



## **AGENDA**

Regular Meeting of the Board of Directors

May 14, 2013

6: 00 PM

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President

John Bellah, Vice President

Anthony J. Lima

Robert W. Lewis

Teresa P. Rios

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.*

## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on April 9, 2013**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on April 30, 2013**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Demands on General Fund Account for April 2013**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.4 Investment Report for April 2013**  
*Recommendation: The Board of Directors approve the investment report as presented.*
- 1.5 Water Purchases for March 2013**  
*For information purposes only.*

**Next Special Board Meeting: May 28, 2013**  
**Next Regular Board Meeting: June 11, 2013**

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for April 2013**  
*Recommendation: The Board of Directors approve the reimbursements as presented.*
- 2.2 Review and Approve Rowland Water District's Statement of Operations for Period Covering July 1, 2012 through March 31, 2013**  
*Recommendation: The Board of Directors approve the Statement of Operations as presented.*
- 2.3 Review and Approve Rowland Water District's Quarterly Investment Review as of March 31, 2013**  
*Recommendation: The Board of Directors approve the Quarterly Investment Report as presented.*

- 2.4 Review and Approve District’s Financial Contribution to Candidate’s Statement for District Elections**  
*Recommendation: Approve District payment of cost for all statements, up to a maximum word limitation of 200 words.*  
*Intentionally left blank.*
- 2.5 Review and Approve 2% Cost of Living Increase for all Employees Based on Merit**  
*Recommendation: The Board of Directors approve the 2% Cost of Living Increase as presented.*  
*Intentionally left blank.*
- 2.6 Review and Approve Rowland Water District Budget – Fiscal Year 2013-2014**  
*Recommendation: The Board of Directors approve the Budget as presented.*
- 2.7 Receive and File 2013-2014 Puente Basin Water Agency Annual Budget**  
*Recommendation: The Board of Directors receive a file the Annual Budget.*
- 2.8 Schedule Ethics Training for Members of the Board and Staff**  
*Intentionally left blank.*
- 2.9 Review and Approve District’s Social Media Policy**  
*Recommendation: The Board of Directors approve the Policy as presented.*
- 2.10 Review and Approve Renewal of Reeb Government Relations, LLC Lobbying Firm Retention Contract**  
*Recommendation: The Board of Directors approve the renewal of the Contract as presented.*
- 2.11 Communications/Education Outreach Update**  
*For information purposes only.*
- 2.12 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- Three Valleys Leadership Breakfast, June 6, 2013

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 Updates on Legislative Issues**  
*For Information Purposes only.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- Action Line Regular Board Meeting held April 17, 2013

*There are no tabs for the remainder of the meeting.*

- 5.2 Joint Powers Insurance Authority** (Director Lewis/Mr. Deck)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.5 Regional Chamber of Commerce** (Directors Lu-Yang/Lewis)
- 5.6 PWR Joint Water Line Commission** (Directors Lima/Bellah)
- 5.7 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 Rowland Heights Community Coordinating Council** (Directors Bellah/Rios)

#### **Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Public Relations** (Mrs. Perea)
- 6.2 Personnel Report** (Mr. Deck)
- 6.3 Engineer's Report** (Mr. Carrera)

#### **Tab 7 ATTORNEY'S REPORT** (Ms. Morningstar)

#### **Directors' and General Manager's Comments**

#### **Future Agenda Items**

#### **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**Next Special Board Meeting: May 28, 2013, 5:00 p.m.**  
**Next Regular Board Meeting: June 11, 2013, 6:00 p.m.**

#### **ADJOURNMENT**

President SZU PEI LU-YANG, Presiding