



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
April 14, 2015 - 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President Robert W. Lewis  
Director John Bellah  
Director Anthony J. Lima  
Director Teresa P. Rios (Left Meeting at 6:30 p.m.)

**ABSENT:**

None

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Dan Horan, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District  
Harry Peterson, Resident  
David and Teri Malkin, Residents  
Erin La Combe Gilhuly, CV Strategies

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer  
Dave Warren, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident, Mr. Peterson, had questions with respect to Item 2.3 of the Agenda and agreed to wait until that item was discussed. Resident, Mr. Malkin, provided information on the Kiwanis Ribfest, May 3, 2015, and requested that the District once again sponsor the event. Resident, Mrs. Malkin, provided comments and questions in connection with the drought, the District's billing format and water savings programs offered by the District.

**Tab 1 - CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

**1.1**

**Approval of the Minutes of Regular Board Meeting Held on March 10, 2015**

**1.2**

**Approval of the Minutes of Special Board Meeting Held on March 24, 2015**

**1.3**

**Demands on General Fund Account for February 2015**

**1.4**

**Investment Report for February 2015**

**1.5**

**Water Purchases for February 2015**

Next Special Board Meeting April 28, 2015, 5:00 p.m.  
Next Regular Board Meeting May 12, 2015, 6:00 p.m.

**Tab 2 - ACTION ITEMS**

**2.1**

**Approve Directors’ Meeting Reimbursements for March 2015**

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

**2.2**

**Receive and File Puente Basin Water Agency (PBWA) Annual Budget-Fiscal Year 2015-16**

Mr. Coleman advised that that the PBWA had approved the Budget at its last meeting. Upon motion by Director Lewis, seconded by Director Lima, the PBWA Annual Budget was approved to receive and file.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios  
Noes: None  
Abstain: None  
Absent: None

## 2.3

### **Discuss Puente Valley Operable Unit (PVOU) Outline of the Terms for Participation Agreement**

Mr. Coleman provided background on the Participation Agreement and the relationship between the parties to the Agreement which are La Puente Valley County Water District, Puente Basin Water Agency, Rowland Water District and Northrop Grumman Systems Corporation. He explained that this is a “clean-up” project that will provide an additional local and reliable water source of approximately 2,000 acre feet of water per year, to be utilized by Rowland Water District and Walnut Valley Water District, through the Puente Basin Water Agency. After the discussion, resident, Mr. Peterson, advised that he had no further questions.

## 2.4

### **Discuss Mandatory Conservation Regulation Fact Sheet**

Mr. Coleman advised that the State Water Resources Control Board (SWRB) had released its draft guidelines proposing a 25% statewide reduction in potable urban water use. The District submitted its comments setting forth its concern that the baseline chosen by the State does not acknowledge previous conservation efforts, nor does it appear to give credit for actions and reductions already accomplished through the last drought period or against the earlier 20% by 2020 mandate. He noted that the provisions of the Executive Order issued on April 1, 2015 are included in the District’s Water Conservation Ordinance adopted in 2009 and in the subsequent Resolution declaring a Level 2 conservation requirement adopted in 2014. Legal counsel, Joseph Byrne, confirmed that the District is in compliance with the current mandates. Mr. Coleman further stated that the District is working with CV Strategies on its “Drought Outreach” and conservation messaging and on the contents of the drought workshop which will be presented at the District’s Special Board meeting to be held on April 28, 2015.

## 2.5

### **Public Relations (Rose Perea)**

Mrs. Perea provided information to those in attendance directing them to the District’s website and the drought and conservation information contained on the website as well as the links included on the website directing customers to the Metropolitan Water District (MWD) website which offers many rebate opportunities. In connection with the District’s school conservation outreach programs, she advised the Board that the District received over 100 posters from Blandford Elementary, Northam Elementary, Rowland Elementary, Telesis Academy of Science and Math, and Nogales High School which are available for judging. The top ten posters will be submitted to MWD to be considered for their 2016 “Water Is Life” Calendar.

### **Communications Outreach (CV Strategies)**

Erin La Combe Gilhuly, CV Strategies, reported that they had generated two press releases in connection with the drought and the State’s mandates, both of which are included on the District’s website. They have re-directed the on-hold telephone messaging to focus on spring water use, new conservation measures, restrictions and education opportunities and they are also working on the development of a direct mailer to customers which will include information on the drought, conservation and rebates. The Consumer Confidence Report (CCR) is near completion, ahead of schedule, and should be available by June 1, 2015. This year’s CCR will include more drought messaging. CV Strategies is also working with staff to update the District’s Strategic Plan with the anticipated Plan adoption by the end of Fiscal year 2014-2015.

### **Education Update**

For information purposes.

## 2.5

### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- CSDA Special Districts Legislative Days, May 19-20, 2015, Sacramento, CA

Director Lewis requested that the Board approve his attendance at the CSDA Conference in Sacramento, California. Upon motion by Director Bellah, seconded by Director Lu-Yang, his attendance was approved by the following vote:

Ayes: Directors Lu-Yang, Bellah, and Lewis  
Noes: Director Lima  
Abstain: None  
Absent: Director Rios (Director Rios left meeting at 6:30 p.m.)

- CalChamber Legislative Briefing, May 27-28, 2015, Sacramento Convention Center  
*No action taken.*

### **Tab 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

Nothing to report.

### **Tab 4 REVIEW OF CORRESPONDENCE**

- Letter from Boy Scout Troop 730, Diamond Bar, CA  
*Provided for information purposes only.*

### **Tab 5 COMMITTEE REPORTS**

#### **5.1**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the March 18, 2015 Board meeting and advised that there was a speaker from Metropolitan Water District who spoke on the Delta, the historically low level of snowpack and the Colorado River. The next meeting is scheduled for April 15, 2015.

#### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

#### **5.3**

#### **Association of California Water Agencies**

Director Lewis advised that he and Director Bellah will attend the ACWA conference to be held on May 4-8, 2015, in Sacramento, California.

## **5.4**

### **Puente Basin Water Agency**

Director Lima reported on the meeting held on April 2, 2015, and advised that the annual PBWA Budget for FY 2015-16 was approved. All pipe in connection with the Cal Domestic pipeline has been laid and that in connection with the Booster Pump Station only a punch list of items still remains to be addressed. The goal is to start pumping water in September 2015. The next PBWA meeting is scheduled for May 7, 2015.

## **5.5**

### **Project Ad-Hoc Committee**

Nothing to report.

## **5.6**

### **Regional Chamber of Commerce**

Director Lewis reported that the Government Affairs Committee met on April 13, 2015 and that the Committee voted on their support of Senate Bill 485 authorizing the Sanitation Districts to conduct storm water recapture projects. They also voted in support of Assembly Bill 463 which mandates the reporting on the cost of development and the cost of new drugs and also reaffirmed their vote to support Assembly Bill 1455 providing for local control of the Ontario Airport.

## **5.7**

### **PWR Joint Water Line Commission**

Nothing to report. Next meeting, June 2015.

## **5.8**

### **Sheriff's Community Advisory Council**

Nothing to report. Next meeting April 27, 2015.

## **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Finance Officer, Sean Henry, advised that the May meeting will include the Third Quarter Financial Reports. In connection with the Budget, staff is waiting for information from the State Water Resources Control Board which will affect the budget figures. A budget workshop will be held on May 26, 2015.

### **6.2**

#### **Personnel Report**

Nothing to report.

### **6.3**

#### **Engineer's Report**

Director of Operations, Dave Warren, reported on the rehabilitation of Reservoirs 13 and 16. Both reservoirs internal coatings have exceeded their 20-year life expectancy. The project went out to bid and was awarded to Advanced Industrial Services, Inc.

**Tab 7 ATTORNEY’S REPORT**

Nothing to report.

**Directors’ and General Manager’s Comments**

Directors Lu-Yang and Lima advised that the CUEMA Directors’ Summit which they attend on March 29-30, 2015, was very well presented and that they found the networking reception very beneficial.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:43 p.m.

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SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary