



Minutes of the Special Meeting
of the Board of Directors of the Rowland Water District
June 4, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Kirk Howie, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

PUBLIC COMMENT ON AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as amended. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on May 14, 2013

Director Lewis requested that the May 14, 2013, Minutes be amended to reflect that his absence at the May 14, 2013 meeting was excused due to his attendance at the California Special Districts Legislative Days in Sacramento, California, which was held on May 14-15, 2013.

1.2

Approval of the Minutes of Special Board Meeting Held on May 28, 2013

1.3

Water Purchases for April 2013

Special Board Meeting:	June 21, 2013, 1:00 p.m.
Regular Board Meeting:	July 9, 2013, 6:00 p.m.
Special Board Meeting:	July 19, 2013, 8:00 a.m.
Special Board Meeting:	July 23, 2013, 5:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for May 2013

Upon review of the Directors' meeting reimbursements for the month of May, it was noted that Director Lu-Yang's meeting reimbursements were not included. After discussion, it was the consensus of the Board that Director Lu-Yang's meeting reimbursements be included in the June 21, 2013 Special Meeting Agenda for approval. Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was approved as presented, with the stipulation that Director Lu-Yang's May 2013 meeting reimbursements be submitted for approval at the June 21, 2013 meeting. The motion was unanimously carried.

2.2

Review and Discuss District Reimbursement Policy for Meetings Attended by Directors

The Board discussed the District's current reimbursement policy and noted that the networking accomplished at meetings held by such agencies as the Regional Chamber of Commerce created valuable relationships which could ultimately benefit the District. Staff was instructed to provide the Directors and legal counsel with a copy of the current "Ethics Guidelines for Directors" which sets forth the Directors' compensation and expense reimbursement policy as well as the categories of meetings and activities for which the Directors are authorized to receive *per diem* compensation.

2.3

Approve District Sponsorship of *Buckboard Days Parade* in the Amount of \$500.00

After discussion, a motion was made by Director Lewis, seconded by Director Lima, to sponsor the Buckboard Days Parade in the amount of \$500.00. The motion was unanimously carried.

2.4

Review and Discuss Directors' Information Cards

Members of the Board discussed their preferences with respect to the information cards. Mr. Deck agreed to meet individually with each Director to discuss any additions and/or format changes desired. He noted that these cards are a "work in progress" and that for this phase of their development, he would compile their comments and work with CV Strategies to finalize the information cards accordingly.

2.5

Communications/Education Outreach Update

For information purposes only.

2.6

Discuss the Scheduling of an IT Presentation to the Board

Mr. Deck advised the Board that he is in the process of coordinating presentations on the advanced technology systems currently utilized by the District as well as a tour of the Secure Site Data Center facilities which houses the District's off-site servers in Irvine, California. After discussion, the date for this Special Meeting of the Board was scheduled for July 19, 2013, at 8:00 a.m.

2.7

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- ACWA Region 8 What Lies Beneath? A Look at Groundwater in Southern California, June 13, 2013, City of Carson Senior Center
Staff advised that Director Lewis has been registered for this conference. Director Bellah requested that he also be registered for this event.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Director Lewis reported on his attendance at the California Special Districts Legislative Days conference held in Sacramento, California, on May 14-15, 2013.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the May 15, 2013 Board meeting and noted that it was a very short meeting.

5.2

Puente Basin Water Agency

General Manager, Ken Deck, noted that the Puente Basin Water Agency letter dated May 21, 2013, and directed to the Upper San Gabriel Valley General Manager, Shane Chapman, was included in the board packet for review. Director Lima reported on his attendance at the June 13, 2013 meeting and advised that General Manager, Ken Deck, provided the Agency with an anticipated completion date for the chemical feed and metering station. Mr. Deck advised that he had attended the La Habra Heights County Water District Board Meeting held earlier in the afternoon today and that he provided them with a report on the pipeline and installation of the seven fire hydrants.

5.3

Association of California Water Agencies

Directors and staff commended Director Bellah on the “ACWA 2013 Spring Conference Review and Comments” which he prepared and which was included in the board packet for review.

5.4

Joint Powers Insurance Authority

Nothing to report.

5.5

Project Ad-Hoc Committee

President Lu-Yang reported that the meeting held on May 24, 2013 primarily discussed topics to be addressed at the President’s Dinner to be held on May 28, 2013.

5.6

Regional Chamber of Commerce

President Lu-Yang reported that the Annual Installation and Awards Gala will be held on June 20, 2013 and that the Green Conference is scheduled for September 2013.

5.7

PWR Joint Water Line Commission

Director Lima advised that the next quarterly meeting will be held on June 20, 2013.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Resident, Teri Malkin, reported that the “Taste of the Heights” event held at Carolyn Rosas Park was very poorly attended and that the Council will be postponing the event next year.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Mrs. Perea reported that the Hacienda-La Puente Unified School District is out for the summer and Rowland Unified School District’s last day of school is June 6, 2013. The District mailed our top posters to MWD and will probably receive notification of those selected for the 2014

calendar sometime during the summer. The new website designers estimate that the website will be up and running before the end of June. CV Strategies is preparing the ad for the Buckboard Days Program and is in the final stages of designing the “wall art” for the Board vision statement. Brittnie has collected the final reports and budgets from the Edu Grant Recipients and continues to form partnerships with teachers and employees from both school districts. We have scheduled a Residential Landscape Class for June 22; however, at this time we do not have sufficient participation to hold the class. We have started providing sign-up information at the customer service counter and sent out a second bill stuffer on May 29, 2013, as well as including a notation in the message section of the customers’ statements. Hopefully, this will generate more participation.

Resident, Teri Malkin, addressed the Board and commended District employee, Teresa Ryan, for her valuable participation at the Buckboard Days Parade and noted that she would like her comments reflected in the Minutes.

6.2

Personnel Report

Mr. Carrera reported that in connection with the retirement of the District’s Facilities Maintenance Worker, Porfirio Pena, the employees had contributed over \$500.00 towards the purchase of a gift.

6.3

Engineer’s Report

Mr. Carrera provided the Board with a comparison between current recycled water sales and sales for the same period last year and noted that sales last year were 164 acre feet, and this year they were 261 acre feet, representing a 58% increase in sales, primarily attributable to the activation of the Walnut Creek Energy Plant (Peaker Plant). Mr. Deck reported that the architects were able to obtain the Los Angeles County building permit for the customer service remodel project over the counter, eliminating the need for an extensive review which could have delayed the project another four to six weeks.

Tab 7 ATTORNEY’S REPORT (Ms. Morningstar)

Nothing to report.

Directors’ and General Manager’s Comments

Director Lewis reported on his attendance at the California Special Districts Conference held in Sacramento on May 14-15, 2013, and advised that State Controller, John Chiang, spoke at the luncheon and reported that through the first ten months of the fiscal year, total revenues exceeded the Governor’s January projections. Director Bellah noted Governor Brown’s comments at the ACWA Spring Conference regarding the Delta Fix and further discussed the need for the Directors to become well informed on the subject.

Future Agenda Items

None.

Late Business

None.

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Special Board Meeting:	July 23, 2013, 5:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary