the District is taking a proactive approach. President Lu-Yang commended Mr. Coleman on his presentation and advised that she had received very positive feedback on the information provided.

## 2.4

### **Public Relations (Rose Perea)**

Mrs. Perea advised that the 43<sup>rd</sup> Annual Rowland Heights Buckboard Days Parade and Festival has been scheduled for October 17, 2015. This year’s theme is “Good Neighbors, Good Friends”. She will provide additional information at next month’s Board meeting. The Home & Garden Expo held on June 27, 2015 was very well attended and staff was able to provide valuable conservation and rebate information to those visiting their booth.

### **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly, CV Strategies, reported that the presentation made by President Lu-Yang in collaboration with Walnut Valley Water District was presented in both English and Chinese and that the event was covered in the Chinese newspaper. The CCR is on-line and the postcards have been delivered to District customers. The draft Strategic Plan document has been completed and will be presented for discussion to the Board at the July 28, 2015 workshop. Updates will be made to the Drought Presentation and a revised copy will be placed on the website for customer viewing.

### **Education Update**

For information purposes.

## 2.5

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **2015 California Special Districts Association Conference, September 21-24, 2015, Monterey, CA**

After discussion, a motion was made by Director Lewis, seconded by Director Rios, approving Director Bellah’s attendance at the CSDA Conference on September 21-24, 2015, in Monterey, CA.

The motion was carried upon the following vote:

Ayes: Directors Lu-Yang, Lewis and Rios  
Noes: Director Lima  
Abstain: Director Bellah  
Absent: None

### **Tab 3 LEGISLATIVE INFORMATION**

#### **3.1**

##### **Updates on Legislative Issues**

None.

### **Tab 4 REVIEW OF CORRESPONDENCE**

None.

### **Tab 5 COMMITTEE REPORTS**

#### **5.1**

##### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the June 17, 2015 Board meeting and advised that a presentation was made by Scott Slater on the Cadiz project and he informed the Board that they are moving forward with an anticipated building start date in 2016. President Lu-Yang reported that a presentation was made to Gilbert Ivey, retired MWD Assistant General Manager/Chief Administrative Officer, and that an iPad workshop was conducted at the Board meeting.

#### **5.2**

##### **Joint Powers Insurance Authority**

Nothing to report.

#### **5.3**

##### **Association of California Water Agencies**

Director Lewis advised that the ACWA Conference will be held in Indian Wells this year. Legislation, SB85, has been submitted setting forth how the State Water Resources Control Board plans to mandate the consolidation of Special Districts.

#### **5.4**

##### **Puente Basin Water Agency**

Director Lewis reported on the meeting held on July 9, 2015, and advised that updates were provided on current projects and on Proposition 84, rounds 3a and 3b, and that the next meeting was planned for July 14, 2015. Director Lima reported that an amendment to the prior auditing agreement assigning all rights and obligations under the original contract from MHM to Davis Farr LLP, effective June 1, 2015, for a 3-year term commencing with fiscal year 2015 had been approved and that the Administrative Officer had been authorized to execute the agreement.

#### **5.5**

##### **Project Ad-Hoc Committee**

Director Lima reported that the Ad Hoc Committee met with General Manager, Tom Coleman, and Erin La Combe Gilhuly, CV Strategies, to discuss procedures for improved reporting to the Board on the status of District projects.

#### **5.6**

##### **Regional Chamber of Commerce**

Director Lewis advised that he was unable to attend the July 13, 2015, Government Affairs Committee meeting. Joe Ruzicka, TVMWD Board member, reported that he had attended and that Brad Johnson reported on legislative issues affecting the consolidation of special districts. There are currently approximately 3,000 special districts in the State and the Governor would like to reduce that number to 500.

## **5.7**

### **PWR Joint Water Line Commission**

Director Lima reported on the meeting held on June 18, 2015 and advised that the 2015-2016 Budget had been approved.

## **5.8**

### **Sheriff's Community Advisory Council**

Nothing to report.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

## **6.1**

### **Finance Report**

Sean Henry, Finance Officer, noted that we are in the second week of the new budget year and that he is working on closing out the 2014-2015 budget year.

## **6.2**

### **Personnel Report**

Nothing to report.

## **6.3**

### **Engineer's Report**

Director of Operations, Dave Warren, advised that this item on the Agenda will be retitled "Operations Report". He provided a presentation on supply allocation and noted that the District is down 16% as a whole from 2013. The goal for June was 843.4 acre feet and the District purchased 877 acre feet which is 16.8% down from 2013. The Whittier Booster Station Amended Permit will be submitted to the Health Department by mid-August. The District is proceeding with the recoating rehabilitation of Reservoirs 13 and 16; Reservoir 13 is 40% completed.

## **Tab 7 ATTORNEY'S REPORT**

Legal counsel, Joseph Byrne, advised that he is working with staff on the update of the Personnel Rules and Regulations and is also reviewing the District's Water Conservation Ordinance. He provided updates on curtailment notices on pre-1914 water rights. General Manager, Tom Coleman, advised that legal counsel and staff are working on the MOU for the intern program with CTEC and are hoping to create intern programs in distribution and operations. The intern positions will be full-time for six months, or a maximum of 1,000 hours.

### **Directors' and General Manager's Comments**

The Board provided a consensus opinion to have the General Manager research alternative uses of recycled water.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:25 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary