



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
October 8, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Erin Gilhuly, CV Strategies
David Malkin, Resident
Teri Malkin, Resident
Tom Coleman

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

Upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board made a finding that the need to take action on a claim for damages from Yi-Hsiu Chen arose after the posting of the agenda. The item "Review/Decline of Claim for Damages presented by Yi-Hsiu Chen" was added to the Agenda at Tab 2.6.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Teri Malkin, thanked the District for its support and employee, Teresa Ryan, for her hard work, in connection with the Buckboard Days Parade to be held on October 19, 2013.

Tab 1 - CONSENT CALENDAR

Director Lewis asked for an explanation of item 1.6 regarding the response to questions asked by Mr. Peterson at the last Board Meeting. After review of the response, upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was approved as presented. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on September 10, 2013

1.2

Demands on General Fund Account for August 2013

1.3

Demands on General Fund Account for September 2013

1.4

Investment Report for August 2013

1.5

Investment Report for September 2013

1.6

Review Response to Questions Posed by Resident, Harry Peterson, at September Board Meeting

Quarterly President’s Dinner
Next Regular Board Meeting

October 22, 2013, 5:00 p.m.
November 12, 2013, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors’ Meeting Reimbursements for September 2013

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was approved as presented. The motion was unanimously carried.

2.2

Approve Resolution No. 10-2013 Requesting Appointment in Lieu of Election for the Office of Member, Board of Directors, Divisions 3, 4 and 5

The Registrar-Recorder has informed the District that Directors Bellah, Lewis and Lu-Yang were the only candidates to file a declaration of candidacy for the office of Director for Divisions 3, 4 and 5, respectively, for a full term ending December 2, 2017.

A motion was made by Director Lima, seconded by Director Lewis, to approve Resolution No. 10-2013 Requesting Appointment in Lieu of Election for the Office of Member, Board of Directors, Divisions 3, 4 and 5.

Roll call vote.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis, and Rios
Noes: None
Absent: None
Abstain: None

Motion was passed by a vote of 5-0.

2.3

Approve/Decline Claim for Damages Submitted by Dee Childs in the Amount of \$650.00

After a brief discussion and a description of the claim filed against the District by Dee Childs, it was staff's recommendation that the Board deny the claim. A motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to deny the claim for damages filed by Dee Childs. Staff was instructed to forward the appropriate Notice of Rejection of Claim to Ms. Childs with a copy to the District insurance carrier, ACWA/JPIA.

2.4

Communications/Education Outreach Update

Erin Gilhuly, CV Strategies, distributed the Directors' Information Cards and advised Board members that revisions and updates can be made as needed. She advised that the Press Release on the Buckboard Days event is being finalized and that she is working with Brittnie on the Poster Contest Press Release.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- 51st Youth Science Gala, October 25, 2013, 6:00 p.m., Misner Estate, 3752 Hollins, Claremont, CA 91711
Staff was requested to inquire as to whether there is a cost for attendance at the event before Board members made a decision to attend.

2.6

Approve/Decline Claim for Damages Submitted by Yi-Hsiu Chen

After a brief discussion and a description of the claim filed against the District by Yi-Hsiu Chen for damages sustained to his automobile and personal belongings caused by water from a broken fire hydrant which was apparently damaged in a hit-and-run accident, it was staff's recommendation that the Board deny the claim. A motion was made by Director Lewis, seconded by Director Rios, and unanimously carried, to deny the claim for damages filed by Yi-Hsiu Chen. Staff was instructed to forward the appropriate Notice of Rejection of Claim to Mr. Chen with a copy to the District insurance carrier, ACWA/JPIA. Mr. Deck advised the Board that several automobiles were affected by the water, and that he expects more claims.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Because the Legislature is out of session there was nothing to report. Director Lewis, however, gave a brief report on the status of the water bond, and AB 240 which is a bill that would subject mutual water companies to greater scrutiny.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

President Lu-Yang reported on her attendance at the September 18, 2013 Board meeting and advised that a public hearing was held in connection with their Amended Urban Water Management Plan.

5.2

Association of California Water Agencies

Nothing to Report.

5.3

Puente Basin Water Agency

Director Lima reported that the next meeting is scheduled for October 10, 2013. Staff advised that the La Habra Heights Pipeline start-up for testing is scheduled on October 15-17, 2013, that the Cal Domestic Pipe Bid has been awarded and that the Pump Station will be going out to bid shortly.

5.4

Joint Powers Insurance Authority

Nothing to report.

5.5

Project Ad-Hoc Committee

Director Lima reported that the purpose of the Committee is to review the status of the various projects and that this is an on-going process in order to keep up-to-date and monitor timelines.

5.6

Regional Chamber of Commerce

President Lu-Yang reported that the HR Forum will be held on October 10, 2013, the Chamber Mixer is scheduled for October 17, 2013, and that the Business Women's Council will meet at the Pacific Palms Resort on October 25, 2013. Director Lewis advised that the Chamber Government Affairs Committee is scheduled to meet on October 14, 2013.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next meeting is scheduled for October 17, 2013.

5.8

Sheriff's Community Advisory Council

President Lu-Yang advised that a meeting has been scheduled for November 2, 2013.

5.9

Rowland Heights Community Coordinating Council

Director Bellah advised that the next meeting scheduled for October 14, 2013 will be a question-and-answer meeting for the seven candidates running for the School Board.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Rose Perea, Director of Administrative Services, encouraged the Board to review Brittne's Education Update included at Tab 2.4 and noted that she has received a very favorable response from the schools on her outreach efforts and has scheduled several classroom presentations. The Teachers' Workshop which is scheduled for October 22, 2013, has had two teachers from Telesis Academy Middle School register to attend. Gina Ward, Public Relations for the Rowland Unified School District, is attempting to set up a meeting with the Assistant Superintendent of Educational Services who is very interested in learning more about the programs the District has to offer. Mrs. Perea is looking forward to a very productive school year and to having a higher degree of interaction with the schools in our District.

6.2

Personnel Report

Nothing to report.

6.3

Engineer's Report

Mr. Carrera reported that the Countrywood I and II Condominium Complex consisting of approximately 100 units will be converting its irrigation system to recycled water. The two complexes average approximately forty (40) acre feet of water each year for irrigation purposes which results in a cost of approximately \$46,000.00 for potable water. This cost will be reduced to approximately \$26,000.00 for recycled water. The District will make the modifications to their irrigation system and comply with the regulatory requirements before turning the system over to them. They will be paying for the retrofit of their system. He also reported that the Walnut Creek Energy Park Peaker Plant is considering adding one more turbine for a total of six (6) turbines. Their peak usage of recycled water since startup was forty (40) acre feet.

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Legal counsel, Janet Morningstar, reported on her attendance at the ACWA Continuing Legal Education Conference which provided information on the CEQA process and how to succeed in preparing a Mitigated Negative Declaration or Environmental Impact Report without litigation.

Tab 8 CLOSED SESSION -- It was the consensus of the Board to move this item to the end of the Agenda.

Directors' and General Manager's Comments

Directors Bellah and Lewis provided a report on their attendance at the 2013 San Gabriel Valley Water Forum which was held on October 3, 2013, and addressed issues concerning the cost of bottled water and the hazards to groundwater associated with fracking.

President Lu-Yang and Director Lima reported on their attendance at the 33rd Annual California Contract Cities Association Fall Seminar. They reported that the focus of the seminar was water issues, including the Bay-Delta and how to contract for shared services, similar to the District's arrangement with the City of Industry. Director Lima mentioned a speaker that was promoting direct re-use of recycled water for potable purposes, getting away from the "toilet to tap" stigma.

President Lu-Yang advised that although she attended the LAFCO Independent Special District Selection Committee meeting held on October 7, 2013, for the purpose of selecting a representative to complete the unexpired term of office for the position of Alternate Member representing independent special districts on the LAFCO, a quorum was not present and, therefore, a selection could not be voted on. A written ballot will be circulated to fill this unexpired term. Upon receipt of the ballots, they will be presented to the Board for review and voting.

General Manager, Ken Deck, advised that if any Board members are interested in visiting the Career and Technical Education Center (CTEC) at the Pomona Fairplex he would contact them to schedule a visit.

Future Agenda Items

None.

Tab 8 *CLOSED SESSION*

Legal counsel, Janet Morningstar, announced that the closed session was being held pursuant to Government Code Section 54957(b)(1). President Lu-Yang adjourned the meeting to closed session at 7:03 p.m.

- a. Public Employee Appointment Pursuant to Government Code Section 54957 (b) (1), Title of Position to be filled – Assistant General Manager**

The closed session was adjourned and the Board resumed the meeting in open session at 7:38 p.m.

Upon returning to open session, President Lu-Yang reported that the Board had appointed Tom Coleman to the position of Assistant General Manager, after reviewing his qualifications and confirming that the terms of the proposed agreement were acceptable to both parties. The Board authorized the execution of the Agreement.

Late Business

None.

Quarterly President’s Dinner	October 22, 2013, 5:00 p.m.
Regular Board Meeting:	November 12, 2013, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned 7:43 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary